

GOVERNMENT OF ODISHA



DEO, Kalahandi

**Bid Documents
for the work**

Name of the work :

**Supply, Installation, Testing & Commissioning of Electronic
Equipment for Smart Class Room in the District of
Kalahandi for the year 2021-22**

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Important Dates

Sl No.	Description	Date
1.	Bidding Date	17-08-2021
2.	Last date for receipt of Bid Documents	03-09-2021
3.	Opening of Bid Document(Technical Bid)	04-09-2021

Checklist of Documents

Sl. No.	Particulars of Item	Status (Yes/No)
1	Copy of valid Company Registration Certificate and GST Certificate.	
2	Copy of audited balance sheet and profit and loss account for last three financial years, clearly indicating the turnover of minimum Rs. 50.00 Lakh	
3	Work experience certificate	
4	Photo copy of the authorization certificate of the OEM/ Supplier etc.	
5	Photo copy of the Income Tax Clearance Certificate for last three years	
6	Photo copy of the PAN card of the supplier	
7	Demand Draft of Rs. 6,000/- as proof of cost of Tender paper.	
8	EMD for Rs 50,000/- in shape of DD.	
9	Undertaking for capacity to deliver and onsite installation in stipulated time frame.- Annexure- B	
10	Undertaking for no blacklisting.- Annexure- C	
11	All documents are to be self attested	

SECTION-I
DISTRICT EDUCATION OFFICER, KALAHANDI
TENDER CALL NOTICE NO. 4216 /2020-21, Date:-17/08/2021

Scaled item rate tenders in double covers system are invited from Sole Supplier/ Dealer/ Manufacturer having valid Registration Certificate / dealership certificate, GST, PAN Card, other relevant documents for the work "**Supply, Installation, Testing & Commissioning Of Electronic Equipment For Smart Class Room In The District Of Kalahandi Smart Class for the year 2021-22**".

The bids must be submitted incorporating the documents as mentioned at Section- II with required amount of Earnest Money Deposit (EMD) failing which the bid shall summarily be rejected.

The Bid documents can be downloaded from district portal www.kalahandi.nic.in. While bidding, the bidder has to submit an amount of Rs. 6,000/- (Rupees Six Thousand only) towards tender cost in shape of Demand Draft (Non-refundable) drawn in favour of District Education Officer, Kalahandi & payable at SBI, Bhawanipatna (Main Branch).

Sl. No.	Item	EMD (in Rupees)	Completion period
01.	Supply, Installation, Testing & Commissioning Of Electronic Equipment For Smart Class Room In The District Of Kalahandi Smart Class for the year 2020-21".	50,000.00	1 Calendar month

The bids will be received only through Speed Post/Regd. Post. The last date of receipt of the bid documents is **03-09-2021 up to 4 PM.**

The bids will be opened on **04-09-2021 at 11 AM** in the conference hall of Project Director, DRDA, Kalahandi in the presence of the concerned bidders or their authorized representatives.

The authority reserve the right to accept/reject any or all the quotations without assigning any reason thereof.


District Education Officer
Kalahandi

Memo No. 4217 / Date 17/08/2021

Copy submitted to the Collector, Kalahandi/ PD, DRDA, Kalahandi for favour of kind information.


District Education Officer
Kalahandi

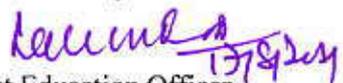
Memo No. 4218 / Date 17/08/2021

Copy to the DIO, NIC Kalahandi to web host the tender call notice for wide publication and notice boards of DEO, Kalahandi, Sub-Collector, Bhawanipatna, DRDA, Kalahandi, Collectorate, Kalahandi for wide publication


District Education Officer
Kalahandi

Memo No. 4219 / Date 17/08/2021

Copy to the Deputy Director (Advt), I & PR Deptt., Bhubaneswar to publish the tender call notice in two daily news papers for wide publication.


