



MAA MANIKESHWARI UNIVERSITY

ମା ମାଣିକେଶ୍ଵରୀ ବିଶ୍ଵବିଦ୍ୟାଳୟ
माँ माणिकेश्वरी विश्वविद्यालय

(Erstwhile: Kalahandi University)

Manikya Vihar, Bhawanipatna, Kalahandi, Odisha – 766001

No: /MMU

Date:

TENDER FOR HIRING OF VEHICLES FOR OFFICIAL USE

Instructions to Service Providers

1. With reference to FDOM No. 15836 dated 27/05/2025 sealed tenders are invited from interested reputed Travel Agencies/ Tour Operators//Individuals/private organizations, for hiring of vehicle for official use of following official of the university on monthly basis.

Sl No.	Official/Section	Type of vehicles	Mileage per litre	Maximum hire charges per month excluding fuel / day fare
1	Vice-Chancellor	Innova/Scorpio n new model	09	Rs.36,000/-

2. Vehicle used for official duty of aforesaid official of Maa Manikeshwari University, Bhawanipatna shall have to conform to the terms and conditions (Annexure-1) for Official use on monthly rent basis. Further, vehicles of same model and segment, having same mileage and hiring charges can also participate in the tender.
3. The tender is to be submitted in two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The format and document to be submitted in technical and financial bid are mentioned in the tender document. The service providers should submit their technical and financial Bid separately in two separate envelopes and these two envelopes should be put into another envelope super-scribed as "Tender for Hiring Vehicles " to O/o the Registrar, Maa Manikeshwari University, Bhawanipatna, 766001.
4. The technical and financial bid envelopes should be clearly marked as "Technical Bid" & "Financial Bid" on the top of the relevant envelopes.
5. The tender completed in all respects should reach the undersigned 27.03.2026 at Office of the Registrar, Maa Manikeshwari University, Bhawanipatna till (5.00 PM) and shall be opened on 28.03.2026 at Office of the Registrar, Maa Manikeshwari University, Bhawanipatna at 4.00 PM in presence of the Service Provider or their authorized representative for finalization of technical Bid.
6. The financial Bid of those service providers shall be opened on 28.03.2026 at 5.00 PM, whose technical Bids are found to be qualified.
7. The application form of tender containing General Bid Information & Terms and conditions for hiring of vehicles etc. will be available with the Office of the Registrar, Maa

comd./2



MAA MANIKESHWARI UNIVERSITY

ମା ମାଣିକେଶ୍ଵରୀ ବିଶ୍ଵବିଦ୍ୟାଳୟ
माँ माणिकेश्वरी विश्वविद्यालय

(Erstwhile: Kalahandi University)

Manikya Vihar, Bhawanipatna, Kalahandi, Odisha - 766001

No: /MMU

Page-2

Date:

Manikeshwari University, Bhawanipatna and University Website
www.kalahandiuniversity.ac.in from dated 09.03.2026 to 27.03.2026.

- The service providers need to furnished Earnest Money Deposit (EMD) in the form of Demand Draft for an amount of Rs. 5000/- (Rupees Five Thousand only) in favour of Comptroller of Finance Maa Manikeshwari University, Bhawanipatna.


REGISTRAR
Maa Manikeshwari University,
Bhawanipatna
REGISTRAR
Maa Manikeshwari University
Bhawanipatna