



OFFICE OF THE DEAN & PRINCIPAL,
SRM MCH BHAWANIPATNA, KALAHANDI



Email:- bptmedicalcollege@gmail.com , website: https://srmch.odisha.gov.in
Tel. No. 06670- 222111

Advt. No.: 1787

Date: 03.07.26

TENDER FOR LETTING OUT SHOP ROOMS IN MULTI UTILITY CENTRE ON
LICENSE BASIS

Sealed tenders are invited from interested and eligible individuals/firms for allotment of shop rooms situated in the Multi Utility Centre located at SRM Medical College & Hospital, Bhawanipatna, Kalahandi, At- Bhangabadi, Po- Uditnarayanpur, PIN 766002, on License Basis for commercial use.

1. Schedule of Tender

1	Date of Issue of Tender & Period of Availability of Tender Documents	From Dt.03.07.2026 to 24.07.2026 (up to 4.00PM) Download From Website:- http://srmch.odisha.gov.in
2	Last date and time for submission Tender	Date 24.07.2026 Time up to 4:00 PM Address for Submission Of Bid O/o The Dean & Principal, SRM Medical College & Hospital, Bhawanipatna At-Bhangabari, Po- Uditnaraynpur Bhawanipatna, Dist- Kalahandi, 766002
3	Date, Time and place of opening of Tender	Technical Bid (Cover A) Opening Date: 30/07/2026 Time 11.00AM College Council Hall, SRM Medical College & Hospital, Bhawanipatna Financial Bid (Cover-B) The Date of Opening of Financial Bid will be intimated to qualify bidders after Technical Evaluation.

2. Details of Shop Rooms

Sl. No.	Shop No.	Area (Sq. Ft.)	Permitted Use	Reserve Monthly License Fee (Rs.) excluding Municipality Taxes
GROUND FLOOR				
1	Cafeteria	684sqft (38'x18')	Restaurant cum Canteen	9,800.00
2	Shop No-01	140sqft (10' x 14')	Commercial Activity	2,000.00
3	Shop No-02	168sqft (12'x14')	Commercial Activity	2,400.00
4	Shop No-03	168sqft (12'x14')	Commercial Activity	2,400.00

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Sl. No.	Shop No.	Area (Sq. Ft.)	Permitted Use	Reserve Monthly License Fee (Rs.) excluding Municipality Taxes
GROUND FLOOR				
5	Shop No-04	252sqft (18'x14')	Commercial Activity	3,700.00
6	Shop No-05	168sqft (12'x14')	Commercial Activity	2,400.00
7	Shop No-06	168sqft (12'x14')	Commercial Activity	2,400.00
8	Shop No-07	140sqft (10' x 14')	Commercial Activity	2,000.00
FIRST FLOOR				
9	Shop No-08	168sqft (12'x14')	Commercial Activity	2,300.00
10	Shop No-09	140sqft (10' x 14')	Commercial Activity	1,900.00
11	Shop No-10	168sqft (12'x14')	Commercial Activity	2,300.00
12	Shop No-11	168sqft (12'x14')	Commercial Activity	2,300.00
13	Shop No-12	140sqft (10' x 14')	Commercial Activity	1,900.00

Permitted Shop to be operated in Shop No 01 to Shop No-12

1. Computer Café/Kiosk
2. Grocery Store
3. Books & Stationery Store
4. Vegetable & Fruit Shop
5. Bakery Shop
6. Milk & Milk Products
7. Laundry (No Washing Facilities permissible)
8. Tailor Shop
9. Gents' Parlor
10. Ladies' Parlor

3. Earnest Money Deposit (EMD)

Each bidder shall deposit **EMD of Rs. 10,000/- (Rupees Ten Thousand Only)** in the form of **Demand Draft** in favour of **The Dean & Principal, SRMMCH Bhawanipanta, Kalahandi** towards EMD from any Nationalised/ Scheduled Bank **Payable at Bhawanipatna.**

4. Eligibility Criteria

1. Applicant must be an Indian Citizen.
2. Applicant should be above 18 years of age.
3. Applicant should not have been blacklisted by any Government Department.
4. Applicant should possess valid identity and address proof.
5. The bidder shall comply with all statutory requirements.

5. Rights Reserved

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.

K. J. M.
03.7.26.

INSTRUCTIONS TO BIDDERS

1. Submission of Tender

The tender shall be submitted in two separate sealed covers i.e **Technical bid (Cover-A) and Financial bid (Cover-B)** & both covers shall be placed in one outer sealed envelope *superscribed*: "**Tender for Allotment of Shop Room in Multi Utility Centre**"

Cover-A (Technical Bid)

Containing:

1. Tender Application Form. (Annexure-I)
2. Aadhaar Card copy.
3. PAN Card copy.
4. Address Proof.
5. Passport-size Photograph.
6. EMD Deposit Receipt/DD.
7. Affidavit regarding non-blacklisting. (Annexure-III)
8. Police Verification Certificate.