District Education Officer
Kalahandi

SECTION-II **Instruction to Bidders**

1. Name of the work :

Supply, Installation, Testing & Commissioning of Electronic Equipment For Smart Class Room in the District of Kalahandi Smart Class for the year 2021-22

2. Supplier / Dealer:

An individual or a group of individuals, Dealer, joint venture/partnership duly authorized by the manufacturer for distribution/supply of their products.

3. Warranty:

A written letter from the manufacturer/dealer/supplier/bidder issued to the purchaser for an article promising to repair or replace the items, if necessary, within a specified period of time.

4. ELIGIBILITY CRITERIA

4.1 The dealers/ Supplier / Agent for items not manufactured by them can also participate in the bidding system having manufacturers' authorization certificate or authorized dealer/supplier authorization letter. If the firm is an authorized agent/dealer of that manufacturer, certified documentary evidence to this effect is to be attached along with the quotation/bid. This is necessary to ensure quotation/bid from a responsible party offering genuine product, also backed by warranty obligation from the concerned manufacturer.

4.2 The firm must have valid GST / GSTIN.

4.3 The firm must have valid income tax PAN & ITCC

4.4 The firm must have a minimum average annual turnover of Rs.50 lakh over last three years in the business.

4.5 The product must conform to minimum technical requirements/standards.

4.6 The annual turnover and work experience shall be relaxed for startups.

4.7 The bidder cannot participate in more than one bid for a particular work.

The bidder failing to comply with the above will summarily be rejected.

5. SCOPE OF THE WORK

The broad scope of the work shall be supply, installation, testing & commissioning of the system with two year warranty in 38 no. of high schools. The equipment will be delivered and installed in the specific high schools, as attached at **Annexure- 'A'** or any other high school as mentioned in the work order.

General Instructions

- Interested bidders are advised to view the detailed tender documents before submission.
- Earnest money as specified in bid i.e. **Rs. 50,000/- (Rupees Fifty Thousand only)** shall be deposited in shape of Demand Draft from any nationalized bank in favour of District Education Officer, Kalahandi payable at SBI, Bhawanipatna (Main Branch). Another 1% of the contract amount shall be deposited during signing of agreement. The EMD shall remain valid at least three month after satisfactory completion of the work.
- The bidders shall submit reports on their financial standing such as audited profit and loss statements, balance sheet, Auditors reports for the past three years. All accounting statements must be duly audited and submitted along with the auditors' note accounts and accounting

Accountant
District Education Officer
Kalahandi - Bhawanipatna

standards.

- The supplied materials shall strictly in accordance with the specifications as mentioned in the bid; otherwise the bids will be rejected.
- Since timely execution of works is the essence of the contract, requests for extension of time shall not ordinarily be entertained.
- Notice inviting tender, bid documents, prescribed Technical bid, Financial bid, terms & conditions shall form the part of the tender/bid.
- Bidders may in their own interest visit the sites
- All Taxes applicable at the time of supply will be admissible.
- In case of supply of any defective material or substandard material, the materials will be rejected. It will be the responsibility of the supplier for taking back or replace the rejected materials at their own cost. In case of non-lifting of such rejected materials within a reasonable time offered by the purchaser, it shall be the right to suitably dispose of the same and to forfeit the amount from bidder.
- District Education Officer, Kalahandi will not be responsible for any incidental or consequential losses of the firms.
- During the warranty period District Education Officer, Kalahandi reserves the right to cross check the performance of the systems with reference to specifications.
- Deviations in terms and conditions, specification of material etc. will not be accepted under any condition.
- The Financial and Technical bid along with the photo copies of documents in support of meeting the minimum qualifying requirement of the tender shall be given as attachments.
- Prices quoted must be firm and fixed. The rate quoted should be including cost, GST, Transportation, Installation & other taxes. It shall be quoted in both figure and word. No price variation/escalation shall be allowed.
- Conditional tender shall not be accepted. Therefore, it is in the responsibility of the bidders not to write anything extra in the Price Bid except price.
- Canvassing in any manner shall not be entertained and will be viewed seriously.
- The bidder is not entitled to withdraw his offer after opening of tender.

