



OFFICE OF THE
MUNICIPAL COUNCIL, BHAWANIPATNA,
KALAHANDI-766001, ODISHA
Mail-cobptm@yahoo.com
Phone No. 6670-230424

Order No 2156 /BPM

Dated 24 / 06 / 2024

TENDER CALL NOTICE

Bhawanipatna Municipality invites sealed proposal in conformity with Tender documents in percentage rate contract in Two Bid System (Part-I; Technical Bid and Part-II Financial Bid) from company/Trust/Society/NGO/Firms/Agency/Entrepreneur Satisfying the eligibility criteria & having experience to provide the services of manpower for Sanitation and Cleaning work under Solid Waste Management project adhering to SWM Rule-2016 for a period of One year with effect from the date of agreement on contract Basis for day to day execution of said work.

The details of the Bid documents can be downloaded from the District website <https://kalahandi.odisha.gov.in/> and <https://bhawanipatnamunicipality.in/> from 10.00 AM on 25.06.2024 to 5.00 PM 06.07.2024. The filled-up Bid documents will be received up to 5.00 PM on 06.07.2024. The Tender shall be received in the office of the Executive Officer, Bhawanipatna Municipality through regd. Post & Speed post only.

SD/-

Executive Officer

Bhawanipatna Municipality

OFFICE OF THE MUNICIPAL COUNCIL : BHAWANIPATNA

Tender Ref : No.2156 dated. 24/06/2024

BID DOCUMENT

**NAME OF THE WORK: CLEANING, SANITATION &
WASTE DISPOSAL WORK AT WARD NO 1 TO 20 OF
BHAWANIPATNA MUNICIPALITY**

Details of Tender Call Notice

Name of the work	:	Cleaning, Sanitation & Waste disposal work in Bhawanipatna Municipality
E.M.D	:	The bid must be accompanied EMD @1% of the total annual Estimated value.
Performance Security	:	5% of the total annual quoted value in shape of Demand Draft from any scheduled commercial bank or any nationalized bank in favour Executive Officer ,Bhawanipatna Municipality payable at Bhawanipatna at the time of execution of Agreement with the successful bidder.
AGENCY	:	As per eligibility criteria
Period of contract	:	One Year
Cost of Tender document	:	Rs.10,000/- (Rupees Ten thousand) only.
Period of availability of Tender document	:	25.06.2024 to 05.07.2024
Last Date for receipt of Filled in Tender document	:	06.07.2024 upto 5.00 PM
Place & Date of Opening of Technical bid	:	Dated. 08.07.2024 at 4:00 PM, Bhawanipatna Municipality
Place & date of opening of Financial Bid of eligible Tenders	:	Dated 08.07.2024 , Bhawanipatna Municipality
Officer invited the Tender	:	Executive Officer, Bhawanipatna Municipality
Likely date for commencement of deployment of required manpower	:	01.08.2024

Signature of Bidder

Devi
24.6.2024
Executive officer
Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality

WORK DETAILS

SI No.	Name of the work	Estimated cost per annum (in Rs.)	E.M.D. (1% of the annual estimated cost in Rs.)	Cost of tender paper	Agency	Period of contract
1	Cleaning, Sanitation & Waste disposal work in Bhawanipatna Municipality (providing manpower for garbage collection, Road sweeping, drain cleaning, Garbage lifting, spraying disinfectants, Bush cutting, lifting of solid waste from drain, transportation of all kinds of garbage/waste from different areas of wards to MCC, MRF & dumping yard identified by the authority of Bhawanipatna Municipality).	5,44,60,700.00	5,44,606.00	10,000/-	As mentioned in the bid document and Tender call Notice.	One year

Signature of Bidder

P.K.
24.6.2024
Executive officer

Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality

Eligibility criteria:

The technical bid shall be accompanied with self attested photo copy of following requisite Documents failing which the bid shall be rejected out rightly.

