



ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ : ଭବାନୀପାଟଣା



OFFICE OF THE MUNICIPAL COUNCIL: BHAWANIPATNA

At/Po- Bhawanipatna Dist.- Kalahandi, Pin-766001 Odisha Phone No- (06670) 230424 Mail- eobptm@yahoo.com

No. 2029 /BPM

Dt. 29 / 05 / 2026

Expression of Interest (EOI) for Selection of Mission Shakti Groups for Operation & Maintenance (O&M) of Cold Storage Unit of Bhawanipatna Municipality

Bhawanipatna Municipality invites Expression of Interest (EOI) in the prescribed formats (Annexure-I, II, III & IV) in sealed cover from intending Mission Shakti Groups (MSGs) & ALFs having credibility, financial capability, experience for undertaking the Operation & Maintenance (O&M) and overall management of the Cold Storage Unit under Bhawanipatna Municipality in order to ensure efficient functioning and better accountability towards the public.

1	Available of EOI documents in website	http://www.kalahandi.odisha.gov.in
2	Last date and time of submission of EOI	10/ 06 /2026 , 1.30 PM
3	Date and time of Opening of EOI	11 / 06 /2026 , 10.30 AM
4	For downloading the EOI documents and term and Condition of assignment, please visit http://www.kalahandi.odisha.gov.in	http://www.kalahandi.odisha.gov.in

The authority reserves the right to reject EOIs without assigning any reason thereof. Any change/correction/corrigendum relating to this EOI shall be published only on the website: <http://www.kalahandi.odisha.gov.in>

Note:

1. During the assessment process for engagement in O&M and overall management of the Cold Storage Unit, any Mission Shakti Group securing less than 40% marks shall not be considered for engagement. Further, if the "Basic Information of MSG along with Acknowledgement from Bank" as required under Annexure-II is not submitted by the MSG, the application shall not be taken into consideration.
2. If more than one Mission Shakti Group secures equal marks, the selection shall be finalized through a Lottery Process.


Executive Officer
Bhawanipatna Municipality

Memo No. 2030 Date: 29/05/2026

Copy forwarded to the MIS of this office for uploading the EOI document on the Bhawanipatna Municipality Website for wide publication.


Executive Officer

Bhawanipatna Municipality

Memo No. 2031 Date: 29/05/2026

Copy forwarded to the DeGM, Kalahandi for uploading the EOI document on the District Website for wide publication.


Executive Officer

Bhawanipatna Municipality

Memo No. 2032 Date: 29/05/2026

Copy to office Notice Board of Sub-Collector, Bhawanipatna / BDO Bhawanipatna / Tahasildar, Bhawanipatna / CDPO Urban Bhawanipatna for wide publication.


Executive Officer

Bhawanipatna Municipality

Memo No: 2033 / BPM

Date: 29/05/2026

Copy to the BPC Mission Shakti , Bhawanipatna (Urban) / DPC Mission Shakti ,Kalahandi for information.


Executive Officer

Bhawanipatna Municipality

Memo No: 2034 / BPM

Date: 29/05/2026

Copy submitted to the Project Director , DUDA Kalahandi / the Collector & District Magistrate , Kalahandi for kind information.


Executive Officer

Bhawanipatna Municipality

BHAWANIPATNA MUNICIPALITY

Bhawanipatna Municipality invites Expression of Interest (EOI) in the Prescribed Formats (Annexure- i , ii , iii & iv) in sealed cover from the intending Mission Shakti Groups having the credibility and experience for O&M of Cold Stroge Unit and its Overall management and the entire responsibilities of Cold Stroge Unit and bring in better accountability towards the public.

1	Available of EOI documents in website	http://www.kalahandi.odisha.gov.in
2	Last date and time of submission of EOI	10/ 06 /2026 , 1.30 PM
3	Date and time of Opening of EOI	11 / 06 /2026 , 10.30 AM
4	http://www.kalahandi.odisha.gov.in	http://www.kalahandi.odisha.gov.in


Executive Officer
Bhawanipatna Municipality

Submission of Expression of Interests :

The Mission Shakti Group shall submit their EOI as per the formats in Annexure-I , II & III along with EOI Submission Application & photocopies of all the supporting document and should be covered with Seal and details of MSG with Phone No. And clearly super scribed as "**EOI for Selection of Mission Shakti Group for O&M of Cold Stroge Unit of Bhawanipatna Municipality**".

EOI on its complete form in all respect as specified must be submitted on or before 10/06/2026 , 1.30 PM at Bhawanipatna Municipality addressed to the Executive Officer, Bhawanipatna Municipality. Address: Bhawanipatna Municipality through speed post and registered post only . The EOI will be opened on dated 11 / 06 / 2026 at 10.30 A.M. in the presence of the bidder, who wish to attend.



Scope of Work

The selected Mission Shakti Group (MSG) shall act as the Implementing Partner (IP) and shall take complete responsibility for the Operation & Maintenance (O&M), management, upkeep, supervision, and smooth functioning of the Cold Storage Unit under Bhawanipatna Municipality.

The selected MSG shall ensure:

- Proper operation and maintenance of the Cold Storage Unit.
- Cleanliness and hygiene of the premises.
- Safety and security of stored materials/items.
- Proper maintenance of records and registers.
- Timely reporting to Bhawanipatna Municipality.
- Efficient public service delivery and accountability.

This initiative will result in discharging of entire responsibilities of Cold Storage Unit by MSGs and bring in better accountability towards public.

