



CHIEF DISTRICT VETERINARY OFFICER, KALAHANDI

FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Reference No:5224

Date:14.11.2024

Limited Tender Enquiry for "INSTALLATION OF TENTAGE AND RELATED WORKS FOR MATSYA O PRANEE SAMPADA MELA 2024".

Name and Address of the Tender Inviting Authority:

CHIEF DISTRICT VETERINARY OFFICER, KALAHANDI

Maximum Tender Value: Rs. 6,40,000/-

E-mail-cdvokalahandi@gamil.com

Contact person: Chief District Veterinary Officer, Kalahandi

Tel: 9853426788/7008060928

District Fishery Officer, Kalahandi

Tel: 7008890234

SECTION I

IMPORTANT DATES OF THE TENDER

**Date of publication of Bid
Document in Website**

: 14.11.2024

**Last Date & Time of Receipt of Bid
Document**

: 21.11.2024, 5:30 PM

**Date & Time of Opening of Tender
Technical BID (Cover-A)**

: 22.11.2024, 01:00 PM

Date & Time of Opening of Price Bid (Cover-B) : 22.11.2024, 01:30PM

**Place for Opening of Documents,
Pre-Bid Conference And
Address for Communication
For Receipt of Bid Document**

**Office Chamber of the
Chief District Veterinary Officer**

**Kalahandi
Chief District Veterinary Officer
Kalahandi**

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SECTION II

GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/Tender Inviting Authority** is the CDVO, Kalahandi who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Tender Evaluation Committee and Technical Committee** is Committee so constituted by the CDVO, Kalahandi to decide on the purchase of goods.
- **Blacklisting/Debarring** - the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

2. Scope:

- The bids are invited for installation of Tentage and related activities for organization of 2 days MATSYA OF PRANEE SAMPAD MELA from 08.12.2024 to 09.12.2024.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.

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SECTION III
GENERAL INSTRUCTION TO BIDDERS

- Sealed tenders are invited in two bid system from reputed firms having valid GST Registration for **"INSTALLATION OF TENTAGE AND RELATED ACTIVITIES FOR MATSYA O PRANEE SAMPADA MELA 2024"** to be organized in the Lal Bahadur Shastri Stadium, Bhawanipatna, Kalahandi. From **08.12.2024 to 09.12.2024**.
- The bids complete in every respect should reach the O/o the Tender Inviting Authority latest **by 21.11.2024, 5:30 PM** by Speed Post /Regd. Post/ Tender Drop Box kept at the office of the CDVO, Kalahandi.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by super-scribing **"Cover A (Technical Bid)"** & second for **"Cover B (Price Bids)"**. The technical Bid and price Bid (or Final Bid) should be put into a third Cover, which should be super-scribed as **"BID FOR INSTALLATION OF TENTAGE AND RELATED ACTIVITIES FOR MATSYA O PRANEE SAMPADA MELA 2024"** and should be addressed to:

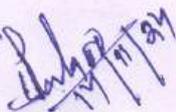
**Chief District Veterinary Officer,
At-Purunapada, Bhawanipatna
Po-Bhawanipatna/ Dist- Kalahandi
Pin- 766001**
- The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened in the Office of the CDVO, Kalahandi on **22.11.2024, 01:00 PM**.
- The bidders or their duly authorized representatives may remain present during the tender evaluation. However their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website <https://kalahandi.odisha.gov.in/> and submit the tender paper along with required documents and all the requested fees.
- The bidders can take the tender documents from of the O/o the CDVO, Kalahandi from account section by making a Govt. deposit of Rs.2000/- (Rupees Two Thousand only) towards cost of tender paper and tender processing free.


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SECTION IV

GENERAL TERMS AND CONDITIONS

- The Tender Inviting Authority working in the F & ARD Department, Govt. of Odisha requires installation of Tentage and related works on the eve of "MATSYA O PRANEE SAMPADA MELA-2024" to be held in Lal Bahadur Shastri Stadium, Bhawanipatna, Kalahandi from 08.12.2024 to 09.12.2024.
- 1. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
- 2. The bidder shall not quote the rate for any item other than the item specified in the list.
- 3. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
- 4. The bidder should have valid PAN & GST registration.
- 5. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
- 6. The bidder should have experience of organizing such Melas in Govt Departments for at least 1 year.
- 7. The bid shall have a validity period of 180 days from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
- 8. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
- 9. If any information or document furnished by the bidder is found to be misleading / incorrect at any stage, the bid will be rejected.
- 10. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
- 11. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following next working date & same time.
- 12. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
- 13. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.
- 14. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at District Session Court, Bhawanipatna, Kalahandi.
- 15. If the approved lowest eligible supplier fails to start supply items within the stipulated period i.e 03.12.2024, the Tender Inviting Authority reserves the right


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to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Banker's Guarantee form.

