

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Paper for supply of the items like Vegetable items, Grocery, Cosmetics Goods, Non-Veg Items, Snacks Items, Reading Writing Material & Office Stationery, Electrical goods & Computer Stationary, Dress Material, Sports Items to ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA, KGVB TYPE-IV HOSTEL of Kalahandi District for the year 2026-27.

**Last Date of receipts of tender** ON 28.05.2026 TILL 10:00 A M  
**Date of Opening of Tender** ON 01.06.2026 AT 07:00 AM  
**Venue of opening** OAV Chancharapada, Jaipatna.

To

M/S.....  
.....  
.....

Sub: Issue of Tender Documents for supply of.....

Sir/Madam

As per your requisition Letter No..... Date..... tender document for supply of .....is issued herewith.

*bc*  
*Patel*  
*27/04/2026*

Principal I/C  
OAV CHANCHARAPADA,  
JAIPATNA, KALAHANDI.

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**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA, DIST-  
KALAHANDI**

**TENDER PAPER**

(The Principal will fill up the Name and Address of the Firm who will purchase the tender paper from the concerned KGBV. In case of downloading paper from the website there is no need to fill up the name and address of the firm)

To

M/S \_\_\_\_\_

Sub -Tender for the Supply of "-----"

1. Sealed Tender for supply of the Articles shown in the attached statement are invited from the registered firms/authorized dealers/whole seller having valid GST registration with VAT-612 Clearance, PAN/TAN (if any) and having their own existence of shop and dealing with Tender items. The duly filled up Tenders will be received by the under signed through **Registered Post/Speed Post/By Hand** only from **28.04.2026** to **28.05.2026** till **10.00 A.M.** The Tender should be super scribed as "Tender for the supply of " \_\_\_\_\_ " and addressed to Principal, OAV CHANCHARAPADA, JAIPATNA AT-CHANCHARAPADA PO- PRATAPPUR, PS- JAIPATNA, Block- Jaipatna, Dist-Kalahandi, PIN-766018. The sealed Tenders will be opened in the office of the Principal, OAV Chanchrapada, Block- Jaipatna on dated **01.06.2026 (MONDAY)** at **07.00 AM.**
2. The Tender should be submitted according to the terms and condition specified in points 3 to 27, unless specified in otherwise in the tender, it shall be constructed that the term and condition stipulated here under have agreed to.
3. The rate quoted should be inclusive of all taxes and transportation charges. The articles should be supplied at the Hostel point.
4. There should not be any overwriting, corrections in the Tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature of the bidder with date. In the absence of the attested signature the bidder is liable to be rejected.
5. The undersigned is not bind to accept the lowest tender and reserve the right to accept the Tender in whole or in part with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as the Committee may decide.

6. On acceptance of the Tender it will become a contract and the contractor shall be bound by the terms and conditions of the Tender and the provision of Odisha General Financial Rules.
7. The bidder should submit his/her Tender along with Earnest Money (EMD) separately for each item as mentioned at ANNEXURE-1 in the shape of Bank draft/Banker's cheque in favour of Principal, OAV Chancharapada, Jaipatna Payable at State Bank of India, Bazar Branch Jaipatna. The Earnest Money will be refunded in the event of rejection of the Tender. The earnest money will be forfeited in the event of failure to comply with the contract. The EMD of the unsuccessful bidder will be refunded soon after finalization of the tender and the EMD of the successful bidder will be refunded without interest after successful completion of supply during the agreement period. The successful bidder should deposit 5% of the approved value for the items awarded in shape of Demand Draft in favor of PRINCIPAL, OAV, Chancharapada, Jaipatna after finalization of the tender and before execution of the agreement. If the contractor is not agreeable to pay security deposit the reason therefore should be specified and the undersigned reserves the right to accept or reject the request.
8. Those who intends to quote rates for more than one Item (for example: Grocery, Cosmetic, ... etc.) they have to apply in separate envelops along with the required EMD with all documents.
9. The Successful bidder should execute an agreement with the principal within 07 days of the finalization of the tender with non-Judicial stamp paper worth Rs.20/-.
10. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person/ firm and the difference of price, if any, shall be deducted from the earnest money/ security deposit and in case any amount in excess of the security deposit to be paid by the undersigned, the contractor shall eligible to pay this amount.
11. The Contractor for supply of articles is required to submit the samples for the items quoted (except NON-VEG items) at the time of opening of Tender for verification by the Committee. The approved sample will be kept in the OAV Chancharapada, Jaipatna for verification during the supply of the articles. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specifications. The quality should invariably be maintained throughout the contract period as per sample and specifications. Materials cannot be accepted if the items being found substandard or differ from the sample and specifications.

