



Government of Odisha
DISTRICT PLANNING & MONITORING UNIT, KALAHANDI, BHAWANIPATNA
(Statistical Wing)
Email-dpmustatkld@gmail.com

Office Order No. 227 /

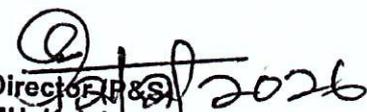
Date 12.02.26

Quotation/Tender Call Notice

Sealed Quotations/Tenders are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing One number of AC/Non-AC Diesel driven vehicle having sitting capacity not more than ten including driver (type of vehicle Bolero, Scorpio or Ertiga) which shall conform to the Terms and conditions (Annexure-I, II & III) for official use in District Planning and Monitoring Unit, Kalahandi on monthly rent basis. The Quotation should be superscribed 'Quotation for providing vehicle on hired basis' on the cover with Quotation No & Date and sealed quotation along with all relevant documents should reach to the undersigned on or before 27.02.2026 by 4.00 P.M. and shall be opened on 02.03.2026 at 4.00 P.M. in presence of the bidders or their authorized representatives. The sealed quotations may be dropped in the TENDER BOX placed at the Office of the Deputy Director (P&S), DPMU, Kalahandi (Statistical Wing) or may be sent through speed post / registry post to the office of the Deputy Director (P&S), DPMU, Kalahandi (Statistical Wing) within the time period fixed i.e. 27.02.2026 by 04:00 P.M. Quotation received after the scheduled date and time shall not be accepted.

The application Form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicle will be available at District Planning and Monitoring Unit (Statistical Wing), Kalahandi on Payment of Rs. 100 /- (tender processing fee). The tender documents consisting of details General Bid Information & Terms and conditions of the same can be downloaded from the District Website that is <http://kalahandi.odisha.gov.in>. The tender paper must be submitted with Rs. 100 /- (tender processing fee) in shape of Demand Draft in favour of Deputy Director (P&S), DPMU, Kalahandi payable at State Bank of India, Bhawanipatna. The bidder who has already paid Rs. 100 /- (tender processing fee) while purchasing paper directly from DPMU office need not to deposit Demand Draft of Rs. 100 /- towards tender processing fee.

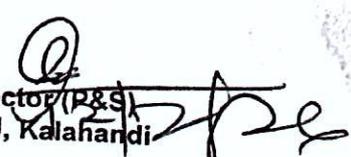
The undersigned reserves the right to cancel or reject all or any of the tender without assigning any reason thereof.


Deputy Director (P&S),
DPMU, Kalahandi

Memo No. 228 /Dated 12.02.26

Copy to DWO Kalahandi/ DSWO, Kalahandi/ SE, MI, Kalahandi with the request to affix the tender call notice in their office notice board.

Copy to DeGM, Kalahandi for information with request to upload the tender document in the Kalahandi official website.


Deputy Director (P&S),
DPMU, Kalahandi

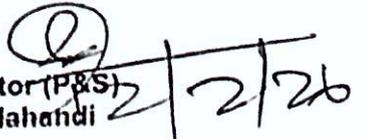
Memo No. 229 /Dated 12-02-26

Copy submitted to the Joint Director (Stat.), Southern Range, Berhampur, Ganjam for favour of kind information.


Deputy Director (P&S)
DPMU, Kalahandi

Memo No. 230 /Dated 12-02-26

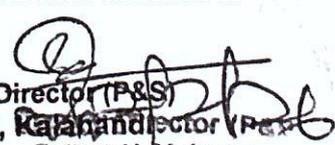
Copy submitted to the Director, DE&S, Odisha, Bhubaneswar for favour of kind information.


Deputy Director (P&S)
DPMU, Kalahandi

Annexure-I

TERMS AND CONDITIONS:

1. The vehicle must be in Road Worthy condition, shall not more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving Light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of the Deputy Director (P & S), District Planning and Monitoring Unit, Kalahandi Payable at SBI, Bhawanipatna, Kalahandi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information including all charges to be borne by the owner like driver salary, taxes etc but excluding fuel. The maximum price quoted should not be exceeded **Rs.30,000/- (Rupees Thirty Thousand) only** inclusive of all charges.
6. The vehicle must achieve a fuel efficiency of 10 Kms. Per litre.
7. The details of the make and year of manufacture of the vehicle, registration Number, mileage (Kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation Tender (Annexure-III)
8. The Quotation completed in all respect along with relevant documents should reach the undersigned on or before 27.02.2026 by 04.00 P.M. though speed post registered post or by dropping in the TENDER BOX placed at District Planning & Monitoring Unit, Kalahandi (Statistical Wing) and shall be opened on 02.03.2026 at 4.00 P.M in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with District Planning and Monitoring Unit (Statistical Wing), Kalahandi on payment of Rs. 100/- (tender processing fees). The eligible bidder shall commence the services from the date agreement and shall continue to provide the services for one year (as per the agreement made)


Deputy Director (P&S)
DPMU, Kalahandi
D.P.M.U. Kalahandi.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the Driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The Owner of the vehicle shall be responsible for all such litigations.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government noms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Government noms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client may give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, he shall forfeit the entire amount of security deposit.
13. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached with all relevant documents including drafts as per the terms & conditions.
14. The undersigned reserves the right to reject all or any of the tender without assigning any reason thereof.


 Deputy Director (R&S)
 DPMU, Kalahandi (P&S)
 D.P.M.U. Kalahandi.