6 Submission of Bids:

6.1 The bids must be submitted in double cover system. The technical bid and price bid are to be placed in two separate envelopes superscribed, "technical bid / price bid" and then putting them in a single cover superscribing name of work by registered or speed post only.

6.2 The bidder must ensure that the bids are submitted to the appropriate authority as specified place, date and time indicated in the Tender notice/ bid documents.

6.3 The bidders are required to provide their phone numbers for necessary communication.

6.4 Bidders shall not be permitted to alter or modify their bid after expiry of deadline for receipt of bid.

6.5 All the bid documents shall be self-attested in all pages failing which the bid will be rejected.

6.6 The bids received after the scheduled date and time will not be entertained and non-acceptable.

7. Late Bids: The bids receipt beyond the prescribed date and time shall not be entertained.

8. Modification and withdrawal of Bids:

- No bid shall be withdrawn after the deadline for submission of bids. Withdrawal/modification of

Kalahandi
District Education Officer
Kalahandi - Bhawanipatna

bid before the expiry of bid validity shall result in forfeiture of Bidder's EMD.

9. Procedure for opening the Bids:

- 9.1 The Technical bid will be opened first. The financial bid will be opened next, if the technical bid of a bidder is found responsive. If the technical bid of a bidder is found irresponsive then it will be rejected and his price bid will not be opened.
- 9.2 If due to any reason the due date is declared as a holiday the bid will be opened on next working day at the same time & venue.
- 9.3 The bid will be opened in the presence of the bidders or their authorized representatives. The authority will not be responsible, if the bidder is not present.

10. Technical Evaluation Criteria

Bidder, who fulfils all the below mentioned technical evaluation criteria will be considered eligible to compete in the financial bid.

Sl.No	Criteria	Supporting Documents to be Submitted
i.	The bidder should be a proprietorship/ Partnership/ company established in India	Bidder must submit the proprietorship/ partnership/ company registration Certificate/incorporation details along with a copy of PAN CARD Income tax return of 3 years
ii.	Supply capacity	The bidder must submit an undertaking stating that it has capacity of supplying of items up to Rs 50.00 lakh. (Annexure- B)
iii.	Financial Details of Bidder	The bidder should have an average Annual turn over of at least INR 50 lakh in each of the immediately preceding last three financial years Proof to be submitted by the Bidder in form of a statement by a chartered accountant / audit report.
iv.	The Bidder should submit a bid processing Fee of Rs 6,000/-	Demand draft in favour of District Education Officer, Kalahandi Payableat: SBI, Bhawanipatna (To be kept in the Technical Bid envelope)
v.	The Bidder should submit an Earnest Money Deposit (EMD) of RS 50,000/-	Demand draft in favour of District Education Officer, Kalahandi Payableat: SBI, Bhawanipatna (To be kept in the Technical Bid envelope)
vi.	Bidder should submit an undertaking That, it is not blacklisted by the government of India or the state government of Odisha or any other government authority.	Attach self-certification/ undertaking on company letter head duly signed and stamped by the competent authority of Bidder. (Annexure- C)

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District Education Officer
Kalahandi - Bhawanipatna

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| vii. OEM Authorization certificates or authorization from authorized supplier/ authorization vendor etc. | The bidder must submit the Photo copy of the OEM authorized suppliers/vendors authorisation certificate. |
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Note- All the documents must be self-attested by the Bidders.

11. Advance to Contractor

- 11.1 No advance shall be made to the supplier.
- 11.2 The payment shall be made on satisfactory completion of the installation.

