

Bid Document
For The Work Tentage & Allied Works

For

Kalahandi Utsav Ghumura-2026
Venue-Lal Bahadur Shastri Stadium,
Bhawanipatna, Kalahandi

Organized by

District Administration, Kalahandi
In Association with
ORMAS/ DIC/ DCC, Kalahandi

DISTRICT COUNCIL OF CULTURE, KALAHANDI

No. 962 /DCC, Date 24.12.2025 /

TENDER CALL NOTICE

Sealed item rate tenders are invited in single cover system by "District Council of Culture, Kalahandi" from intended, reputed Firms / Agencies / Tent House owners holding GST Certificate for the following works separately. The Tender must be submitted with all requisite documents in conformity with Terms & Conditions provided in the DTCN duly self-attested all the pages. Failing with Tender is liable for rejection.

Sl. No.	Name of the Work	EMD (in Rs.)	Cost of Tender Paper (in Rs.)	Time Completion
1	2	3	4	5
1	Tentage and allied works for "Kalahandi Utsav Ghumura-2026"			
	A. Erection & Installation of Stall, Gate & Stage	Rs.5,000/-	Rs.1,000/-	7 days

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be downloaded from the District Website <https://kalahandi.odisha.gov.in>. The tender must be accompanied with demand draft drawn in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna towards cost of Tender Paper as mentioned in Column-4 above.

Bid must be accompanied with required EMD as mentioned at column-3 above in shape of Demand Draft pledged in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna. The bid without EMD shall not be considered for acceptance and is liable for rejection.

The bid documents can be downloaded from the District Website i.e. <https://kalahandi.odisha.gov.in> with effect from 24.12.2025 and will be received up to 30.12.2025 till 04.00 PM through speed post or Registered post or in Tender box kept at District Culture Office, Kalahandi. The bids will be opened on 30.12.2025 at 05.00 PM in the Conference Hall, ZP, Kalahandi by the District Level Tender Committee in presence of the bidders or their authorized representatives.

The bid documents received after scheduled date and time shall not be considered. The Tender inviting Authority will not be responsible for late receipt of tender due to postal delay or any other reasons.

The bids in complete in any shape shall not be considered for acceptance and liable for rejection.

The Authority reserves the right to accept or reject any or all tenders / bids without assigning any reason thereof.

[Signature]
24/12/25
District Culture Officer,
Kalahandi

Memo No. 963 /DCC (KUG), Date 24.12.2025 /

Copy to the notice board of the Collectorate / ZP, Kalahandi / Sub-Collector, Bhawanipatna and Dharamgarh / District Culture Office / DI & PRO, Kalahandi for information and necessary action.

Copy to District E- Governance Manager, Kalahandi for uploading the tender paper in the District Website for wide publicity.

[Signature]
24/12/25
District Culture Officer,
Kalahandi

BIDSUBMISSIONCHECKLIST

Sl. No.	Description	Submitted (Yes/No)	Page No.
TECHNICAL BID			
1	Covering letter		
2	GST/ GSTIN Certificate		
3	PAN Card		
4	Tender paper cost of Rs. 1,000/-in shape of DD in favour of 'Kalahandi Utsav Ghumura'		
5	EMD of Rs. 5,000/-in shape of DD pledged to 'Kalahandi Utsav Ghumura'		
6	GST 3B Certificate minimum turn over Rs. 20,00,000/- for the financial year 2025-26		
7	Auto CAD drawing		
FINANCIAL BID			
1	Price bid.		

Signature of bidder

DEFINITION

1. The Tentage and allied works proposed to be carried out in Lal Bahadur Shastri Stadium in view of "Kalahandi Utsav Ghumura-2026" is scheduled to be held from 14.01.2026 to 17.01.2026 and Pallishree Mela till 18.01.2026.

