

## Notice Inviting Tender (NIT)

Collector & District Magistrate, Kalahandi ("CLIENT") invites sealed proposal from all interested Bidder/s for 'SELECTION OF AGENCY FOR PROVIDING COMPREHENSIVE FACILITY MANAGEMENT SERVICES (CFMS) at. Circuit House, Bhawanipatna

### A- Indicative Scope :

The Board Scope of services required through this RFP, shall be inter alia as indicated below:

- Housekeeping Cleaning services,
- Security Services & Parking Management,
- Landscaping & Garden & Lawn maintenance,
- Help Desk & Reception Services,
- Catering Services(Paid Service),
- Pest control,
- Reporting and Complaint Management,
- Coordination with other service providers
- Minor Repair of Electrical & PHED fittings
- AMC of all electronic items
- Laundry Service(Paid)

### B.Contract Period: 03 years

**C.Bid Processing Fee (INR):** 10000/- (Circuit House, Bhawanipatna)Draft should be prepared in favour of collector, Kalahandi)

**D.Earnest Money Deposit (INR):** Bid security declaration As per Finance Department Circular No.8943/F dtd.18.03.2021 & No.8484 dated. 05.04.2022

The RFP document can be downloaded from **09.04.2026** from website-<https://kalahandi.odisha.gov.in>. to clarify the queries of the Bidder/s a pre- bid meeting is scheduled to be held on **Dt 23.04.2026** at 11.00 AM in the Conference Hall of Collector Office, Kalahandi. Duly completed proposal along with other prerequisites documents in support of eligibility criteria and the required information as perform at must be submitted through **Registered Post/Speed Post/ Courier** latest by **08.05.2026** at **1.00 PM** as specified in the critical date sheet below. Or details please refer to the RFP Documents.

### A.Critical Date Sheet:

RFP Issue Date	09.04.2026
Last Date and Time for Submission of Pre-Bid queries email	18.04.2026
Pre Bid Meeting Date and Time	23.04.2026 and 11.00 AM
Upload of Pre Bid Clarification Date and Time	30.04.2026 and 1.00 PM
Last Date and Time of submission of Bid	08.05.2026 and 1.00 PM
Technical bid Opening Date and Time	14.05.2026 and 11.00 AM
Financial Bid Opening Date and Time	21.05.2026 and 1.00 AM

### B.Contact Person :

- Additional District Magistrate, Collectorate, Kalahandi:- 9437193651  
Email- nizaratkld@gmail.com
- Asst. Collector, Nizarat Section, Collectorate, Kalahandi - 7008390889

### C. Complete Address for Submission of Bid :

Office of the Collector and District Magistrate, Kalahandi  
At/Po- Bhawanipatna, Dist- Kalahandi State- Odisha Pin No- 766001

  
COLLECTOR, KALAHANDI  
Kalahandi