



**OFFICE OF THE DISTRICT EDUCATION OFFICER, KALAHANDI  
BHAWANIPATNA**

Phone No.06670-232878, Fax-06670-230128

Email-deokalahandi.sme@nic.in/deokalahandi15@gmail.com



No. 1454 / OAV/Dt. 20/2/2020

To

The Advertising Manager,  
The Samaj, Gopabandhu Bhawan, Bauxi Bazar,  
Cuttack

Sub: Publication of Advertisement Material.

Sir/Madam,

Enclosed please find herewith an Advertisement Material for inviting application from the eligible candidate for the post of Warden and Asst. Cook for 8 nos. of Girls Hostel within the premises of Odisha Adarsha Vidyalaya in Kalahandi for wide circulation..

The advertisement may please be published in your daily news paper (The Samaj) of all Odisha edition (only one edition) utilising minimum space on or before 21.02.2020. Payment will be made on production of the bill.

Yours faithfully,

*Keeema*  
20/2/2020  
District Education Officer,  
Kalahandi

Memo No. 1455 /Dt. 20/2/2020

Copy forwarded to the Dist. Information Officer, NIC, Kalahandi for information. He is directed to webhost the advertisement materials alongwith application forms and guidelines in the district website for information of all concerned.

*Keeema*  
20/2/2020  
District Education Officer,  
Kalahandi

Memo No. 1456 /Dt. 20/2/2020

Copy along with a copy of advertisement submitted to the Collector & District Magistrate, Kalahandi for information and necessary action.

*Keeema*  
20/2/2020  
District Education Officer,  
Kalahandi

Memo No. 1457 /Dt. 20/2/2020

Copy submitted to the State Project Director, OAVS, Bhubaneswar for information and necessary action.

*Keeema*  
20/2/2020  
District Education Officer,  
Kalahandi

# ଜିଲ୍ଲା ଶିକ୍ଷା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, କଳାହାଣ୍ଡି, ଭବାନୀପାଟଣା

ବିଜ୍ଞାପନ ସଂଖ୍ୟା...1458.ତାରିଖ.....୨୦.....୦୨.....୨୦୨୦

୧୦୦ ଶଯ୍ୟା ବିଶିଷ୍ଟ ବାଳିକା ଛାତ୍ରୀ ନିବାସ (ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟରେ ନିଯୁକ୍ତ ହେବାକୁ ଥିବା

ସହାୟକ ପଦବୀ ନିମନ୍ତେ ବିଜ୍ଞାପନ ।

କ୍ରମିକ ସଂଖ୍ୟା	ଆଦର୍ଶ ବିଦ୍ୟାଳୟର ନାମ	ରୁକର ନାମ	ଝାଡ଼େନ	ସହାୟକ ରୋଷେୟା	ମୋଟ
୧.	ମୁଷିଗୁଡ଼ା,	ଭବାନୀପାଟଣା	୧	୦	୧
୨.	ରେଗେଡ଼ା	କଳାମୁଣ୍ଡା	୧	୧	୨
୩.	ମଦନପୁର	ମ.ରାମପୁର	୧	୨	୩
୪.	ଚପଡ଼ଖଣ୍ଡା	ନଳା	୧	୧	୨
୫.	ମଶାନିମୁଣ୍ଡା	କେସିଙ୍ଗା	୧	୦	୧
୬.	ଚଞ୍ଚରାପଡ଼ା	ଜୟପାଟଣା	୧	୦	୧
୭.	ବୋଙ୍ଗୋମୁଣ୍ଡା	କୋକସରା	୧	୧	୨
୮.	ଗୋଲାମୁଣ୍ଡା	ଗୋଲାମୁଣ୍ଡା	୧	୦	୧
		ମୋଟ	୮	୫	୧୩