1. The bidder must be a registered Company Limited/Private limited/ Proprietor/partnership firm allowed to participate in the Bid only. The bidder should have experience of at least 05 years.
2. Tender period for carrying out the work for 01 years and which may be extended upon satisfactory completion, and mutual discussion between the Authority and the service provider.
3. Consortium is not allowed to participate in the Tender.
4. Cost of Bid Document of Rs.10,000.00 must be in the shape of Demand Draft from any scheduled commercial bank or any nationalized bank in favor Executive Officer, Bhawanipatna Municipality payable at Bhawanipatna.
5. EMD must be submitted as 1 % of the total annual estimated value in shape of Demand Draft from any scheduled commercial bank or any nationalized bank in favor Executive Officer Bhawanipatna Municipality payable at Bhawanipatna. No exemption is allowed otherwise the bid will be rejected
6. Experience certificate should be at least of 5 years issued from concerned ULBs for performing similar nature of work in sweeping of roads, cleaning of drains, bush cutting and transportation of MSW
7. Single or two work order/ experience certificate more than of Rs. Two Crore within any ULB, Odisha in last five years of Sanitation work.
8. Average annual financial turnover certificate for similar nature of work to the tune of more than Rs. 2 Crore (Two crore) for last three financial years.(only from sanitation work)
9. EPF Registration Certificate and Month wise payment confirmation slip for minimum 100 no's of workers for last Three Months up to May-2024 (only from sanitation work).
10. ESI Registration Certificate and Month wise ESI deposited payment confirmation slip for minimum 100 no's of workers for last ThreeMonths. (up to May -2024only from sanitation work).
11. Copy of valid Labor Contract License for at least 100 no's of persons for similar nature of work.
12. Valid ISO certification. (ISO 9001, ISO 14001, ISO 45001)
13. Valid PAN Card.
14. Valid GST Registration Certificate and up to date clearance.
15. IT Return for the last 3 years(2021-22,2022-2023,2023-2024)
16. Audited Balance sheet last 3 financial years i.e. 2021-22,2022-23,2023-2024
17. The registered office or one of the branch office of the agency should be located within the jurisdiction of the Bhawanipatna Municipality duly registered under appropriate authorities i.e, ULB/DIC/GST/DLO.
18. The bidder must not be blacklisted/ debarred from any central govt. /state govt. /any ULBs/Govt. organizations/PSUs in last 5 years. The bidder has to submit an affidavit duly notarized in this aspect.

Signature of the Bidder


Executive Officer
Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality

Scope of Work

(1) Sweeping of Roads:

The entire geographical area of ward should remain always clean i.e. throughout the day. The solidwastes generated during road sweeping must be collected separately i.e. wet & dry waste .

- a. Sweeping of the entire ward area both road and road sides. During sweeping in market area, water must be sprinkle to avoid dust.
- b. Night sweeping in main road & market area must be ensured on daily basis.
- c. Dust deposited in the berm of road must be cleaned twice in a week & to be lifted in designated land fill site.
- d. Lifting of garbage from all Municipal temporary/primary collection point to the nearest wealthcenter.
- e. Lifting of Garbage from market places including commercial/industrial/ institutional units.
- f. Lifting of dead animals and carcasses
- g. All Municipal drains including earthen drains should be cleaned and waste including silt deposition should be lifted regularly.
- h. Removal of dust and sand lying on the roads must be ensured in daily basis.

(2) Cutting of Road side Bushes:

The entire geographical area of ward should remain always clean i.e. throughout the day. The solid wastes are to be collected from various sources of its generation throughout the identified area, market places including commercial / Industrial / Institutional units and from bins placed by various commercial units by tricycles / dustbins / garbage bins placed within the specified area. Solid wastes also include faecal waste, dead animals including residue of road sweepings with sprinkling of water etc.

