

OFFICE OF THE PANCHAYAT SAMITI, M.RAMPUR, KALAHANDI

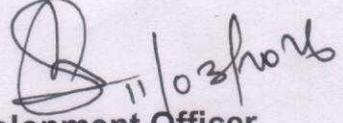
TENDER CALL NOTICE

Letter No. 836 /MS

Date: 11/03/2026

Sealed tenders are invited from reputed firms / agencies & suppliers for supplying, Installation, Testing, Commissioning and maintenance of Equipments according to the specification mentioned below for use in Agarbati making unit at Borbhata of M.Rampur Block to the office of the undersigned on the terms and conditions as noted below as per Tender specifications. Interested bidders may be submitted their sealed tender documents in prescribed format to the "**Block Development Officer, M.Rampur**" so as to reach in this Office on or before **26.03.2026** by **05.00P.M** through **Speed post / Registered post** Only. Bidders are required to submit the technical bid in a common envelope mentioning as per Tender specifications.

The technical bid of qualified bidders will be opened on **30.03.2026** at **11.00 AM** in the **Office Chamber of the Block Development Officer, M.Rampur** in presence of Purchase Committee Members.


Block Development Officer,

Block Development Officer
M.Rampur
M.Rampur

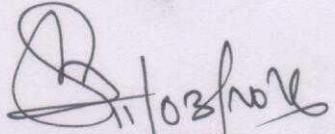
Memo No. 837 Date: 11/03/2026

Copy to office Notice Board for publication and general information.

Copy forwarded to the District Information Officer., NIC, Bhawanipatna with a request to get published the above Tender call notice immediately in the official Website of NIC, Kalahandi.

Copy to All BDOs/ All Tahasildars / All CDPOs of Kalahandi District for information and necessary action. They are requested to display the Tender call notice in their office notice board for wide publicity.

Copy submitted to the Sub-Collector, Bhawanipatna / CDO-Cum-Executive Officer, Zilla Parishad, Kalahandi for information and necessary action. They are requested to display the Tender call notice in their office notice board for wide publicity.


Block Development Officer,
Block Development Officer
M.Rampur
M.Rampur



MACHINERY DETAILS

S. No.	Name of Machine/Equipments	Specification	No. of unit Required
1	Aggarbatti stick machine	<ul style="list-style-type: none">• Motor power :- 1 HP• Production capacity:- 200-250 Stroke/Min• Weight: 103 Kg.• Power Supply: Single Phase 220 V• Dimension (Lx WXH):520 x 400 x 690 (MM)• Stick Type: Round• Diameter of Stick:- 1.2-5.0mm	6 No.
2	Heater	<ul style="list-style-type: none">• Tray dryer 6 tray	2 No.
3	Dhoopbatti making machine	MOTOR POWER:- 1.5 hp Product Capacity:- 100 pics. Per min. Weight:- 100 Kg per hour. Power Supply :- Single Phase	1 No.
4	Cone making machine	Manual type	1 No.
5	Stick less agarbati making machine	MOTOR POWER:- 1.5 hp Product Capacity:- 200-250 Strok Per Min. Weight:- 130 Kg. Power Supply :- Single Phase Dimensions (LxWxH):- 520x400x690 (mm) Stick Type:-Round Dimensions (LxWxH):- 1190x760x940 mm)	1 No.
6	Sambrani cup making machine	Manual type	1 No.

Additional Terms and Condition (ATC) for Submission of Bids

1. The Offer should be of two parts, “**TECHNICAL BID**” and “**FINANCIAL BID**”.
2. The Mentioned Equipments will be International Organization for Standardization (ISO) standard.
3. Manufacture / Their authorized Dealer / Reputed firm are eligible to quote in this tender. Authorized dealer should attach letter of authority from principal Manufacturer to quote in this tender.
4. Bidder submitted without technical specification and compliance statement, that bid will be summarily rejected.
5. **Completion of Work:** The mentioned items must be delivered within 30 days from the issuance of Purchase Order / Contract.
6. Bidder should furnish following documents :-
 - i. A copy of GST.
 - ii. A copy of PAN.
 - iii. A copy of ISO
 - iv. A copy of CE Latest GST return.
 - v. A copy of ITR and audited balance sheet of last 3 financial year.
 - vi. A copy of No Relation Certificate.
7. Bidder should submit the GST, PAN and ISO certificate of Manufacturer, if the bidder is Authorized Dealer.
8. Bidder must submit a notarized latest affidavit in non-judicial stamp paper of value Rs. 100.00 after the date of publication of bid that their firm has not been blacklisted by any PSU/ central or state govt. department.
9. **Declaration:** Declaration should be submitted for Products quoted in the bid are not obsolete in the market and has at least 10 years Residual MarketLife-Supporting Declaration required from the OEM letter head..