12. It is not compulsory on the part of the undersigned to purchase the items for which the Tender is being called. The supply order will be placed as per requirement.
13. The articles/items other than the specification given in the Tender will not be accepted.
14. The rate quoted by the contractor shall hold good up to One Year (except for Vegetable items). Under no circumstances the undersigned will pay extra over and above the rate approved by the committee. For the branded item, if there would be some free gift schemes, marked on the packing, the same would liable to be supplied with the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/ Company price list. If the MRP/ Company price will be less than the approved rate the payment will be made as per the MRP/ company price only. Snickering of MRP is not allowed.
15. In the event of acceptance of the Tender and placing of the order for purchase, the articles ordered would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specification and samples.
16. The amount of security deposit shall be retained by the PRINCIPAL, OAV Chancharapada, Jaipatna for a period of 06 months from the date of completion of last supply as a safeguard against any defect appearing in the articles supplied within the period & the same will be refunded in the shape of A/C pay Cheque only without Interest.
17. In case of authorized dealers, the authorization certificate issued by the Manufacturer/Company should be enclosed along with the Tender.
18. The payment will be made in the shape of A/C payee by PFMS/DigiGov e- transfer only after verification of the supplied articles by the quality checking committee / undersigned, at par with the approved sample with ordered quantity, scrutiny of bills after full supply as per the order placed with the party.
19. The rate should be quoted in terms of metric weight measures i.e.; KG /Liter/ Pieces/ mtr.as the case may be.
20. In case the time and date of opening of Tenders is postponed due to any unavoidable circumstance, the same will be displayed on the Notice Board of OAV Chancharapada, Jaipatna and its website.
21. The person / firms who Is actually having the business of the commodity/ articles should only eligible to submit Tender and not from the general order supplier/enterprisers.

22. The Tender papers which do not comply with the above conditions are liable to be rejected and all rights reserved with the Principal & Tender Committee/ Hostel Management Committee, OAV Chancharapada, Jaipatna to reject or cancel and amend any or all Tenders/approved rates at any time without assigning any reason thereof. Any disputes in this regard subject to Kalahandi jurisdiction only.
23. The undersigned will not be held responsible for any portion of the downloaded document differs from the original tender paper available in the OAV Chancharapada.
24. TDS will be deductible from the bill as applicable.
25. The interested party must submit Tender for articles in prescribed format only otherwise the Tender so submitted will not be accepted.
26. Money Receipts of the cost of tender paper i.e. Rs.200/- (non- refundable) purchased or DD in favor of the 'Principal, OAV Chancharapada, Jaipatna, drawn at any nationalized bank payable at State Bank of India, Jaipatna, Bazar Branch for Rs.200/- (non-- refundable) towards cost of tender paper who download the tender paper from the website must enclose in the tender Paper.
27. The sealed Tender should invariably contain the following documents:
  - Up-to-date GST paid certificate in form No 612 issued by the competent authority for all items, GST registration certificate, PAN/ TAN (if any). (Except for Vegetab6e & fruits, Non-Veg, ) the undersigned may ask to submit the original certificate for verification before placing the supply order.
  - Signature of the Tenderer in all pages of the term & conditions with date and seal along with the undertaking and signatures of witnesses given below.
  - These instructions to Tenderer are to be signed by the Tenderer and returned in originals with the Tender with all enclosures.
  - E.M.D in shape of Bank Draft /Bankers Cheque as specified in the SI.No.07
  - Money receipt of cost of the tender paper purchased or DD towards cost of tender paper.