(3) Cutting of bushes & cleaning of drains

The bushes & shrubs from roadside berms and conservancy lanes are to be cleaned by the agency. The road side drains are also to be cleaned i.e. removal of polythene, paper, foreign materials and other floating materials to avoid choking of the drains. The executing agency after daily collection shall have to ensure complete removal of entire solid wastes from the specified areas to the full satisfaction of the officer-in-charge from Bhawanipatna Municipality and in case, the agency does not comply to the instructions of the officer-in-charge of Bhawanipatna Municipality, the later may engage any other agency for removal of such solid wastes which has not been collected by the executing agency and in such a case, the cost of collection and removal through the other agency shall be recovered from the bills of the original executing agency.

(4) Transportation of solid wastes

The solid wastes collected from different places inside the specified area shall have to be suitable loaded into transporting vehicles as per requirement and shall have to be transported to the approved dumping yards identified by the Officer-in-Charge of Municipality , and the solid waste will be unloaded by the agency

The cost of transportation should include the cost of laborers for the loading and the unloading of solid wastes into and out of the vehicles respectively and the wages of the drivers/helpers attached to the vehicles. The agency shall have to provide vehicles as per requirement to match the daily program chalked out by him and dully approved by Sanitary Inspector / Executive Officer. In no case, solid wastes generated in a day shall be retained in the area for more than 24 (twenty four) hours.

(5) Brief description to other scope of works

1. To provide manpower for engaging in sanitation work like street cleaning, removal of sludge, lifting of garbage within the jurisdiction of Municipality. The solid waste so collected shall have to be segregated and stacked at temporary sites to be lifted by vehicles for suitable dumping.
2. On the occasion like holding of Mela, exhibitions, festivals and during the visit of dignitaries, even on holiday the bidder shall initiate extra effort in cleaning the area concerned as a routine work without any extra financial implications. In the event of bidder failing to successfully clean all or part of allotted work, Municipality may deploy laborers to carry out work of important nature as appears to the authority at Municipality and all expenses incurred thereto shall be deducted from the subsequent regular monthly bill raised by the bidder / security deposit. Failure to comply the condition may lead to rescission of contract on serving due notice by the authority at Bhawanipatna.
3. Road sweeping should normally be both in forenoon and afternoon (Night Sweeping if necessary).
4. All the drains should be cleaned and executants has to ensure free flow of drain water in each drain round the clock.
5. All the dust bins shall be cleaned daily and that in no bin, the garbage will be deposited creating unhygienic environment.
6. All the collection equipment, other tools and plants like pushcart / tricycle / wheelbarrow / broomstick / basket / fawda etc. shall be supplied by the bidder.
7. The service provider shall supply dress to the sweeper and supervisor as per the prescribed dress code for easy identification.
8. The service provider has to deploy manpower for periodical spraying of insecticide / rodenticide / pesticide for removal of flies / rodents / pests etc. for which required chemicals to be supplied by the Bhawanipatna Municipality
9. Similarly, phenyl, bleaching powder, malaria oil and other disinfectant will have to be spread in

drains and other required locations in co-ordination with the Sanitary Inspector of Bhawanipatna , Municipality.

10. Basic requirements such as Soap, Gum-boot and other equipment required for doing sweeping, cleaning and lifting work of garbage shall have to be provided to the sanitation workers by the service provider .
11. As sanitation work is an essential service for providing basic amenities to the citizens, it shall be the responsibility of the **service provider to ensure uninterrupted rendering** of such civic responsibility and manage entrusted work smoothly. As such, apart from Sunday and to some extent, other National Holiday, minimum leave as per Labor Law will have to be extended so that no disruption is resulted in rendering the sanitation work.
12. As garbage lifting is an important assignment, the tractors with trolleys, three wheelers and other utilities will be put into use and a detailed Plan of Action for the purpose shall have to be chalked out in the first week of every month, The list for deployment of staff at various sites with specification of area designated to be submitted to ensure coverage of almost all the area of Municipality. The service provider will have to **keep in regular contact** with the Executive Officer /Sanitation expert and other concerned official of Bhawanipatna Municipality in daily performance of sanitation work.
13. Sprinkling of water of the town should be done as and when required by the authority, no additional cost will be paid.