12. Acceptance of the Bid Documents

When the person to whom the proposal is made signifies his assent thereto, the proposal is said to be accepted provided it shall be a responsive bid. A proposal when accepted becomes a promise.

13. Cancellation/Rejection of the Bid Documents

The bids shall be cancelled or rejected on the following grounds:

- a. Special conditions which are not in the tender notice and which are unacceptable.
- b. Indefinite conditions which will make difficult to access the financial implications.
- c. Tenders being incomplete in some important aspect.
- d. Failure to specify the time within which the work can be completed.
- e. Failure to deposit the specified amount of earnest money.
- f. Unduly low and unworkable tendered rates.
- g. Irrational rate in different items of a tender.
- h. Failing to submit necessary documents as asked for.

The District Education Officer, Kalahandi reserves the right to accept or reject any or all bids without assigning any reason thereof.

14. COMMERCIAL TERMS & CONDITIONS

14.1 Quoted Rate

The quoted rate shall be the unit cost of the material. This shall be the basic cost including cost of packing, forwarding, loading & unloading charges, installation cost, cost of insurance and transportation for destination where the system will be installed as per the work order.

14.2 Tax & Duties etc.

Applicable as per GST Rule.

14.3 Earnest Money Deposit

- Earnest money is required to be deposited along with the bid without which the bid will not be accepted.
- No interest will be payable on the EMD amount under any circumstances.
- Earnest money can be deposited in shape Demand Draft from any nationalized bank in favour of District Education Officer, Kalahandi payable at SBI, Bhawanipatna (Main Branch).
- EMD shall be refunded to the unsuccessful bidders after finalization of the bid without any interest after finalization of bid.


**District Education Officer
Kalahandi**

- EMD shall be refunded to successful bidder(s) six month after satisfactory completion of the work.
- EMD shall be forfeited in case of non-compliance of the purchase order by the successful bidder within the time limit.
- In case of claim for exemption from deposition of Earnest money, sufficient proof in support of claim for exemption of EMD is to be attached with the bid.

15. Undertaking as to litigation/Black Listed

- The bidder shall submit self-certified undertaking to the effect that there is no major legal cases pending against it or him and not being black listed by Govt. of Odisha and any other Govt. of union territory and other authorities.

16. AWARD OF WORK:

- The L1 bidder will be intimated with letter of award (LOA) before signing of agreement.
- The purchase order shall be given by the District Education Officer, Kalahandi
- The quantity of order may vary from the numbers specified in the financial bid.

17. DELIVERY PERIOD/PROGRAMM EXECUTION SCHEDLUE

The delivery period shall be one calendar month as specified in the bid documents.

18. VALIDITY OF OFFER

The offer will remain valid for a period of ninety days from the date of receipt of the bid. The validity can be further extended with mutual consent.

19. ESCALATION

No escalation clause except the admissible tax component under the period of consideration shall be accepted.

20. GST

The bidders must submit attested copy of valid GST certificate along with the bid. The bid shall not be considered without this document. The original certificate shall be produced at the time of opening of the bid or before placement of purchase order if required.

21. The supplier should submit self-attested copies of the Income tax clearance certificate for last three years.

22. WARRANTY

22.1 The Systems shall be warranted against any manufacturing defect or bad workmanship for a period of 2 years from the date of commissioning of the systems. Warranty certificate to the above effect must be furnished along with the commissioning report. Any defect noticed during warranty period should be rectified/replaced by the supplier free of cost with due intimation to the District Education Officer, Kalahandi. Care shall necessarily be taken to make the system operational within a week of reporting of defect. If the system is not made operational within fifteen days, District Education Officer, Kalahandi may rectify the same and all expenses incurred there to shall be met out of the dues of the vendor.

22.2 The repair and maintenance including replacement of defective accessories of the system during the warranty period shall be done by the bidder at his own cost.

23. LIQUIDATED DAMAGES

In case the supplier fails to complete the work within the stipulated period the liquidated damages maximum up to 10 percent shall be recovered over the left over work.