### INSTRUCTIONS TO THE TENDERER

1. Tender is to be submitted in the prescribed tender forms consisting of technical bid and financial bid only along with terms and conditions in the office of the concerned KGBV.
2. The tenderer shall submit technical bid and financial bid in two separate sealed envelopes which should be prescribed as Technical /Financial Bid, items tendered, name of the bidder and should be duly sealed and put in a big envelope which too should be duly sealed.
3. I. The tender in sealed envelope shall be accepted up to 10 a.m hrs. on date 28/05/2026 and technical bid shall be opened first by the duly constituted committee in the office of the Principal, OAV, Chancharapada, Jaipatna on the schedule date as mentioned in the notifications in presence of the tenderer or their authorized agents.
  - ii. decision of the purchased committee to declare any of the tender to have or have not qualified in technical bidding shall be final. Intimation of decision of the competent Authority shall be conveyed to the Tenderer in due course of time.
4. i. Financial bid of only those tenders, who qualify in the technical bid, shall be opened.
  - ii. There should not be any cutting and or overwriting in the tender form. No amendment or addition in the terms and conditions indicated on a separate paper or attachment will be accepted.
5. The Tenderer must sign the Terms and conditions and submit along with the technical bid, otherwise the tender is liable to be rejected.
6. The tenderer should submit the tender form along with the Earnest money deposit in the form of Demand Draft drawn in favor of Principal OAV, Chancharapada, Jaipatna "**payable at state Bank of India, Bazar Branch Jaipatna**". Tenderer should pay Rs 200/ (Two hundred rupees only) towards the cost of the tender form in case of downloading from website in the form of demand draft drawn in favor of Principal OAV, Chancharapada, jaipatna payable at state bank of India, Bazar Branch Jaipatna.

**UNDERTAKING BY THE TENDERER**

We M /S \_\_\_\_\_ agreed fully to accept the terms and conditions specified in above Para 03 to 27 and also enclose the rates of the items as per list and specifications given by the Principal, Tender committee and Hostel Management committee, OAV Chancharapada, Jaipatna, Block-Chancharapada, Jaipatna, District-Kalahandi in the prescribed format enclosed.

Signature of the Tenderer \_\_\_\_\_.

Name of the Proprietor \_\_\_\_\_

Seal of the firm with OST & SCT No \_\_\_\_\_

Witness (Signature, Name and Address)

1. Signature \_\_\_\_\_

Name \_\_\_\_\_

DATE \_\_\_\_\_

Address: - \_\_\_\_\_

\_\_\_\_\_

2. Signature \_\_\_\_\_

Name \_\_\_\_\_

DATE \_\_\_\_\_

Address: - \_\_\_\_\_

\_\_\_\_\_

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA, DIST-  
KALAHANDI**

Tender Form for Grocery Items

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of Grocery items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Income Tax register details	Income Tax PAN No _____ Annexed: Yes/No _____
3	GST Clearance Certificate from the competent authority	i. GST No. _____ ii. Issuing authority _____ iii. Period of validity _____
4	Financial capacity of the tenderer	Audit balance sheet for the year 2023-24/2024-25/2025-26 Annexed: Yes/No _____ Financial turnover Year 2025-26
5	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____
6	Registration certificate of firm	i. Certificate No. _____ & Date _____ ii. Issuing authority _____ iii. Attested copy of certificate Annexed: Yes/No _____

Seal and Signature of the Supplier



Address

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Quotation Form for Grocery Items

Name and Address of the Party/Firm \_\_\_\_\_  
\_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to  
\_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank  
Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper  
Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of grocery items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

Sl No	Item	Specification	Unit	Rate Quoted
1	Atta	Ashirvad /Fortune/good quality	Per KG	Rs.
2	Harad Dal	Ajanta/Badak/Good quality	Per KG	Rs.
3	Buta dal	Good quality	Per KG	Rs.
4	Chana Dal	Good quality	PerKG	Rs.
5	<b>Biri Dal</b>	Good quality	Per KG	Rs.
6	Moong Dal	Good quality	Per KG	Rs.
7	Kabuli Chana	Good quality	Per KG	Rs.
8	Motor Chana (White)	Good quality	Per KG	Rs.
9	Sorisha (Mustard Seed)	Good quality	Per KG	Rs.
10	Besana Powder	Shree Ganesh/ Fortune/ Good quality	Per KG	Rs.

11	China badam(ground nut)	Good quality	Per KG	Rs.
12	Idli Sooji	Shree Ganesh/ Bajrang bhoj /good quality	Per kg	Rs.
13	Sugar	Good quality	Per KG	Rs.
14	Chuda	Good quality	Per KG	Rs.
15	Dry Red Chilly	Good quality	Per KG	Rs.
16	Chili Powder	Everest/Ruchi/good quality	Per KG	Rs.
17	Curry Masala	Everest/Ruchi/good quality	Per KG	Rs.
18	Meat Masala	Everest/Ruchi/ good quality	Per KG	Rs.
19	Haladi Powder	Everest/Ruchi good quality	Per KG	Rs.
20	Chicken Masala	Everest/Ruchi good quality	Per KG	Rs.
21	Jeera Seeds	Good quality/ good quality	Per KG	Rs.
22	Tej patra	Good quality	Per KG	Rs.
23	Pancha futana	Good quality	Per KG	Rs.
24	Pampad	Haldiram/ Good quality	Per KG	Rs.
25	Pampad Chips	Haldiram/ Good quality	Per KG	RS
26	Fenugreek( Methi)	Good quality	Per KG	RS
27	Ghee	Good quality	Per KG	Rs.
28	Cashew/kaju	Good quality	Per KG	Rs.
29	Kismis	Good quality	Per KG	Rs.
30	Mustard Oil	Double Hiran/ Good quality	Per Lt	Rs.
31	Refined oil(sun flower)	Fortune/Adhar/ Good quality	Per Lt	Rs.
32	Soyabodi	Fortune/ Ruchi/ Good quality	Per Kg	Rs.
33	Salt	Tata/ Good quality	Per Kg	Rs.
34	Amul Spray	Refill Pack Good quality	Per Kg	Rs.

35	Biscuits	Britannia Marie gold/ Good quality	Per pkt (400gm)	Rs.
36	Semiya (Vermicelli)	Haldiram/ MTR/Ruchi/ Good quality	Per Kg	Rs.
37	Buta/ Nak chana (Small Size)	Good Quality	Per Kg	Rs.
38	Chat Masala	Everest/Ruchi/ Good quality	Per Kg	Rs.
39	Match Box	Camel/ Good quality	dozen	Rs.
40	Chhatua	Kasturi/Ruchi/ Good quality	Per kg	Rs.
41	Dalia	Ruchi/ Good quality	Per kg	Rs.
42	Mixture	Narayani/Jay Laxmi/ Good quality	Per kg	Rs.
43	Milkmaid	Amul/Nestle/ Good quality	200ml	Rs.
44	Guda(Jaggery)	Good Quality	Per Kg	Rs.
45	Khiri Rice	India Gate/Good Quality	Per Kg	Rs.
46	Sambar Powder	Everest/Ruchi/ Good quality	Per Kg	Rs.
47	Moong	Good Quality	Per Kg	Rs.
48	Scrub for washing Utensil	Good Quality	Per piece	Rs.
49	Mosquito Coil	All Out/Good Night	Per Pkt	Rs.
50	Mosquito Liquid	All Out/Good Night	Per piece	Rs.
51	Mosquito Liquid with Machine	All Out/Good Night	Per piece	Rs.
52	Dish wash soap	Expert/vim	Per piece	Rs.
53	Masoor Dali/ Red lentil	Standard quality	Per kg	Rs.
54	Biriyani rice	India gate/ good quality	Per kg	Rs.
55	Biriyani masala	Everest/ ruchi/ Good quality	Per kg	Rs.
56	Mandia	Standard quality	Per kg	Rs.
57	Mudhi	Standard quality	Per kg	Rs.

58	Garam masala	Everest/ ruchi/ Good quality	Per kg	Rs
59	Dhania powder	Everest/ ruchi/ Good quality	Per kg	Rs
60	Jeera powder	Everest/ ruchi/ Good quality	Per kg	Rs
61	Paneer masala	Everest/ ruchi/ Good quality	Per kg	Rs
62	Ambula/Sun dried mango	Good quality	Per kg	RS
63	Fruit jam	kissan/ Good quality	Per peice	RS

Seal and Signature of the Supplier

Address

*M Patel*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Cosmetic & Toilet Items

