

OFFICE OF THE DISTRICT JUDGE, KALAHANDI BHAWANIPATNA**ADVERTISEMENT NO. 01 OF 2022**

Dated this the 9th day of March, 2022

- i. Applications in prescribed format are invited from eligible candidates for appointment as Ad-hoc Senior Clerk, Sr. Typist and Jr. Clerk, purely on temporary (contractual) basis under “The Odisha Fast Track Special Courts (Method of Recruitment and Conditions of services of retired Judicial Officers of the Cadre of District Judges and Staff including in-service Judicial Officers in the regular Cadre of District Judge, ministerial staff and Group –D employees) Scheme-2020”.

ii. THE LAST DATE FOR RECEIPT OF APPLICATION: - 30.03.2022

iii. ELIGIBILITY CONDITIONS;

- (a) Ministerial staff, in the cadre of Senior Clerk, Sr. Typist and Jr. Clerk, who have retired on attaining the age of superannuation or on voluntary retirement, subject to fitness and suitability.
- (b) Ministerial staff, in the cadre of Senior Clerk, Sr. Typist and Jr. Clerk, retired in the Cadre must not be above the age of 70 years as on the date of advertisement.
- (c) Ministerial employees, in the cadre of Senior Clerk, Sr. Typist and Jr. Clerk, who have been dismissed, removed, compulsorily retired from service or had sought voluntary retirement after initiation of departmental enquiry against them shall not be eligible to be considered for such appointment.

iv. PAY AND OTHER ALLOWANCES:-

On appointment under the Scheme as Ad-hoc Senior Clerk, Sr. Typist and Jr. Clerk, the retired Senior Clerk, Sr. Typist and Jr. Clerk, shall be entitled to receive pay and allowances at the rate he/she was drawing at the time of retirement minus total amount of pension being received by him/ her after commutation under the Pension Rules applicable to him/ her. He/ She shall also be entitled to all other regular allowances admissible to in-service staff in the respective cadre.

v. NO. OF VACANCIES:-

Name of the post	Number of vacancies
Senior Clerk	1
Sr. Typist	1
Jr. Clerk	2

vi. GENERAL:-

- (1) Applications, complete in all respects, addressed to the District & Sessions Judge, Kalahandi Bhawanipatna must reach this office on or before 5 P.M. of 30.03.2022 either in person during office hours on each working day or by Registered post.
 - (2) Incomplete and/or defective applications and applications received after due date shall be summarily rejected. No correspondence in this regard shall be entertained.
 - (3) Envelope containing application must be inscribed "Appointment for Ad-hoc Senior Clerk, Sr. Typist and Jr. Clerk."
 - (4) The Ministerial Staff so appointed under the scheme shall be entitled to 10 days casual leave and 05 days Special casual leave in a calendar year. They are not entitled to any other kind of leave during the period of appointment. Proportionate reduction of pay and allowances shall be made for unauthorised absence so also for absence beyond permissible period of leave.
 - (5) The selected candidates must be physically fit and shall be required to produce fitness certificate from a registered medical practitioner.
 - (6) List of eligible applicants shall be published in the District Court Website/ Kalahandi district website/ District Court Notice Board.
 - (7) Canvassing in any form will be a disqualification.
 - (8) Date, time and venue of interview 08.04.2022 at 10.00 A.M. in the Chamber of District & Sessions Judge, Kalahandi Bhawanipatna.
- List of documents to be filed along with the applications
1. Self-attested certificate in support of date of birth
 2. Self-attested PPO in support of superannuation/voluntary

retirement

3. Medical fitness certificate from a registered medical practitioner in original

4. An undertaking that he/she has not been dismissed, removed, compulsorily retired from service or had sought voluntarily retirement after initiation of departmental inquiry against him/her.

Date:-09.03.2022

Place:-Bhawanipatna

Sd/-

District Judge-cum-Chairman,
District Recruitment Committee,
Kalahandi Bhawanipatna

FORMAT

Application for the post of: -

Advertisement No/ Date.....

1. Name of the Applicant :
(In Block Letters)
2. Father's / Husband's Name :
3. Address for communication with :
Mobile No.& E-mail ID
4. Date of Birth (certificate in support
of date of birth be enclosed) :
5. Age as on 08.03.2022 : Years Months Days
6. Date of Superannuation/
Voluntary retirement :

Affix recent
Passport size
Photograph

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place :

Date:

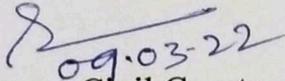
Full signature of the applicant

Memo No. 2219 date 09.03.22

Copy forwarded to the D.I.O., N.I.C., Bhawanipatna with a request to upload the advertisement in the Kalahandi District website.

Copy forwarded to the System Officer, District Court, Bhawanipatna with an instruction to upload the advertisement in the District Court website.

Copy forwarded to the Registrars, Civil Courts of all the Districts of Odisha with a request to take steps to display the same in their NOTICE BOARDS.


09.03.22
Registrar, Civil Courts,
Kalahandi Bhawanipatna