Kalahandi
District Education Officer
Kalahandi - Bhawanipatna

24. PAYMENT

24.1. Payment shall be made by concerned SMDC of High Schools on satisfactory installation of the system 7 days after complying of following point:

- Post Installation verification / confirmation as per technical requirement by District level technical team within 7 days.

24.2. Modes of Payment

The payment shall be made in INR through NEFT/RTGS etc.

24.3. Deduction of Income Tax, Service Tax, etc. at Source from Payments to Suppliers

This will be done as per the existing law in force during the currency of the contract.

25. EXECUTION

Execution of work shall be carried out diligently & shall be completed within allotted period.

26. SETTLEMENT OF DISPUTE

In case of any dispute arises between the supplier and purchaser shall be resolved amicably by mutual understanding. If the party fails to do so, it shall be settled through arbitration under the jurisdiction of Bhawanipatna Court only as per Indian Arbitration and Conciliation Act-1996.


Project Director
DRDA, Kalahandi

Section- III

TECHNICAL SPECIFICATION FOR DIFFERENT EQUIPMENTS OF SMART CLASS ROOM

Sl.No	Item	Description of Item
1	Projector	Supplying Short Throw Portable Projector having brightness 3500 Lumens, Display system: DLP chip X 1 DLP, Display chip : XGA Chipset DLP, Lamp Life: 1000 hr. Resolution : 1024 X 768 pixel & Maximum Project distance 8 ft. with wall / ceiling mounted accessories of reputed make BenQ/ Sony/ EPSON/ Canon/ Hitachi etc & equivalent grade with 2 years warranty
2	Audio System	Supplying of reputed make Audio System viz. Ahuja/ Bosch/ Yamaha / Sony etc & equivalent :- The Audio system should consists of A - Amplifier:- 25 to 60 watts, USB Reader with Remote control built in MP3 Player, Input power 6W RMS, Frequency Response 60-15000 Hz, 4 Mic & one AUX port B- Podium Microphone:- WSL- 2500 R- 40 watts, Superior double shock-mount system and noiseless switch fitted with stand mount base with 6 mtrs twin core shielded low noise cable. C- Speaker :- 2 way speaker, maximum power 120W, RMS 60 W, Sensitivity 88 DB, Frequency response 55 Hz to 20 Hz, reputed brand.
3	UPS	Line Interactive UPS 1000 VA / 600 watt, Frequency 50 Hz, Minimum back up time:- 30-45 minutes., Reputed make viz. / Luminous / Sukam / Microtek / Hitachi /V-Guard etc & equivalent make.
4	Cabinet	Supplying Mild steel 18 Gauge Powder coated cabinet of Appropriate size for CPU / Key Board/ Mouse/ UPS & equivalent make.
5	CPU / Monitor	Supplying CPU with Monitor having Intel core i3 (10 th Generation) , 8 GB RAM- DDR4, Win-10 Home Edition , HDD capacity 1.00 TB & 256 GB SSD Reputed make viz. Lenovo/Dell / Acer/ Asus / HP etc. & equivalent make.
6	Board	A. White Board – 6’ x 4’ B. Green Board- 6’ x 4’
7	Podium	Supplying Wooden Podium with lockable Tray for KB & Mouse where monitor will be fixed with USB / Power Socket wall panel for detachable USB & Power cables

(Handwritten Signature)

**Section - IV
Financial Bid**

Name of the work:- *Supply , installation, testing and commissioning of electronic equipment for 76 Smart Classroom in 38 High Schools of Kalahandi district*

Sl.No	Item	Specification of items to be supplied	Unit	Quantity	Quoted Rate (Including GST, other taxes with transportation and installation cost) per unit	
					Cost per unit	Total Cost
1	Projector		1	76		
2	Audio System	A:- Amplifier	1	76		
		B:- Podium Microphone	1	76		
		C:- Speaker	1	152		
3	UPS		1	76		
4	Cabinet		1	76		
5	CPU / Monitor		1	76		
6	Board		1	152		
7	Podium		1	76		
Total						

