



OFFICE OF THE DEPUTY DIRECTOR OF MINES, BHAWANIPATNA CIRCLE  
KALAHANDI

AT:- Kantabanji Near Hero Show Room, PO:- Paramanandapur Via:- Bhawanipatna-766002 Odisha.  
Email id: - mo.bhawanipatna@orissaminerals.gov.in

**QUOTATION /TENDER CALL NOTICE**

No. 741 /Mines, Date:- 12/05/2026

Sealed quotations are invited from interested registered Travel Agencies or Private Individual/ service provider for providing One (1 Nos.) (Diesel or Petrol) AC vehicle. i.e. one (BOLERO/ BOLERO NEO) for use in the office of the Deputy Director of Mines, Kalahandi Circle, Bhawanipatna on monthly rent basis i.e. maximum Rs.37,200/- (Thirty-seven Thousand Two hundred Only) per month excluding GST for the year 2026-27. The GST registration by the service provider/owner of the vehicle is mandatory. (Preference will be given to BS-VI compliant petrol vehicle/ BS-VI compliant diesel/Petrol vehicles). The application form along with terms and conditions for hiring/ engagement of vehicles will be available in the office of the Deputy Director of Mines, Bhawanipatna Circle, Kalahandi, during the office hours of the working days on payment of Rs.100/- (Rupees One Hundred) only towards application fee (non-refundable) from **11.00A M** of dated **15.05.2026 to 11.00 A.M. of 26.05.2026**.

The bidder quoted lowest rent than the maximum rent as mentioned in this notice will be considered as selected bidder.

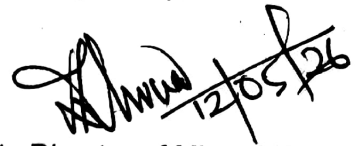
A sum of Rs.5000/- shall be deposited by the intending bidders in the shape of Accounts Payee Bank Draft Drawn in favour of the "**Deputy Director of Mines, Bhawanipatna Circle, Kalahandi**" and submitted along with be refunded to unsuccessful bidders.

The sealed quotations completed in all respect should reach the undersigned on or before **Dt.26.05.2026 by 11.00 .A.M.** The sealed envelope along with the name and address super scribed on the envelope and clearly marked the "Quotation Call Notice for hiring of the vehicle for Kalahandi district". The quotations received after due date and time will not be entertained. The undersigned reserves the rights to cancel/reject the Quotation without assigning any reasons thereof.

Date of distribution quotation paper	13.05.2026 from 7.00 AM	O/o the Deputy Director of Mines, Bhawanipatna Circle, Kalahandi
Last date of submission of sealed quotation	26.05.2026 upto 1.00 PM	O/o the Deputy Director of Mines, Bhawanipatna Circle, Kalahandi
Opening of sealed quotation/bid	28.05.2026 at 11.30 AM	O/o the Deputy Director of Mines, Bhawanipatna Circle, Kalahandi

Memo No. 742 /Mines,dt. 12/05/26 /

Copy forwarded to The DGEM,NIC, Kalahandi with a request for hosting this quotation call notice in the District Web portal for wide publicity of general public.



Deputy Director of Mines(I/C)  
Bhawanipatna Circle, Kalahandi

Memo No. 743 /Mines,dt. 12/05/26 /

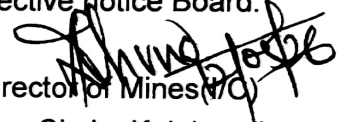
Copy submitted to all Prime Govt. Offices of Kalahandi district with a request to display the quotation call notice in the Notice Board for wide publicity of general public.



Deputy Director of Mines(I/C)  
Bhawanipatna Circle, Kalahandi

Memo No. 744 /Mines,dt. 12/05/26 /

Copy submitted to the Director of Mines and Geology, Odisha, Bhubaneswar/Director Minor Minerals, Odisha, Bhubaneswar / Collector & District Magistrate , Kalahandi for favour of kind information with a request to please display the quotation call notice in their respective notice Board.