6. IMPORTANT INSTRUCTIONS AND CONDITIONS.

1. The tender will be two bid system containing technical & financial bid & should be sent through Registered post/Speed post only. Financial bid will be opened those who will be qualified in technical bid.
2. The successful bidder will have to deposit **5% of the total annual quoted value as the Security Deposit (S.D.)** including EMD @ 1% of the estimated cost in shape of Demand Draft duly pledged in favour of Executive Officer ,Bhawanipatna Municipality at the time of agreement as **Security Deposit**.
3. The bidder should quote rates both in figures and in words, wherever if there is any difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.
4. The rate should be quoted for entire operation described in scope of work per annum lump sum including the charges of PF, and other admissible taxes/charges as required for the purpose. The copy of which to be submitted by the time of preparation of bills.
5. The authority at Bhawanipatna Municipality reserves the right to reject any proposal, if:

- a. At any time, a material misrepresentation is made or discovered: or
 - b. The Bidder does not respond promptly and diligently to requests for supplemental information required for the evaluation of the proposal.
6. In case there are two or more bidders quoted the same lowest financial offer, the authority will divide the work into two equal parts as per geographical field of Municipality
 7. In the event of acceptance of the preferred bidder with or without negotiations, the authority shall declare the preferred bidder as the successful bidder. The Municipality will notify the successful bidder through a Letter of Award (LoA) that its proposal has been accepted.
 8. **The successful bidder shall execute the Agreement soon after the issue of Letter of Award and to execute the work as per work order.**
 9. Notwithstanding anything contained in this bid document, the authority reserves the right to accept or reject any proposal, or to annul the bidding process or reject all proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

7. OTHER TERMS AND CONDITIONS

- i. The vehicles to be engaged for transportation of solid wastes must be hired from Bhawanipatna Municipality
- ii. The drivers of the vehicles must have valid driving license.
- iii. The executing agency/party shall bear the following:-
 - a. The salary and other expenses of the drivers and other employees attached to the vehicles.
 - b. The cost of fuel and other lubricants.
 - c. Maintenance of the vehicles to be borne by executive agency.
- iv. The labour required for loading, unloading, collection and transportation etc. should be supplied by the executing agency.
- v. During the transportation of garbage to dumping yards the executing agency should cover the tractor trolley by net so that garbage will not fall on the road.
- vi. The agency should deploy vehicle / Tractor as required to transport the entire solid wastes generated in a day alternatively. The agency may hire Tractors from Bhawanipatna Municipality on monthly rental basis it exclude the fuel and other repair charges. Own arrangement may be made by the agency for required no. of Tractors.

Rental Charges of Municipality Tractor

- a. Tractor Head with trolley – Rs. 2683.86/- per day & JCB-Rs. 1300.16 per hour
 - b. The cost of minor repair and maintenance should be done by the service providing agency upto Rs.3000/-
- vii. The service providing agency shall be responsible if any deliberate damage to tractor / vehicle is detected subsequently, the expenses on repair of damages will be deducted from the bill amount, S.D. amount or any other sum payable to service providing agency.

- viii. The vehicles deployed for collection of garbage preferably may be specified in colour, with logo of Bhawanipatna Municipality. The solid waste management workers engaged for drain cleaning, bush cutting, labour engaged for loading / un-loading will perform their duty in a uniform, the colour of which will be prescribed by Municipality. This shall be complied by the executing agency so as to ensure better identification by the public as well as officers of Municipality
- ix. Authority at Bhawanipatna Municipality has the right to terminate the contract on the ground of improper performance and violation of the terms and conditions of the agreement without assigning any reason, with a single one month prior notice served by Municipality .to the executants.
- x. Municipality reserves the right to extend the period of contract if required with mutual consent of the bidders after closing the contact period basing on the performance of the works.
- xi. The EMD furnished by the unsuccessful bidders will be refunded back on application only after the finalization of bid process and agreement with the successful bidder.
- xii. The intending bidders are advised to inspect and **assess the entire geographical areas** and accordingly **quote their rates** and such rates will be valid for a period of minimum one year from the date of signing of agreement. Escalation of rate is only possible if there will be change of rate of wages or any other charges at Government level, duly approved by the Council of Bhawanipatna Municipality
- Xiii. In case the work on a particular day during inspection by Municipality officials is found not up to substantial standard and un-satisfactory, deduction will be made for the particular day from the bill of the agency and after comply of said complain the deduction amount may be paid to the agency. The amount of deduction will be decided by the Municipality
- xiii. Beside the above the successful bidder will also abide by all other terms and conditions as and when imposed by the authority.

