



**OFFICE OF THE TAHASILDAR, NARLA,**

**DIST.-KALAHANDI-766110**

E-mail: [tah.narla-od@nic.in](mailto:tah.narla-od@nic.in)

No. 4198 / Niz.

Dt. 05/12/2025

**QUOTATION CALL NOTICE**

Sealed quotations are hereby invited from registered firms/ suppliers/ authorized dealers for supply of **Multi-Function Printers** with the following specifications mentioned against the item.

Sl. No	Description of Items	Quoted Rate per Piece
1	HP Laser MFP 1188 FNW / Canon MF Image Class 3010	

1. The quotations must reach the office of the undersigned in a sealed cover by superscribing "**QUOTATION CALL NOTICE FOR SUPPLY OF MULTI-FUNCTION PRINTERS**" through Registered Post/ Speed Post/ directly on or before **Dt. 15.12.2025** by **11.00 AM**. The authority will not be held responsible for any delay in receipt of quotations due to postal delay or any other reasons thereof.
2. The firms/ suppliers/ authorized dealers must have valid GST & PAN/TAN registration for current financial year. They shall submit the copy of the same.
3. The rate quoted must specify the GST.
4. The sealed quotations will be opened on the same day i.e. on **Dt. 15.12.2025** at **04.00 PM** by the Local Purchase Committee in presence of the participants or authorized representatives in the office of the undersigned.
5. The selected agency with Lowest quotation shall have to deliver the items within 3 days from the date of supply order. If the selected agency fails to deliver, then the next lowest quotation will be selected for supply of the items.
6. No extra Transportation Charges will be paid for the same. And the office would not be responsible for any damage which may occur during transportation.
7. The authority reserves all the right to cancel any or all quotations without assigning any reason thereof.
8. Any corrigendum/ Addendum will be displayed in the website <https://kalahandi.odisha.gov.in/> and Notice Board of this office only.

Memo No 4199 Date 05/12/2025

Copy to notice board of Tahasil Office, Narla for wide publication.

Copy to the DIO, NIC, Kalahandi for wide publication in the Kalahandi District web portal.

*D. B. S.*  
05/12/25  
Tahasil **TAHASILDAR**  
NARLA

Memo No 4150 Date 05/12/2025

Copy to the Local Purchase Committee Members W.R.T this office Order No. 4116/Niz. Dt. 02.12.2025 for information & necessary action.

Copy to the Block Development Officer, Narla for information & wide publication in the Notice Board of Block office Narla; also requested to depute the BFO Narla for the above.

*D. B. S.*  
05/12/25  
Tahasil **TAHASILDAR**  
NARLA

Memo No 4151 Date 05/12/2025

Copy submitted to the Collector & DM, Kalahandi for favour of kind information.

Copy submitted to the Sub-Collector, Bhawanipatna for favour of kind information.

*D. B. S.*  
05/12/25  
Tahasil **TAHASILDAR**  
NARLA

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05/12/25  
Tahasil **TAHASILDAR**  
NARLA