

OFFICE OF THE MUNICIPAL COUNCIL, BHAWANIPATNA

Letter No 4583 (4583) Date 17/11/2022

Expression of Interest (Eol) for Selection of Mission Shakti Groups for engagement of Driver and Helper for door to door (garbage) collection vehicle under Bhawanipatna Municipality.

Bhawanipatna Municipality invites Expression of Interest (EOI) in the Prescribed Format (Annexure-I& II) in sealed cover from the intending Mission Shakti Groups having the credibility and experience for engagement of Driver and Helper for door to door (garbage) collection vehicle.

| | | |
|----|--|---|
| 01 | Available of EOI documents in website | http://www.kalahandi.nic.in |
| 02 | Last date and time of submission of EOI | 25/11/2022, 03.00 PM |
| 03 | Date and time of Opening of EOI | 28/11/2022, 04.00 PM |
| 04 | For downloading the EOI documents and term and Condition of assignment, please visit http://www.kalahandi.nic.in | |

The authority reserves right to reject any or all the EOIs without assigning any reason thereof. Any Change/ Correction/ Corrigendum in respect the above shall be placed in <http://www.kalahandi.nic.in> website.

-sd-

**Executive Officer,
BhawanipatnaMunicipality.**

Memo No. 4584 **Date** 17/11/2022

Copy to Notice Board of Collectorate, Kalahandi/PD DUDA, kalahandi/ Sub-collector, Bhawanipatna/ BDO, Bhawanipatna/ Tahasildar, Bhawanipatna/DIO, NIC, Kalahandi/CDPO urban Bhawanipatna/ DPC Mission Shakti, Bhawanipatna Urban & Chairperson Bhawanipatna Municipality for wide publication.

**Executive Officer,
BhawanipatnaMunicipality.**

Memo No. 4585

Date 17/11/2022

Copy to the I & PR department, Govt. of Odisha, Bhubaneswar for publication of EOI documents Expression of Interest (Eol) for Selection of Mission Shakti Groups for engagement of Driver and Helper for door to door (garbage) collection vehicle under Bhawanipatna Municipality

**Executive Officer,
BhawanipatnaMunicipality.**

BHAWANIPATNA MUNICIPALITY

Bhawanipatna Municipality invites Expression of Interest (EOI) in the Prescribed Formats (Annexure-I& II) in sealed cover from the intending Mission Shakti Group having the credibility and experience for engagement of driver and helper for door to door garbage collection vehicle at Bhawanipatna Municipality.

| | | |
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| 01 | Available of EOI documents in website | http://www.kalahandi.nic.in |
| 02 | Last date and time of submission of EOI | 25/11/2022, 03.00 PM |
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Scope of Work: -

Mission Shakti Group (MSG) shall take the responsibilities of management Smart Park at Bhawanipatna Municipality and shall engage of driver and helper for door to door garbage collection vehicle at Bhawanipatna Municipality.

The scope of the work include as follows

1. Door to door collection of wet waste and dry waste.
2. Segregated waste should be dumped in the wealth centre.
3. Smooth movement of vehicle in their respective assigned ward.
4. Cleaning of vehicle in regular basis.
5. The vehicle should move under the guidance of Swachha sathis and Swachha supervisors.
6. The helper should reach each and every HH to collect segregated waste.
7. The MSG will pay to driver and helper in monthly basis.

Payment to MSG

The Mission Shakti Group will be paid a fixed amount of Rs.20,000/- (Rupees Twenty Thousand) only per month towards engagement of driver and helper for door to door collection vehicle.

Role of Municipality

1. Bhawanipatna Municipality will supply fuel to all vehicle.
2. The vehicle mechanical maintenance should be done by Municipality.

Criteria for Evaluation:-

1. The Mission Shakti Group must be adhering to **Pancha Sutra** management.
2. The Mission Shakti Group must have been involved in Income Generation Activity (IGA) at least for 2 years.
3. The Mission Shakti Group must have an annual turnover of minimum 1 lakhs per annum for last 1 years consecutively.
4. The Mission Shakti Group must have not been involved in any financial irregularities such as loan declared as NPA, Pre-settlement or one time settlement of loan etc.
5. The Mission Shakti Group members should not have record of involvement in any anti-social activity.
6. The Mission Shakti Group having experience in similar kind of activities may be given preference.

Submission of Expression of Interests.