8. STANDARD SPECIFICATION OF WORKS

1. The specification and detail methods of work described in scope may follow the guidelines described in the "Manual of Municipal Solid Waste Management" and Municipal Solid Waste (Management & Handling) Rule – 2000 under Environment Protection Act.
2. The transportation of garbage will be done with due care and the transporting vehicle shall be covered as per norms specified by the pollution control board.
3. The agency shall consider to follow the above guidelines as far as practicable and may improve gradually to make the town a dustbin free and garbage free town in phased manner.
4. The Municipal authority may issue special instructions to the agency from time to time for improvement of service and in public interest which the agency has to follow in practice.

9. MAN POWER ENGAGEMENT AND MANAGEMENT

1. The agency has to engage well trained and physically sound staffs to sufficient quantity for smooth

and timely operation of the process.

2. The man power so engaged should be well behaved and public friendly.
3. They should not accept tips / bribes / service charges from public in any form for their service provided in SW collection and handling.
4. All workers engaged by the agency should be issued with Photo Identity Card and Specially Designed uniforms for easy reorganization during duty period.
5. The persons deployed shall, during the course of their work be privy to certain qualified documents and information which they are not supposed to divulge to third parties. In view of this, they shall be required to take oath of confidentiality and breach of this condition shall make the Manpower Service Provider as well as the person deployed liable for penal action under the applicable laws besides, action for breach of contract.
6. The Manpower Service Provider shall be responsible for compliance of all statutory provisions relating to minimum wages payable to different types of worker in respect of the persons deployed by it in Bhawanipatna Municipality or office concerned. Bhawanipatna Municipality or office concerned shall have no liability in this regard.
7. The Manpower Service Provider shall also be liable for depositing all taxes, levies, Cess etc. on account of service rendered by it to Bhawanipatna Municipality or office concerned to the concerned tax collection authorities from time to time as per the rules and regulations in the matter. Attested Xerox copies of such documents shall be furnished to the Department or office concerned.
8. The Manpower Service Provider shall maintain all statutory registers under the Law and shall produce the same on demand to the authority of Bhawanipatna Municipality or office concerned or any other authority under Law.
9. In case, the Manpower Service Provider fails to comply with any liability under appropriate law and as a result thereof Bhawanipatna Municipality or the office concerned is put to any loss / obligation, financial or otherwise Bhawanipatna Municipality or the office concerned will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the Manpower Service Provider to the extent of the loss or obligation in monetary terms.
10. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, non-payment of remuneration of employed persons and non-payment of statutory dues Bhawanipatna Municipality or Office concerned will have no liability towards non-payment of remuneration to the persons employed by the Manpower Service Provider and the outstanding statutory dues of the service provider to statutory authorities. If any loss or damage is caused to Bhawanipatna Municipality or Office concerned by the persons deployed the same shall

be recovered from the unpaid bills or adjusted from the Performance Security Deposit.

