



**OFFICE OF THE PANCHAYAT SAMITI
RAMNAGUDA
DISTRICT: RAYAGADA, ODISHA, PIN-765029,
Email: ori-ramnaguda@nic.in**

No. 4724 /2023

Dated. 31/12/2023

TENDER CALL NOTICE

Sealed quotations are invited in the prescribed form from interested reputed Manufacturers/ authorized Dealers for supply of sports items to Panchayat Samiti, Ramnaguda in Raygada District, which shall confirm the terms and condition (Annexure-I). The sealed quotations should reach to the undersigned on or before **20.01.2024 by 1 PM** by registered post/speed post only and will be opened on the same day (i.e **20.01.2024**) at **3 PM** in the office chamber of the Panchayat Samiti, Ramnaguda, in the presence of the bidders or their authorized representatives. If this day is declared later as Government holiday, the quotations will be received and opened on the next working day as per the scheduled time. The detailed term and conditions and General bid information can be downloaded from the district website www.rayagada.nic.in.

The undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.

Memo no. 4724(A)

Dated 31.12.2023

Copy to Notice Board for wide publication.

Copy along with soft copy in PDF file to District Informatics Officer, NIC. Rayagada for information and web hosting the same in the District website.

J. Mandi
31/12/23
Block Development Officer
Ramanaguda.

Memo no. 4725

Dated 31.12.2023

Copy forwarded to the Executive Officer, Rayagada Municipality/Municipality, Gunupur /NAC, Gudari for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

J. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4726

Dated 31.12.2023

Copy forwarded to all Block Development Officers/all Tahasildars of Rayagada district for information and necessary action. They are requested to display the same in their office notice board for wide publicity.

J. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4727

Dated 31.12.2023

Copy submitted to the Project Administrator, ITDA, Rayagada/Gunupur of Rayagada for favour of kind information and necessary action. They are requested to display the same in their office notice board for wide publicity.

P. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4728

Dated 31.12.2023

Copy submitted to the Sub-Collector, Rayagada/Gunupur of Rayagada district for favour of kind information and necessary action. They are requested to display the same in their office notice board for wide publicity.

P. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4729

Dated 31.12.2023

Copy submitted to the members of the Tender Committee for information and necessary action. They are requested to attend the Tender Committee Meeting on 20.01.2024 at 03:00.AM/PM at Panchayat Samiti, Ramanaguda.

Copy to Computer Programmer/Asst. Computer Programmer of this office for your information & necessary action. He is directed to take steps for uploading the said tender call notice in the district website of N.I.C, Rayagada in consultant with the D.I.O, N.I.C, Rayagada for wide publication.

P. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4730

Dated 31.12.2023

Copy submitted to the Additional District Magistrate, Rayagada/CDO-cum-EO, Zilla Parishad, Rayagada for favour of kind information and necessary action. They are requested to display the same in their office notice board for wide publicity.

P. Mandi
31/12/23
Block Development Officer
Ramanaguda

Memo no. 4731

Dated 31.12.2023

Copy to PA to the Collector & District Magistrate, Rayagada for favour of kind information.

P. Mandi
31/12/23
Block Development Officer
Ramanaguda

Annexure-I

Terms and conditions

1. The document form of quotation containing general bid information and terms & conditions can be downloaded from the district website www.rayagada.nic.in from 31.12.2023 to 20.01.2024 upto 01 PM. The bidder should deposited Rs.5000/- in shape of account payee bank draft drawn from any nationalized bank in favour of Block Development Officer,Ramanaguda and payable at Ramanaguda towards cost of Tender Paper.
2. The sealed documents should reach the undersigned on or before 20.01.2024 by 1:00 P.M by registered post / Speed Post only and will be opened on the same day at 3:00 P.M in the office chamber of Block Development Officer,Ramanaguda in the presence of the bidders or their authorized representatives. If this day is declared later as Government holiday, the quotations will be received and opened on the next working day as per the scheduled time.
3. The Manufacturers /Authorized Dealers should deposit an amount of RS.30,000.00/- towards EMD in shape of National Saving Certificate / Saving Bank Accounts/TDR/KVP/STDR duly pledged in favour of Block Development Officer,Ramanaguda . The quotations submitted without EMD will be rejected. After completion of tender process the EMD will be refunded to the unsuccessful bidders.
- 4.The general information and bid sheet should be filled up legibly without any correction/over writing and must be a computer typed copy. The rates should be written both in words and figures in the quotation.
- 5.The rates quoted should be inclusive of all taxes, loading and unloading, transportation charges to this office as per list enclosed.
6. The successful Authorized Dealers/ Manufacturers should supply the materials within fifteen days time from the date of issue of order by the undersigned at this office under this block, failing which the order shall be stand cancelled automatically.
- 7.The supplier's has/have to bear the loss or damage if any during the transit of materials to the concerned office.
8. The interested Manufacturers /Authorized Dealers submitting Quotations should have clearance Certificate under different Tax provision (GST, IT etc.) The quotationer should submit the copy of valid (GST, IT etc.) registration certificate and PAN Card along with the quotation paper. The Manufacturers /Authorized Dealers shall have to produce the original documents before the Tender Committee for verification.
9. Payment shall be made by Block Development Officer,Ramanaguda against the successful delivery of the materials and submission of bills.
10. The tender should super scribed as TENDER FOR SUPPLY OF SPORTS ITEMS (name of the items) on the top of the envelop.
11. The quotations received beyond the stipulated date and time and incomplete quotations in any respect shall not be taken into consideration and liable for rejection. The Panchayat Samiti,Ramanaguda shall not be responsible for any postal delay.

