



**OFFICE OF THE SPECIAL OFFICER
KUTIA KANDHA DEVELOPMENT AGENCY, LANJIGARH
(ST & SC Development Department)
GOVT OF ODISHA**

(At/po – Lanjigarh, Dist – Kalahandi, Odisha, PIN- 766027.)
Email:- kkdalanjigarh2000@gmail.com/ kkdalanjigarh.od@gov.in

INVITATION TO BID

Sealed bids are invited from authorized contractors / builders for Hiring of Vehicle for Office of the Kutia Kandha Development Agency (KKDA), Lanjigarh. The eligible may visit web site www.kalahandi.nic.in.

Bidders strictly instructed to submit their bid through one medium i.e. through hardcopy by hand or courier. Sealed Bid must be delivered **on or before 05.04.2024 by 2.00 P.M.** at **this office Kutia Kandha Development Agency (KKDA), Lanjigarh, Kalahandi.**

The Special Officer reserves the right to accept or reject any or all bid without assigning any reason thereof.

Date - 21/03/24

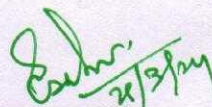
Place: KKDA, Lanjigarh


Special Officer
KKDA, Lanjigarh

Quotation / Tender Call Notice

Sealed quotation are invited from interested required Travel Agencies / Tour ^{operators} Operations or private individuals for providing 01.no. of AC Diesel Driven Vehicle having sitting capacity not more than 10 (ten) including driver which shall conform to the terms and conditions as detailed in **Annexure-I** for official use in Special Officer, KKDA, Lanjigarh on monthly basis.


01. The vehicle must be in Road conditions, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of upto date Tax Payment etc. which are mandatory for playing of vehicle.
02. The driver of the vehicle must have a valid driving license for driver light transport passenger vehicle and should be sufficiently experience in driving transport passenger vehicle.
03. The driver should be well behaved, gentle and obedient in nature.
04. The monthly rent of hire charge be quoted separately in the general bid information (Excluding fuel and lubricants).
05. The vehicle must achieve a fuel efficiency of 10 KM per litre.
06. The details of the ^{place} make and year of manufacture of the vehicle registration No. mileage (kms, covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (**Annexure-II**)
07. The quotation completed in all respect should reach the undersigned **on or before 05.04.2024 by 2.00 PM** and shall be opened on the same day at **4.00 PM** in presence of the bidders or their authority representatives.
08. Tender must be accompanied by security deposit of **Rs. 5000/- by way of Demand Draft which must be submitted and drawn on any Nationalized Bank in favour of Special Officer, KKDA, Lanjigarh payable at Lanjigarh.** Tender if not accompanied by security, deposit will not be considered. Security of unsuccessful tender will be returned & will be refunded on successful completion of the job without interest. The payment will be made within 15 days of submission of claim and updated log book of the vehicle during claims.


Special Officer
KKDA, Lanjigarh

Memo No. ३२४

Date: २१/०३/२४

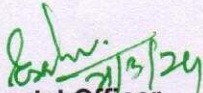
Copy submitted to the District Information Officer, NIC, Kalahandi for information and necessary action with a request to upload the same in the Government website for wide circulation of the quotation call notice.


Special Officer
KKDA, Lanjigarh

Memo No. ३३५

Date: २१/०३/२४

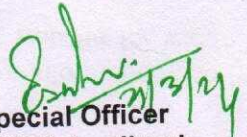
Copy to Notice Office Board for information and necessary information.


Special Officer
KKDA, Lanjigarh

Memo No. ३३६

Date: २१/०३/२४

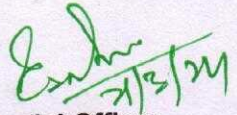
Copy to BDO, Lanjigarh for information and necessary information.


Special Officer
KKDA, Lanjigarh

Memo No. ३३७

Date: २१/०३/२४

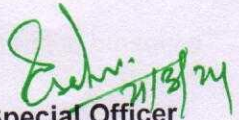
Copy forwarded to the District Welfare Officer, Kalahandi for kind information and necessary action.


Special Officer
KKDA, Lanjigarh

Memo No. ३३८

Date: २१/०३/२४

Copy submitted to P.A. Collector for kind information of Hon'ble Collector-cum-Chairman of KKDA, Lanjigarh.


Special Officer
KKDA, Lanjigarh

Annexure- I

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder providing a vehicle on hire on monthly rent basis.

01. The hired vehicles during period of contract shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract Carriage permit, proof of upto date tax payment etc. and D.L. of the driver available at the times. The Department / Officer hiring vehicles or loss of life / enquiry made at any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
02. The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately ^{being} on actual consumption ~~and lubricants~~ as per existing Government norms. All the expenditure of the vehicle towards repair, replacement or spare parts, lubricating oil of engine, Gear Box & differential coolant, tires & tubes, Battery etc will be borne by the bidder.
03. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
04. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
05. In case of the vehicle do not report regularly, the authority will be a liberty to reject the agreement and may engage vehicle from other source.
06. The vehicles shall report for duty each working day.
07. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
08. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and ~~lubricants (as per Govt. norms)~~ of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
09. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of security deposit.

Kandari
21/5/24
SPECIAL OFFICER
K.K.D.A., Lanjigarh

Annexure- II

GENERAL INFORMATION FOR HIRING VEHICLES

01. Registration No. of Vehicle :
02. Type of Vehicle (AC / Non-AC) :
03. Year of Manufacture :
04. Model :
05. Date of registration :
06. Name & complete address of the owner of Vehicle :
07. Fitness Certificate Validity :
08. Permit Validity :
09. Insurance Validity :
10. Name / Address of the Driver :
11. D.L. No. & validity of the Driver :
12. Proposed hire charges of the vehicle per Monthly excluding fuel cost :
13. Rate of consumption / Mileage per Litre :
14. Contact Number of the Service Provider (Tenderer / Quotationer) :
15. Mobile No. Telephone

Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal / Signature of the
(Quotationer / Tenderer)**

N.B. Xerox copies of supporting documents are to be enclosed herewith for verification.