Supply , installation, testing, commissioning of electronic equipment inclusive of all taxes/transportation etc. with two years warranty

Per smart class room Total:- Rs. _____

For 76 smart class rooms Total:- Rs. _____

Laluna
District Education Officer,
Kalahandi

ANNEXURE- A

LIST OF HIGH SCHOOLS COVERED UNDER 5 T TRANSFORMATION PROGRAMME		
SL. NO.	NAME OF THE BLOCK	NAME OF THE HIGH SCHOOL
1	BHAWANIPATNA	BM HS, BHAWANIPATNA
2	BHAWANIPATNA	GOVT. HIGH SCHOOL, SAGADA
3	BHAWANIPATNA	TOWN HS, BHAWANIPATNA
4	BHAWANIPATNA	MANIKESWARI GOVT. HS
5	DHARAMGARH	DANTESWARI HIGH SCHOOL, BEHERA
6	DHARAMGARH	GOVT. HS, DHARAMGARH
7	DHARAMGARH	R.K.H.S., BR.CHHENDIA
8	GOLAMUNDA	GOLAMUNDA HS
9	GOLAMUNDA	GOVT. HIGH SCHOOL, MAHALING
10	GOLAMUNDA	GPHS, FARANG
11	JAIPATNA	UGHS, HIRAPUR
12	JAIPATNA	USHS, JAIPATNA
13	JUNAGARH	BUBP, MAHICALA
14	JUNAGARH	GOVT. UG. HIGH SCHOOL, KOLIGAON
15	JUNAGARH	JUNAGARH HS
16	KALAMPUR	DMHS, KALAMPUR
17	KALAMPUR	SVHS, BIJMARA
18	KARLAMUNDA	BAPUJI HS , RISIDA
19	KARLAMUNDA	PHS, GAJABAHAL
20	KESINGA	GHASHIRAM DORA GOVT.HIGH SCHOOL, BELKHANDI
21	KESINGA	GOVT HS, KASHRUPADA
22	KESINGA	GOVT. HIGH SCHOOL, KESINGA
23	KESINGA	TUNDLA HS, TUNDLA
24	KOKSARA	BUDHARAJA GOVT. HIGH SCHOOL, AMPANI
25	KOKSARA	JUBP, KOKSARA
26	KOKSARA	LADUGAON HS
27	LANJIGARH	GBHS, BISWANATHPUR
28	LANJIGARH	GOVT. HIGH SCHOOL, BENGAON
29	LANJIGARH	GOVT. HIGH SCHOOL, LANJIGARH
30	LANJIGARH	LANJIGARH ROAD HS
31	M RAMPUR	DMUVP, M.RAMPUR
32	M RAMPUR	PSUBP ALATARA
33	M RAMPUR	GOVT H.S., MOHANGIRI
34	NARLA	D.U.B.P.TULAPADA
35	NARLA	PSHS, NARLA
36	NARLA	RADHAKRISHNA NODAL HIGH SCHOOL,SANTPUR
37	TH RAMPUR	GOVT HS, PADEPADAR
38	TH RAMPUR	GOVT. UGHS, SIRIMASKA

UNDERTAKING FOR SUPPLY OF DIFFERENT ELECTRONIC EQUIPMENT

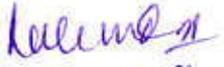
We confirm that we have the capacity to supply the required items amounting to Rs _____ lakhs to Kalahandi district (.....nos) as per their requirement in a time frame of 15 days.

For and on behalf of:

Signature(with Seal)

To

**The District Education Officer
Kalahandi**


District Education Officer
Kalahandi.

UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

Signature (with Seal)

To

**The District Education Officer
Kalahandi**


District Education Officer
Kalahandi.