

TENDER TERMS, CONDITIONS & SPECIFICATION FOR SUPPLY OF
DUAL DESK BENCH AND MATTRESS OF PRINCIPAL-CUM-
PROFESSOR , GOVT.COLLEGE OF NURSING, KAMATHANA,
DIST. KALAHANDI

Name of the District / Health Institution/Training Centre:
PRINCIPAL-CUM-PROFESSOR
GOVT.COLLEGE OF NURSING, KALAHANDI (G.CON)
(HEALTH & F.W. DEPT. GOVT. OF ODISHA)

Bid Reference No. / 01 /2024-25

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: 30.11.2024 at 04.00 PM

DATE & TIME OF OPENING OF THE TENDER: 02.12.2024 at 05.00 PM

PLACE OF OPENING OF BID DOCUMENTS
AND

ADDRESS FOR COMMUNICATION
AND

RECEIPT OF BID DOCUMENTS

PRINCIPAL-CUM-PROFESSOR,
O/O GOVT.COLLEGE OF NURSING
KALAHANDI,KAMATHANA
ODISHA, PIN-766002

Terms and Conditions – Page No. 2 & 3
Format for library book for price Bid-Page No.4
Technical Bid Cheek list –Page No.5
Articles Name & Speciation-Page No..
Annexure- I to VI -Page No. 6 & 7

P. Debnath
21.12.24
PRINCIPAL-CUM-PROFESSOR
GOVT.COLLEGE OF NURSING,
KALAHANDI,KAMATHANA
Principal -Cum- Professor
Govt. College of Nursing, Kalahandi

**TENDER TERMS & CONDITIONS & SPECIFICATION FOR SUPPLY OF
DUAL DESK BENCH AND MATTRESS FOR PRINCIPAL-CUM-PROFESSOR,
GOVT.COLLEGE OF NURSING, KALAHANDI**

1. The bidders will download the tender from the District Web Site: www.kalahandi.nic.in by Tender cost of Rs.2000/- (Rupees Two thousand only) and EMD cost Rs.5000/- (Rupees five thousand) in shape of Demand Draft in favour of GOVT. COLLEGE OF NURSING, KALAHANDI.
2. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid documents downloaded from the website.
3. Sealed tenders will be received by date 30-11-2024 up to 4 pm by the office of the Principal-Cum-Professor, Govt. College of Nursing, Kalahandi for the Purchase of **Dual Desk Bench and Mattress**. Any tender paper received after the due date and time will be rejected/returned to the sender unopened. The tender paper will be received through Speed Post/ Regd. Post Only. The sealed tenders will be open on dated 02-12-2024 at 05.00 PM.
4. The Principal-Cum-Professor, Govt. College of Nursing, Kalahandi shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
5. The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical Bid and price Bid by superscripting Cover 'A' (Technical Bid) and cover 'B' (Price Bid) & both the sealed covers should be put into a third outer cover which should be superscripted as "Tender for supply of **Dual Desk Bench and Mattress 2024-25** and Tender Reference No. 476 Principal-Cum-Professor, Govt. CON, Kalahandi. 2022-23
6. The sealed tenders will be opened by the Principal-Cum-Professor, GOVT.COLLEGE OF NURSING, KALAHANDI on Dated 02-12-2024 at 05.00 pm. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
7. Conditional tenders are liable to be rejected. All Disputes are subjected to Hon'ble Court of Bhawanipatna, Kalahandi, Odisha.
8. The rate quoted by the bidder should be inclusive of all taxes (VAT/CST/ET/Freight/Insurance etc)
9. Valid wholesale/Distributor License from the STATE GOVT./CENTRAL GOVT.
10. Tender will be submitted with valid ISO/OTHER Certificate and Authorization certificate of the product from the company.
11. The authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.
12. The supply of items shall be made immediately according to volume after placing the supply order in the office of the Principal-Cum-Professor, Govt. College of Nursing, Kalahandi, Kamathan and supplier shall submit the bill for payment at the approved rate in respect to quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.