2. Scope of work:-This involves temporary erection & Installation of Stall, Gate & Stage

3. TERMS AND CONDITIONS / INSTRUCTION TO BIDDERS

- a) The bidders can purchase bid documents on payment of Rs. 1,000/- in shape of Demand Draft in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna.
- b) The bidders shall deposit EMD of Rs. 5,000/- (Rupees five Thousand Only) in shape of Demand Draft pledged in favour of "Kalahandi Utsav Ghumura". The EMD of the successful bidder will be retained with DCO, Kalahandi till the satisfactory completion of work and will be refunded after payment of final bill. Bid without EMD will be rejected.
- c) The bidders must be a Goods & Services Tax (GST) and PAN card holder. The bidder fails to submit GST CERTIFICATE & PAN card will summarily be rejected.
- d) The bidders must submit the GST 3B certificate of annual turnover minimum twenty lakhs in the financial year 2025-26; Without GST 3B certificate will be rejected.
- e) All bidders shall quote their rate including GST & Insurance for providing services 4 to 5 days.
- f) TDS as applicable will be deducted from the R/A bill amount submitted and will be deposited under appropriate heads of account.
- g) The duration of the exhibition will be for 5 days for Pallishree Mela and 4 days in case of Ghumura-2026 & KBK Craft Bazaar. In case of any extension of Mela period, no extra payment will be charged for the additional days. The venue shall be made available to the service provider by the District Administration / DCO before 05 days of commencement of the exhibition. All the desired works shall be completed at least three days before the scheduled date (11.01.2026) and must be handed over to the officer-in-charges of exhibition as per work specification.
- h) The bidder shall quote their price for all works separately both in words & figures. If any discrepancy found in between the rate quoted in figures & words, the rate quoted in word will be treated as correct.
- i) The bidders shall quote their rate in the prescribed format.
- j) On completion of the exhibition, the service provider shall have to vacate the ground immediately, making the ground debris and garbage free.
- k) The service provider shall provide additional services if required at the lowest market price for the items not covered up in the contract.
- l) The assessment of quantum of work done will be made by the bidder & the committee formed for the said purpose. The final payment will be made on the basis of the actual work done and on the recommendation of the committee formed by the Mela-in-charge.
- m) In case of any additional work required the service provider has to take the prior written permission from the Mela-in-charge.
- n) The Bidder shall be responsible for providing proper/ satisfactory services and maintenance of the entire works done by him till the closing of the exhibition. The authority will not be held responsible for any breakage, damage due to fire, theft & natural calamity and by other means.
- o) No part of the contract shall be sub-let without the prior written permission of the Mela-in-Charge.
- p) It is the responsibility of the service provide to obtain requisite permission for electricity connection / fire services for the entire exhibition period from statutory bodies.

- q) The bidders shall provide fire protection equipment like Fire extinguisher as and when required promptly.
- r) The bidders shall take necessary steps and shall use fire proofing materials in the tentage and allied works as certified by the concerned fire officer & shall obtain necessary certificate from the concerned fire officer before handing over the work.
- s) The service provider shall engage qualified licensed electrician/ service provider for all types of electrical works in the Mela in the proper supervision of electrical Executive Engineer & certificate thereof shall be submitted.
- t) The authority is not bound to accept the lowest tender and reserves the right to inspect /verify the stock of materials required for this work, in Go-down of bidders by nominating a committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof. If desires the tender committee /authority may make table negotiation with the bidders.
- u) The bidders shall furnish Auto CAD drawing that is plan and section of stalls of 280 which are to be erected at Lal Bahadur Shastri Stadium, Bhawanipatna by maintaining proper spaces for movement of public and taking care of fire safety measures and space for Vedanta stall (size 30' X 50') police CCTV control room (size 15' X 15') and space for drinking water facilities to be designed clearly in a A3 separate sheet which is mandatory to submit along with the tender paper failing which the tender paper will be rejected.
- v) The bids shall be dropped by hand in the tender box placed at the office of the DCO, Kalahandi or will be received through registered post/ speed post on or before 24.12.2025 up to 4.00 PM. The bids received after the due date & time shall not be entertained. The closed envelope containing the bid must be super scribed "Erection & Installation of Stall, Gate & Stage Kalahandi Utsav Ghumura"-2026.
- w) The bidder or the representative of the bidder shall attend the opening event of the tender with all original documents /papers for verification. The tender will be opened in the office of the CDO-cum-EO, Zilla Parishad, Kalahandi on dated **30.12.2025 at 05 PM.**
- The bidders shall submit self-attested photocopies of the required documents duly filled in.
 - Tender paper can be obtained from DCO, Kalahandi on payment of Rs.1,000/- in shape of Demand Draft (DD). It can also be down loaded from the district website <https://kalahandi.odisha.gov.in/> and can be submitted paper cost of Rs.1,000/- in shape of DD, EMD of Rs.5,000/- (Rupees five thousand) only in shape of Demand Draft (DD) in favour of DCO, Kalahandi. The cost of bid documents is non-refundable.
 - Copy of the GST registration certificate and copy PAN card.
 - The bidder is required to visit the Dist. Website frequently for any corrigendum. No intimation will be given for that in newspapers.
- w) Advertisement and Publicity materials shall be printed and installed by the selected firm/agency.

