



GOVERNMENT OF ODISHA
DISTRICT PLANNING & MONITORING UNIT, KALAHANDI, BHAWANIPATNA
(Statistical Wing)

(E-mail ID: dpmustatkld@gmail.com)

Quotation/Tender Call Notice

Tender No- 657

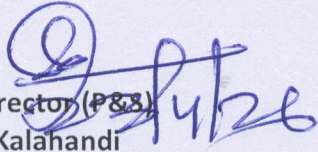
Date- 23-04-26

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators/ Private individuals for providing 1 no. of AC Petrol/Diesel driven vehicles (Scorpio, Bolero, Ertiga, Innova) having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in District Planning & Monitoring Unit Office on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Kalahandi District.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5,000/- (Rupees Five Thousand Only/-) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Deputy Director (P&S), DPMU, Kalahandi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge been quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of 10 (Ten) KM per liter.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).

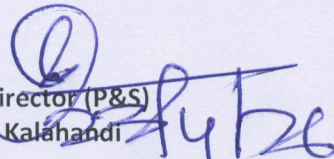
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10. The Quotation completed in all respect should reach the undersigned on or before 07.05.2026 by 01:00 P.M. and shall be opened on the date 08.05.2026 at 09:00 A.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the DPMU, Office on payment of Rs.100/- from 24.04.2026 to 07.05.2026 or can be downloaded from District Website kalahandi.nic.in from 24.04.2026 to 07.05.2026. In case the application Form is downloaded from District website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred) only in favour of the Deputy Director (P&S), DPMU, Kalahandi towards the cost of application along with the application.
12. The monthly rate of hire charges be quoted separately in the general bid information including all charges to be borne by the owner like driver salary, taxes etc. but excluding fuel and lubricant cost. The maximum price quoted should not be exceeded Rs.37,200/-(Rupees Thirty Seven Thousand Two Hundred) only inclusive of all charges.


Deputy Director (P&S)
DPMU, Kalahandi

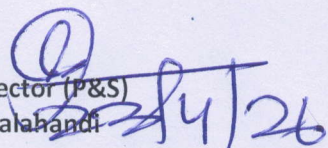
Memo No. 652 /Dated. 23-04-26

Copy to DWO Kalahandi/ A.D, (Planning Wing) DPMU, Kalahandi with the request to affix the tender call notice in their office notice board


Deputy Director (P&S)
DPMU, Kalahandi

Memo No. 653 /Dated. 23-04-26

Copy to the DeGM, Kalahandi for information and necessary action. It is requested to upload the tender paper in the District Website for wide publication of same.


Deputy Director (P&S)
DPMU, Kalahandi

Annexure-A
Terms & Conditions

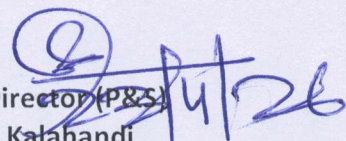
The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.



10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Deputy Director (P&S)
DPMU, Kalahandi

A handwritten signature in blue ink, followed by the date '24/26' written in blue ink.

Check List

The following documents should be submitted at the submission of tender paper failing which the tender of concerned party shall be liable to be rejected.

1. GST Certificate Copy
2. Vehicle RC Copy
3. Fitness Certificate Copy
4. Pollution Certificate Copy
5. Vehicle Insurance Copy
6. Vehicle Permit Copy
7. Bank Draft of Rs.5,000/- in favour of the Deputy Director (P&S), DPMU, Kalahandi
8. Bank Draft of Rs.100/- in case of party who have not taken tender paper from office
9. The Annexure – “B” completely filled by the concerned

Annexure-B

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Bank Account No and IFSC Code	
5	Registration No. of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of registration	
9	Name & complete address of the owner of vehicle	
10	Fitness Certificate validity	
11	Pollution Certificate validity	
12	Permit validity	
13	Insurance validity	
14	Name / Address of the Driver	
15	Proposed hire Charge of the vehicle per month excluding fuel cost and including all taxes.	
16	Rate of fuel consumption / Mileage per liter	
17	Contact Number of the Service provider	

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of
Quotationer / Tenderer**

