



**OFFICE OF THE CHIEF DISTRICT MEDICAL &
PUBLIC HEALTH OFFICER, KALAHANDI**



Advertisement No :- 665

Date :- 21/02/2021

Tender Call Notice for Hiring Of Audio/ Video & Miking Agency

Sealed tenders are invited from Registered Companies /agencies/Traders/Individual for audio/video campaigning & Miking Agency. Details regarding eligibility criteria, terms & conditions and & the formats of submission of tender (Technical & Price bid) are mentioned in the tender document which may be downloaded from the website: www.kalahandi.nic.in .The tenders should reach the office of the undersigned by 01/03/2021 (till 03.00P.M.). The Tenders will be opened at 04.00 PM on 01/03/2021. The undersigned reserves the right to reject any reasons thereof.

[Signature]
Chief District Medical & PHO cum
District Mission Director, Kalahandi

Letter No. 666 /DPMU/ Kalahandi

Date: 21/02/2021

To

The Director I & P.R. Department
Govt. of Odisha, Bhubaneswar

Sub: Release of **Tender Call Notice** in local newspaper.
Sir,

With reference to the subject cited above, I am herewith enclosing the **Tender Call Notice** to be publish in two (2) odiya newspaper (local) once for wide circulation of people and sent the paper cutting along with bills for necessary action at this end.

This is for favour of your information and necessary action.

Yours faithfully

Enclosure: Tender Call Notice

[Signature]
Chief District Medical &
Public Health Officer, Kalahandi

Date: 21/02/2021

Memo No. 667 /NHM/ 20

1. Copy to the DI&PRO, Kalahandi for information & necessary action.
2. Copy to the DIO, NIC, Kalahandi for information with a request to publish the same along with the enclosures (enclosed herewith) in the district website.
3. Copy to the Head Clerk, O/o the CDM& PHO, Kalahandi for information and necessary action.

[Signature]
CDM & PHO cum District Mission Director
Kalahandi

TENDER FOR HIRING COURIER AGENCY FOR AUDIO/VIDED CAMPAIGNING & MIKING

INSTRUCTION TO THE TENDERERS

1. Sealed tenders are invited from Company / Firm / Individual/ for Audio/Video Campaigning & Miking for the Purpose of "SHOWS THROUGH VAN AT WEEKLY HAAT" & Community engagement Activity respectively for "NPCDCS" by the CDM&PHO-Cum-DMD, NHM, Kalahandi.
2. The interested bidder may download the tender document from the website www.kalahandi.nic.in
3. The tender will have to be submitted in two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their technical and financial bid separately in two envelopes and these two envelopes should be put into another cover envelope super scribed as "Tender for hiring of Registered Company /Firm /Individual for Audio/Video Campaigning &Miking Activity " under "IEC BCC Activity" "the advertisement reference no 665". The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to

The CDM&PHO-Cum-District Mission

Director, NHM, Kalahandi-766001

The tender should reach the office of the CDM& PHO Cum DMD NHM, Kalahandi by - (03.00 PM) through Speed post, Registered post and courier only. The tenders will be opened at 04.00 P.M on the same day.

4. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.
5. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.

Eligibility Criteria

1. Tender must be accompanied by Tender document Cost of Rs.1000/- (Non refundable) and the tender must be accompanied by EMD of Rs.5, 000/- in technical bid by way of demand draft, drawn on any Nationalized / Scheduled Bank in favor of the ZSS, NHM, MISCELLANEOUS, KALAHANDI payable at Bhawanipatna. Tenders not accompanied by earnest money will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. END of successful tenders will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
2. The agency should have a GST registration & PAN.
3. Income tax return copy for FY 2017-18, 2018-19 and 2019-20.
4. GST filling copy i.e. August 2020 to October 2020 .
5. The Agency should have trade licence.
6. The supplier shall have a minimum annual average turnover of **Rs.10 Lakh** or more in the last three financial years i.e. 2017-18, 2018-19 & 2019-20. The bidders shall submit the audited financial statement for the last financial year i.e. 2017-18, 2018-19 & 2019-20 for verification of turnover

Handwritten signature/initials

TERMS AND CONDITIONS FOR AUDIO/VIDEO CAMPAIGNING

1. The Audio/Visual Show needs to be shown in every Sub centre / Weekly Haat/ Gathering Area of all Blocks of Kalahandi district.
2. The agency should conduct the AV Show by using Digital Screen / 55 Inch or above Screen with Proper sound system. All the necessary equipments, machineries, Batteries, Sound Systems and also the Vehicles along with operating Person, which are required for Audio/Visual Shows will be managed by the Agency.
3. The agency should cover the entire district / 249 Sub centre within 25 days from the date of Inauguration. The Show should be conducted as per Micro plan.
4. The agency should submit the Photographs and Certified copy along with signature of Supervisor PHEO/MPHS(M/F)/MPHW(M/F) /ASHA .
5. The cost and charges of Fuel & Toll (If Any) will be borne by the agency and no such charges will be reimbursed at the time of claiming of bill.
6. Any other cost incurred other than the approved rate will be borne by the agency.
7. If Any breakage or damage to the equipments/Machineries/Vehicles during the period of Contract no reimbursement shall be done by the office.
8. The period of contract shall initially for one year with effect from the date of signing of contract.
9. All the cost Should be Including GST .
10. Minimum 4 no of Shows to be completed per day accordingly vehicles ,Manpower to be engaged.
11. The agency shall provide substitute in case of any damage or breakage of the equipments during the period of work as no single day the Audio/Video Show should get obstruct.
12. It is the sole discretion of CDM&PHO Cum DMD, Kalahandi, to extend the period of the contract order beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behaviour, if noticed in duty.
13. Termination: CDM & PHO-cum-DMD, NHM Kalahandi shall have the discretion to terminate agreement /work order at any time whereupon the agency will immediately cease the provision of the Services and submit a bill for costs incurred to provide the contracted services to the date of termination
14. Payment: Payment shall be made after submission of bills along with photographs and other evidences duly signed by respective block level officers.
15. Violating the tender terms and conditions & non-supply / partially supply / supply, which is not as per technical specification, will be declared as **Blacklisted** and disqualify the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and his E.M.D. will be forfeited.

Handwritten signature and date
24.2.24

TENDER FORM

Part -1 (Technical Bid) - Cover A

(The documents has to be arranged serially as per the order mentioned below)

| Sl no | List of Tender Document Submitted | | Page No. |
|-------|---|--|----------|
| 1 | Name of the Organization | | |
| 2 | Address of the organization with telephone No | | |
| 3 | Email Id | | |
| 4 | Name of authorized signatory (in capital letters) | | |
| 5 | Specimen signature of the authorized Signatory | | |
| 6 | Telephone number of authorized signatory /Organization | | |
| 7 | Goods & Service Tax Registration | (Attach photocopy of Goods & Service tax registration certificate issued) | |
| 7 | Draft number and date of the EMD of Rs.1,000/- submitted by the organization For Tender Paper Cost | Yes / No Draft Number- | |
| 8 | Draft number and date of the EMD of Rs.5,000/- submitted by the organization for Security | Yes / No Draft Number- | |
| 9 | PAN (Attach Photocopy of PAN) | Yes / No | |
| 10 | Trade Licence | Yes / No | |
| 11 | Declaration by Notary Public regarding blacklisted of supplier either by the Tender inviting authority or by any state Govt. or Central Govt. organization | Yes / No | |

DECLARATION

I / we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation / false information in the above statement at any stage, our Firm/Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place

Date

(Signature and seal of the authorized signatory)

(Seal)

1/11/2022

DECLARATION

(Filled by the Notary)

I / We _____ do hereby declare that I / We have **not been de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of **Not of Standard Quality Items / non-supply**.

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal & Signature of the Notary

DECLARATION

(Filled by the Bidder)

I / We _____ do hereby declare that I / We have average annual turnover **more than Rs. 10 Lakh** in last three year financial years i.e. **2017-18, 2018-19&2019-20**.

I / We have submitted the audited financial statement for the last financial year i.e. **2017-18, 2018-19 &2019-20** for verification of turnover.

Signature of the Bidder with seal

Handwritten signature and date: 21.2.21

TENDER FORM

Part -II (Financial Bid)-Cover B

FINANCIAL BID FOR AUDIO/VIDEO CAMPAIGNING (IEC/BCC Activity)

| Activity | Quoted Price (Rs.) Including GST |
|---|--|
| Hiring Charges of the Vehicle with all Fittings and Manpower (Per Day) | |
| Mixing Charges (Per Kilometer) | |
| Audio Video Shows (Per Shows) | |

(Signature and seal of the Authorized Signatory)

(Seal)

Handwritten signature