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of Cosmetic & Toilet items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Income Tax register details	Income Tax PAN No _____ Annexed: Yes/No _____
3	GST Clearance Certificate from the competent authority	i. GST No. _____ ii. Issuing authority _____ iii. Period of validity _____
4	Financial capacity of the tenderer	Audit balance sheet for the year 2023-24, 2024-25, 2025-26 Annexed: Yes/No _____ Financial turnover year 2025-26
5	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____
6	Registration certificate of firm	i. Certificate No. _____ & Date _____ ii. Issuing authority _____ iii. Attested copy of certificate Annexed: Yes/No _____

Seal and Signature of the Supplier

Address

*[Handwritten Signature]*

**ODISHA ADARSHA VIDVALAYA CHANCHARAPADA, JAIPATNABLOCK- CHANCHARAPADA,**  
**JAIPATNA, DIST- KALAHANDI**

Quotation Form for Cosmetic & Toilet Items

Name and Address of the Party/Firm \_\_\_\_\_  
 \_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
 \_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank \_\_\_\_\_  
 Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper \_\_\_\_\_  
 Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of Cosmetics and toilets items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chanchrapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

SI.No	Name of the Items	Specification	Unit	Max. Rate	Rate Quoted
1	Washing Soap	Surf Excel/ Good Quality	Per Piece	20.00	Rs.
2	Detergent	Wheel /Surf Excel/ Good Quality	Per Piece	20.00	Rs.
3	Bathing Soap	Lux/ Good Quality	Per Piece	20.00	Rs.
4	Shampoo	Clinic Plus/ Good Quality	Per Piece	08.00	Rs.
5	Tooth Paste	Close Up/ Colgate	Per Piece	20.00	Rs.
6	Hair oil	Nihar/ Parachute Good Quality /	Per Piece	37.00	Rs.
7	Tooth brush	Good Quality	Per Piece	20.00	Rs.
8	Talcum Powder	Good Quality	Per Piece	10.00	Rs.
9	Tongue cleaner	Good Quality	Per Piece	05.00	Rs.
11	Phenyl (White)	Good Quality	Per liter		Rs.
12	Phenyl(Black)	Good Quality	Per liter		Rs.
13	Bleaching Powder	Good Quality	Per Kg		Rs.
14	Hand wash liquid	Good Quality	Per liter		Rs.
15	Harpic blue Toilet use)	Good Quality	Per Piece		Rs.
16	Toilet Brush	Good Quality	Per Piece		Rs.
19	Vim liquid	Good Quality	Per liter		Rs.

*Signature*

21	Dustbin(5LTR)	Good Quality	Per piece		Rs.
22	Ujjala(blue)	Good Quality	Per pc(30ml)	10.00	Rs
22	Broom (Floor & Roof)	Good Quality	Per piece		Rs

Seal and Signature of the Supplier  
Address

*M. Patel*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Non-Veg. Items

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of \_\_\_\_\_ items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____

*[Handwritten Signature]*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK-  
JAIPATNA, DIST- KALAHANDI**

Tender Form for Non-Vegetable Items

Name and Address of the Party/Firm \_\_\_\_\_  
\_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
\_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank \_\_\_\_\_  
Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper \_\_\_\_\_  
Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of Non Veg items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chanchrapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

Sl.No	Name of the Items	Quantity/UNIT	Rate Quoted
1	EGG (HEN) (Standard Size)	PER case	Rs.
2	FISH	PER KG	Rs.
3	Chicken(BROILER DRESSED)	PER KG	Rs.

Seal and Signature of the Supplier  
Address-

*[Handwritten Signature]*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Snacks items

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of snacks items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Income Tax register details	Income Tax PAN No _____ Annexed: Yes/No _____
3	GST Clearance Certificate from the competent authority	i. GST No. _____ ii. Issuing authority _____ iii. Period of validity _____
4	Financial capacity of the tenderer	Audit balance sheet for the year 2023-24, 2024-25, 2025-26 Annexed: Yes/No _____ Financial year turnover 2025-26
5	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____
6	Registration certificate of firm	i. Certificate No. _____ & Date _____ ii. Issuing authority _____ iii. Attested copy of certificate Annexed: Yes/No _____

Seal and Signature of the Supplier

*[Handwritten Signature]*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK-  
JAIPATNA, DIST- KALAHANDI**

