



OFFICE OF THE TAHASILDAR, M. RAMPUR, DIST-KALAHANDI  
E-mail : [tah.mram-od@nic.in](mailto:tah.mram-od@nic.in)

No. XX-07/2025/Niz/ 3613

Date: 10.11.2025

**QUOTATION CALL NOTICE**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Individuals for providing **one** number of AC Diesel driven having sitting capacity not more than **ten** including Driver, which shall conform to the Terms and Conditions (**Annexure-A**) for official use in the Tahasil Office, M Rampur on monthly rent basis.

Specification:

Sl No	Type of vehicle	Number of vehicle required	Maximum hire charges of vehicle per month excluding taxes	Maximum Sitting capacity including Driver	Minimum average mileage in KM per Liter
1	Bolero/ TUV 300/ Sumo Gold/ Ertiga	1 (White)	₹.37200/-	10	10

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The Vehicle must be road worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of upto date tax payment etc, which are mandatory for playing of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of **₹.5000/- (Five thousand)** only shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of the "**Tahasildar, M Rampur**" and submitted along with the tender as **EMD**. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
6. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
7. The vehicle must achieve a fuel efficiency of **10 KM** per Litre.

  
10/11/25  
**Tahasildar**  
**M.Rampur**



8. The details of the make and year of manufacture of the vehicle, registration No., mileage (KM/Ltr) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (**Annexure-B**).

9. The quotation completed in all respect should reach the under signed on or before 25.11.2025 by 1.00 PM and shall be opened on the same day at 03.00 PM in presence of the bidders or their authorised representatives in the office chamber of the undersigned.

10. The application form of quotation/tender containing General Bid information and terms & conditions for Hiring of Vehicles etc, will be available with the Nazir o this office/ can be downloaded from Odisha Government Website [www.kalahandi.nic.in](http://www.kalahandi.nic.in).

10. The quotation should be superscribed as "QUOTATION FOR HIRING OF VEHICLE". The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.

  
Tahasildar, M.Rampur  
M.Rampur

Memo No. XX-07/2025/Niz/ 3614

Date: 10.11.2025

Copy of the quotation call notice is sent to notice board of this office/ all the RIs of M Rampur Tahasil for affixing in their notice board for wide publication.

Copy sent to the Block Development Officer, M Rampur for kind publication and affixing the quotation call notice in the notice board of his office for public information.

  
Tahasildar, M.Rampur  
M.Rampur

Memo No. XX-07/2025/Niz/ 3615

Date: 10.11.2025

Copy submitted to the Collector, Kalahandi for kind information.

  
Tahasildar, M.Rampur  
M.Rampur



Memo No. XX-07/2025/Niz/ 3616

Date: 10.11.2025

Copy submitted to the Sub-Collector, Bhawanipatna for kind information

  
Tahasildar, M Rampur  
M.Rampur

Memo No. XX-07/2025/Niz/ 3617

Date: 10.11.2025

Copy forwarded to the DIO, NIC, Bhawanipatna for information and necessary action.  
He is requested to upload the notice in the website of Kalahandi portal.

  
Tahasildar, M Rampur  
Tahasildar  
M.Rampur



## **Annexure-A**

### **TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the bidder:

1. The hired vehicle, during the period of contract, shall have all necessary valid MV documents such as-valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of upto date tax payment etc. and DL of the Driver available all the times.
2. The department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation before any court of law.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the Driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle should report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursement towards cost of fuel (as per norm) will be paid in every succeeding month, as far as possible, within fifteen days from submission of bills by the service provider and no advance payment will be made.

  
Tahasildar  
M.Rampur



10. The vehicle should not be more than 3 (Three) years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Seal & Signature of Quotation/Tender  
calling authority with Designation.



**Annexure-B**

**GENERAL INFORMATION FOR HIRING OF VEHICLES**

1. Registration No. of Vehicle:
2. GST Number:
3. Bank Account No & IFSC:
4. Type of vehicle (AC/Non-AC):
5. Year of manufacture:
6. Make & Model:
7. Date of Registration:
8. Name & complete address of the owner of vehicle:
  
8. Fitness Certificate validity:
10. Pollution Certificate validity
11. Permit validity:
12. Insurance validity:
13. Name & Address of the Driver:
  
14. DL No & validity of the DL of Driver:
15. Proposed hire charge of the vehicle per month:  
(Excluding fuel cost)
16. Rate of fuel consumption/Mileage per Liter:
17. Contact No. of the service provider (Tenderer/ Quotationer):
18. Contact number of Driver:

"Certified that the information given above is true to the best of my knowledge and belief."

  
Seal & Signature of the  
Quotationer/Tenderer