16. The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.

17. Tender processing Fee and EMD:

- a) The bidder shall deposit an amount of **Rs. 2000/- (Rupees Two Thousand only)** towards cost of tender paper and BID processing fee (non-refundable) **in shape of Account payee demand draft/ online transfer.**
- b) An amount of **Rs. 6,400/- (Rupees Six Thousand Four Hundred)** towards **BID security** through Account payee demand draft/ fixed deposit pledged to CDVO, Kalahandi/bank guarantee from any commercial bank need to be submitted along with the bid documents. The BG form should have validity of at least 45 days beyond the BID Validity period.
- c) The bid security will be returned to unsuccessful bidders without interest. The BID security of successful bidders will be returned after successful completion of the contract.
- d) Local MSMEs only registered in Odisha with the respective DICs, Khadi, Village, and Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of EMD.
- e) The online transfer of money made and A/C payee demand draft can be made in favour of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

Chief District Veterinary Officer, Kalahandi

Account No: 11083462537

IFSC: SBIN0000039

SBI Main Branch Kalahandi

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18. Documents to be submitted with the Technical Bid (with Annexure-I in COVER-A):-

Sl No	Document type (To be self-attested and numbered)
1	Forwarding letter in the pad of the firm with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone No., Fax, e-mail of the firm in the format
5	Copy of PAN CARD & OGST registration certificate.
6	Registration of G.e.M portal is mandatory.
7	Copy of latest OGST payment receipt.
8	Copy of latest I.T Return (last 3 years)
9	GSTR-3B Certificate-last 1 year with GST return of work worth minimum of 20 lakhs
10	Proof of experience of having completed similar Govt programmes in last 1 years
11	Declaration for not being blacklisted by any Govt. institution
13	Declaration that price quoted by them is not more than the open market price.
14	Copy of 1 st page of bank pass book or a cancelled cheque as proof of Bank account details.

19. COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (Price Bid) format at **Annexure-IV**.
- b. Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.**
- c. The Price Bid should be quoted inclusive of insurance, packing forwarding, transportation installation and inclusive of GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

20. Evaluation:

- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee at the prescheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters set out at **Section IV-18**.
- b. The successful bidders will be selected on the basis of LCBS method (lowest Cost Based Selection) in the financial bid evaluation.
- c. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves

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right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Bankers Guarantee form.

21. Delivery

- a. The Successful bidders shall have to install the tentage and related activities as per the schedule of requirement in the Lal Bahadur Shastri Stadium ground for organization of the Mela for 2 days from **08.12.2024 to 09.12.2024**
- b. The bidder will be allowed to start his work in in the morning of **03.12.2024** and the work should be complete in every respect by **07.12.2024 -10 AM.**
- c. **The bidder shall have to arrange his personnel for watch and ward of this tent house materials and articles and the Tender Inviting Authority will be no way responsible for any theft or fire or any unforeseen events thereof.**
- d. The bidder should keep in readiness adequate manpower/ technicians to address any eventualities like snags in audiovisual system, electrical wirings and any short comings in the tentage.
- e. The bidder shall have to keep a power back up system (Genset) for uninterrupted supply of power during organization of the event.
- f. If the bidder fails to execute the work as per agreed terms and conditions after getting purchase order within the stipulated time period or violates the tender terms & conditions, he shall be blacklisted and will be debarred to participate in any tender and the Performance Security shall be forfeited and the amount will be claimed by invoking the rights conferred in Bankers Guarantee form.
- g. **The Tender inviting agency will not be responsible in any way for any loss or damage to the Teenage Material during the event.**

22. Payment:

After successful implementation of the event and production of bills by the successful bidder, 100% payment shall be made by the CDVO, Kalahandi.

23. Penalties: Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.

24. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Kalahandi or the Hon'ble High Court of Odisha.