Tender Form for Snacks Items

Name and Address of the Party/Firm \_\_\_\_\_  
\_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
\_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank  
Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper  
Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of Snacks items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

Sl.No	Name of the Items	Unit	Rate Quoted
1	Sweet Bundi	Per Kg	Rs
2	Bundi Plain	Per Kg	Rs
4	Balsha	Per Kg	Rs
5	Jalebi	Per Kg	Rs
6	Rasagola	Per Kg	Rs
7	Seo	Per Kg	Rs
8	Gulapjamun	Per Kg	Rs
9	Curd	Per liter	Rs
10	Omfed Milk	1 liter	Rs.
11	Bread	Per pkt(300gm)	Rs
	Paneer	Per kg	Rs

Seal and Signature of the Supplier  
Address: -

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Study Materials and Office stationary

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of Study Materials and Office stationary as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Income Tax register details	Income Tax PAN No _____ Annexed: Yes/No _____
3	GST Clearance Certificate from the competent authority	i. GST No. _____ ii. Issuing authority _____ iii. Period of validity _____
4	registration certificate of firm	i. Certificate No. _____ & Date _____ ii. Issuing authority _____ iii. Attested copy of certificate Annexed: Yes/No _____
5	Financial capacity of the tenderer	Audit balance sheet for the year 2023-24, 2024-25, 2025-26 Annexed: Yes/No Financial year turnover 2025-26
6	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____

Signature of the Tenderer with seal

*[Handwritten Signature]*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA, DIST-  
KALAHANDI**

Tender Form for Study Materials and Office stationary

Name and Address of the Party/Firm \_\_\_\_\_  
 \_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
 \_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank \_\_\_\_\_  
 Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper \_\_\_\_\_  
 Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of Study materials and office stationary items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chanchrapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

Sl No.	Type or Note	Type of Cover with GSM	Type of Inner page with GSM	Type	Unit	Maximum M Rate.	Rate Quoted
1	1PI 1R(172 Page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	30.00	Rs.
2	SINGLE LINE(100Page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	19.00	Rs.
3	SINGLE LINE(172Page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	30.00	Rs.
4	UNRULE(100 PAGE)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	19.00	Rs.
5	UNRULE(172 Page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	30.00	Rs.
6	Drawing Note(36 page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (18X24 cm)	Per Piece	21.00	Rs.

7	Graph Khata ( 32 page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (21X29.7 cm)	Per Piece	7.5.00	Rs.
8	Rough Note (172 page)	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 56 GSM	Jumbo Size (17X27 cm)	Per Piece	30.00	Rs.
9	Geometry Box				Per Piece	50.00	Rs.
10	Exam board				Per Piece		Rs..
11	Eraser				Per Piece		Rs.
12	Sharpener				Per Piece		Rs..
13	Pencil				Per Piece		Rs.
14	Steel scale (Long Size)				Per Piece		Rs.
15	Plastic Scale (Long Size)				Per Piece		Rs.
16	Blue Pen				Per Piece		Rs.
17	Black Pen				Per Piece		Rs.
18	Water Color with brush				Per Piece		Rs.
19	Drawing Sheet				Per Piece		Rs.
20	Dictionary (Branded)				Per Piece		Rs.
21	Sketch Pen				Per Piece		Rs.
22	Painting brush				Per Pkt		Rs.
23	Debit Voucher (100 pages) Pink Color				Per Piece		Rs.

*Handwritten signature*

	Paper					
24	Credit Voucher (100 pages) White Paper				Per Piece	Rs.
25	Voucher Guard file				Per Piece	Rs.
26	Double Entry Cash Book(No-20)				Per Piece	Rs.
27	Ledger(200 Pages)				Per Piece	Rs.
28	Register-100 page				Per Piece	Rs.
29	Register-172 page				Per Piece	Rs.
30	Register-300 page				Per Piece	Rs.
31	Student Attendance				Per Piece	Rs.
32	Staff Attendance				Per Piece	Rs.
33	A4 Size Paper				Per Pkt	Rs.
34	Fly Leaf with school Name				Per Piece	Rs.
35	Tag				Per Pkt	Rs.
36	Stapler(small)				Per Piece	Rs.
37	Stapler Pin				Per Pkt	Rs.
38	Correction Pen				Per Piece	Rs.
39	Gum(100ml)				Per Piece	Rs.
40	Big Size Cello Tape				Per Piece	Rs.
41	Alpin				Per Piece	Rs.
42	G.K.Book				Per Piece	Rs.

