



**OFFICE OF THE DISTRICT MANAGER
ODISHA STATE CIVIL SUPPLIES CORPORATION LIMITED, KALAHANDI**

No. 4041 Date 1/12/20

OFFICE QUOTATION / NOTICE INVITING TENDER

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01 (one) No. of Non AC / AC Diesel driven vehicle (Bolero) having sitting capacity not more than ten including the driver, which shall conform to the Terms and conditions (Annexure-II) for paddy procurement operation in Bhawanipatna Sub-division on monthly rent basis. The application form of quotation / tender containing the General Bid information and Terms and Conditions for hiring of the vehicle etc. will be available in the office of the Chief C.S.O-cum-District Manager, OSCSC Ltd., Kalahandi, Bhawanipatna on payment of Rs. 100/- during office hour of the working days from 03.12.2020 to 08.12.2020. The interested travel agencies / tour operators / private individuals may also download the tender documents from the district website, i.e., www.kalahandi.nic.in.


**District Manager,
OSCSC Ltd., Kalahandi.**
1/12/20



STANDARD BIDDING DOCUMENT
OFFICE OF THE DISTRICT MANAGER
ODISHA STATE CIVIL SUPPLIES CORPORATION LIMITED, KALAHANDI

No. 4041 Date 1/12/20

OFFICE QUOTATION / NOTICE INVITING TENDER

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 1 (One) No. of Non AC / AC Diesel driven Bolero vehicle having sitting capacity not more than ten including driver, which shall conform to the Term and conditions (Annexure-II) for paddy procurement operation in Bhawanipatna Sub-division on monthly rent basis.

1. The vehicle must be in Road Worthy Condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved, gentle, and obedient in nature.
4. A sum of Rs. 5000/- for each of the quotation shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Manager, OSCSC Ltd., Kalahandi payable at Bhawanipatna and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel & lubricant).
6. The vehicle must achieve a minimum fuel efficiency of 10 K.Ms per litre for (Bolero).
7. The details of the make and year of manufacture of the vehicle, registration No., **mileage** (KMs covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender **(Annexure-III)**.
8. The Quotation complete in all respect should reach the undersigned on or before 08.12.2020 by 5 P.M and shall be opened on 09.12.2020 at 11 A.M in presence of the bidders or their authorized representatives.
9. The application form of quotation / tender containing General Bid information & Terms and Conditions for Hiring of Vehicle etc. will be available in the office of the Chief C.S.O-cum-District Manager, OSCSC Ltd., Kalahandi on payment of Rs. 100/- from 03.12.2020 to 08.12.2020. The intending bidders may also download the tender documents from the district website, i.e, www.kalahandi.nic.in enclosing a Demand Draft of Rs. 100.00 in favour of the District Manager, OSCSC Ltd., Kalahandi payable at Bhawanipatna towards the cost of tender documents.


District Manager,
OSCSC Ltd., Kalahandi.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during the period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Office of the Chief CSO-cum-District Manager, OSCSC Ltd., Kalahandi hiring the vehicle shall not be responsible for any damage / loss caused to the hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle / bidder shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel and lubricants. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & different Coolant, Tyres & Tubes', Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the Agency and no advance payment will be made to this effect.
9. The vehicle shall not be more than 3 years old from the initial date of registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the Chief CSO -cum-District Manager, OSCSC Ltd., Kalahandi shall forfeit the entire amount of security deposit.

Signature of



**District Manager,
OSCSC Ltd., Kalahandi.**

GENERAL INFORMATION FOR HIRING OF VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicle (AC / Non-AC):-
- 3) Year of Manufacture:-
- 4) Model:-
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name/Address of the Driver:-
- 11) D.L No. & Validity of the D.L of the Driver:-
- 12) Proposed hire Charges of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tender / Quotationer)
Mobile Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief."


District Manager
OSCSC Ltd. Kalahandi

Seal & Signature of
the Quotationer
/Tenderer