

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI.**

(TENDER CALL NOTICE)

No 585 / Emg

Dtd. 14.4.2021

1. Additional District Magistrate, Kalahandi invites sealed Tenders from the intending Registered Agencies/Manufacturer/Suppliers/Authorized Dealers for supply of "PVC Folder with snap button closure" for use in SEBC survey in Kalahandi 2021.
2. The Tender papers be downloaded from the website <http://www.kalahandi.nic.in>. In case of tender papers downloaded from the website the tender shall accompany Bank Draft of Rs.105/- (Rupees One hundred five) only drawn in favour of "Collector, Kalahandi" payable at SBI, Main Branch, Bhawanipatna.
3. The tender shall reach the District Emergency Section, Collectorate, Kalahandi by Registered post/ Speed post only on or before 20.04.2021 at 01.00PM. The tender received beyond the date and time mentioned above shall not be taken into consideration.
4. Tender paper must be accompanied with the money receipt/ DD towards cost of Tender papers and other relevant documents as mentioned in the tender paper. Failure to comply the instruction specified therein or non-submission of any of the documents specified, shall lead to rejection of the bid.
5. The sealed tenders will be opened on 20.04.2021 at 4.00 PM by the undersigned in this Office in presence of the tenderers or their authorized agents and members of the District level purchase Committee constituted for the purpose.
6. The undersigned reserves the right to cancel or reject any or all of the tenders without assigning any reason thereof.
7. The details of this tender is available in the Notice Board/ District Website <http://www.kalahandi.nic.in>.

  
**Additional District Magistrate,  
Kalahandi**

Dated 14.4.21 /

Memo No. 586 / Emg

Copy the to the Notice Board of Collectorate, Kalahandi/ Notice Board of Sub-Collector, Bhawanipatna for wide publicity.

  
**Additional District Magistrate,  
Kalahandi**

Dated 14.4.21 /

Memo No. 587 / Emg

Copy to the District Informatics Officer, NIC, Kalahandi for hoisting in the District website.

  
**Additional District Magistrate,  
Kalahandi**

**Tender Paper of the Tender Call Notice for supply of "PVC Folder with snap button closure" for use in SEBC survey in Kalahandi 2021.**

**Terms and Conditions:**

1. Sealed tenders are invited from intending registered Agencies/Manufacturer/Suppliers/Authorized Dealers for supply of **"PVC Folder with snap button closure"**.
2. The supplier should have upto date GST Registration Certificate.
3. He should have PAN card No.(Photo copy of PAN card should be submitted)
4. Rates should be quoted inclusive of inclusive of charges of GST/transportation and other taxes as applicable.
5. The District Administration will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition.
6. The tenderer should deposit EMD of Rs. 2000/-(Rupees two thousand) only in shape of Demand Draft in favour of "Collector, Kalahandi" payable at SBI, Main Branch, Bhawanipatna. Tenders without EMD Money will be liable for rejection. The EMD money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply. The EMD of unsuccessful tenderers shall be refunded after finalization of the tender process.
7. The supplier has downloaded the Tender Paper from the district website he/she shall submit the DD of Rs. 105/- (Rupees One hundred five)only payable at SBI, Main Branch, Bhawanipatna to "Collector, Kalahandi".
8. The successful bidder has to supply within the stipulated period i.e.7 days of receipt of supply order.
9. The payment will be made after proper delivery of materials at the assigned place.
10. Under no circumstances shall the supplier appoint any sub-contractor or sublease the contract or else the order shall stand cancelled.
11. The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.
12. The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
13. **Tenderers should present with the sample of materials to be supplied at the time of opening of the sealed tenders.**
14. The firm be approved who quotes with the good quality as per the requirement.

### Annexure-I

#### Specification of PVC FOLDER WITH SNAP BUTTON CLOSURE

Sl.No.	Name of the items	Specification	Approximately No. of PVC folder with snap button closure required.
1	PVC folder with snap button closure	PVC Length=15 inches Breadth=10 inches Width=1.5 inches	4500

### Annexure-II

#### (Financial Bid)

Sl.No.	Name of the items	Specification	Rate to be quoted unit price
1	PVC folder with snap button closure	PVC Length=15 inches Breadth=10 inches Width=1.5 inches	

Rates(in Indian Currency) should be quoted inclusive of delivery of PVC folder with snap button closure at District Emergency Section, Collectorate, Kalahandi & also inclusive of charges of taxes as applicable.