The Mission Shakti Group shall submit their EOI as per the formats in Annexure-I & II along with photocopies of all the supporting document and should be covered with Seal and details of SHG with Phone No. And clearly super scribed as "EOI for Selection of Mission Shakti Groups for engagement of Driver and Helper for door to door (garbage) collection vehicle under Bhawanipatna Municipality. EOI on its complete form in all respect as specified must be submitted on or before 25.11.2022 at Bhawanipatna Municipality addressed to the Executive Officer, Bhawanipatna Municipality. Address: Bhawanipatna Municipality through speed post/ registered post/ Courier or by Hand. The EOI will be opened on 25/11/22 at 4: P.M / AM. in the presence of the bidder, who wish to attend.

Term & Condition

1. An agreement will be executed between the ULB and selected MSG for a period of **one year** from the date of execution of agreement and may be renewed for further period thereafter on mutual agreement of the parties and basing on the satisfactory performance report of supervision committee on engagement of

Driver and Helper for door to door (garbage) collection vehicle. If the Mission Shakti Group fails to perform their duty, the Bhawanipatna Municipality may terminate the agreement in the interest of discharge entired responsibility.

2. The Mission Shakti Group shall pay the remuneration to the human resource engaged by them in time.
3. The Mission Shakti Group will bear the expenditure incurred towards engagement of one driver and one helper engage by them.
4. The Mission Shakti Group will be paid a fixed amount of Rs.20, 000/-(Rupees Twenty Thousand) only per month towards payment to the driver and helper.
5. The Mission Shakti Group will deploy their driver and helper from 6.00 A.M to 12.00 P.M and 4.00 P.M to 06.00 P.M.
6. The question of violation or breach of any of the conditions by any Party or any dispute arising between the parties it would be decided by the Executive officer and Chairperson.

Executive Officer
Bhawanipatna Municipality

Annexure- I

(Details document required for Evaluation of Mission Shakti Group)

| Sl.no | Subject | Page. no |
|--------------|--|-----------------|
| 1 | Mission Shakti Group (MSG) Name, Address and Phone No. | |
| 2 | First resolution Copy of MSG | |
| 3 | Name of the President, Address and Phone No. | |
| 4 | Name of the Secretary, Address and Phone No. | |
| 5 | MSG PAN No. (if available) | |
| 6 | Bank statement of MSG for last 1 year | |
| 7 | Resolution of MSG for last Six months | |
| 8 | Annexure-III | |

N:B - MSG having no PAN need to ensure the submission of PAN within 30 days from issue of order.

President

Stamp with Signature

Date:-

Secretary

Stamp with Signature

Date:-

Annexure- II

ASSESSMENT INDEX – Mission Shakti Group

For engagement of Driver and Helper for door to door garbage collection vehicle

| Sl. No | Assessment Parameter | Marks | Means of verification | Remarks |
|--------|--|-------|---|---|
| 1 | Adherence to standard Practices of Group (Pancha Sutra) | 20 | Register & Bank Pass book of Mission Shakti Group | <ul style="list-style-type: none"> • Regular Meeting-4 • Regular Saving-4 • Regular Internal lending -4 • Regular Repayment -4 • Regular Record keeping -4 |
| 2 | No. of Active members | 10 | Register & Bank Pass book of Mission Shakti Group | <ul style="list-style-type: none"> • 10 Active members = 10 • 7 to 9 Active members = 8 • 4 to 7 Active members = 6 • Less than 4 active member = 0 |
| 3 | Involvement in Income Generation Activity (IGA) | 15 | Field visit & document verification | <ul style="list-style-type: none"> • 3 Activity = 15 • 2 Activity = 10 • 1 Activity = 5 |
| 4 | Turnover of Group | 25 | Register & Bank Pass book of Mission Shakti Group | <ul style="list-style-type: none"> • More than 5 lakhs = 25 • 3 lakhs to 5 lakhs = 15 • 1.5 lakhs to 3 lakhs = 10 |
| 5 | Investment Capacity | 20 | Register & Bank Pass book of Mission Shakti Group | <ul style="list-style-type: none"> • 3 lakhs = 20 • 2 lakhs = 15 • 1 lakhs = 10 |
| 6 | Experience in handling kitchen or similar kind of Business | 10 | Field visit | <ul style="list-style-type: none"> • 1 year or more = 10 • Less than 1 year = 5 |
| | | 100 | | |

Note: -

1. Mission Shakti Group having score below 40% shall not be considered for engagement.
2. If more than one MSG found secured the same Mark then a Common Test having 15 marks will be conducted for selection of MSG.

Annexure-III

We, _____, Mission Shakti Group from
_____ Area / Ward declare that our
group has not been involved in any anti-social activity. We also declare that we are
agreeing to abide by all the criteria defined for engagement of Driver and Helper for
door to door (garbage) collection vehicle. We understand that if any deviation found in
this regard, then strong action will be initiated against us.

President

Stamp with Signature

Date:-

Secretary

Stamp with Signature

Date:-