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES

Signature of bidder

SPECIFICATION FOR WORKS FOR "GHUMURA-2026"

1-A-BUSINESS /FOOD /AGRICULTURE STALLS (405)

Sl.No	Name of the work	Work Specifications	
01	Food (50) / Business Stalls (120) / Govt. Stalls-20 / Control Room / Medical- 10 / Officials -20 (Category-A) (Total-220)	Structure	Bamboo (5 to 6 inch diameter) structure, Size of each stall -10' X 10' with tarpaulin water Proof roofing.
		Ceiling & Wall	Ceiling and three side cloth walls of the stall.
		Facia	The running Facia will be erected of 2.5' height. All the facia will be covered with single color cloth.
		Furniture	Front counter table in wooden batten and planks / Iron table size 2.5' X 5' X 2.5' height, wrapped with white cotton cloth and Plastic molded Chair – 2 nos. For food stalls, back side of the stall shall be covered with GI sheet.
		Numbering of Stall	All stalls should be numbered.
		Closures	Front cloth drops /screens.
02	Erection of temporary stalls with rack (total no. of stall-185) (Pallishree Mela-130 & KBK Craft & GM, DIC-55) (Category-B)	Structure	Bamboo (3 to 6 inch) structure, size of each stall — 10'X10' with tarpaulin water proof roofing.
		Flooring	Full flooring matting for 185 stalls.
		Ceiling & Wall	Ceiling and three sides white cloth walls of the stall. <u>New cotton cloth will be used for the Pallishree Mela stalls.</u>
		Racks	Three tire racks. Each shelf of the racks will be of size 1' X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods. For all Pallishree Mela Stall, back side of the stall shall be covered with GI sheet.
		Facia with Iron Framing (Flex)	All the facia will be covered Size- width 4' Length- 1000' (10 feet length each piece) Multi Color, Flex, 240 gsm as approved Design by Dy.CEO, ORMAS. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
		Furniture	Front counter table in wooden batten and planks / Iron table size 10 no's 2'X 8' X2.5' wrapped with new white cotton cloth and Plastic molded Chair-2nos /stall.
		Numbering of Stall	All stalls should be numbered.
		Closures	Front cloth drops /screens.
03	Carpeting of Total Ground	Carpet	Carpeting of entire ground
03	Advertising, Publicity	Advertising & Publicity	Printing and installation 21 Nos of of Hoarding size (20' X 10') with iron frame in prominent places of 13 block, 3 ULB & 5 hoarding in Bhawanipatna town. (Bus Stand, College Chowk, Naktiguda, Dayanidhi Chowk, Govt. Hospital)
04	Plate form of Main Stage	Erection/ Installation of 50 ft X 30 ft X 5 ft size Stage over 5 ft height wooden platform using wooden / iron planks, struts, flooring materials, bracketing /bracing materials, of appropriate size including carpeting and all other works including cost of carriage of materials, erection charges, as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	
05	Structure of Main Stage	35ft. Back side structure with bamboo framing of stage for fixing of design made by Stage committee	