Deputy Director of Mines(I/C)  
Bhawanipatna Circle, Kalahandi

Memo No. 745 /Mines,dt. 12/05/26 /

Copy of quotation call notice call notice displayed in the office Notice Board for Public information.



Deputy Director of Mines(I/C)  
Bhawanipatna Circle, Kalahandi

**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date Tax payment etc. and D.L. of the Driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner what so ever. The hirer shall be responsible for all such litigation.
2. One hired vehicle preferably from the Kalahandi district .
3. The hire charge to be paid for monthly basing on actual consumption of fuel as per existing Government norms .All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tier & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a licensed, good driver (gentle, well behaved, obedient and non-alcoholic) and salary of the driver shall be Borne by the owner.
5. In case of absence of driver for whatever reason, the owner shall arrange the substitute to run the vehicle as per laws as above.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer . No extra payment shall be demanded.
7. The vehicle should be regularly serviced and maintained to avoid any breakdown. In case of breakdown for reasons what so ever ,there placement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder. If the owner failed to arrange/ replace alternative arrangement will be made by the client and the expenditure will have to borne by the owner of the vehicle. If he/she fails to apply the expenditure so incurred the same will deducted form the bill of the owner. In addition, GPS tracking device along with it software will installed in the vehicle.
8. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
9. Monthly hire charges and reimbursements towards cost of diesel or petrol ( as per actual) (as per Govt. Norms) of selected bidder will be paid every succeeding month, as far as possible with fifteen days of the submission of bills by the service provider/individual and not advance payment will be made.
10. The vehicles shall not be more than 3 years old from the initial registration and in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per liter ) and name of the driver with Driving License No. and period of the validity etc. should be specifically provided in the general bid information sheet of the vehicle (provided with the application form) to be furnished with the Quotation(Annexure -I)
13. The Quotation completed in all respect should reach the undersigned on or before **1.00 P.M. dated 26.05.2026** and shall be opened on **28.05.2026 at 11.30 AM** in the presence of the bidders or their authorized representatives. There will be no bar in the opening of the sealed quotations, if the bidder or their authorized representatives remain absent. The authorized representatives must have to produce the original copy of the authorization letter (signed by the bidder) along with a copy of Aadhar /Voter ID/ DL as proof of identity or else he/she will not be allowed to remain present.
14. In case the Service Provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to furnish one month notice before such withdrawal of service and termination of agreement.
15. Non-submission of any of the required documents or information will subject to rejection of the application/ bid.
16. The bid/ quotation received after due date and time will not be entertained.
17. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
18. The undersigned reserves the right to cancel/reject any/ all the quotations without assigning any reasons thereof.
19. Selected bidder must sign an agreement in Terms & Conditions mentioned with the Deputy Director of Mines, Kalahandi Circle, Bhawanipatna for engagement of Vehicle on hire basis.

Annexure-I

**GENERAL INFORMATION FOR HIRING OF VEHICLES.**

- 1) Name of the Travelling Agency (Tour Operator Private Individuals:
- 2) Complete address.
- 3) OGST Number
- 4) GeM Registration Number.
- 5) Bank Account No.and IFSC Code
- 6) Identity Proof of the applicant.
- 7) Present address for communication
- 8) Registration No. of Vehicle
- 9) Type of Vehicle (AC/Non-AC)
- 10) Year of manufacture
- 11) Make & Model
- 12) Date of Registration
- 13) Name & complete address of the owner of the vehicle
- 14) Fitness certificate validity
- 14) Pollution Certificate
- 16) Permit validity
- 17) Insurance validity
- 18) Name/Address of the Driver
- 19) (D.L. No. & Validity of the D.L. of the Driver
- 20) Proposed hire charges of the vehicle per month (Excluding fuel cost)
- 21) Rate of fuel consumption/Mileage per litre.
- 22) Contact Number of the Service provider(Quotationer)
- 23) PAN No. of the Service Provider
- 24) Details of Security Deposit amount
- 25) Details of application fee paid
- 26) Preferable District.

"Certified that the information submitted above is true to the best of my knowledge and belief"

**Seal & Signature of the Quotationer/Tenderer**