43	Four Fold File				Per Piece		Rs.
44	Box File				Pe, Piece		Rs.
45	Stick File				Per Piece		Rs.
46	White Paper ream				Per Piece		Rs.
47	Stock Register (300 page)				Per Piece		Rs.
48	School Bag with Printed on school Name with logo				Per Piece	150.00	Rs.
49	Thermocal (Solo)				Per Piece		Rs.
50	Parts of Computer Chart				Per Piece		Rs.
51	Model of Human Body				Per Piece		
52	Craft Book				Per Piece		
53	Story Book				Per Piece		
54	Essay Book				Per Piece		
55	Paper Stand				Per Piece	1000.00	
56	Notice Board(4/6 feet size)				Per Piece		

**N.B. • Above Items must be Branded Quality**

Seal and Signature of the Supplier  
Address: -

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Dress Material

5. Name and Address of the Party/Firm \_\_\_\_\_  
 6. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
 7. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_  
 8. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the technical bid for the supply of dress materials as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	iv. Bank _____ v. Draft No _____ Date _____ vi. Amount _____
2	Income Tax register details	Income Tax PAN No _____ Annexed: Yes/No _____
3	GST Clearance Certificate from the competent authority	iv. GST No. _____ v. Issuing authority _____ vi. Period of validity _____
4	Financial capacity of the tenderer	Audit balance sheet for the year 2023-24, 2024-25, 2025-26 Annexed: Yes/No Financial year turnover 2025-26
5	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____
6	Registration certificate of firm	iv. Certificate No. _____ & Date _____ v. Issuing authority _____ vi. Attested copy of certificate Annexed: Yes/No _____

Seal and Signature of the Supplier

Address

*[Handwritten Signature]*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Dress Material Items

Name and Address of the Party/Firm \_\_\_\_\_  
 \_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
 \_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank  
 Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper  
 Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of dress items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

SI.No	Name of the Items	Unit	Max. Rate	Rate Quoted
1	Night Dress (Cotton Good Quality)	Per pair	350.00	Rs
2	Gamuchha (Big Size)	Per Piece	50.00	Rs
3	Sweater (colour-sky blue- oav uniform pant's colour)	Per Piece	345.00	Rs
4	Sleeper	Per Piece	100.00	Rs
9	Inner garments	Per Pair (panty+semij/bra)	100.00	Rs
10	Apron For Cook	Per Piece	700.00	Rs
11	Uniform For Watchmen ( one pair)	Per Piece	700.00	Rs
12	Door Screen	Per Meter		Rs.
20	Mosquito Net For Window	Per feet		Rs.

Seal and Signature of the Supplier  
Address: -

*M. K. S.*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Fruits & Vegetables Items

1. Name and Address of the Party/Firm \_\_\_\_\_
2. Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_
3. EMD Deposited Rs. \_\_\_\_\_ Vide Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_
4. Date of the Tender Paper Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

The Participants of the tenderer in response to advertisement published are eligible to participate the tender for Vegetables quarterly (April-June, July-Sept, Oct-Dec, Jan-Mar). it will continue till March-27. The committee has reserve the right to accept fully or partially or to cancel any time. The tenderer will quote the rates of the vegetable for 3 months' term and condition will applied.

I/ We submit the technical bid for the supply of Fruits and vegetables items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. I/we are aware that while evaluating the technical bid, if any/part as decided by the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi the term/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Earnest Money	i. Bank _____ ii. Draft No _____ Date _____ iii. Amount _____
2	Submitting of product prospectus/ brochures/ sample of _____ as per list & specifications (where applicable)	Yes/No _____

