

OFFICE OF THE CDAO-CUM-PROJECT DIRECTOR,
ATMA, KALAHANDI

No 1596 dt. 03/02/26

Expression of Interest (Eol) for printing and supply of different IEC Materials under Shree Anna Abhiyan (SAA), Kalahandi

Sealed Expression of Interest (Eol) in prescribed format are invited from reputed printing firms with valid GST registration and adequate experience in printing and supply of different size of IEC materials such as hoardings, banner/ flex, leaflet, poster and booklet etc., as per the requirement under the scheme Shree Anna Abhiyan (SAA), Office of the Chief District Agriculture Officer, Kalahandi.

1. Submission of Eol:

The sealed Eol shall be received through Regd./ Speed Post/ courier only address to CDAO-cum-PD, ATMA, Kalahandi, placed at O/o Chief District Agriculture Officer, Kalahandi, TV Centre Pada, Bhawanipatna, Kalahandi, Odisha-766001 from 03.02.2026 to 10.02.2026 up to **5.00 P.M.** (During Office hours).

2. Opening of Eol:

The Eol will be opened on 18.02.2026 at 4:00 P.M. in the Office of the CDAO, Kalahandi in the presence of purchase committee constituted by the undersigned and the Quotationers or their authorized representatives if any.

The undersigned reserves all the right to reject/ accept /modify /cancel any or entire Eol (s) fully or partially without assigning any reason thereof.

3. TERMS & CONDITION

1. The Eol should be submitted in a sealed envelope superscripted as "**Expression of Interest for printing and supply of IEC under Shree Anna Abhiyan (SAA)**".
2. The **text/design/soft copy** of printing materials will be provided at the time of placing the work order. The firm must ensure **error-free printing** and delivery **within 7 days** of issue of work order.
3. **No advance payment** shall be made. Payment will be released only after **successful completion of each order**.
4. The **quoted rates shall be inclusive of GST** and all applicable taxes and duties.
5. The quoted rates shall remain **valid for a period of 1 year** from the date of finalization.
6. The firm must quote rates for **all listed items**, failing which the Eol shall be rejected.
7. The rate quoted by the firm should be included of GST. However, the **TDS will be deducted** from the bill amount as per the rules.
8. A **self-certificate** must be submitted stating that the firm has **not been blacklisted** by any Government authority.

9. The firm must furnish **previous work experience** with the Agriculture Department or any other Government Department. **Preference will be given** to firms having experience with the Agriculture Department.
10. The printing firm must be located **at the District Headquarters of Kalahandi**. The quantity of items may **increase, decrease, or be cancelled** depending on fund availability and the decision of the undersigned.
11. Incomplete applications or applications received **after the due date** shall be summarily rejected.

4. DOCUMENTS TO BE SUBMITTED WITH EXPRESSION OF INTEREST:

1. Copies of **work orders / experience certificates** for similar works executed during the **last 3 years**.
2. Copy of **GST Registration Certificate** and **GST clearance up to December 2025**.
3. Copy of **Income Tax Returns for the last 3 years**.
4. Proof of **Average Annual Turnover** of at least **Rs. 2,50,000/-** during the last 3 financial years ending 31st March of the previous financial year.

5. DETAIL SPECIFICATION:

Followings are the printing works with specification for which EoI is called up:

SL No	Name of the Items	Specification	Remarks
I.	Hoarding (9 ft × 8 ft)	260 GSM Black Star Media with hollow iron frame	(i.e. Bhawanipatna, Golamunda, Karlamunda, Koksara, Th. Rampur, M.Rampur, Lanjigarh and Narla)
II.	Banner / Flex (6 ft × 4 ft)	Frontlit Flex 220 GSM	
IV.	Poster (15" × 20")	130 GSM Glossy, multicolour	
V.	Leaflet (A4)	Both sides, 130 GSM Glossy, multicolour	
VI.	Booklet (8.5" × 5.5")	4 pages both side with 130 GSM Glossy multi colour (Pages are printed on sheets of A4 paper, folded in half, and then stapled along the spine)	
VII	Millet Recipe Booklet (7.5 in x 7.5 in)	Both side with 170/130 GSM Glossy multi colour (Cover 4 Page 170 GSM glossy paper and Inner 76 Pages 130 GSM glossy paper)	Should be delivered at the O/o the CDAO, Kalahandi (Sample attached for reference)

**CDAO-cum-PD, ATMA,
Kalahandi**

“Expression of Interest (Eoi) for printing and supply of IEC under Shree Anna Abhiyan (SAA), Kalahandi”

To
The CDAO-cum-PD, ATMA,
Kalahandi

Sir,

I do hereby item wise quotation below for printing and supply of ICE materials under Shree Anna Abhiyan (SAA), Kalahandi, O/o Chief District Agriculture Officer, Kalahandi. The quoted price/ rate shall remain valid for a period of **one (1) year** from the date of finalization of rates.

SL No	Particulars	Unit	Quoted rate in Rs. (inclusive of GST & transportation) per nos.			
			1-100	101-500	501-1000	1001-5000
1.	Hoarding (9X8 square feet 260 GSM black star media with hollow iron frame)	Per No/ Pc				
2.	Banner/ Flex (6X4 square feet Frontlit 220 GSM)	Per No/ Pc				
3.	Poster (15"X20") 130 GSM Glossy multi colour)	Per No/ Pc				
4.	Leaflet (A4 Both side with 130 GSM Glossy multi colour)	Per No/ Pc				
5.	Booklet (8.5 in x 5.5 in) (4 pages both side with 130 GSM Glossy multi colour)	Per Booklet				
6.	Millet Recipe Booklet Both side with 170/130 GSM Glossy multi colour (Cover 4 Page 170 GSM glossy paper and Inner 76 Pages 130 GSM glossy paper)	Per Booklet				

Signature with seal of the Printing Firm