

Letter No 563

Date 30/12/25

QUOTATION CALL NOTICE

Sealed quotations are invited in single cover system by "ORMAS, Kalahandi" from intended Firms / Studio, holding GST Certificate for the following works separately. The quotation must be submitted with all requisite documents in conformity with Terms & Conditions provided in the quotation duly self – attested all the pages. Failing with quotation is liable for rejection.

Sl. No.	Name of the Work	Cost of Quotation Paper	14.01.2026 To 18.01.2026
1	2	3	4
1	Photography & Videography	Rs. 500/-	5 Days

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be downloaded from the District Website i.e., <https://kalahandi.odisha.gov.in/>. The quotation must be accompanied with demand draft drawn in favour of "ORMAS KALAHANDI" payable at SBI, Bhawanipatna towards cost of quotation Paper as mentioned in Column-3 above.

The bid documents can be downloaded from the District Website i.e. <https://kalahandi.odisha.gov.in/> with effect from 30.12.2025 and will be received up to 05.01.2026 till 04.00 PM through speed post or Registered post or in Tender box kept at ORMAS, Kalahandi. The bids will be opened on 05.01.2026 at 05.00 PM in the Conference Hall, ZP, Kalahandi by the District Level Tender Committee in presence of the bidders or their authorized representatives.

The bid documents received after scheduled date and time shall not be considered. The Tender inviting Authority will not be responsible for late receipt of tender due to postal delay or any other reasons.

The bids incomplete in any shape shall not be considered for acceptance and liable for rejection.

The Authority reserves the right to accept or reject any or all tenders / bids without assigning any reason thereof.

CDO-Cum-EO
Zilla Parishad, Kalahandi

Memo No. 564.....

Date.....30/12/25...../

Copy to the notice board of the Collectorate / ZP, Kalahandi / Sub-Collector, Bhawanipatna and Dharamgarh / District Culture Office / DI & PRO, Kalahandi for information and necessary action.

Copy to District E- Governance Manager, Kalahandi for uploading the tender paper in the District Website for wide publicity.

CDO-Cum-EO
Zilla Parishad, Kalahandi

Terms & Conditions:

1. The firm should submit the documents in duplicate such as **GSTIN Registration copy** with the quotation paper positively. In absence of the documents mentioned above, the quotation will be rejected.
2. Experience certificate for execution of similar nature of work should be enclosed.
3. Arrangement of lodging, boarding & logistics of the staff during the exhibition period will be the responsibility of the selected Agency.
4. Sanctions of any advance will not be considered. Full & Final payment will be made on completion of event & after submission of bills and vouchers.
5. The rate offered by the firm should be valid for one year.
6. The Quotationer has to offer the price for all items together or else the quotation paper will not be considered for evaluation.
7. The rate offered by the firm shall be inclusive of all taxes and duties including GST Tax.
8. **While submitting the quotation, the quotationer should submit the following:**
 - a) Work Experience Certificate
 - b) GSTIN Registration certificate
 - c) Quotation Paper Cost
 - d) PAN Card
 - e) Financial Bid

s/d

CDO-cum-EO,
ZP,Kalahandi

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Kalahandi. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date

**Signature of the
Quotation withseal**

Documentation of the PALISHREE MELA- 2026

Still Photography:

- Minimum 2 nos. of good full frame DSLR Camera or more shall be provided for photography. The photo should be of excellent quality so that it can be used for documentation purpose.
- The still photographs (maximum of 100 Pcs.) as required by the mela authority. The still photographs should cover all aspects of Inaugural & Validation function, Gate & Stage, Mela Advertising & Publicity Workshops, Interaction with customers/sellers/officials, Product Photographs, Cultural Programmes, live demonstration, Success Stories, etc. 2 sets of still photos in mat finishing paper of 4" X 6" size in an album with digital copy should be submitted to ORMAS office within 10 days of the completion of the event for onward submission to Govt.
- State/District wise photography along with success stories, interaction with visitor/sellers etc.

Videography:

1. The entire event will be video documented in Digital High-Definition Video (HDV) Camera and drone.
2. The agency shall provide sufficient no. of HDV Camera and drones.
3. A small documentary film of Pallishree Mela 2026 with minimum 5 minutes duration should be made.
4. The documentation to cover; like: Inaugural & Validation function, Gate & Stage, festival Advertising & Publicity Workshops, Interaction with customers/sellers'/ officials, Cultural events, live demonstration, Success stories, etc. This should be done with video editing, applying special effects.

**Quotation for Photography and Videography for Pallishree Mela- 2026 at
Lal Bahadur Shastri Stadium, Bhawanipatna**

To

The CDO-Cum-EO,
Zilla Parishad, Kalahandi

Sir,

I / We do hereby submit item wise quotation below for Photography and Videography service for exhibition during 2026 organized by ORMAS, Kalahandi.

Sl No	Particulars	Quoted Price
1	Photography & Videography (5 Min)	
Total Cost Including GST & Other Charges		

Signature with seal of the Quotational