## ଝାଡ଼େନ:

ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତା: ବି.ଏ./ବି.ଏସ.ସି

ବୟସ: ୪୦ ରୁ ୬୦ ବର୍ଷ ମଧ୍ୟରେ ହୋଇଥିବା ଆବଶ୍ୟକ ।

ଅଭିଜ୍ଞତା: ଅତିକମରେ ୨ ବର୍ଷ ହୋଟେଲ ମେନେଜମେଣ୍ଟର ଅଭିଜ୍ଞତା ।

ପାରିଶ୍ରମିକ: ମାସକୁ ୫୦୦୦ ଟଙ୍କା (ବିଧବା ଓ ନିରାଶ୍ରୟଙ୍କୁ ଅଗ୍ରାଧିକାର ଦିଆଯିବ) ।

## ସହାୟକ ରୋଷେୟା:

ବୟସ: ୨୧ ରୁ ୩୨ ବର୍ଷ ମଧ୍ୟରେ ହୋଇଥିବା ଆବଶ୍ୟକ ।

ଅଭିଜ୍ଞତା: ଏଲ.ପି.ଜି. ବ୍ୟବହାର ଜାଣିଥିବା ଆବଶ୍ୟକ. ରୋଷେଇ ବିଷୟରେ ଅଭିଜ୍ଞତା ଥିବା ତଥା ସଫା ସୁତୁରା ଥିବା ଦରକାର ।

ପାରିଶ୍ରମିକ: ମାସକୁ ୨୫୦୦ ଟଙ୍କା (ମହିଳା ତଥା ବିଧବା ଓ ନିରାଶ୍ରୟଙ୍କୁ ଅଗ୍ରାଧିକାର ଦିଆଯିବ) ।

## ବି: ଦ୍ର:

ପ୍ରଥମ ଦରଖାସ୍ତ ସମ୍ପୂର୍ଣ୍ଣ ଆଦର୍ଶ ବିଦ୍ୟାଳୟର ଅଧ୍ୟକ୍ଷଙ୍କ ନିକଟକୁ ରେଜିଷ୍ଟ୍ରି ଡାକ ଯୋଗେ ୦୬.୦୩.୨୦୨୦ ତାରିଖ ସନ୍ଧ୍ୟା ୫:୦୦ ଘଣ୍ଟା ସୁଦ୍ଧା ପହଞ୍ଚିବା ଆବଶ୍ୟକ । ନିର୍ଦ୍ଧାରିତ ସମୟ ପରେ ପହଞ୍ଚି ଥିବା ଦରଖାସ୍ତକୁ ବିଚାରକୁ ନିଆଯିବ ନାହିଁ । ଯଦି ନିଜ ଅଞ୍ଚଳରେ ଉପଯୁକ୍ତ ପ୍ରାର୍ଥୀ ନଥାନ୍ତି ତା ହେଲେ ନିକଟସ୍ଥ ରୁକ କିମ୍ବା ଜିଲ୍ଲା ର ପ୍ରାର୍ଥୀଙ୍କ ଦରଖାସ୍ତକୁ ବିଚାରକୁ ନିଆଯିବ । ଅନ୍ୟ ଜିଲ୍ଲା ପ୍ରାର୍ଥୀଙ୍କ ଦରଖାସ୍ତକୁ ବିଚାରକୁ ନିଆଯିବ ନାହିଁ ।

ବିଜ୍ଞାପନର ଆବେଦନ ସୂଚନା ତଥା ଆବେଦନ ଫର୍ମ ଜିଲ୍ଲା ୱେବସାଇଟ [www.kalahandi.nic.in](http://www.kalahandi.nic.in) ରେ ଉପଲବ୍ଧ ଅଟେ ।

ଜିଲ୍ଲାପାଳଙ୍କ ଆଦେଶାନୁକ୍ରମା

*(Handwritten Signature)*  
ଜିଲ୍ଲା ଶିକ୍ଷା ଅଧିକାରୀ, ୨୦/୨/୨୦୨୦

କଳାହାଣ୍ଡି

## ODISHA ADARSHA VIDYALAYA SANGATHAN

### GUIDELINES FOR ENGAGEMENT OF EMPLOYEES IN THE GIRLS' HOSTEL

The following employees will be engaged in the Girls' Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels.

