


Expression of Interest for Empanelment of Support Agency for “Centrally Sponsored Scheme – Paramparagat Krishi Vikas Yojana (PKVY)” in Kalahandi District

Sealed offers /proposals are invited from reputed Govt./ Semi-Govt. Institutions, FPOs, Partnership/ Professional Firms, Pvt. Companies, Cooperative Societies, NGOs for empanelment as a Support Agency for implementation of CSS Scheme of Paramparagat Krishi Vikas Yojana (PKVY) in the Kalahandi District. The proposals should come in sealed envelope super-scribed as **“Application for Registration of Support Agency for PKVY for 03 years FY 2026-27 to 2028-29”** from the Organizations as per the enclosed application format by registered/ speed post. No e-mail will be entertained for submission of proposals in this regard. Interested parties should apply for implementation on the program in Kalahandi district in an area of 1000 ha. (50 Cluster @20 ha./cluster) along with a non-refundable application fee of Rs.500 /- (Rupees five hundred) only in form of D.D./ Pay Order in favour of Chief District Agriculture Officer, Kalahandi payable at district headquarter. Last date for receipt of application is **7.7.2026 upto 5.00 PM** and the same shall be opened on **8.7.2026 at 11 A.M. in the Office of CDAO, Kalahandi** in the presence of authorized signatory or representative or representatives of the participating organisations/ agencies. The application form and the terms & condition are available at the website of (district NIC portal).

The authority shall not be responsible for any sort of postal delay and application/ proposals received beyond scheduled date and time shall not be entertained & out right to be rejected. The authority reserves the right to cancel/ reject any or all the EoI without assigning any reason thereof.


30/06/2026
Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

APPLICATION FORM

(Furnish the details in not exceeding 6 pages in **Local language** or **English**).

Details of the Organization:

1. Name of the Organization & Acronym:

2. Contact Details:

3. E-mail Address :

4. Year of establishment:

5. Contact Person :

- a. Name :
- b. Designation:
- c. E-mail id:
- d. Mobile No:

6. Legal Status of the Organization: Trust/ Society/ company/ no legal registration

Society (Submit proof)

7. Organization has 3 years of formal Annual Audit Statements: Yes/ No. if yes submit the statement. (FY 2022-23, 2023-24 & 2024-25)

8. Was the organisation black listed any time? If yes, provide the details.

Experience of the Organisation:

9. Key Focus areas of work of the organisation: (main 4 areas relevant for this program)

10. Three previous experiences in working with government departments (Give details & enclose supporting documents):

a. With Agriculture Department:

b. With Odisha Watershed Mission:

c. With NABARD:

d. With OTELP/ ST SC Department

e. With Horticulture Department

f. With Women and Child Dev. Department

g. With Any other Department

11. Experience in working on Organic ; (a) Briefly describe Crops , Cropping Pattern and No of years with documentary evidence (video and other hard copies) :
(b) Activity verification report from CDAO/ DDH/ PD, Watershed/ DPM, O.L.M.:

12. Have you promoted bio-fertilisers or bio-pesticides based farming in past? If yes, in which crops and which year? How long have been doing it? Are you currently promoting bio-fertilizers or bio-pesticides?

Expression of Interest of the organisation:

13. Proposed Organic Farming Programme-under PKVY

Block	Proposed Area (in acres with number of farmers)

A tentative three years organic management cropping programme may be enclosed.

14. What is the status of organic farming in the Block proposed by you?

(Please provide a half-page note on this with details of type of organic farming & Issues such as non availability of organic inputs like seeds, organic manures and fertilizers, pesticides etc, processing units, marketing status etc with details)

15. Give 3 reasons on why your organisation should be selected as Support Agency for the implementation of PKVY?

16. Have you worked with Farmers on PGS certification or Third Party certification? If Yes, Please provide details.

17. Details of registration as Support Agency with National Centre for Organic Farming on PGS certification. **This is mandatory.***

This is to certify that the information given above are true to the best of my knowledge & belief.

Authorized signatory
with Seal

Annexure-II

Terms & Condition:-

1. Must have empanelled as Support Agency with National Centre for Organic Farming (NCOF) from PGS-India Secretariat and initially they shall be engaged for a period of three years.*
2. Must have proven record on promotion of agriculture and organic management practices.
3. Situated in the area of functioning with permanent office and working personals.
4. Have access to computer, printer and internet facility.
5. At least one member is well versed with data handling and data uploading in computer on internet
6. Adequate knowledge on organic guarantee/ certification systems and/ or previous experience in supporting Third party certification/ Participatory Guarantee Systems or promotion of agricultural activities in rural areas.
7. Should have support and endorsement from at least 10 local groups Members should undergo necessary PGS training meant for RCs organised by ZC and PGS' secretariat
8. Have adequate financial resources to operate as Support Agency.
9. Final screening will be done by the screening committee constituted for assessing through power point presentation by the eligible Service Provider.
10. The Support Agency will operate with a minimum area of 1000 ha in a district.
11. Directorate of Agriculture and Food Production, Odisha reserves the right to make any changes or cancellations in the components of the PKVY scheme at anytime without any reasons thereof.

The Roles and Responsibilities of Support Agency as RCs are:

1. Will enter into MoU with ATMA of the district to promote organic farming under PKVY.
2. Receive funds from ATMA for their facilitation services.
3. Identification of continuous/contiguous patch in village/ G.P. / farmers in consultation with local block level argil./hort. Extension officers.
4. Their mobilisation for formation of local groups for adoption of organic farming and PGS-India organic scheme.
5. Identification of LRP (Lead Resource Person) from amongst the group formed.
6. Training and support to existing and new local groups in procedures and paper work necessary for each farmer's organic guarantee.
7. Translate and print PGS paper work in local language
8. Register local groups and issue user ID and password for data uploading on PGS-India website.
9. Facilitate local groups in data uploading on PGS website, if local group do not have access to computer and internet.
10. Confirms that the Local Group Summary Worksheet listing all the farms that are to be Certified Organic is complete and was conscientiously maintained by the group
11. Can NOT pick and choose individual farmers to certify, only approve/confirms the collective decision of the Local Group as a whole and organic integrity of the system adopted by the local group.
12. Activate and/or issue certification UID number to each approved Local Group (received from the instant UID Pool maintained on PGS Website).
13. Print and distribute annual Organic Certificates for individual farmer.
14. Participate in sampling of Local Group farm appraisals
15. Provide Local Groups with guidelines for "Non-compliance Sanctions".

16. Participate in online system to provide Summary Worksheet information to interested parties and helps to connect interested parties with the Local Groups for access to individual farmers“ Organic Guarantee.
17. To ensure complete transparency of the certification process.
18. To facilitate Mutual Recognition and Support for the various groups (and individual farmers) on a national level by allowing Regional Councils to audit the Organic Guarantee of certified farms in other Regional Councils.
19. To quickly build trust and credibility in the system as a whole ensure access to members of the public and media.
20. Submits relevant information/ reports available to district level officers on progress of implementation of the scheme as per direction of DLEC and SLEC Committees.
21. Submission of farmer’s information to ATMA for DBT.
22. Support farmers in preparation/ arrangement of organic inputs.
23. Submission of annual reports on PGS activity in a prescribed format to NCOF/RCOFs.
24. Organise sufficient training to farmers on organic farming activity, assist in annual action plan preparation, packing, marketing, logo preparation, transportation etc.
25. Residual analysis through NABL labs and Soil testing of samples at Govt. approved laboratory/ SAU/ ICAR Labs.
26. Assist farmers/LGs to upload data relating to PGS activity in PGS web portal.

Authorised Signatory
with seal.
