



**OFFICE OF THE TAHASILDAR-CUM-CALA, KOKSARA
DIST-KALAHANDI.
ADVERTISEMENT**

No. 236 /2026

Date 27.01.2026

Applications are invited from the willing retired Government employees/Fresh candidates in the enclosed format for engagement in the following posts in the office of Tahasildar-cum-Competent Authority for Land Acquisition (CALA), Koksara Tahasil in connection with the project "Widening and Strengthening of NH-26 from Koksara to Nabarangpur" on contractual basis for a period of 6 months or till completion of the project, whichever is earlier.

Sl no.	Name of the post	Nos. of Post	Monthly Remuneration (In Rs.)
1	Surveyor-cum-Tracer	01	Rs. 25000.00
2	Senior Assistant(LA)	01	Rs. 20000.00
3	Computer Operator	01	Rs. 10000.00
4	Peon	01	Rs. 8000.00

The interested eligible candidates shall apply to the Office of the Tahasildar-cum-CALA, Koksara in the prescribed format by Regd. Post/ speed post/ Personal delivery only which should reach on or before 11.02.2026. Applications received in the office after the last date shall be summarily rejected.

ELIGIBILITY CRITERIA OF THE CANDIDATE:

01. For the post of Surveyor-cum-Tracer:

- a. Retired from the post of Revenue Supervisor/ Revenue Inspector/Asst. Revenue Inspector/ Amin.

OR

- b. He/She shall possess revenue field knowledge.
- c. He/She shall have passed at least +3 examinations or such other qualification equivalent to +3 examinations from a recognized University.
- d. He/She shall have at least passed Diploma in Computer Application form a recognized institute.
- e. He/she shall be over 21 years of age.
- f. He/She shall be able to Speak, read & write Odia & must have passed at least a test in Odia equivalent to M.E standard.
- g. He/She shall be a person of good character.
- h. He/She shall be of sound health, good physique, and free from any organic or bodily infirmity.
- i. He/She should not have more than one spouse living, if married.

02. For the post of Senior Assistant:

- a. Retired from the post of Section Officer/ Senior Assistant.

OR

- b. He/She shall possess knowledge in drafting, office establishment, service related matters etc.

- c. He/She shall have passed at least +3 examinations or such other qualification equivalent to +3 examinations from a recognized University.
- d. He/She shall have at least passed Diploma in Computer Application from a recognized institute.
- e. He/she shall be over 21 years of age.
- f. He/She shall be able to Speak, read & write Odia & must have passed at least a test in Odia equivalent to M.E standard.
- g. He/She shall be a person of good character.
- h. He/She shall be of sound health, good physique, and free from any organic or bodily infirmity.
- i. He/She should not have more than one spouse living, if married.

03. For the post of Computer operator:

- a. Retired from the post of Junior Clerical post in any department of the Government, having expertise in data entry, basic computer knowledge (MS Word, MS Excel and E-mail, etc.

OR

- b. He/She shall have passed at least +2 examinations or such other qualification equivalent to +2 examinations from a recognized University.
- c. He/She shall have at least passed Diploma in Computer Application from a recognized institute.
- d. He/she shall be over 21 years of age.
- e. He/She shall be able to Speak, read & write Odia & must have passed at least a test in Odia equivalent to M.E standard.
- f. He/She shall be a person of good character.
- g. He/She shall be of sound health, good physique, and free from any organic or bodily infirmity.
- h. He/She should not have more than one spouse living, if married.

04. For the post of Peon:

- a. Retired from the post of Process Server/ Peon.

OR

- b. He/she shall be over 21 years of age.
- c. He/She shall be able to Speak, read & write Odia & must have passed at least a test in Odia equivalent to M.E standard.
- d. He/She shall be a person of good character.
- e. He/She shall be of sound health, good physique, and free from any organic or bodily infirmity.
- f. He/She should not have more than one spouse living, if married.

N.B: Retired employees having expertise will be given preference in all categories.