13. In case of failure on the part of the approved supplier to supply of the above-mentioned items as per supply order with stipulated period i.e. 30 (THIRTY) days from date of receipt of final proof from the Principal-Cum-Professor, G.CON Kalahandi. The Principal-Cum-Professor, G.CON, Kalahandi shall be at liberty to purchase above mentioned items from other sources and the approved supplier shall be liable to pay the excess amount which this office have to incur being the different of actual amount of purchase minus the amount as per approved rates and difference aforesaid shall be recoverable and adjustable against the security deposit amount.

14. Under no circumstances shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.

15. Rates quoted against this tender notice shall remain valid up to 12 months after award of contract. No request of increase in rates, if any, will be allowed or entertained during this period.

18. The payment shall be made on satisfactory completion of the institution.

19. Bidders should submit the photocopy of valid GST Registration & PAN' Card & having trade license.

20. Receiving & Opening of Tender may be changed if required by the under Signed, it will be intimated.

21. Declaration form Annexure-V duly signed by the tender & affidavit before Notary Public/Executive Magistrate.

22. Bidders should have three-year audit reports audited by any Chartered accountant and his turn over must be 15 lakh or above per year in last three (3) financial years in (Annexure-I).

23. End user Certificate of the supplier at least Three years from any from any Govt. organization or PSU of the related items to be submitted during the time of submission of technical bids.

24. After supply of articles proper installation and training will be conducted by the supplier.

25. List of item(s) quoted with name of the Make & Model of the item(s) (Annexure-II & III).

26. Details name. Address, telephone no. Fax, e-mail of the manufacturer/authorized distributor/ service center/contract person/office in Odisha (Annexure-IV).

27. Manufacturer's Authorization (In case bidder is not the manufacturer) (Annexure-VI).

28. Bidders must be submitted clear and visible photocopy of the product with specification.

Principal-Cum-Professor I/c
Govt. College of Nursing, Kalahandi, Kamthana

**DUAL DESK BENCH AND MATTRESS LIST FOR TENDER OF PRINCIPAL-
CUM-PROFESSOR , G.CON,KALAHANDI FOR THE YEAR -2024-25**

(COVER - B)

PRICE BID

Sl No.	Name of Articles	Company Name	Rate per unit (exclusive of tax and other charges)	Other incidental charges if any specify in details	Tax amount if any with detail (GST if applicable)	Total amount (Rs)	Remarks

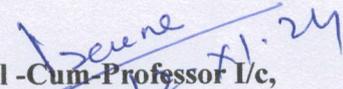
Price of each item(s) quoted should be mentioned separately by creating separate rows for each item.

GST which will be chargeable on the price (3) shall be mentioned separately in Colum 7 above.

Date
Place

Signature of the Bidder
Name:

- 1.Rates should the quoted both in figures & words for each item and if there is any discrepancy .the quoted rates in words will be taken for evaluation.
- 2.The tendered has to mention the make /band specification warranty of all the items in turn key.


Principal -Cum-Professor I/c,
Govt.College of Nursing,
Kalahandi.

CHECK LIST

(To be submitted in cover "A" Technical Bid)

Note : The documents has to be arranged serially as per the order mentioned in the check list

Please put in the respective Box

COVER – A (TECHNICAL BID) DOCUMENTS SUBMITTED OR NOT

1.	List of items(s)	Page No	Yes	No
2.	Tender Document fees	Page No	Yes	No
3.	Earnest Money Deposit	Page No	Yes	No
4.	Details of manufacturing Unit/contract person Liaoning agent/servicing	Page No	Yes	No
5.	Declaration form signed by the tenders & affidavit before Notary Public/Executive magistrate	Page No	Yes	No
6.	Manufacture's Authorization format	Page No	Yes	No
7.	End Use Certificate (item wise) during the last two years	Page No	Yes	No
8.	Leaflets/Technical Brochures of the products offered (item wise)	Page No	Yes	No
9.	Copy of import license (in case of importer)	Page No	Yes	No
10.	Copy of valid ISO Certificate	Page No	Yes	No
11.	Photo copy of PAN	Page No	Yes	No
12.	Photo copy of GST clearance certificate	Page No	Yes	No
13.	Copy of original Tender and schedules duly signed by the Tenders.	Page No	Yes	No
14.	Turn Over (15 Lakh or above) per year	Page No	Yes	No