#### Warden : 1 (One)

- Qualification: BA/Bsc with BEd
- Age: 40-60 years as on the date of advertisement
- Experience: At least 02 years in hostel management.
- Remuneration Rs 5000/- per month
- Preference shall be given to the experienced widows & destitutes.

i) The preference shall be given to the local candidate preferably from the block area. If not available then from the respective District.

ii) If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly honorarium of Rs.3000/- in addition to her salary. But, she must have to stay in the hostel even during the night hours.

iii) Retired lady teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden.

#### 1. Chowkidar-cum-Sweeper

- Rs. 3000/- per month
- Age -21 to 32 years as on the date of advertisement
- Qualification: He must have passed HSC Examination

## 2 Head Cook

- Rs. 3000/- per month
- Age -21 to 35 years as on the date of advertisement.
- Female cook should be preferred (because they will work in girls hostel)
- If somebody is trained in cookery, he/she will be given preference & due weightage.
- Head cook / Asst cook should himself/herself be perfectly hygienic in his/her dresses, cooking habits etc.
- The committee shall conduct physical cooking of some items & evaluate the deliciousness / consumption of time for preparation of the dishes / hygienic condition of cooking & select the best.
- The Head cook/ Asst. cook must be well conversant to use LPG

## 3. Assistant Cook.

- Rs. 2500/- per month.
- Age -21 to 32 years as on the date of advertisement.
- Having experience in cooking & other characteristics as specified above as paragraph-3.

### Committee for selection of employees.

A committee will be formed under the chairmanship of the Collector & Chairman OAV of the district for selection of employees for the girls' hostel

- |  |                   |
|--|-------------------|
| 1. Collector & District Magistrate -         | Chairman          |
| 2. Principal of the Adarsha Vidyalaya -      | Member            |
| 3. District Education Officer -              | Member (Convener) |
| 4. District Project Coordinator (SSA) -      | Member            |
| 5. Head master of nearby Govt. High School - | Member            |

Duration of the engagement : -

For one year  
Contractual

Type of engagement : -

On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

How remuneration will be released: -

After getting the engagement order from the Principal & joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Acquittance Register will be maintained for the purpose.

Process of Engagement : -

- Advertisement will be published in local dailies.
- Fifteen days time may be given for inviting application from intending candidates.
- Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then candidates from nearby blocks may be selected for the purpose but no one outside the district should be recruited against the posts stated above.
- Qualification for the different posts may be taken from the above list.



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ସଙ୍ଗଠନ  
ODISHA ADARSHA VIDYALAYA SANGATHAN  
N-1/9, Nayapali, PO: Sainik School, Bhubaneswar, District- Khurda  
PIN- 751001, Phone- 0674-2302324, email- oavsbbcr.od@gov.in  
website- www.oavs.in



No 2517

Date: 30-10-2018

From Sri Bhupendra S. Poonia, IAS  
State Project Director

To All Collectors except Jharsuguda & Puri

Subject: Relaxation of qualification of Warden for girls' hostel

Ref:- This Office letter no. 1744 dated 13.07.2017 and letter no. 2303 dated 25.09.2017

Madam/Sir,

With reference to the subject cited above, it is to intimate that the minimum qualification of the Warden for the Girls' hostels was BA/BSc with BEd. But as per the report of the DEOs very few no. of applicants with BA/BSc with BEd applied for the post of the Warden, as a result in most of the districts support staff except warden, has been finalized. Considering the need of Warden for operationalization of the girls hostel, the minimum qualification of the warden has been relaxed to graduates from any recognized University. But all other conditions in the guideline remain unchanged.