TERMS AND CONDITIONS:

01. The contractual engagement shall be made initially for a period of 6 months or till completion of the project, whichever is earlier.
02. The appointee has to discharge such duties and in such a manner, as may be prescribed by the Tahasildar-cum-CALA, Koksara.
03. The retired Govt. Employees against whom a vigilance case or departmental proceeding or criminal prosecution is contemplated or pending or who has been penalized for misconduct during the period of preceding five years of his/her retirement, or is a member of a political party will not be considered for re-engagement.
04. The period of contractual engagement shall not be counted as government service for the purpose of pension and any other retirement benefit.

05. The engaged retired employees/ fresh candidates will be subject to and will abide by the conduct rules applicable to the Government servants.
06. The contractual engagement may be terminated at any time by the Tahasildar-cum-CALA, Koksara for unsatisfactory performance, and in case of any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without any prior notice.
07. In case the engaged employees to resign from the engagement, he/she may do so by giving a notice of one month in writing to the Tahasildar-cum-CALA, Koksara. After expiry of the notice period, he/she may be relieved after handing over full charges of records to the relieving officer as decided by the Tahasildar-cum-CALA, Koksara.
08. Only the remuneration will be paid to the recruited candidates, no other allowances/financial benefits such as pension, EPF, T.A, D.A, etc. shall be provided.
09. The Tahasildar-cum-CALA, Koksara reserves the right to reject any/ all applications without assigning any reason thereof.



Tahasildar-cum-CALA, Koksara
Tahasildar
Koksara

Memo no. 237 Date 27.01.2026

Copy to the notice board of this office.



Tahasildar-cum-CALA, Koksara
Tahasildar
Koksara

Memo no. 238 Date 27.01.2026

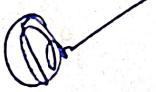
Copy submitted to the Collector, Kalahandi/ Additional District Magistrate, Kalahandi/Sub-Collector, Dharamgarh/ BDO, Koksara for favour of kind information and with a special request to affix the aforesaid advertisement in the respective notice boards of their office.



Tahasildar-cum-CALA, Koksara
Tahasildar
Koksara

Memo no. 239 Date 27.01.2026

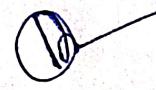
Copy submitted to the District Information Officer, NIC, Kalahandi with a request for uploading the same in the District NIC Portal, Kalahandi.



Tahasildar-cum-CALA, Koksara
Tahasildar
Koksara

Memo no. 240 Date 27.01.2026

Copy submitted to all RIs of Koksara Tahasil with a direction to affix the aforesaid advertisement in the respective notice boards of their office.



Tahasildar-cum-CALA, Koksara
Tahasildar
Koksara

**APPLICATION FORM FOR ENGAGEMENT OF RETIRED GOVT. EMPLOYEES/ FRESH
CANDIDATES IN THE OFFICE OF THE TAHASILDAR-CUM CALA, KOKSARA TAHASIL,
KALAHANDI ON CONTRACTUAL BASIS**

POST APPLIED FOR: _____

1. Name of the Applicant : _____

2. Father's / Husband's Name : _____

3. Date of Birth : _____

4. Gender (Male/Female) : _____

(Affix self-attested passport
Size photograph)

5. Marital Status (Married /Unmarried) : _____

6. Educational Qualification : _____

7. Date of retirement (In case of retired Employees) : _____

8. Post held at the time of retirement : _____

Along with the name of the office

(Copy of the retirement order may be enclose)

9. Whether retired on attaining the age : _____

10. Present Address : _____

11. Permanent Address : _____

12. Whether any Departmental proceedings or Criminal cases or
Vigilance inquiry initiated or contemplated/ pending against
the applicant, If yes, did it led to conviction/ imposition of
Punishment/ If still pending (details to be indicated) : _____

13. Work Experience : _____

14. Contact details : _____

i. Mobile No. : _____
ii. Email Id : _____

DECLARATION

I Sri/Smt _____ son/wife of _____ do
hereby solemnly declare that the information furnished above true and correct to the best of knowledge. If
at any time, the information is to be incorrect, I will be liable to be disengaged from re-employment without
assigning any reason thereof and legal action as deemed proper will be taken against me.

Place:

Date:

Full Signature of the Applicant