LIST OF DUAL DESK BENCH (2 SEATER) AND MATTRESS FOR TECHNICALS SPECIFICATION (COVER-A)

DUAL DESK BENCH

Dual Desk Bench (2 seater) :-

Size – (42 x 36 x 30) with Bag Storage, Chemical Treated, Powder Coated, MDF Seat & Top, 2 MM PVC Edge Bend

Gaze - 20

MATTRESS

Length - 76" (6.4" Feet) | Width - 33" (2.9" Feet) | Height - 4"; Bed Size: Single

4 Inch Single Size Soft Foam Comfort Mattress (76x33x4 Inch)



ANNEXURE-I

(To be furnished in the letter head of auditor/Chartered Accountant)

ANNUAL TURN OVER STATEMENT

The annual Turnover for Articles products of M/s _____ who is a manufacturing unit /Authorized unit for the last _____ year are given below and certified that the statement is true and correct.

Sl.No	Year	Turnover in lakhs (Rs)
1.	2021-22	
2.	2022-23	
3.	2023-24	
Annual Turnover (for the above three year)in lakh(Rs).....		

Date :

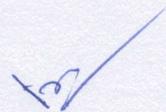
Place :

Signature of the Auditor/Characted Accountant
(Name of Capital)

Membership No.

Registration No. of

Note: To be issued in the letter head of the auditor/Chartered Accountant.



ANNEXURE-II

LIST OF ITEMS(S) QUOTED

SL.NO	NAME OF THE ITEMS(s)	NAME OF THE MANUFACTURER	MAKE	MODEL NAME

Signature of the Bidders



ANNEXURE-III

DETAILS OF TECHNICAL SPECIFICATION OF THE PRODUCT OFFERED BY THE BIDDER

SL.NO	ITEMS NAME	MAKE	MODEL	Details Specification Of The Product Offered*(Pl. Describe The Details Specification Of The Product.)
1.				
2.				
3.				
4.				

Leaflets/Technical Brochures of the product offered must be attached in support of the information provided above.

Signature of the Bidder

Name :

Date :

Place :

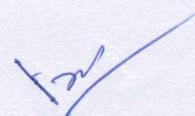
Seal :

ANNEXURE-IV

DETAILS OF THE TENDERED & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact person/ Branch Officer/Zonal Officer/Service Centre if any, in Odisha.
Name of Full Address		
Telephone No.Landline		
Mobile		
Fax		
E-Mail		
Date of Inception		
Manufacturing License Nos & Date		
Name of the issuing authority		
License valid up to		

Signature of the Bidders



ANNEXURE -V

DECLARATION FORM

I/We _____ having
My/Our _____
Office at _____

Do declare that I/we have carefully read all the terms & conditions of tender of the _____ Odisha for the supply of _____ The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the tender Reference no.

I/we do hereby declare I/we have not been de-recognized/back listed by any State Govt./Union Territory/Govt. of India/Govt. Organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/mom-supply.

I/We agree that the Tender inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and backlist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

I/we further declare that I/we possess valid manufacturing license (s) bearing No.(s) _____ valid up to _____ I/we _____ do hereby declare that I /we will supply the _____ as per the terms, conditions & specification of the tender document

I/we further declare that I/we have a service center/will establish a service center within one month of installation of the _____ in Odisha.

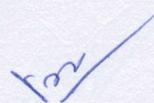
Signature of the bidder

Seal

Date

Name and Address of the firm:

Affidavit before Executive magistrate/Notary Public.



ANNEXURE I-VI

MANUFACTURER'S AUTHORIZATION FORMAT

The Principal-Cum-Professor I/c,
Govt., College of Nurisng, Kamthana, Kalahandi,

Ref : Tender No.....Dated for.....

Dear sir/Madam,

We are the manufactures of(name of
.....(s) having factories at

1. Messrs.....(name and address of
the agent) is our authorized agent for sale and service of

2. we confirm that Messrs.(name of the above
agent) is authorized to submit a tender, and enter into a contract with for the above goods manufactured
by us.

Yours faithfully,

.....
.....
(Signature with date, name and designation)

For and on behalf of Messrs.

(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the letter of the manufacture/Supplier and should be signed by a person
having the power of attorney to legally bind the manufacture.