- 11 The contract may also be terminated with one-month single notice if there occur any changes of Govt. Policy / Rules / financing pattern etc. which are beyond control of the urban local body.
 - 12 For all intents and purposes the Manpower Service Provider shall be the “Employer” within the meaning of different Rules & Acts in respect of manpower so deployed. The persons deployed by the Manpower Service Provider shall not have any claim whatsoever like employer and employee relationship against Bhawanipatna Municipality or Office concerned. The person deployed shall not claim any benefit or compensation or absorption or regularization of deployment with office under the provision of rules and Acts. Undertaking from the person deployed to this effect shall be required to be submitted by the Manpower Service Provider.
 - 13 The Manpower Service Provider shall be solely responsible for the redressal of grievances or resolution of disputes relating to persons deployed. The Municipality Bhawanipatna shall in no way be responsible for settlement of such issues whatsoever. In case the grievances of the deployed person are not attended to by the Manpower Service Provider the deployed person can place their grievance before a Joint Committee consisting of a representative of Bhawanipatna Municipality or Office concerned and an Authorized representative of the Manpower Service Provider.
 - 14 Bhawanipatna Municipality shall not be responsible for any financial loss or any injury to any person deployed by the Manpower Service Provider in the course of their performing the functions/duties, or for payment towards any compensation.
 - 15 The persons deployed by the Manpower Service Provider should have good police records and no criminal case should be pending against them. Authority at Bhawanipatna Municipality may require Police verification report of the person to be deployed by the service provider and to be furnished by the agency forthwith.
 - 16 Penalty / Fine will be imposed @ Rs 1000/- per day if the contractor/agency failed to execute the following works such as i) Drain clogging, ii) Street garbage not lifted, iii) Road sweeping, thus the same will be deducted from the bill.
 - 17 The sanitation workers salary must be paid before 5th of preceding month ,Otherwise, action will be taken against you.
 - 18 Additional Manpower wherever required will be engaged with due payment.
- 10. TOOLS AND PLANTS**
1. The agency has to arrange his / their own tools and plants for collections and transportation. The tools and plants, vehicles available with Municipality may be used by the agency on his requested to the authority complying with financial implications,
 2. The agency should arrange his own storage space / garage for all tools and plants or may use the space available with Municipality by obtaining consent of Executive Officer.

3. The Municipality authority will provide disinfectants and other chemical required for sanitation etc. And storage which has to be used by agency as per instructions of Municipality authority .The executing agency will provide the labour required for the purpose.
4. Incentives if any received from Govt. or from Municipality will be provided to the agency from time to time.

11. BILLS OF WORK

1. Bills for payment will be prepared on monthly basis as per contract agreement after satisfactory performance only Payment of bill is subject to availability of funds.
2. The authority may withhold any reasonable amount from the monthly bill due to bad or unfinished work and same will be released after due compliance.
3. Bill will be paid once in a month Bills for a particular month shall be submitted in duplicate within first week of the succeeding month. Payment shall be released subject to certificate given by the Office-in-Charge and production of documentary evidence towards. E.P.F. of its staff for the previous month. Tax if any shall be deducted at source as per the Act.
4. The Service Provider Firm shall have to make payment to the personnel deployed by him by 7th day of the successive month through bank account of the concerned worker, as per statutory requirement, whether payment for the respective period so reimbursed or not to the firm by, Bhawanipatna Municipality
5. In the event of non-compliance of the statutory requirements like deposit of EPF the payment shall be held up without any notice till necessary compliance made by the Service Provider Firm. However, liability of Bhawanipatna Municipality if any no account of such non-compliance of statutory provisions shall be changeable to the account of the firm and shall be deducted from pending bills.
6. No interest can be claimed for delay in payment.
7. The Tax deduction at Source (T.D.S.) shall be done as per the provisions of Income Tax Act / Rules, as amended, from time to time and a certificate to this effect shall be provided by Bhawanipatna Municipality or office concerned.
8. Service tax is exempted vide clause 2.2.2 (ii), DOF No.334/15/2014-TRU, New Delhi, dtd. July 10, 2014 by Joint Secretary (Tax Research Unit), Deptt. of Revenue, Ministry of Finance, Govt. of India.

12. TERMINATION OF CONTRACT

1. The Municipality Authority may terminate the contract on deviation of contract agreement and unsatisfactory performance with giving one month prior notice.
2. The agency may withdraw from contract without any penalty only after completion of one year.
3. If the agency ceases to work at any time within contract period, the security deposit are liable of forfeiture and authority may impose additional penalty as deemed fit.