Cover-B (Financial Bid)

Containing only the Financial Bid Form. (Annexure-II)

2. Validity of Tender

The tender shall remain valid for 180 days from the date of opening.


3. Evaluation

Technical bids shall be evaluated first.

Financial bids of only technically qualified bidders shall be opened.

4. Award Criteria

1. The bidder quoting the highest Monthly License Fee (MLF) above the reserve license fee for a particular shop shall ordinarily be considered for allotment of that shop, subject to fulfilment of all eligibility criteria and terms and conditions of the tender.
2. In the event that two or more bidders quote the same highest Monthly License Fee for a particular shop, the successful bidder shall be selected through a lottery/drawal process conducted by the Tender Evaluation Committee in the presence of the concerned bidders or their authorized representatives. The decision of the Committee shall be final and binding on all bidders.
3. If a bidder applies for a particular shop but is not selected during the financial evaluation process, and one or more shop rooms remain vacant due to non-receipt of bids, such bidder may submit a fresh application in the prescribed format (**Annexure-IV**) on the spot for any vacant shop, subject to approval of the Tender Evaluation Committee.


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4. In case of such fresh application for a vacant shop, the Monthly License Fee payable shall be either:
 - a) the Reserve Monthly License Fee fixed for the concerned vacant shop; or
 - b) the same percentage (%) of increase over the reserve license fee as quoted by the bidder in his/her original financial bid,whichever is higher.
5. The Tender Evaluation Committee may consider such fresh applications for vacant shops only after completion of the original tender evaluation process and subject to mutual consent of the bidder and the Committee. The Committee reserves the right to accept or reject any such request without assigning any reason.
6. All allotments made under the above provisions shall be recorded in the proceedings of the Tender Evaluation Committee and shall require approval of the Competent Authority before issue of the allotment order.
7. The decision of the Competent Authority in all matters relating to evaluation, selection, allotment, and interpretation of the tender conditions shall be final and binding on all bidders, and no correspondence in this regard shall be entertained.


6. Restriction on Multiple Allotments

1. A bidder may submit separate applications for different shops, subject to compliance with the tender conditions.
2. However, a bidder shall be eligible for allotment of **only one shop** under the tender process.
3. Once a bidder is declared successful and allotted a shop room, all other applications submitted by the same bidder for other shop rooms shall be treated as automatically withdrawn and shall not be considered for further financial evaluation or allotment.
4. In the event that a bidder is found to be the highest bidder for more than one shop during the evaluation process, he/she shall be required to exercise an option for one shop only. The remaining applications shall be rejected, and the concerned shops shall be considered for allotment to the next eligible bidder in accordance with the tender conditions.
5. In the event that any shop room remains unallotted after completion of the bidding process, the Tender Committee may, at its sole discretion, consider allotment of additional shop room(s) to an eligible bidder, subject to fulfilment of the prescribed terms and conditions.
6. The decision of the Tender Evaluation Committee and the Competent Authority in this regard shall be final and binding on all bidders.

Handwritten signature and date:
03.07.20

GENERAL TERMS AND CONDITIONS

1. The shop room shall be allotted on license basis for a period of 03 years.
2. The successful bidder shall execute an agreement within 15 days from the date of allotment.
3. The licensee shall deposit **Security Deposit** equivalent to **06 months' license fee** in the form of **Demand Draft** in favour of **The Dean & Principal, SRMMCH Bhawanipanta, Kalahandi** from any Nationalised/ Scheduled Bank **Payable at Bhawanipatna**. The **Security Deposit** will be refunded to the licensee after completion of agreement period without interest.
4. Monthly license fee shall be paid on or before the 10th day of every month. If the allottee/licensee fails to pay the license fee for continuous 03 months, then the committee has reserved the right to vacate the shop and the outstanding liability will be deducted from his/her security deposit and rest will be refunded without interest.
5. Electricity charges, water charges, GST and other applicable taxes shall be borne by the licensee.
6. No structural alteration shall be made without prior approval.
7. Subletting of the shop is strictly prohibited.
8. The premises shall be used only for the purpose approved by the authority.
9. Any illegal activity inside the premises shall result in immediate cancellation of license.
10. The authority reserves the right to terminate the license by giving one month's notice.
11. The License Agreement may be terminated by the Competent Authority at any time, without assigning any reason thereof, based on the decision of the College Council. In such event, the licensee shall vacate and hand over peaceful possession of the shop room within the period specified by the authority.
12. The shop room shall primarily cater to the requirements of faculties, students, staff, and other authorized inhabitants of SRM Medical College Campus. The licensee shall not permit unauthorized persons or outsiders to use the shop premises for any purpose without prior approval of the competent authority.
13. If Licensee want to discontinue, he/she has to give one-month prior notice to the authority.
14. The Monthly License Fee will be valid for a period of 03 year from date of allotment.
15. The Licensee has to make an Agreement with the authority as per prescribed format (in Annexure-V) and agreement will be made in a Rs.100/- Non-Judicial paper & cost of paper will be borne by the licensee.
16. In case of breach of any condition, the Security Deposit may be forfeited.
17. Disputes, if any, shall be subject to jurisdiction of Bhawanipatna.