It is therefore, requested to take early steps for selection of warden for the hostels & also for operationalization of the girls' hostels in the district.

Yours faithfully,

State Project Director

Memo No.

2518

Date: 30-10-2018

Copy forwarded to all the DEOs except Jharsuguda & Puri for information and necessary action

State Project Director

୧୦୦ ଶଯ୍ୟା ବିଶିଷ୍ଟ ବାଲିକା ଛାତ୍ରାବାସ (ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ) ରେ ନିଯୁକ୍ତ ହେବାକୁ ଥିବା ସହାୟକ ପଦବୀ  
 ଖାର୍ଚ୍ଚନ, ବୌଦ୍ଧିକାର, ମୁଖ୍ୟ ରୋଷେୟା, ସହାୟକ ରୋଷେୟା ନିମନ୍ତେ ଦରଖାସ୍ତ ପର୍ଯ୍ୟନ୍ତ

- ୧। ପଦବୀର ନାମ .....
- ୨। ପ୍ରାର୍ଥୀ/ପ୍ରାର୍ଥନୀଙ୍କ ନାମ .....
- ୩। ପିତା/ସ୍ଵାମୀଙ୍କ ନାମ .....
- ୪। ସ୍ଥାୟୀ ଠିକଣା .....
- ୫। ବର୍ତ୍ତମାନ ଠିକଣା .....
- ୬। ଦୁରଭାସ ନମ୍ବର .....
- ୭। ଜନ୍ମ ତାରିଖ .....
- ୮। ବୟସ (୦୧.୦୩.୨୦୨୦ ସୁଦ୍ଧା)..... (୦୧.୦୩.୨୦୨୦ ସୁଦ୍ଧା)
- ୯। ଲିଙ୍ଗ .....
- ୧୦। ବର୍ଗ .....
- ୧୧। ବିଶେଷ ବର୍ଗ (ବିଧବା/ନିରାଶ୍ରୟା).....
- ୧୨। ଆଧାର ନମ୍ବର/ ଭୋଟ ପରିଚୟ ପତ୍ର ନମ୍ବର .....
- ୧୩। ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତା .....

ପାସ ପୋର୍ଟ ଫୋଟୋ  
ପାଇଁ ସ୍ଥାନ

କ୍ରମିକ ନମ୍ବର	ପରୀକ୍ଷା	ଶିକ୍ଷା ନୁଷ୍ଠାନ ର ନାମ	ପରିଷଦ / ବି ବି	ପୂର୍ଣ୍ଣ ମାର୍କ (ଅତିରିକ୍ତ ବିଷୟ ବୃତ୍ତାନ୍ତ)	ଅର୍ଜିତ ମାର୍କ (ଅତିରିକ୍ତ ବିଷୟ ବୃତ୍ତାନ୍ତ)	% ହାର	ମତବ୍ୟ

**ଘୋଷଣାନାମା**

ମୁଁ ଶ୍ରୀ/ଶ୍ରୀମତୀ/କୁମାରୀ .....ପିତା ସ୍ଵାମୀ  
 ..... ଏତଦ୍ ଦ୍ଵାରା ଘୋଷଣା କରୁଅଛି ଯେ ଉପୋରୋକ୍ତ ଦରଖାସ୍ତ ରେ ଦର୍ଶା  
 ଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ/ବିବରଣୀ ସତ୍ୟ ଅଟେ ଯଦି ଭବିଷ୍ୟତ ରେ କୌଣସି ତଥ୍ୟ ମିଥ୍ୟା ପରିଲକ୍ଷିତ ହୁଏ ତାହେଲେ ମୋର ପ୍ରାର୍ଥୀକୁ  
 କୃତ୍ରିମ କରାଯିବ ।

ସ୍ଥାନ.....  
 ତାରିଖ .....

ପ୍ରାର୍ଥୀ/ପ୍ରାର୍ଥନୀଙ୍କ ସ୍ଵାକ୍ଷର