



Annexure-I

ODISHA STATE CIVIL SUPPLIES CORPORATION LIMITED, KALAHANDI.
oscsc ltd@gmail.com

No. 2499 / Corp.

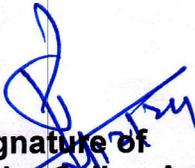
Date 02/12/2024

QUOTATION / TENDER CALL NOTICE

Sealed Quotations / Tenders are invited from interested reputed Travel Agencies / Tour Operators or Private Individuals for providing 01 (One) No. of A. C. Petrol / Diesel driven Vehicle (**Tiago / Bolt / Celerio Petrol**) etc. having sitting capacity not more than 04 (Four) including Driver, which shall conform to the terms and conditions (Annexure-A) for engagement for Official use of the **Chief Civil Supplies Officer-cum-District Manager, OSCSC Ltd., Kalahandi, Bhawanipatna** on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in Driving transport/ passenger vehicle.
5. The Driver should be well behaved, gently and obedient in nature.
6. A sum of Rs. **10,200.00/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft in infavour of the District Manager, OSCSC Ltd., Kalahandi, payable at Bhawanipatna and submitted along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants.)
8. The vehicle must achieve a fuel efficiency of 17 KM per litre.

9. The details of the make and year of manufacture of the vehicle, registration no. mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the Genral bid information to be furnished with the Quotation / Tender (Annexure-B).
10. The Quotation completed in all respect should reach the undersigned on or before 10.12.2024 by 4.00 P.M. and shall be opened on the same day at 5.00 P.M. in preence of the bidders or their authorised representatives.
11. The application from of quotation / tender containing General Bid information and Terms & conditions for Hiring of vehicles etc. will be available with office of the District Manager, OSCSC Ltd., Kalahandi, on payment of Rs. 1000/- (Rupees One Thousand) only in shape of Account payee Bank Draft in favour of the **District Manager, OSCSC Ltd., Kalahandi**, payable at Bhawanipatna from 03.12.2024 to 10.12.2024 upto 3.00 P.M. or can be downloaded from the District website i.e. <https://kalahandi.odisha.gov.in>. In case, the application form is downloaded from Govt. website, the applicant shall furnish an Account payee Bank Draft for an amount Rs.1000/- (Rupees One Thousand) only in favour of the **District Manager, OSCSC Ltd., Kalahandi**, payable at Bhawanipatna towards the cost of application form along with the application.


Seal & Signature of
Quotation / Tender Calling Authority
Chief CSO-cum District Manager,
 OSCSC Ltd, Kalahandi

TERMS & CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as Valid registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc., and D.L. of the driver available all the times.
2. The department / office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differenetial Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the intial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of
Quotation / Tender Calling Authority
Chief CSO-cum District Manager,
QSCSC Ltd, Kalahandi

GENERAL INFORMATION

Sl No.	Particulars		
1.	Name of the Service Provider		
2.	Complete Address		
3.	OGST Number		
4.	GeM Registratin Number		
5.	Bank Account No and IFSC Code		
6.	Registration No. of Vehicle		
7.	Year of Manufacture		
8.	Make & Model		
9.	Date of Registration		
10.	Name & Complete address of the owner		
11.	Fitness Certificate Validity		
12.	Pollution Certificate Validity		
13.	Permit Validity		
14.	Insurance Validity		
15.	Name / Address of the Driver		
16.	D.L. No. & Validity of the D.L. of the Driver		
17.	Proposed hire charges of the vehicle per month excluding fuel cost		
18.	Rate of Fuel consumption / Mileage per Litre		
19.	Contact Number of the Service Provider (Tenderer / Quotationer)		
20.	Contact number of Driver		

Certified that the information subabove is true to the best of my knowledge and belief.”


District Manager
O.S.C.S.C. Ltd., Kalahandi

**Seal & Signature of
Quotationer / Tenderer**