03.07.26

Annexure-I**TECHNICAL BID APPLICATION FORM**

To

**The Dean & Principal,
SRMMCH Bhawanipatna, Kalahandi**

Space for Passport
Size Photo

Subject: Application for Allotment of Shop Room in Multi Utility Centre

01	Name of Applicant	
02	Father's/Husband's Name	
03	Address	
04	Mobile No	
05	Aadhaar No	
06	PAN No.	
07	Shop No. Applied For	
08	Type of Shop to be Operated	
09	Details of EMD (of Rs. 10,000/-)	DD No. : _____ / Date: _____ Bank : _____
10	Affidavit Submitted	(Yes/No)
11	Police Verification Certificate	(Yes/No)

Declaration

I hereby declare that all information furnished by me is true and correct. I agree to abide by all terms and conditions of the tender.

Place: _____

Date: _____

Signature of Applicant

K. P. Singh
03.07.26

FINANCIAL BID

Name of Bidder: _____

Address: _____

Shop No. Applied For: _____

Sl. No.	Particulars	Amount (Rs.)
1	Reserve Monthly License Fee	
2	Monthly License Fee Offered by Bidder	

Amount in Words:

Rupees _____ Only.

I/We agree to pay the above monthly license fee and abide by all terms and conditions of the tender.

Signature of Bidder

Place: _____

Name: _____

Date: _____

Mobile No.: _____

Seal (if applicable)

(Signature)
03.07.26

AFFIDAVIT

I, Shri/Smt. _____, aged ____ years, resident of _____, do hereby solemnly affirm that:

1. I have not been blacklisted by any Government Department/Organization.
2. No criminal case involving moral turpitude is pending against me.
3. All information furnished in the tender is true and correct.

Verified on this _____ day of _____ 20__.

Signature of Deponent

(Notary Seal)

[Affidavit before Executive Magistrate / Notary Public on Non-Judicial Stamp Paper of Rs.20/- (Rupees Twenty only)]

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FRESH APPLICATION FORM FOR ALLOTMENT OF VACANT SHOP ROOM

(Applicable in case the bidder is not selected for the originally applied shop and vacant shops remain available after completion of the tender evaluation process)

To
The Dean & Principal
SRM MCH Bhawanipatna, Kalahandi

Subject: Fresh Application for Allotment of Vacant Shop Room in Multi Utility Centre

Sir,

I, **Shri/Smt.** _____, having participated in the tender process for allotment of shop room in the Multi Utility Centre, had originally applied for Shop No. _____ and offered a Monthly License Fee of Rs. _____ (Rupees _____ only). As I have not been selected for the said shop, I hereby submit this fresh application for consideration of allotment of a vacant shop room as per the provisions of the tender document.

Particulars of Original and Fresh Application

Sl. No.	Particulars	Original Application	Fresh Application
1	Shop No. Applied For		
2	Type of Shop/Business Activity		
3	Reserve Monthly License Fee (Rs.)		
4	Monthly License Fee Offered (Rs.)		

Declaration

I hereby declare that:

1. I have participated in the original tender process and was not selected for the shop originally applied for.
2. I am willing to accept allotment of the vacant shop mentioned above on the Monthly License Fee indicated in this application, subject to the terms and conditions of the tender.
3. I agree that the applicable Monthly License Fee shall be determined in accordance with the provisions contained in the tender document.
4. I undertake to abide by all terms and conditions governing the allotment and operation of the shop room.

Fresh Monthly License Fee Offered

Rs. _____ per month
(Rupees _____ only)

I request the Tender Evaluation Committee to kindly consider my application for allotment of the above vacant shop room.