LEGAL JURISDICTION / ARBITRATION:

1. All legal matters are subject to be in jurisdiction of Kalahandi.

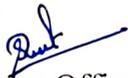
2. In the event of any dispute arising out of contract the same shall be referred for arbitration to the Chairperson, Bhawanipatna Municipality / Collector & District Magistrate, Kalahandi and the award of the arbitrator shall be final and binding. The Venue of arbitration will be at Bhawanipatna.
3. For every 6(six) days of duty of personnel one day off with payment will be given. The bidder will have to bear cost of providing personnel for this weekly off. The total rates quoted shall inclusive of all these including profits, overheads, bonus, gratuity etc. and taxes whatsoever payable.
4. This is to certify that I/we before signing this bid documents, have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

The bidder should sign in each and every page of the bid document and abide by rules and regulations of the tender.

All provisions of the scope of work and terms & conditions of the contract have been read by me and I certify that I clearly understand them and agree to abide by them.

Signature of the Bidder

-sd-


Executive Officer
Bhawanipatna, Municipality
Executive Officer
Bhawanipatna Municipality

CHECK LIST

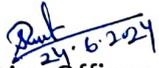
Sl. No	List of Document	Details of document Submitted Yes/No	Page No.
1	Bid document cost of Rs.10,000.00		
2	EMD @ 1% of the total annual estimated value.		
3	Experience certificate for at least 5 years from any ULBs of Odisha only.		
4	Average annual turnover certificate for similar nature of work to the tune of more than Rs.2 Crore (Two crore) during last 3 financial years with UDIN no. and submit the Audit report.		
5	Registration certificate.(Proprietor/Partnership/Company)		
6	EPF Registration Certificate and month wise payment confirmation slip for minimum 100 no's of workers for last Three Months up to May- 2024 (only from sanitation work).		
7	ESI Registration Certificate and month wise payment confirmation slip for minimum 100 no's of workers for last Three Months up to May- 2024 (only from sanitation work).		
8	Labour contract License.		
9	Valid ISO Certifications. (ISO 9001, ISO 14001, ISO 45001)		
10	Valid PAN Card.		
11	Valid GST Registration Certificate and up to date clearance.		
12	An Affidavit regarding not Blacklisting/ Debarred from Tender Inviting Authority or any ULB across State Govt. or from any State Govt./Govt. of India Organization in last 5 years.		
13	IT returns for the last 3 years.		
14	Audit Report for last 3 financial years i.e. 2021-22 ,2022-23 & 2023-2024		
15	Affidavit regarding genuineness /Authenticated documents attached to Bid document citing declaration for rejection if found fabricated/false.		

Name of Firm / Company/Organization:-

Address:-

Contact No. :-

Signature of the Bidder


24.6.2024
Executive Officer
Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality

DECLARATION BY THE TENDERER

1. I/We have visited the site and have fully been acquainted myself with the local situation regarding materials, labour and the factors pertaining to the work for completion in all respect before submitting the tender.
2. I/We have carefully studied the conditions of the contract specification and other documents of this work and agreed to execute the same accordingly.
3. I/We solemnly pledge that I/We shall be sincere in discharging my /our duties as responsible executants and complete the work within the prescribed time limit. I/We shall submit detailed sanitation programme with target dates for various items of works keeping in view the time limit and shall accordingly arrange for necessary labours, punctually. In case there are any deviations from the sanitation programme, I/We shall abide by the decision of the Officer-in-charge for revision of the programme and shall arrange for labours to maintain the sanitation work.
4. I/We shall follow all rules and regulations of the state in force with regard to engagement of labour for the sanitation work.
5. No one of my /our relative is/are working in this office.
6. The documents furnished with the tender are correct to the best of my knowledge and belief and if any information found to be incorrect in future, the Authority has the liberty to take any action as deemed fit.
7. I/We shall abide by the decision of the Executive Officer, Bhawanipatna Municipality for effectiveness of the sanitation programme and the instructions communicated from Housing and Urban Development Department, Odisha, and Bhubaneswar.