12. The competent authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.

13. The samples of materials should be produced at the time of opening of the quotation for consideration by purchasing committee. The samples which are approved by the committee will be retained till completion of the order and other non-approved samples will be returned to the suppliers.

14. The quality of materials to be supplied will be same & equal as per samples approved by the committee.

15. The successful bidder shall execute an agreement with the Panchayat Samiti, Ramanaguda within 7 days of communication of acceptance of his offer on payment of security deposit. Agreement format will be supplied along with the communication letter regarding acceptance of offer.

16. After the delivery at the destination, samples of the item shall be compared with the master sample or may be sent for laboratory test. In case there is deviation in specification, the supplier shall be notified to take back the consignment and replace it within a week with the provision of 20% penalty. In case of failure to supply indented items, the EMD will be forfeited along with other legal actions as may be deemed appropriate.

17. The undersigned reserves the right to reject or cancel any or all quotations without assigning any reason thereof.

18. Eligibility Criteria for Tenderer:

a. The Quotationer shall be a manufacturer dealer of various sports items/equipments.

b. Annual Turn Over shall not be less than Rs.50 Lakhs in each of the last three years.

c. Must have registered under GST

d. Must have valid Manufacturing License issued by competent authority in case of manufacture-bidder.

e. Must not be under declaration of ineligibility.

f. Outside manufacturers who do not have any branch inside Odisha and have not made any transaction inside Odisha but are participating in the tender shall produce an affidavit to that effect.

g. All the document copies submitted with the quotations should be self attested by the quotationer.

TENDER DOCUMENT FOR SUPPLY OF SPORTS ITEMS

TECHNICAL BID

1	Name : (In case of company / firm, notarized copy of power of Attorney to be enclosed)	
2	Address for correspondence (With Tel. No. /Fax. No. with STD code, Mobile)	
3	License with up to date renewal of the Manufacturing Unit, issued by the Directorate of factories. (Attested photo copy of license shall be attached, in case of manufacturer — bidder)	
4	Photo copy of Certificate of registration with sale tax authorities (Self attested photo copy of certificate shall be attached)(GST)	
5	PAN No.	
6	Annual Financial Turn over (Rupees in lakhs)	
7	Self-attested copies of Income Tax Returns for the FY 2020-21, 2021-22 2022-23 to be attached	
8	Self-attested copies of VAT return for the said three years to be attached	
9	Specification of sports items/equipments	
10	Particulars of E.M.D. deposited	
11	Cost of Tender Document	

**TENDER DOCUMENT FOR SUPPLY OF SPORTS ITEMS
SELF DECLARATION**

Date:

Ref:

To

**The Block Development Officer,
Panchayat Samiti, Ramanaguda, At/Po-Ramanaguda
District-Rayagada, Odisha, Pin-765029**

In response to the tender notice No....., Date:.....
I, Ms./Mr....., as a, I/We
hereby declare that our company/shop..... is
having unblemished past record and was not declared ineligible for
corrupt & fraudulent practices either indefinitely or for a particular period
of time.

Signature of the Bidder

Date

Place

TECHNICAL BID
Format-2

TENDER DOCUMENT FOR SUPPLY OF SPORTS ITEMS

Letter of authorization

Date:

Ref:

To

The Block Development Officer,
Panchayat Samiti, Ramanaguda, At/Po-Ramanaguda
District-Rayagada, Odisha, Pin-765029

Ms. /Mr..... is hereby
authorized to sign relevant documents on behalf of the company in
dealing with invitation reference No.....dated.....
She/He is also authorized to attend meetings & submit technical &
commercial information as may be required by you in the course of
processing above said application.

Thanking you,

Authorized Signatory

Representative's Signature

Signature attested

**TECHNICAL BID
Format-3**

**TENDER DOCUMENT FOR SUPPLY OF SPORTS ITEMS/EQUIPMENT
ACCEPTANCE OF TERMS & CONDITIONS**

Date:

Ref:

To

**The Block Development Officer,
Panchayat Samiti, Ramanaguda, At/Po-Ramanaguda
District-Rayagada, Odisha, Pin-765029**

Sir,

I have carefully gone through the terms & Conditions contained in the Tender Notice(No.....) regarding supply of various sports items/equipments.

I declare that all the provisions of this tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company/shop and am, therefore, competent to make this declaration.