06	Green Room	Erection/ Installation of (20ft X 10ft X 12ft) size Office-cum-Green Room using bamboo or iron struts and bracketing materials, of appropriate size including roofing with water proofing materials, cloth ceiling, providing three side walls, fascia, carpeting, decorative works providing furniture including cost of carriages, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	
07	VIP Lounge/ Control Room (02)	Design	As per the design and specification to be given by Authority. (Size-Approx 16'x 24')
		Structure & clothing	Bamboo Ball has with tarpaulin covering. The design structure should be covered with batten framing & New White Cloth.
		Flooring	Wooden plank platform of 1' height & full Floor woolen Matting.
		Furniture	3nos of sofa set along with teapoys, one pantry table, 5nos. of VIP covered chairs.
		Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
		Decoratio n	On entry gates and table buckeyes & normal light & fans arrangement.
07	Sitting Arrangement & Barricading	Barricade s	Barricades in front of stage with separate passage for VIP entry, artist entry, press sitting area, "D" area, VIP & public sitting area. Barricades at Cricket Pitch and double line strong of barricading at main stage for avoiding the huge gathering
		VIP Sitting Arrangem ent	a. 12 nos. of sofa set with 4 nos. of teapoys b. 70 nos. of covered chairs c. 30 nos. of VIP chairs d. Red carpeting of "D" area
		Audience sitting	4000 Plastic molded Chairs
		Parva Manch	a. Erection/ Installation of 30 ft X 20 ft X 1 ft height size wooden platform using wooden / iron planks, struts, flooring materials as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system. b. 90' x 120' barricades of Parva Manch 100 plastic molded chairs for visitors
		Art Gallery	a. Erection of art gallery with white cloth on all ceiling and walling of size 45'x30'x10'. b. Complete carpeting of art gallery c. Two tables d. 40 chairs.
08	Gates for Ghumura	Third entrance gate in Mandar Bagicha pada entry side of 1'X2.5'X16' box pattern gate (Flex will be provided by the bidders) flex and banner design by Utsav Organization Committee and Dy. CEO, ORMAS	
		5 nos. gates box pattern size-1'X2.5'X16' at different venues like	
		1. Guest Welcome Gate Size -Side Pillar 3'X20'h X 2nos, Border 3'X20'X Inos. or as per requirement. (Flex with frame will be Provided by the bidder) flex and banner design by Utsav Organization Committee and Dy. CEO, ORMAS	
09	Gates for Pallishree Mela	Structure	Bamboo Structure, Wooden Batten Framing, Box Type Structure 3 Pillar Gate.
		Size	Pillar height will be of 12' with 15' cleared width between the pillars, length 42' and width of each pillar will be 4' all around.

		Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design Color & Design for flex will be given 5 days before the Mela. The bidder has to prints & fix it at their Own cost. Matter and design received from the Dy. CEO, ORMAS
		Flowering	Live flowering chains will be put in the gates and the same should be changed every alternative day.
10	Standees for Pallishree Mela (2 Set)	Structure	Flex printing will be fixed as welcoming framing, box type structure, 3 pillar gate.
11	Accommodation		Mattresses with bed sheet & Pillow 422 nos. (Utsav -250 & P/ Mela- 172), Galicha 6'X15'-100 nos. Transportation up to the destination as instructed by the accommodation committee.
12	Miscellaneous		10 nos. of tables for Judges, Tea/Coffee/ Water & sound operator sitting area arrangement for "SEMINAR" at TOWNHALL Ceiling, back & side walling & carpeting of stage, Seminar in front of stage at Govt. Girls High School with 200 nos. of Chairs and 4 nos. of Tables & dais arrangement for women's competition. Mashalyatra: -(at "Gandhi chowk", Bhawanipatna) Samiyana ceiling of 30'X60', 20 buckets with sand, 150 chairs, 02 nos. of tables, 60' screen Electric tower: -20'X20'X35' at the middle of the ground with water proof roof and strong as to take load of 40 nos. of LED with ladder to reach the height 35' for easy operation of the work. 15 nos. of small electric towers at different places of the ground strong as to Take load of 5 nos. of LED with ladder to reach the height? 'X3'X20' for easy operation of the work. Registration table (3nos.), Sofa set (01nos.), Chairs (25nos.) at Red Cross
13	Rahagiri		Two open stages at two different places of Depth-16' X Frontage- 20' X Height-4' with carpeting, back drop, Ramp 4' X 16', Full Floor joint less Matting, Steps, Screen Size 10' X30', One white covered table, 40 chairs, VIP chairs with covered 10pc, Ground carpeting 30' X 100', Walling of white cloth 10' X30' for canvas painting
14	Coordination Cell for Pallishree Mela	Design	As per the design and specification to be given by Authority (Size-Approx 20'X30')
		Structure	Bamboo Ballah with tarpaulin covering. The design structure should be covered with batten framing. Design of the structure will be Informed by the authority. Size-20h X 30ft
		Ceiling & Wall	Ceiling of Coordination Cell shall be furnished with white new cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms' of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten framework walls /partitions.
		Counter	One long table covered with new cotton cloth will be Fixed in the office room. One window of minimum size 5'X4' will be on the wall of office room towards the counter.
		Flooring	Wooden plank plat form of 1' height & full Floor woolen Matting.

