

**GOVERNMENT OF ODISHA**  
**OFFICE OF THE CHILD DEV. PROJECT OFFICER KESINGA**  
**Quotation/Tender call Notice**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/ individual (L.M.V like Bolero Ac, Ertiga Diesel) for Official use of the C.D.P.O Kesinga on monthly hiring basis as per terms and conditions stipulated below. The quotation should be subscribed from "Quotation for providing vehicle on monthly hire basis" on the cover of the sealed quotation which will be received in the office of the C.D.P.O, Kesinga by **17.07.2025** up to **31.07.2025**. The application form is available in the office of the C.D.P.O, Kesinga. The quotationer may get the application from in any working day up to **31.07.2025** between **10 A.M** to **5.30 P.M**. The Quotationer/Tendered may drop the sealed quotation in the Tender box fixed in the office in any working day by **31.07.2025** Up to **5.30 P.M**. the sealed quotations will be opened in presence of the quotationer/tenderers or their authorized agents on **02.08.2025** at **11 A.M**.

The undersigned deserves all the right to cancel the selection without assigning any reason thereof.

**TERM & CONDITIONS**

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution certificate, valid contract Carriage permit, proof up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee bank draft drawn in favor of the I.C.D.S Kesinga and submitted along with the tender as EMD. After completion of tender process, EMD shall refund to unsuccessful bidders.

6. The monthly hire charge of the vehicle to be quoted separately in the general bid information (including fuel & lubricant).
7. Maximum hire charge of the vehicle will be Rs. 37,200/- (Including fuel & lubrications).
8. The vehicle must achieve a fuel efficiency of 10-12 km/liter.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-II).

*Singh*  
16/07/2025  
Child Dev. Project Officer,  
Kesinga

Memo No. 639 /dt. 16/07/2025

Copy to NIC, Bhawanipatna for information and necessary action. He is requested to display the quotation in the District website for wide publication.

Copy to the Notice Board of Office for wide publication/ B.D.O Kesinga/ D.S.W.O Kalahandi/ Sub- Collector Bhawanipatna/RTO, Kalahandi to display the Notice in their respective notice board.

Copy to the District e-Governance manager (DeGM) Kalahandi for information and necessary action with request to host this notice in the district portal.

*Singh*  
16/07/2025  
Child Dev. Project Officer,  
Kesinga

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.

9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

*[Handwritten Signature]*  
16/07/2025

Seal & Signature of

Quotation / Tender Calling Authority with Designation

**Child Dev. Project Officer**

**Kesinga**