*M. K. Patra*

**ODISHA ADARSHA VIDYALAYA CHANCHARAPADA, JAIPATNA BLOCK- JAIPATNA,  
DIST- KALAHANDI**

Tender Form for Fruits and vegetable Items

Name and Address of the Party/Firm \_\_\_\_\_  
 \_\_\_\_\_ Registration Number of the Firm \_\_\_\_\_ Valid Up to \_\_\_\_\_  
 \_\_\_\_\_ EMD Deposited Rs. \_\_\_\_\_ Vide Bank \_\_\_\_\_  
 Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Date of the Tender Paper \_\_\_\_\_  
 Purchase \_\_\_\_\_ Money receipt no. \_\_\_\_\_

I/ We submit the financial bid for the supply of fruits and vegetables items as per the terms & conditions of the tender notice of the Office of the Principal, OAV Chancharapada, Jaipatna, Kalahandi which are acceptable to me/us. Rate quoted are inclusive of all nine basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight dispatching point of specified destination for delivery at mentioned destination. Part-B (To be filled by the tenderer)

Sl. No.	Name of the items	Unit	Rate Quoted Apr-June	Rated Quoted July-Sept	Rated Quoted Oct-Dec	Rated quoted Jan-March
1	Coconut (ନଡ଼ିଆ)	Per Pc				
2	Banana(ପାଚିଲା କଦଳୀ	Per Dozen				
3	Raw Banana(କଞ୍ଚା କଦଳୀ )	Per KG				
4	Apple (ସେଓ )	Per KG				
5	Graphs (ଅଜୁର )	Per KG				
6	Orange (କମଳା )	Per KG				
7	Mango (ଆମ୍ବ )	Per KG				
8	Pomegranates (ତାଳିମ୍ବ )	Per KG				
9	Watermelon(ତରଭୁଜ)	Per KG				
10	Pine apple(ସପୁରି )	Per KG				
11	Potato(ଆଳୁ )	Per KG				
12	Onion(ପିଆଜ )	Per KG				
13	Ginger(ଅଦା )	Per KG				
14	Garlic(ରସୁଣ )	Per KG				
15	Green Chili(କଞ୍ଚା ଲଙ୍କା)	Per KG				
16	Cauliflower(ଫୁଲକୋବି)	Per KG				
17	Cabbage(ବନ୍ଧାକୋବି )	Per KG				
18	Brinjal(ବାଇଗଣ )	Per KG				

*M. Patel*

19	Tomato(ପାଚଲଘଂଟା )	Per KG			
20	Beans(ବୀନ୍ସ )	Per KG			
21	Carrot(ଗାଜର )	Per KG			
22	Beet ( ବିଟ )	Per KG			
23	Capsicum(ଶିମଳା ଲଙ୍କା)	Per KG			
24	Cucumber(କାକୁଡ଼ି )	Per KG			
25	Ladies Finger(ଭେଣ୍ଟି )	Per KG			
26	Ridge Gourd(ଜଞ୍ଜି )	Per KG			
27	Dates(ଖଜୁରୀ )	Per KG			
28	Lemon(ଲେମ୍ବୁ )	Per KG			
29	Tamarind(ଡେହୁଳୀ )	Per KG			
30	Bitter gourd(କଲରା )	Per KG			
31	Spine gourd (କାକଡ )	Per KG			
32	Saag (ଶାଗ )	Per KG			
33	Pointed Gourd(ପୋଟଳ )	Per KG			
34	Coriander(ଧନିଆ ପତ୍ର)	Per KG			
35	Bottle Gourd(ଲାଉ )	Per KG			
36	Radish(ମୂଳା )	Per KG			
37	Broad Beans(ଶିମ୍ବ )	Per KG			
38	Green pea(ଗ୍ରୀନ ମଟର)	Per KG			
39	Pumpkin(କୁମୁଡ଼ା )	Per KG			
40	Ivy gourd (କୁନସୁରୁ )	Per KG			
41	Yam(ଖମ୍ବ ଆଳୁ )	Per KG			
42	Guava	Per KG			

Seal and Signature of the Supplier

Address: -

Annexure-I

EMO FOR THE 2026 -27 FOR DIFFERENT ITEMS

Sl. No	Name of the Items	Amount of earnest Money in rupees
1	Grocery Items	1200.00
2	Cosmetic goods	500.00
3	Non-Vegetable Items	500.00
4	Snacks items	500.00
5	Reading & Writing Material	1500.00
6	Dress Material	1200.00
7	Vegetable Items	500.00

*Pages*