	Furniture	Front office counter table either in wooden batten frame and ply wood / teapoy with attractive shapes- 3 no, 3 sets of steel sofa set for VIPs (for 12 persons), 10 no. of glasses with cover, 4 no. of waste bin basket, 10 no.of plastic molded chairs, one steel almirah with key, one water dispenserand two steel tables for pantry room &two standard table for computer operation. The doors should be covered with cloth curtain.
	PA System (Sound)	One audio Pen drive player and one micro phone with amplifier forpublic announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
	Closures	Two wooden frame ply fitted door shall be fitted in the Main entrance of the Coordination Cell for night closing
	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination, Cell with flex panels at the entrance (written in English &Odia).
	Barricading	Entire coordination centre should be barricaded with iron /Bamboo materials with provision for electric room light fittings.
15	Barricading (at Main Stage)	Three side of the stage double line strong of barricading for avoid the gathering (with Mojo-Iron Barricade)
16	Events Venue Gates	Welcome / Road Cross Gates at Govt. Girls High School or Municipality HS / ETC / Town Hall / Red-Cross Kalyan Mandap / Agrasen Bhawan etc.

Signature of Bidder

FINANCIAL BID

**Name of the Work: Tentage and allied works for KALAHANDI UTSAV
(GUMURA-2026) Such as Installation of Stall, Gate & Stage**

SI No	Description of Work	Unit	Quantity	Quoted Rate (Both words and figure per piece)	Total per piece X Qty.
01	Labour & hire charges for erection /installation of 10ft X 10ft X 12ft Size stall using bamboo or iron struts, piling, propping and bracing with materials of appropriate size including roofing with water proofing material, cloth walling three sides, fascia, carpeting, decorative works, including cost of carriages, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.				
	a. Stall category A (stall without rack)	Per One (1) Stall	170		
	b. Stall category B (Pallishree-130+CraftBazar-50+) (with rack)	Per One (1) Stall	180		
02	Printing and Installation 2 Nos of Hoarding size (20' X 10') with IRON framing in different places as per specification	Per Hoarding	21		
03	Ground Carpeting (as per requirement)	Per 1 Sq Ft			
04	Labour & hire charges for erection/ installation of 16ftX24ftX12ft Size VIP Lounge using bamboo or iron struts, piling, propping and bracing with materials of appropriate size including roofing with water proofing material, cloth ceiling providing three sides wall, fascia, carpeting, decorative works, including cost of carriages, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	Per One (1) Stall 2	2		
05	Labour & hire charges for erection/ installation of 50ftX40ftX2ft Size Main Stage on 5 ft height wooden platform using wooden/ iron struts, planks, battens, including piling, propping and bracing with materials of appropriate size including steps (3 nos.) carpeting, providing background/back drop of 19 ft height, decorative works and all other works required including cost of carriages materials, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	Per One set	1		
06	Labour & hire charges for erection/ installation of 75ftX30ftX10ft Size Office-cum-Green Room using bamboo or iron struts, planks, battens, including bracing with appropriate size of materials including roofing with water proofing materials, cloth ceiling, providing three side cloth walls, fascia, carpeting, decorative works including cost of carriages, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	Per One	1	*****	*****
07	Labour & hire charges for Barricading of UTSAV field using bamboo/ wooden struts bracing with materials of appropriate size including cost of carriages, Labour charges, binding materials GST etc complete as per approved drawing and design detailed specification and direction of Office-in-charge.	Per Mtr	Appro x 1100Mtr		