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SECTION V

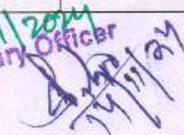
SCHEDULE OF REQUIREMENTS

Name of the Work : Tentage and Allied works for MATSYA O PRANEE SAMPADA MELA

Sl No	Name of the work	Description of Work	Unit	Quantity	Quoted Rate Per set
1	STALL ERECTION & INSTALLATION (INCLUDING STALL EXHIBITION & LIVE STALL	Labour& hire charges for erection/installation of 12 ft frontX10 ft depth X 10 ft height Size stall using bamboo or iron structure, with materials of appropriate size including roofing with waterproofing material, cloth walling three sides, front 2.5 ft fascia, carpeting, including cost of carriages, erection charges, as per approved drawing and design, as per detailed specification and direction of Office-in-charge but excluding TPWODL electricity connection.		*** **	
		a.Stall category A for display 12 ft front x10 ft depth x10 ft height- 24 stalls	Per One Stall	1	
		b.Stall category B of size 10 ft.x10ft. x10 ft.- Tennog es with barricading for big cattle,horses and Biofloc units etc with bamboo barricading as partition,top roof covering with tarpaulin and white cloth, and back walling with Green net.	Per One Stall	1	
		c. Stall category C of size- 7.5 ft.x10ft. x10 ft.- Eight noges for goats and small birds etc with bamboo barricading as partition ,top roof covering with tarpaulin and white cloth, and back walling with Green net.	Per One Stall	1	
		d. Food stalls 15 ft front x10 ft depth x10 ft height- 2 stalls	Per One Stall	1	
		e. Rack in stalls if requires	per rack	1	
2	VIP LOUNGE	Labour& hire charges for erection/installation of 12 ft wide X24ft depth X 12ft hight SizeVIP GUEST LOUNGE in right side of Stage using bamboo or iron struts, piling, propping and bracing with materials of appropriate size including roofing with waterproofing material, cloth ceiling providing three sides wall, carpeting,, including cost of carriages,	Per One VIP LOUNGE	1	

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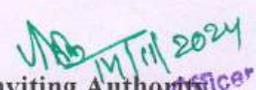
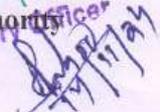
		erection charges, as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection OF TPWODL.			
3	OFFICE ROOM	Labour& hire charges for erection/installation of 12 ft wide X24ft depth X 12ft height Size office room in back side of Stage using bamboo or iron struts, piling, propping and bracing with materials of appropriate size including roofing with waterproofing material, cloth ceiling providing three sides wall, carpeting,, including cost of carriages, erection charges, as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection OF TPWODL.	Per One Office Room	1	
4	STAGE/PODIUM	Labour& hire charges for erection/installation of 35 FRONTAGE x 20 ft DEPTH X 13 FT HIGHT Size Stage on 3 ft height platform using wooden/ iron struts, planks, battens, with materials of appropriate size including steps (3 nos.) carpeting, providing background/ backdrop of 13 ft height, decorative works of as Fiber Plate OF 4 ftX.5ft depth x4f hight x 4 pcsettings settings and Fiber Pillers 8 pcs on a 3 ft hightplatform and all other works required including cost of carriages materials, erection charges, as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection of TPWODL	Per One STAGE	1	
5	AUDIENCE PANDAL	Labour& hire charges for erection/installation of 150 ft length X 60 ft wideX 15 ft HIGHT Size Audience Pandal using bamboo or iron truss with Round Curve on both sides as per the given design , with appropriate size of materials including roofing with waterproofing materials, with cloth ceiling, providing side cloths walls as requirs, with , carpeting, including cost of carriages, erection charges, as per approved drawing and design as per detailed specification and direction of Office-in-charge but excluding electricity connection of TPWODL	Per sqft	1	
6	LABOUR & HIRING	Labour& hire charges for iron Mojjo Barricading of using bamboo/ wooden struts bracing with materials of appropriate size including cost of carriages, Labour charges, binding materials etc complete as per approved drawing and design detailed specification and direction of Office-in-	Per Rft	RF T	1


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		charge.			
7	SITTING ARRANGMENT, FURNITURE & FLOORING	Labour & hire charges for Supplying, providing furniture & carpeting of sitting area including cost of carriages, Labour charges for seating arrangement, hiring charges of materials, etc complete as per approved drawing and design detailed specification and direction of Office-in-charge.	*****	*** **	*****
		a. Sofa Two seater with white cover-20	Per Set	1	
		a. Tea Poy with white cover-5	Per Set	1	
		b.VIP/Executive Chairs-40	Per 1 No	1	
		e.Audience Chair-850	Per 1 No	1	
		d.Red Carpeting of front 'D' zone 20*60 and passages 5*150 3 rows + 5x150	Per Sq Ft	1	
		e. Plastic Carpeting of Complete Ground	Per Sq Ft	1	
8	GATE	Labour & hire charges for supplying, providing, erection of Gates including cost and carriage of materials, Labour charges for erection, etc complete as per approved drawing and design and direction of Office-in-charge.			
		a.First Gate (Entrance Gate to LBS, bhanwanipatna)	Per Gate	1	
		b. WELCOME Gate For Road Entry	Per Gate	1	
		b.Entrance Gate For Field entry	Per Gate	1	
9	REST ARRANGMENT FOR STAFF/ ATTENDENT OF STALL	Labour & hire charges for providing and supplying Mattresses (6'X3') with bed sheet and pillow, Galicha of 6' X15' size including all charges, etc complete as per direction of Office-in-charge .	*****	*** **	*****
		a. Mattresses with Bed Sheet & Pillow-30	Per Set	1	
		b. Galicha 6' X 15'	Each	1	
10	ACESSORIES FOR STAGE & PANDAL	Labour & hire charges for supplying, providing materials and services for miscellaneous items including all charges as per direction of Office-in-charge.	*****	0	0.00
		Fan Audience Pandal And Stalls	Per pcs	1	
		Cooler For Audience Pandal	Per pcs	1	
		Stalls Lighting Consist of 2 Lights in each Stalls	Per set	1	