10. **Undertaking:** The bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid.
11. Bidder should have experience of supply of similar products to at least **1-2nos of Govt. Organization in Odisha** and should have also experience of supply of each items prescribed in the tender to any Govt. Organization in Odisha. All Purchase Order copy along with the Invoice copy should be submitted in the technical bid.
12. Bidder should have Average Annual **turnover** of Rupees 4 core of supply of similar products during last two financial year. All Purchase Order copy along with the Invoice copy should be submitted in the technical bid.
13. Bidder should have own service center in odisha to extend service support as and when required on priority basis and necessary documents to be submitted for its proof.
14. **Earnest Money Deposit (EMD):** Bidder should submit EMD of Rs. 50000.00 in shape of DD of any nationalized Bank in favour of and payable at and the original DD of EMD should reach to before the closing date of the bid through speed/reg. post or by hand. The scan copy of EMD in terms of DD should be uploaded in technical bid. The EMD will be returned to all bidders within 1 (one) year. The EMD deposited by successful bidder will be retained as the security deposit. Retained Money shall be refunded after one year from date of successful completion of work.
15. The EMD shall carry no interest.
16. In Case of any damage of supplied material during transportation, loading and unloading, that will be replaced by the bidder free of cost.
17. The Supplier should warrant that the Goods supplied under this Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials.
18. **Warranty Terms:** This warranty / guarantee shall remain valid for a minimum **12 months** from the date of supply and installation. The Purchaser shall promptly notify the Supplier, in writing, of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Purchaser.
19. The Rates should be quoted separately for each item. The Rate which is inclusive of GST and Exclusive of GST should be mentioned clearly. The GST Rate in % and HSN code of each items quoted by the bidder should be clearly mentioned.
20. All Price quoted by the bidder shall be valid for a period of one year from the date of acceptance of the lowest bid.
21. The Rate offered by the bidder will be inclusive of all taxes, cost of transportation till destination and installation and commissioning.
22. Supplier shall arrange all items including consumables required during time of installation, commissioning and demonstration. However Purchaser shall provide electrical point and power supply, water and air supply point near to machine area. Materials to be delivered at Regulated Market Committee, Bhawanipatna.

23. If the successful **L1** bidder fails to supply the required items within prescribed time period then **L2** bidder may be invited to supply the same as per quoted price of L1 bidder with same terms and condition, if agree.
24. The Purchaser reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

“THE AUTHORITY RESERVED RIGHT TO CANCEL ANY OR ALL BIDS WITHOUT ASSIGNING ANY REASON THEREOF”

BID CHECK LIST

Bid No: PS M.R- 01/2025-26 Date of Opening- 23.03.2026.

Name of Firm:

Serial No.	Details of Documents to be scanned and uploaded in Bid	Uploaded (Yes/No) If yes, Supporting documents must be uploaded
01	PAN Card Copy of Bidder and OEM.	
02	GST Registration Certificate of Bidder and OEM.	
03	OEM Authorization Certificate.	
04	ITR, Balance Sheet of Last Financial Year of Bidder.	
05	Latest GST Return Copy of Bidder.	
06	ISO certificate of OEM.	
07	DD against Tender Cost(Scan Copy Uploaded)	
08	DD against EMD(Scan Copy Uploaded)	
09	Supporting Documents for fulfilment of Experience criteria.	
10	Proof Document of Service centre in Odisha of Bidder of its own.	
11	Duly filled and sign copy of Bid Check List.	
12	Duly filled and Signed copy of Performa for Performance statement.	
13	Technical Bid with technical specification with bidder compliance.	
14	Declaration Products quoted in the bid are not obsolete in the market and has at least 10 years Residual Market Life-Supporting Documents Required from the OEM letter head.	
15	The bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid in their letter head.	
16	Bidder must submit a notarized latest affidavit in non-judicial stamp paper of value Rs. 100.00 after the date of publication of bid that their firm has not been blacklisted by any PSU/ central or state govt. department.	

**MANUFACTURER'S AUTHORIZATION FORM
(In Letter Head of OEM)**

Tender No.....dated.....

To

The Sub-Collector cum Chairman
Regulated Market Committee, Bhawanipatna
Dist-Kalahandi, Odisha

Dear Sir

Ref: Bid Reference

We.....who are established and
reputable manufacturers of.....do here by authorize
M/s.....

(Name and address of Bidder) to bid and conclude the contract with you against the above Bid.

We here by extend our full guarantee and warranty as per clause of the Terms and Conditions of Contract for the goods offered for supply and subsequent maintenance, supply of spares & services in the event of award of contract, against this invitation for bid by the above firms.

Yours Faithfully,

(Name)

For and on behalf of M/s.....

(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing Concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

PROFORMA FOR PERFORMANCE STATEMENT

Bid No:Date of Opening-

Name of Firm:

Order Placed By (Name& Address of Purchaser)	Order No and date	Description and Quantity of ordered Equipments	Value of Order	Date of Completion of Delivery		Remarks indicating reason for late delivery, if any	Has the Machine functioning.
				As per Contract	Actual		

Signature and seal of the Bidder.

(Please submit the Purchase Order copy & Installation / commissioning report for the same)

PROFORMA OF UNDERTAKING
(for Non Liquidation / Court Receivership / Bankrupt)

To,

Date:

Sub: Declaration for not being Liquidation / Court Receivership/ Bankrupt.

I/We M/shere by declare that I/We are not under liquidation, court receivership, Bankrupt or similar proceedings.

Yours Faithfully,

(Name of Concern Person)

For and on behalf of

M/s.....

(Name of Bidder)

NOTE: This letter should be submitted in Bidder letter head with duly sign and seal.