

# ZILLA PARISHAD, KALAHANDI, BHAWANIPATNA

Letter No. 4150/ ZP/XI-176/24(DMF)

Dated.28.10.2024

## Quotation /Tender Call Notice

Sealed quotations/tenders are invited in the prescribed form (Annexure-III) from the interested reputed Travel Agencies / Tour Operators / Private individuals for providing nos. of AC Petrol/Diesel driven vehicles having sitting capacity of seven including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in CDO-cum-EO, ZP, Kalahandi under DMF, Zilla Parishad, Kalahandi on monthly rent basis:

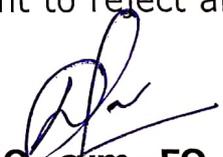
### Specification

Sl.No	Type of vehicle	Nos. of vehicle required (with AC/Non-A/C)	Maximum hire charges of Vehicle per month excluding taxes	Sitting capacity including driver	Mileage Kms. Per Liter
01	Bolero (neo)/ TUV 300/ Sumo Gold/ Ertiga	01 (White)	31000/-	07	10Km/1 Lt.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **CDO-cum-EO, Zilla Parishad, Kalahandi** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid Information (excluding fuel and lubricants).

8. The Vehicle must achieve a fuel efficiency of 10Km per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
10. The quotation completed in all respect should reach the undersigned on or before 11.11.2024 by 1.00 PM through speed post/ Regd. Post/ Courier/ By hand at Zilla Parishad, Kalahandi in any working day between 10.00 AM to 05.00 PM. The sealed quotation will be opened on dtd 11.11.2024 at 4.00 PM in presence of the bidders or their authorized representatives in the office chamber of the undersigned.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with office of the **CDO-cum-EO, Zilla Parishad, Kalahandi** on payment of Rs.1000/- from 28.10.2024 to 08.11.2024 or can be downloaded from Govt. Website [www.kalahandi.nic.in](http://www.kalahandi.nic.in). In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 1000/- (Rupees One thousand) only towards the cost of application along with the application.
12. The hired vehicles cannot be used in any private/commercial purpose beyond office hours or during holidays.

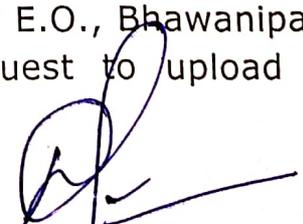
The quotation should be super-scribed as "Quotation for hiring of Vehicles". The undersigned reserve the right to reject any or all quotation without assigning any reason thereof.

  
**C.D.O - cum - EO,**  
**Zilla Parishad, Kalahandi.**

**Memo No. 4151 /DMF/ZP**

**Date. 28.10.2024**

Copy to Notice Board of Zilla Parishad, Kalahandi/All BDOs/Sub-Collector, Bhawanipatna / Dharamgarh/ E.O., Bhawanipatna Municipality/ D.I.O, NIC, Kalahandi with a request to upload the quotation in the Dist.website for wide publication.

  
**C.D.O - cum - EO,**  
**Zilla Parishad, Kalahandi.**

## Annexure-II

### TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

01	The hired vehicle, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit. Proof of up-to-date tax payment and D.L. of the driver available all the time. The Department/ Office, hiring the vehicle shall not be responsible for any damage/loss caused to hire vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigations.
02	The hire charges to be paid for monthly basis is final but does not include cost of petrol/diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & , differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
03	It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
04	The vehicle must have a valid commercial License including interstate permit
05	in case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the bidder/owner of the vehicle.
06	In case of vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source
07	The vehicle shall report for duty for minimum of 25 days in a month.
08	In case of emergency, the driver will have to report for duty as per requirement of the hirer, no extra payment shall be demanded
09	Monthly hire charges and reimbursement towards cost of petrol/diesel(as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10	The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11	FAS Tag must be affixed on windshield of the vehicle for online Highway Toll payment.
12	FAS Tag must be affixed on windshield of the vehicle for online Highway Toll payment.
13	In case service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement,
14	If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
15	GST and other taxes as per prevailing rates.

**Annexure-III****General Information**

Si No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name & Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per liter	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of  
Quotationer / Tenderer