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		Field Lighting Consist of White Metal Lights 100 watt each	Per each	1	
		PA System Arrangement with all its accessories	Per Set	1	
		Installation of appropriate generator set in field	Per Set	1	
		Fuel for generator	Per liter	1	
		Flowering Arrangemet on each stall facia	Per set	1	
		Stage Flowering on background and Front Frill	Per set	1	
		Flowering of Gate	Per set	1	
		Electric tower of 20'Height with ladder facility	Per set	1	
		Flower Bouquets For Guests	Per set	1	
	SAFETY & SECURITY	CCTV Setup For Field 10 CAMERA SET	Per set	1	
		LED Video wall Screen one for stage background and two for Public view each set 12*8 as per direction of Office-in-charge.	Per set	1	
11	FOODING STALL FOR PARTICIPANTS	Labour & hire charges for supplying, providing materials and services for Fooding palace Arrangement with all Tent items including all charges as per direction of Office-in-charge.	Per sqft	1	
		Table with top cover and frill of size 2*8 ft (wooden/Iron)for meals stalls and water stalls at lunch area zone	Per Piece	1	


 Tender Inviting Authority
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COVER-A
Annexure-I

Technical Bid (Please see Section IV-18)

(To be filled in & returned with all the documents **DULY SELF-ATTESTED**)

Sl no	Document type to be submitted
1.	Forwarding Letter in the pad of the firm with all the relevant documents.
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D.: -
3.	Details of Tender Processing Fee
4.	Details of amount of Earnest Money Deposit
5.	OGST Registration Number (Enclose Photo copy of OGST certificate)
6.	Income Tax Account No. (Enclose Photo copy of PAN)
7.	Registration of G.e.M portal is mandatory.
8.	Copy of Latest GST/ payment receipt.
9.	Copy of latest IT return (last 3 years)
10.	GSTR-3B Certificate-last 1 year with GST return of work worth minimum of 20 lakhs
11.	Proof of experience of having completed similar Govt programmes in last 1 year
12.	Declaration for not being black listed
13.	Declaration for price quoted not more than open Market Price
14.	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)

DECLARATION

1. I..... Son/ Daughter/ Wife of
Shri..... Proprietor/ Partner/ Director/
authorized signatory of the agency mentioned above state that I am
competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the
tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are
true & authentic to the best of my knowledge and belief. I/ We do hereby
undertake that furnishing of any false information/ fabricated document
would lead to rejection of my tender at any stage besides accruing of
liabilities towards prosecution under appropriate law.

Place

Date

Signature of Authorized person

Full Name:

Seal

[Handwritten Signature]
14/11/2024
Chief District Veterinary Officer
Kalahandi
[Handwritten Signature]
14/11/24

DECLARATION for not being black listed

I/We.....(Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Kalahandi, Odisha, for providing Tentage and laid down allied works in the Matsya O Prani Sampada Mela to be held on 08.12.2024 to 09.12.2024 of Kalahandi, District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Kalahandi, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate/Notary Public

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Annexure-III

DECLARATION FOR LOWER THAN MARKET PRICE

We, M/S _____ who is a manufacturing unit/ wholesaler/distributor/Service Provider/ C & F agent declare that price quoted by us is not more than the open market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person
with seal of

Name of the
Manufacturing Unit/ Wholesaler/
Distributor/ C & Agent


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COVER-B

Annexure-IV

Financial Bid

Agency/Firm name-
Address

Sl. No	Name of the work	Quantity	Total Quoted Rate in Rs
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23	Add GST in Rs		
24	Grand total in Rs		

(Total Rupees _____)

NB: 1. The price quoted should include all hidden expenses like transportation, onsite installation, maintenance, watch and ward etc.

2. The bidder should carefully read the schedule of requirement in section V and quote the rate accordingly.

Place

Signature of Authorized person

Date

Full Name:

Seal

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