Signature of the Bidder

Ref
24.6.224
Executive Officer
Bhawanipatna Municipality
Bhawanipatna Municipality

FINANCIAL BID

SL NO	SCOPE OF WORK	Annual Estimated Cost (in Rs)	Service Charges quoted for Sanitation work in percentage	Total Cost (Annual in Rupees)	
				In figures	In Words
1	Cleaning, Sanitation & Waste disposal work at ward No 1 to 19 of Bhawanipatna Municipality (providing man power for door to door daily garbage collection, Road sweeping, drain cleaning, Garbage lifting, spraying disinfectants, Bush cutting, lifting of solid waste from drain, transportation of all kinds of garbage/waste from different areas of wards to MCC, MRF & dumping yard identified by the authority of Bhawanipatna Municipality).	5,44,60,700.00			

NB (1): The minimum rate of Service Charge in out sourcing of services shall be 3.85% and should not exceed 7% in any case. The Service Charges must be quoted with numbers upto two digits after decimal.

NB (2): The bidder with the lowest Service Charges shall be awarded the contract. However, in case two bidders quote same lowest Service Charges, the bidder with higher mark in Technical bid shall be awarded the contract. In case, if both the bidders quote same lowest Service Chagres as well as score equal marks in Technical bid, the awarding of contract shall be decided by Transparent lottery procedure.

Signature of the Bidder

Pratik
24.6.224
Executive Officer
Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality

CRITERIA FOR CRITERIA FOR EVALUATION

Evaluation of Technical Proposals

Evaluation of proposals shall be made by the Tender Committee. In the first stage, the Technical Proposal will be evaluated on the basis of bidder's fulfillment of eligibility criteria. Only those bidders whose Technical Proposal becomes responsive based on the eligibility criteria shall qualify for further detail technical evaluation for presentation and award of marks based on the following Criteria.

Sl. No.	Evaluation Parameters	Maximum Mark	Criteria for award of Mark
1	Year of Registration (To be counted from the date of initial Registration of the Agency)	15	<ul style="list-style-type: none">• 5 years : 05 marks• > 5 to 10 years : 10 marks• Above 10 years : 15 marks
2	Experience of managing man power services in sanitation works / SWM works of the ULBs in the State of Odisha only.	20	<ul style="list-style-type: none">• 5 years : 05 marks• > 5 to 10 Years : 10 marks• Above 10 Years : 20 marks
3	Average Turn Over Certificate for Last 3 Financial year (2021-22 , 2022-23 & 2023-24) with UDIN no.	20	<ul style="list-style-type: none">• 2 to 3 crores : 10 marks• >3 crores to 05 crores : 15 marks• Above 05 crores : 20 marks
4	Experience in handling ULBs in similar nature of work with strength of sweepers in single work order (To be determined from single Work Order or single Experience Certificate in last five year)	15	<ul style="list-style-type: none">• 100 : 05 marks• 101 - 150 : 10 marks• Above 150 : 15 marks
5	Current strength of the organization (to be determined from payment confirmation slip of EPF for last 3 months up to May- 2024)	20	<ul style="list-style-type: none">• Up to 100 persons : 05 marks• 101 - 300 persons : 10 marks• 301- 500 persons : 15 marks• Above 500 persons : 20 marks
6	Valid ISO Certificate	10	<ul style="list-style-type: none">• ISO 9001 : 3 marks• ISO 14001 : 3 marks• ISO 45001 : 4 marks

Financial Bid, shall be opened after completion of technical evaluation and only those bidders who score at least 50 marks out of 100 marks in technical evaluation shall qualify for financial bid opening.

Signature of the Bidder

B.A.
24.6.24
Executive Officer
Bhawanipatna Municipality
Executive Officer
Bhawanipatna Municipality