

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, KALAHANDI,
BHAWANIPATNA

Letter No. V – 43/24 - 14355 /Agril. , Date 26/11/24

To

The District Information Officer,
NIC, Kalahandi, Bhawanipatna

Sub:

Short notice on floating of Expression of interest for Non – governmental Organisations (NGOs) to be selected as Facilitation Agencies (FAs) under (TRFA) 2024-25 of Kalahandi District.

Sir,

With reference to the subject cited above, i am enclosing herewith the Expression of interest for Non – governmental Organisations (NGOs) to be selected as Facilitation Agencies (FAs) under (TRFA) 2024-25 of Kalahandi District as detailed below.

Subject	Last date and time of receipt of Eol	Date of opening of Eol
Expression of interest for Non – governmental Organisations (NGOs) to be selected as Facilitation Agencies (FAs) under (TRFA) 2024-25 of Kalahandi District	Date : 06-12-2024 up to 4.00 PM	10-12-2024, 11.00AM

Therefore you are requested to upload the same in the website NIC for wide publicity and information of the general public.

Yours faithfully,

Enclosed : as above

Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

Memo No. 14356 / Agril., Date 26/11/24
Copy forwarded to Block Agriculture Officer (All) for information and necessary action.

Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

Memo No. 14357 / Agril.; Date 26/11/24
Copy forwarded to Agriculture District Officer (All) for information and necessary action.

Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

Memo No. 14358 / Agril., Date 26/11/24
Copy submitted to the Collector & District Magistrate, Kalahandi for favour of kind information and necessary action.

Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

Memo No. 14359 / Agril., Date 26/11/24
Copy submitted to the Director of Agriculture & Food Production, Odisha, Bhubaneswar for favour of kind information and necessary action.

Chief District Agriculture Officer,
Kalahandi, Bhawanipatna

REQUEST FOR PROPOSAL

(RFP)



**For Engagement of Facilitating Agency & CBO under Targeting
Rice Fallow Area (Pulse) under NFSM 2024-25 (Rabi)**

GOVERNMENT OF ODISHA

DEPARTMENT OF AGRICULTURE & FARMERS' EMPOWERMENT 2024-25

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DISCLAIMER

This Request for Proposal (RFP) is issued by the **Chief District Agriculture Officer, Kalahandi**.

The information contained in this Request for Proposal document ("RFP") or subsequently provided to Bidders, whether verbally or in documentary or any other form by on behalf of the Authority or any of their employees or advisors, is provided to Bidder on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information provided. This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person.

The purpose of this RFP is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the objectives, technical expertise and particular needs of each part who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assumptions, assessments, statements or information contained therein or deemed to form part of this RFP or arising in any way in the Selection process. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance of any Applicant upon the statements contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for service and the Authority reserves the right to reject all or any of the Proposals without assigning any reason whatsoever. The client shall be the sole and final authority with respect to selection of an Agency through this RFP.

BIDDER DATA SHEET

Sl.No	Particulars	Details
1.	Name of the Client	CDAO, Kalahandi
2.	Method of Selection	Quality and Cost Based Selection(QCBS)
3.	Availability of RFP Document	Detail RFP documents are available in following website kalahandi.nic.in
4.	Date of floating of RFP	26-11-2024
5.	Last Date and Time for submission of Bid	06-12-2024 up to 4.00 PM
6.	Date of opening of Technical Proposal	10-12-2024,11.00AM
7.	Date of Technical Presentation	To be intimated
8.	Expected Date of Commencement of Assignment	To be intimated
14.	Bid Processing Fee (Non-Refundable) *	Rs3000/- INR in shape of Banker's Cheque / Demand Draft in favour of Chief District Agriculture Officer, Kalahandi drawn in any Scheduled Commercial Bank payable at Kalahandi.
15.	Earnest Money Deposit (Refundable)	The proposal must be supported by Bid Security or EMD of Rs 50000/- (Rupees Fifty Thousand only) in the shape of Demand Draft/Banker's Cheque from a Nationalized Bank in favour of the Chief District Agriculture Officer, Kalahandi drawn in any Scheduled Commercial Bank payable at Kalahandi.

16.	Address for Submission of Proposal	O/o Chief District Agriculture Officer, Kalahandi. At- TV center Pada, Bhawanipatna 766001 Email: ddakld@rediffmail.com
17.	Mode of Submission of Proposal	Mode of Submission:Speed Post / Registered Post only to the address as specified above during office hour only. Submission of bid through other modes and late bid will be rejected.
18.	Place of Opening of Technical Proposal:	O/o Chief District Agriculture Officer, Kalahandi.

For details on the selection process, please visit:

kalahandi.nic.in

SECTION: 1

LETTER OF INVITATION

RFP No: _____

Dated: _____

Name of the Assignment: Engagement of Facilitating Agency for Targeting Rice Fallow Area (Pulse) under NFSM, Rabi 2024-2025.

The Chief District Agriculture Officer, Kalahandi, Government of Odisha (The Client) invites sealed proposal from eligible bidders (Agencies/organizations) for Engagement of Facilitating Agency for Targeting Rice Fallow Area (Pulse) under NFSM, Rabi 2024-2025 in the district of Kalahandi. More details on the proposed environment are provided in Section - 3: Terms of Reference of this RFP Document.

- (i) The Agency/ Organization having a headquarters or regional office in Odisha will be selected under Quality and Cost Based Selection (QCBS) procedure as prescribed in the RFP Document in accordance with the policies and procedures accompanying the Guideline of Finance Department, Government of Odisha circulated vide Office Memorandum No. 37323/F, Dated: 30.11.2018 of Finance Department, Government of Odisha for project formulation, preparation of comprehensive action plan from production to marketing of non-paddy crops and its execution, monitoring and coordinating with all allied departments for smooth implementation of the programme under "Targeting Rice Fallow Area (Pulse) under NFSM, Rabi 2024-2025".
- (ii) The proposal completes in all respects as specified in the RFP Document must be accompanied with a non-refundable amount of Rs.3000 /- (Rupees Three thousand only) including GST @ 18% towards Bid Processing Fee and a refundable amount of Rs 50000/- (Rupees Fifty thousand) towards EMD in form of Demand Draft / Banker's Cheque in favor of "Chief District Agriculture Officer, Kalahandi" O/o- the Chief District Agriculture Officer' drawn in any Scheduled Commercial Bank and payable at Kalahandi, Odisha failing which the bid will be rejected.
- (iii) The proposal must be delivered at the specified address as per the Bidder Data Sheet by Speed post / Registered Post only. The Chief District Agriculture Officer, Kalahandi shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
- (iv) The last date and time for submission of proposal complete in all respects is 06.12.2024 up to 4 PM and the date of opening of the bid is 10.12.2024, 11 AM in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet (Sl. no.18). Representatives of the bidders may attend the meeting with a due authorization letter on behalf of the bidder.
- (v) This RFP includes following sections:

- a. Letter of Invitation **[Section – 1]**
- b. Information to the Bidder **[Section –2]**
- c. Terms of Reference **[Section –3]**
- d. Technical Proposal Submission Forms **[Section – 4]**
- e. Financial Proposal Submission Forms **[Section–5]**
- f. Annexure**[Section–6]**

(vi) While all information/ data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/ data included in this document. The Client reserves the right to accept / reject any/ all proposals / terminate the entire selection process at any stage without assigning any reason thereof.


**Chief District Agriculture officer,
Kalahandi**