08	Labour & hire charges for Supplying, providing furniture & carpeting of sitting area including cost of carriages, Labour charges for seat arrangement, hiring charges of materials, GST etc complete as per approved drawing and design detailed specification and direction of Office-in-charge.				
	a. Sofa	Pc	15		
	b. Tea Poi	Pc	10		
	c. VIP/ Executive Chairs	Per I No.	100		
	d. Covered Chair	Per I No	70		
09	e. Red Carpeting of "D" Area	Per Sq Ft	Appro x 7000Sqf t		
	f. audience Chair	Per I No	1500		
	g. Chair for PARVA Mancha	Per I No	300		
	h. Plastic Chair for Art Gallery	Per I No	40		
	i. Table for Art Gallery	Per I No	2		
10	Labour & hire charges for erection/ installation of 45ftX30ftX10ft Size Art Gallery using bamboo or iron struts, piling, Propping and bracing with materials of appropriate size including roofing with water proofing material, carpeting, white cloth ceiling, providing three side white cloth walls, fascia, carpeting, including cost of carriages, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	Per 1 Stall	1		
11	Labour & hire charges for supplying, providing, erection of Gates including cost and carriage of materials, Labour charges for erection, GST etc complete as per approved drawing and design and direction of Office-in-charge.				
	a. First or Back Gate (Entrance Gate to Stadium)	Per Gate	01		
	b. Entrance Gate for Pallishree Mela	Per Gate	01		
	c. Small Box pattern Gates at event points	Per Gate	05		
12	Labour & hire charges for providing and supplying Mattresses (6'X3') with bed sheet and pillow, Galicha of 6' X15' size including all charges, GST etc complete as per direction of Office-in-charge.				
	a. Mattresses with Bed Sheet & Pillow	Per Set	300		
	b. Galicha 6'X15'	Per Piece	100		
13	Labour & hire charges for supplying, providing materials and Services for miscellaneous events including all charges as per Direction of Office-in-charge.				
	a. Table (wooden/Iron) for green room	Per Piece	20		
	c. Kabi Sammillani	Per Event	01		
	d. Seminar	Per Event	01		
	e. Children Artist Competition	Per Event	01		
	f. Mashal yatra	Per Event	01		
	g. Electric tower of 35' Height with ladder facility	Per Tower	01		
	h. Electric tower of 20' Height with ladder facility	Per Tower	18		
	J. Registration arrangement	Per Set	01		
	j. Standees for Pallishree mela	Per Set	10		

14	Labour & hire charges for providing open "RAHAGIRI" stage of size 20'X16' X4' with ramp facility including providing mattresses, barricading, carpeting, covering chairs, tables with white clothes, walling, ceiling etc. complete as per detailed specification and direction of Office-in-charge.	Per Set	02		
15	Labour & hire charges for erection/ Installation of 30ftX20ftX12ft Size Coordination Cell for Pallishree Mela using bamboo or iron truss including piling, roping and bracing with materials of appropriate size including roofing with waterproofing materials, cloth ceiling, providing three side cloth wall, fascia, carpeting, decorative works including cost of carriages materials, erection charges, GST as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system.	Per 01 No	01		
16	Labour & hire charges for erection/ Installation of 30ftX20ftX1ft size for Parva Manch using wooden platform using wooden / iron planks, struts, flooring materials as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection and sound system with barricades.	Per 01 No	01		
17	Labour & Installation charges of barricade at Main stage three side of stage double line strong barricades (Mojo-Iron Berricades)	Per 01 No	01		
18	Material & Labour Charges of facia with Iron Framing (Flex) 4' x 1500' (10 feet length each piece) Multi Color, Flex, 240 gsm for Pallishree Mela	Per 01 Sq Ft	6000 Sq Ft.		
19	Labour & Installation charges of Tent in Main Stage Side	Per 01 Sq Ft	02		

Signature of Bidder

SAMPLE COPY OF COVERING LETTER (In Bidders Letter Head)

To

The District Culture Officer,
Kalahandi
Odisha-766001

Sub: Submission of Bids for Tent-age & Allied Works for Kalahandi Utsav Ghumura & Pallishree Mela - 2026 (Erection & Installation of Stall, Gate & State/ Electrical installation & Sound system. Installation of LED Panel)

Sir

In connection with the subject cited above I am submitting here with my offer for the above said work in conformity with the detail tender call notice for favour of your kind consideration and acceptance with the following self-attested documents.

Enclosure:

1. DTCN (Terms and Condition booklet duly signed)
2. Financial Bid
3. EMD
4. GST Certificate/ PAN Card
5. DD for Rs. Towards Tender Paper cost
6. Work Experience Certificate
7. Any Other Documents

Yours Sincerely,

(Bidder)