Criteria for Evaluation:-

1. The Mission Shakti Group must be adhering to Pancha Sutra Management practices.
2. The Mission Shakti Group must have been involved in Income Generation Activities (IGA) for at least 03 years.
3. The Mission Shakti Group must have a minimum annual turnover of Rs. 3.00 Lakhs consecutively for the last 03 years.
4. The Mission Shakti Group must not have been involved in any financial irregularity such as NPA, One-Time Settlement, or loan default.
5. Members of the Mission Shakti Group should not have any record of involvement in anti-social activities.
6. Preference shall be given to SHGs having training in Cold Storage Operation & Maintenance and possessing valid training certificates.
7. Preference shall be given to Mission Shakti Groups having experience in similar activities.
8. Only Mission Shakti Groups functioning within the jurisdiction of Bhawanipatna Municipality shall be eligible to participate in the EOI process.



Annexure - I

(Details document required for Evaluation of Mission Shakti Group)

Sl No	Subject	Page. No
1	Mission Shakti Group (MSG) Name & Address .	
2	First resolution Copy of MSG	
3	Name of the President, Address and Phone No.	
4	Name of the Secretary, Address and Phone No.	
5	MSG PAN No. and Xerox Copy	
6	MSG Bank Account Xerox Copy	
7	Bank statement of MSG for last 3 year	
8	Resolution of MSG for last Six months	
9	Annexure- II	
10	Annexure - III	

President

Stamp with Signature

Date: -

Secretary

Stamp with Signature

Date: -

Annexure - II

Basic Information of MSG with Acknowledgement from Bank

1. Name of The SHG –
2. SHG Address –
3. Date of SHG Formation – SHG Code -
4. Total Numbers of Members in SHG –
5. Present Livelihood Activities Undertaking –
6. Bank and Branch Name –
7. Bank Account Number – IFSC Code –
8. Contact Number of SHG –
9. Funds Available in the Savings Bank Account –
 - a. Regular Savings (Yes / No) -
 - b. Amount of Savings -
 - c. Loan Taken from Bank (Yes / No) - (If Yes , Loan Amount -)
 - d. Mode of Loan Repayment (Regular / Irregular) –
 - e. Meeting Register Maintained (Yes / No) –

Seal & Signature of The SHG President

Seal & Signature of The SHG Secretary

Date :

Date :

Acknowledgement from Bank

This is to Certify that the Mission Shakti Group of Bhawanipatna Municipality , Ward No , Account Number is having Regular Repayment of Loan / Non Performing Asset / Not Availed any Loan. And the 3 Year Annual Turnover of the said Mission Shakti Group is _____

Seal & Signature of The Bank Manager / Authorised Signatory

Date

Annexure-III

We, _____ Mission Shakti Group from Ward No _____ declare that our group has not been involved in any anti-social activity. We also declare that we are agreeing to abide by all the criteria defined for O&M of Cold Stroge Unit of Bhawanipatna Municipality . We understand that if any deviation is found in this regard, then strong action will be initiated against us.

President

Stamp with Signature

Date: _____

Secretary

Stamp with Signature

Date: _____



Annexure – IV

ASSESSMENT INDEX – Mission Shakti Group

(For engagement for O&M of Cold Storage Unit of Bhawanipatna Municipality)

Sl No	Assesment Parameter	Marks	Means of Verification	Remarks
1	Adherence to standard Practices of Group (Pancha Sutra)	20	Register & Bank Pass book of Mission Shakti Group	Regular Meeting – 4 Regular Saving – 4 Regular Internal lending – 4 Regular Repayment – 4 Regular Record keeping – 4
2	No. of Active members	10	Register & Bank Pass book of Mission Shakti Group	10 Active members = 10 7 to 9 Active members = 8 4 to 7 Active members = 6 Less than 4 Active member = 0
3	Involvement in Income Generation Activity (IGA)	10	Field visit & document verification	2 Activity = 10 1 Activity = 5
4	Turnover of Group	25	Register & Bank Pass book of Mission Shakti Group and Turnover Certificate From Bank	More than 5 lakh = 25 3 Lakhs to 5 Lakh = 15
5	Investment Capacity	20	Register & Bank Pass book of Mission Shakti Group	3 lakhs = 20 2 lakhs = 15 1 lakh = 10
6	SHGs who have undergone training in Cold Storage Operation & Maintenance (O & M) and possess valid training certificates.	15	Field visit	Three Training Certificate – 15 Mark Two Training Certificate – 10 Mark One Training Certificate – 5 Mark
Total Marks		100		

Note:

1. Mission Shakti Group having score below 40% shall not be considered for engagement.
2. If more than one Mission Shakti Group secures the same marks, then the selection for engagement in O & M of Cold Stroge Unit will be finalized through a Lottery Process.

EOI Submission Application Format

To,

**The Executive Officer,
Bhawanipatna Municipality**

Subject: Submission of EOI Application for O&M of Cold Storage Unit of Bhawanipatna Municipality

Sir,

We, the members of _____ Mission Shakti Group / ALFs operating under Ward No. _____ of Bhawanipatna Municipality, would like to submit our Expression of Interest (EOI) for participating in the process invited by Bhawanipatna Municipality for the operation and management of the Cold Storage Unit of Bhawanipatna Municipality. As per the collective decision of all our group members, we are interested in undertaking the responsibility of managing the Cold Storage Unit efficiently and in accordance with the rules and guidelines issued by the Municipality.

In this regard, we are hereby submitting our duly filled EOI application along with all the required documents. The following annexures are enclosed for your kind reference and verification (Annexure – i , ii & iii)

We humbly declare that all the documents and supporting papers submitted by us are true, correct, and valid to the best of our knowledge and belief.

Therefore, we request your good office to kindly accept our application and consider our Mission Shakti Group for the selection process for operation and management of the Cold Storage Unit of Bhawanipatna Municipality

We shall remain ever grateful for your kind consideration.

Yours faithfully,

(Seal & Signature of all group member)

Date: _____