Signature of the Bidder

Date

Place

TENDER DOCUMENT FOR SUPPLY OF SPORTS ITEMS

Financial Bid:

1. Name :
(In case of company / firm attested Copy of power of Attorney to be enclosed)
2. Address for correspondence:
(with Tel. No. /Fax. No. with STD code)
- 3. Specification of Product as per annexure-4(attached)**
4. Mode of transportation of item, if selected
(items to be delivered at Panchayat Samiti,Ramanaguda)
5. Warranty period of the item to be supplied

Signature of Tenderer

Sports Equipment Specifications: Indicative List

Sl No	Name of Sport	Indicate List of Sports Equipment	Illustrative list of Brands	Remarks
1	Hockey	Hockey Stick	HRM, SAS, Rakshak or equivalent brand	Wooden Weight Light Length 34"35"36" Bow 18mm
2		Practice Ball	Fenta, RPS or equivalent brand	Circuference 224-235 mm
3		Hockey Net	Vinex, Fenta or equivalent brand	Made of Nylon
4		Goa Keeper Klt (Set)	RPS, GIS, HRM or equivalent brand	Full set
5	Football	Football	Nivia, Cosco or equivalent brand	Spherical, Made of Leather, circumference not more than 70 cm (28 ins and not less than 28 cm(27 ins)
6		Football Net	Vinex, Fenta or equivalent brand	Should cover 24 x * feet area with mesh size such that ball should not pass through, made of Nylon
7		Goal Keeper Gloves	Vinex, Fenta or equivalent brand	
8	Kho Kho	Post (Two Wooden Poles Univofr, cylindrical and smooth all over)		120-125 cm above ground level, diameter 9 to 10 cm and shall be uniform
9	Cricket	Cricket Bat	SG, SS, Gray Nicolls, G&M or equivalent brand	Specifically made for Tennis Ball
10		Cricket Tennis Ball	Vickey, Vinex, Nivia or equivalent brand	
11		Stumps		wooden
12		Batting Gloves	SG, SS or equivalent brand	
13		Volleyball	Nivia, Cosco and equivalent brand	Synthetic Leather material. Multi colour, Weight-260 - 280 gm, Circumference- 65-67 cm, 18 strips

14	Volleyball	Volleyball Net	Vinex, Fenta and equivalent brand	The net is 1 m wide and 9.5 to 10 mt Long(with 25 to 50 cm on each side of the side bands) top horizontal band 7 cm wide and bottom 5 cm wide made of nylon
15	Basketball	Basketball (Size-7 for men & size-6 for women)	Nivia, Cosco or equivalent brand	Synthetic Leather. Circumference of 29.5 - 29.8 inch
16		Basketball Net	Spatan, Vinex or equivalent brand	white cord material with circumference of ring size 400-450 mm in length with 12 loops
17	Badminton	Racquet (2 teams)	Yonex, Silvers, Lining or equivalent brand	Frame shall not exceed 680 mm in overall length and 230 mm in overall width
18		Shuttle cock (Plastic)	Vinex, Vicky or equivalent brand	plastic
19		Badminton Net	Vinex, Fenta or equivalent brand	Depth of the Net 760 mm & length 6.1 mt. Made of Nylon
20	Chess	Chess Board (set)	Vinex, MTG or equivalent brand	Made of Plastic
21	Carrom	Carrom Board Set, (Striker & coins)	Stag, Vinex or equivalent brand	Size 29" X 29"
22	Tug of War	Rope (Sisal/Jute/Polymer)	Vinex, Esskay or equivalent brand	Length -20 mt, thickness 25mm
23	Skipping Rope	Skipping Rope	Nivia, Neullfe or equivalent brand	Length-260cm
24	Gym Kit	PVC 20KG Combo 9 WB Width - 121.92cm Height - 33.02cm	NELCO, Vinex Viva, Fitzon, KRK or equivalent brand	20 KG of PVC weight(2Kg X 4=8Kg + 3 KgX4=12Kg). 1X 4feet plain rod (shoulder/Bicep) +2 X 14" dumbbell Rods, 100% pure leather Gym gloves + 1 Skipping rope + 1 Hand gripper + 2 Locks and Clippers comes with the rods

Annexure-5

REQUIREMENT OF SPORTS ITEMS

Sl. No.	Name of the Sports item/equipment	Quantity of sports items/equipment	remarks
1	Hockey bat	169	
2	Hockey ball	65	
3	Hockey Net	169	
4	Hockey Goal Keeper Set	13	
5	Kho-Kho Pol	12	
6	Cricket Bat	210	
7	Cricket Ball	1260	
8	Cricket Stump	210	
9	Cricket Gloves	210	
10	Volley Ball	210	
11	Volley Net	210	
12	Badminton Racket	420	
13	Badminton Shuttle	210	
14	Badminton Net	210	
15	Carrom Board	210	
16	Skipping rope	2100	
17	Dumbles (Vinex 20kg PVC)	95	

D. Hanter
31/12/25
Block Development Officer
Ramanaguda