

**OFFICE OF THE MEDICAL OFFICER IN-CHARGE, CHC KOKSARA**

Date.20.10.2023

Notice No.835

**QUATATION CALL NOTICE FOR HIRING OF PRIVATE VEHICLE**

Sealed quotation are invited from interested reputed travel Agencies/Tour Operation of Private individuals for providing **One no.**of AC driven having sitting capacity within 07 to 09 persons including driver/ which shall confirm to the terms & condition as annexed for use to operationalize in **Block Programme Management Unit (RBSK)** under the office of the Medical Officer In-charge, CHC Koksara on monthly rent basis.

The quotation completed in all respect should reach to the undersigned on or before 04.11.2023 by 04PM through register post/Speed Post only. The envelope containing the quotation offer should be superscripted as "**QUOTATION OFFER FOR HIRING OF VEHICLE**" as the case may be at the top of the envelope which shall be opened on 04.11.2023 at 4 pm in presence of bidders or their authorized representatives, in the office chamber of Office of the Medical Officer I/c, CHC Koksara.

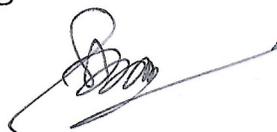
**Terms & Condition Of Hiring Private Vehicle Through Tender Call Notice**

1. The vehicle shall not be more than 3 years old at the time of hiring / award of contract i.e. 04.11.2023 from the initial registration & shall be in good condition.
2. The hired vehicle during period of contact, shall have all necessary valid MV documents such as :- valid registration certificate, insurance, fitness certificate, value contract carriage permit, proof of tax payment etc. and D.L. of the driver which are to be available all the time.
3. A Sum of Rs.5000/- shall be deposited by the intending bidders in shape of account pay bank (Preferably SBI) drawn in favour of the ~~Medical Officer I/c, CHC Koksara~~ and submitted along with the tender as security deposit. After complication of tender process, the amount will be refunded to unsuccessful bidders.
4. The tender will be in two parts i.e. Technical Bid (Cover-A) and Price Bid (Cover-B). The bidders should give their technical and price bid separately in two envelopes and should be put into another cover envelop superscripted as "**QUOTATION OFFER FOR HIRING OF VEHICLE**". The Technical and Price Bid envelopes should be clearly marked as Technical Bid and Price Bid the top of the relevant envelopes. The tenders should be addressed to:



**The Medical Officer In-Charge**  
**At-Po- Koksara**  
**CHC Koksara - 766019**

5. The department/ Office hiring the vehicle shall not be responsible for any damage/loss cause) to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of the vehicle in any manner whatsoever the hired shall not be responsible for any such litigation.
6. As the vehicle has to cover all type of roads in all weather condition. The road clearance of the vehicle should be compatible.
7. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
8. The driver should have clean Track record without any history of conviction in the court of law.
9. In case of change of driver, any such changes should be informed by the agency to the authority well in advance for permission.
10. Vehicle may be Branding though ZSS NHM Kalahandi.
11. In case of breakdown for reasons whatever, the replacement of the vehicle of the same of the battery model shall be provided by the owner of the vehicle/ bidder.
12. The vehicle will be hired locally at block level on contract basis through open tender. The contract shall be initially for a period of one year. It may be extended for another one year subject to satisfactory performance
13. Any individual having PAN/Registered tour operators / Regd/ Transport Agency/ Regd society/ Regd. Firm can participate in the tender process.
14. The agency shall bear all the expenditure of the vehicle towards road tax, comprehensive insurance cover with third party unlimited liability risk of the vehicle repair, maintenance, replacement of spare parts, gear boxes and differential coolant, tyres& Tubes, battery etc and driver salary except parking and toll gate charges which are reimbursed on production of original receipt.



15. The vehicle shall report to MOIC, Koksara for duty in all day in a month except Govt. holidays in emergency arises the driver may be called to report in any holiday.
16. The vehicle shall be required generally of 12 hours in a day (7AM to 8PM) it will make halt if required.
17. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
18. The driver will maintain a log book to track vehicle movement on regular basis. The said log book of the vehicle will be surrendered after termination/completion of the term of agreement.
19. If the bidder violates any to the term of contract, block authority shall forfeit the entire amount of security deposit.
20. The successful bidder shall execute an agreement for engagement of vehicle.
21. Payments towards hiring charges will be paid on monthly basis subject to availability of fund on production of bill & photocopy of log book. For which, strictly as per the terms of reference within fifteen days of the submission of bill by the service provider. No advance payment bill be made in any circumstances.
22. The vehicle should not be used for any other purpose.
23. The vehicle must achieve a DoL efficiency of **minimum** 12 K.M./ltr.
24. The undersigned reserve the right for reject any or all quotation without assigning any reason thereof.
25. If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons;
  - a. If Behavior of driver is not Proper:
  - b. If the driver reports in an inebriated state of consume alcohol while on duty:



- c. Any attempt to tamper the MOU vehicle log book:
- d. In case of vehicle does not report timely & regularly
- e. In case of driver of the vehicle is found to be involved in any criminal matter
- f. In case the service provider intends to withdraw the services of the vehicle and terminated the agreement. It shall be made mandatory upon him to grant one month notice before such withdrawal of service & termination of agreement.

  
20/10/2023  
Medical Officer In-Charge  
CHC Koksara

**Date.20.10.2023**

**Memo No.836**

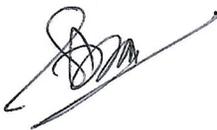
Copy to DIO, NIC, Kalahandi for information and he is requested to upload the details of quotation call notice in the district website for wide publication.

  
20/10/2023  
Medical Officer In-Charge  
CHC Koksara

**TECHNICAL BID (PART A)**

1. Registration No. of Vehicle:
2. Type of Vehicle(AC):
3. Year of Manufacture:
4. Model:
5. Date of Registraion:
6. Name & Complete Address:
  
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Contact Number & address of the service provider(Quotationer):

“Certified that the information submitted above is true to the best of my knowledge and belief”

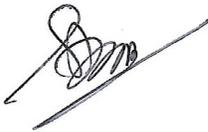
A handwritten signature in black ink, consisting of a stylized 'S' followed by a long horizontal stroke.

Seal & Signature of the  
Quotationer

**PRICE BID (PART B)**

1. Proposed hire charges of the vehicle per month:  
(Excluding fuel cost)
2. Rate of fuel consumption/Millage per litre:
3. Contact Number & address of the service provider(Quotationer):
4. PAN No:
5. Account No. & IFSC Code:
6. GST No. (If Any):

“Certified that the information submitted above is true to the best of my knowledge and belief”

A handwritten signature in black ink, consisting of a stylized 'S' followed by several loops and a horizontal line underneath.

Seal & Signature of the  
Quotationer