Signature of Bidder

Place: _____

Name: _____

Date: _____

Mobile No.: _____

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03.7.20

AGREEMENT FORMAT

LICENSE AGREEMENT

This Agreement is made on this ____ day of _____ 20__ between:

The Dean & Principal, SRMMCH Bhawanipatna, Kalahandi (Licensor)

AND

Shri/Smt./M/s _____ S/o / D/o / W/o _____
resident of _____ (Address) _____ (Licensee)

Whereas the Licensor has allotted Shop No. ____ situated in the Multi Utility Centre at _____ to the Licensee.

Now this Agreement witnesses as follows:


1. The Licensee shall occupy the shop solely for approved commercial purposes.
2. The License period shall be ____ years commencing from _____.
3. The Licensee shall pay monthly license fee of Rs. _____.
4. Security Deposit of Rs. _____ has been deposited.
5. The Licensee shall maintain cleanliness and hygiene.
6. The Licensee shall not sublet the premises.
7. The Licensor may terminate the agreement for violation of terms and conditions.
8. All disputes shall be subject to jurisdiction of courts at Bhawanipatna.

Licensor

Licensee

Witness-1

Witness-2


03.7.26

Dean & Principal
SRM MC&H, Bhawanipatna, Kalahandi

Memo No. 1788

Date 03.07.26

Copy forwarded to the DMET(O) for favour of information.

[Signature]
03.7.26

Dean & Principal
SRM Medical College & Hospital
Bhawanipatna, Kalahandi

Memo No. 1789

Date 03.07.26

Copy forwarded to Nodal Officer of College Website SRM MCH, Bhawanipatna, Kalahandi. He is requested to upload the same in the college website (i.e. <https://srmch.odisha.gov.in/>).

[Signature]
03.07.26

Dean & Principal
SRM Medical College & Hospital
Bhawanipatna, Kalahandi

Memo No. 1791

Date 03.07.26

Copy forwarded to the Collector & DM, Kalahandi for information and requested to publish the advertisement in the notice board of O/o the Collector & DM, Kalahandi for wide publication.

[Signature]
03.7.26

Dean & Principal
SRM Medical College & Hospital
Bhawanipatna, Kalahandi

Memo No. 1792

Date 03.07.26

Copy forwarded to the DEGM, Kalahandi for information and requested to to upload the same in Kalahandi district web portal i.e <https://kalahandi.odisha.gov.in/>

[Signature]
03.7.26

Dean & Principal
SRM Medical College & Hospital
Bhawanipatna, Kalahandi



**OFFICE OF THE DEAN & PRINCIPAL
SAHEED RENDO MAJHI MEDICAL COLLEGE & HOSPITAL,
BHAWANIPATNA, KALAHANDI**



Formerly Called as:- "Government Medical College, Bhawanipatna"
At- Bhangabari, Po- Uditnaranpur, Bhawanipatna Dist-Kalahandi, Pin-766002
Email: bptmedicalcollege@gmail.com , Websit: <https://srmch.odisha.gov.in>



**OFFICE OF THE DEAN & PRINCIPAL
SAHEED RENDO MAJHI MEDICAL COLLEGE & HOSPITAL,
BHAWANIPATNA, KALAHANDI**



At- Bhangabari, Po- Uditnaranpur, Bhawanipatna Dist- Kalahandi, Pin-766002
Email: bptmedicalcollege@gmail.com, Website : <https://srmch.odisha.gov.in/>

Advt.No. 1787

Date: 03.07.2026

TENDER FOR LETTING OUT SHOP ROOMS IN MULTI UTILITY CENTRE ON LICENSE BASIS

Sealed bids invited as per the prescribed format, from Individuals/Agencies for **LETTING OUT SHOP ROOMS IN MULTI UTILITY CENTRE ON LICENSE BASIS** at SRM Medical College Campus, Bhawanipatna, Kalahandi. Details Eligibility criteria, TOR, format for submission of bid etc. are available from the website: <https://srmch.odisha.gov.in/> & <https://kalahandi.odisha.gov.in/>.

The detail terms and conditions may be down loaded from the website: <https://srmch.odisha.gov.in/> & <https://kalahandi.odisha.gov.in/>. The completed bid, superscribed "**Tender for Letting Out Shop Rooms in Multi Utility Centre on License Basis**", should reach the Office of the **Dean & Principal, SRM Medical College & Hospital, Bhawanipatna, Dist- Kalahandi, PIN-766002**, through **Registered Post/Speed Post/Courier only**, on or before **24.07.2026 up to 4:00 PM**. The bids will be opened on **30.07.2026 at 11:00 AM**. The undersigned reserves the right to reject any or all the bids without assigning any reason thereof.

Sd/-

**Dean & Principal
SRM MCH, Bhawanipatna, Kalahandi.**

[Handwritten Signature]
03.7.26