



OFFICE OF THE REGIONAL TRANSPORT OFFICER, KALAHANDI

QUOTATION / TENDER CALL NOTICE

No. 565

Date. 17-03-2026

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or individuals for providing 3 (Three) No. of hire vehicle Bolero BS-VI emission complaint vehicle having sitting capacity not more than 07 including driver, which shall conform to the Terms and conditions (Annexure-A) for official use of the Regional Transport Office, Kalahandi on monthly rent basis for a period of 03 year i.e. from 01.04.2026 to 31.03.2029 which may be renew after completion of one year subject to satisfactory performance.(As prescribed in office memorandum No.15836 dated. 27.05.2025 of Finance Department Government of Odisha).

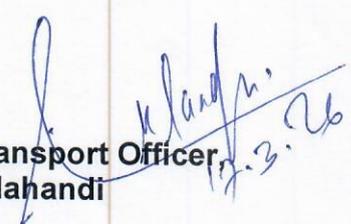
- 1.The service provider shall have a valid GST registration.
2. The service provider, under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Fitness certificate, Pollution Certificate, valid contract carriage Permit, proof of up-to-date tax payment.
- 4.The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 5.The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of R.T.O Kalahandi and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charges, excluding GST shall be quoted separately, excluding fuel.
- 8.The vehicle must achieve a fuel efficiency of at least 10 Kms per liter.

9. The details of make and year of manufacture of the vehicle, registration no, mileage (Km covered per liter) and name of the Driver, Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation /Tender(Annexure-B).

10. the quotation completed in all respect should reach the undersigned on or before 30.03.2026 by 1.00 P.M and shall be opened on the same day at 4.00 P.M in presence of the bidders or their authorized representatives.

11. The application form of quotation/tender containing General bid Information & Terms and conditions for Hiring of vehicles etc., will be available in the office of the R.T.O Kalahandi and can be downloaded from Govt, web site www.kalahandi.nic.in from date 20.03.2026 to date. 30.03.2026. (12 Noon).

12. The undersigned reserves the right to reject any or all the tenders/bids without assigning any reason thereof.


Regional Transport Officer,
Kalahandi

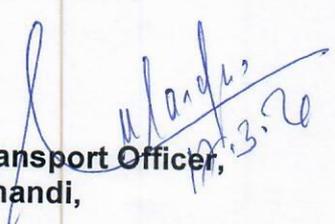
Memo No. 566 /

Date. 17-03-2026

Copy to the office Notice Board for information for intending vehicle owners.

Copy to D.I.O, NIC Kalahandi with a request to host the above notice in the District website for wide publicity.

Copy submitted to the Addl. Commissioner Transport (Admn.) STA, Odisha, Cuttack for kind information and necessary action with reference the letter No.16506/TC dated. 07.11.2025 of Under Secretary of STA, Odisha, Cuttack, (Copy enclosed).


Regional Transport Officer,
Kalahandi,

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Regional Transport Officer

Seal & Signature of

Quotation / Tender Calling Authority with Designation

General Information

SI No	Particulars		
1	Name of the Service Provider		
2	Complete Address		
3	GST Number		
4	GeM Registration Number		
5	Bank Account No and IFSC Code		
6	Registration No. of Vehicle		
7	Year of Manufacture		
8	Make & Model		
9	Date of registration		
10	Name & complete address of the owner of vehicle		
11	Fitness Certificate validity		
12	Pollution Certificate validity		
13	Permit validity		
14	Insurance validity		
15	Name / Address of the Driver		
16	D.L. No. & Validity of the D.L. of the Driver		
17	Contact Number of the Service provider		
18	Contact number of Driver		
19	Proposed hire Charge of the vehicle per month excluding fuel cost		
20	Rate of fuel consumption / Mileage per litre		

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer