

OFFICE OF THE MUNICIPAL COUNCIL, BHAWANIPATNA

No. 249 / BPM.

Dated 01/12/2021

**QUOTATION**

Sealed quotation in double cover system (Both in technical & financial) in plain paper / letter pad are invited from the Registered Service Provider / Agencies having valid license / Registration certificate, PAN, up-to-date VAT / GST clearance Certificate, Labour Cess, EPF, ESI, Service Tax Certificate from the competent authority in order to engage man power indicated below in Bhawanipatna Municipality. The rate for each category should be maintained clearly (Daily wages, EPF, Service tax, Labour cess, overhead charges, ESI if applicable) in the quotation paper. The quotation should reach in the office of undersigned by 1.00 PM of dtd 12/02/2021. Quotation receipt after due date and time will not be taken into consideration. The quotation will be opened on 12/02/2021 at 4.00 PM in presence of quotationer or their authorized representative. If the date of opening happens to be holiday, then the next working date will be treated as the date of opening at the same time. The Authority reserves the right to accept or reject any or all quotation without assigning the reason thereof. The other information can be had from the office of Bhawanipatna Municipality.

1. Driver
2. Office Attendant
3. Gardener
4. Watcher
5. Data Entry Operator

**Terms & Condition**

01. The Service Provider / Agencies must have experience in similar nature of work for supply of above category of workers last 3 years.
02. The Service Provider shall pay the wages to the workers in the end of the month, which will be reimbursed from Bhawanipatna Municipality.
03. If the work performance of any worker is not satisfactory, then He / She will be removed from the work any movement.
04. The rate of the quotation will be valid for 1 (one) year.
05. The driver / operator must have valid licence from their respective field.
06. The payment will be made subject to availability of fund.

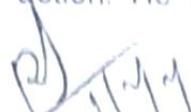
  
Executive Officer  
Bhawanipatna Municipality

Memo No. 249 / BPM

Dated 01/12/2021

Copy to Collector, Kalahandi / PD, DRDA, Kalahandi / Sub-Collector, Bhawanipatna / Tahasildar, Bhawanipatna / B.D.O, Bhawanipatna / DIPRO, Kalahandi/ Office Notice Board for information and wide circulation.

Copy to NIC, Kalahandi for information and necessary action. He is requested to get it published in Kalahandi web portal.

  
Executive Officer  
Bhawanipatna Municipality