



OFFICE OF THE PRINCIPAL
MAA HIRA NEELA DEGREE MAHAVIDYALAYA
BISWANATHPUR-766020, KALAHANDI, ODISHA

E Mail :- mhndegreecollege@gmail.com

Mob.:-

Letter No. 268/25

Date 13/06/25

To

The District e-Governance Manager, Kalahandi,

O/o The Collectorate, Kalahandi

Sub:- Request for publication of Quotation for Library Book in www.kalahandi.nic.in.

Sir,

I am to request you to publish the Quotation for Library Book (all documents enclosed) for notification in www.kalahandi.nic.in site for bidder's information and necessary action.

This is for your kind information and necessary action.


Principal I/C,
M.H.H.N. Degree Mahavidyalaya,
Biswanathpur, Kalahandi

**OFFICE OF THE PRINCIPAL
MAA HIRA NEELA DEGREE MAHAVIDYALAYA
BISWANATHPUR-766020, KALAHANDI, ODISHA
E Mail:- mhndegreecollege@gmail.com**

QUOTATIONS NOTICE

Sealed Quotations are invited for procurement of Books (only one copy of each book) as per list enclosed of Higher Education, Govt. of Odisha. The supplier having GST/PAN/TAN registration can send their quotation for supply of books. The Quotations documents will be opened according to schedule of RFP. The undersigned reserve the right to accept or reject any or all the quotations without assigning any reason thereof.


Principal
M.H.N. Degree Mahavidyalaya
Biswanathpur, Kalahandi

OFFICE OF THE PRINCIPAL, M.H.N.DEGREE MAHAVIDYALAYA,
BISWANATHPUR, KALAHANDI.

Quotations

Sealed quotations are invited from reputed book suppliers/ publishers for the supply of books of Rs. 50,000/- as per list enclosed. Interested suppliers are requested to submit their best rates and terms and conditions. All related documents can be obtained from www.kalahandi.nic.in.

Terms & condition

01. Quotation should be submitted in a sealed envelope super scribed with quotation for supply of books.
02. The procurement of books shall be made as per list (Only one copy of each book) (enclosed).
03. The quotation must include-
 - a. Title of book
 - b. Author
 - c. Publisher
 - d. ISBN
 - e. Year of publish center
 - f. Price
 - g. Discount
04. All book must be supplied in original and in good conditions.
05. The last dates for submission of quotation is 28.06.2025 and opening date 30.06.2025 and purchasing shall be within seven days of opening date of Quotation.
06. The institution reserves the right to accept or reject any or all quotation without assigning any reason.
07. The least price bidders shall be given preference in tender/ Quotation process.
08. The successful bidders will be responsible for the safe delivery of books.

09. Important Dates:

Sl. No	Particulars	Details
01	Request for Proposal (RFP) No-	268/ MHND, MAHAV. B.N.PUR
02	Publication of RFP	13.06.2025
03	Name of the RFP Issuer (PRINCIPAL):	Principal, M.H.N.Degree Mahavidyalaya, Biswanathpur, Kalahandi.
04	Scope of Work	Supply of books as per list enclosed. (Only one copy of each book)
05	Method of Selection	Least Cost Selection Method
06	Deadline for Submission of Pre-Proposal Query	17.06.2025
07	Pre-Proposal meeting	18.06.2025
08	Issue of Pre-Proposal Clarifications (if any)	19.06.2025
09	Last date for submission of proposals	28.06.2025
10	Date of Opening of Technical Proposals	29.06.2025
11	Date of Opening of Financial Proposals	30.06.2025
12	Address/venue for submission/ opening of such proposals.	M.H.N.Degree Mahavidyalaya, At/Po-Biswanathpur, Dist- Kalahandi. State-Odisha, PIN-766020

Note:-

*In case of any change in the scheduled date due to COVID-19/ any unforeseen event the date may be shifted to the next possible working day or as decided by the Principal.

OFFICE OF THE PRINCIPAL, M.H.N.DEGREE MAHAVIDYALAYA, B.N.PUR, KALAHANDI.

Technical Bid

Sl. No.	Description	In details	Remarks
1	Name of the Manufacture or Authorized Dealers or Registered Firms		
2	Complete Address & Telephone Address with E-mail		
3	Name of the Proprietor/ Partners of Agency/ Firms		
4	Copy of Income Tax Return and PAN Number with proof for last 3 financial years i.e. 2021-22, 2022-23 and 2023-24.		Document to be attached.
5	Copy of Registration of Company of Register, GST, etc.		Document to be attached

Note:- all documentary proofs have to be attached for above items.

I do hereby agree to abide by all the terms and conditions of the Quotation.

Name & Signature of the
Authorized Signatory (with Seal of the agency affixed)

Date

Annexure-4

Financial Bid

Sl. No	Specification	Apprx. nos	Price per unit	GST	Total price per unit including GST

Yours faithfully,

Authorized signature of the firm

Name

Designation

Annexure-5

Quotation Acceptance Letter

I/We _____ S/D/W/o _____ in the capacity of
M/s _____ hereby declare that I/We will be abide by the terms and conditions of the Quotation
Notice No. _____ Dt. _____ issued by MaaHiraNeela Degree Mahavidyalaya, Biswanathpur, Kalahandi will
supply and install the whenever necessary, within the stipulated time, if selected and order is placed with us, failing which action can be
initiated against me/us.

Signature with seal