



OFFICE OF THE CHIEF DISTRICT MEDICAL & PH OFFICER: KALAHANDI
(DISTRICT PROGRAMME MANAGEMENT UNIT)
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Zilla Swasthya Samiti, Kalahandi

Advertisement

Date: 05 FEB 2020

Advt. No: 369 /DPMU/NHM/20

WALK IN INTERVIEW

Applications are invited for filling of vacancy of candidates for the posts of NRC Counsellor in CHC Jaipatna under NHM Kalahandi on contractual basis for a period of 11 months with monthly remuneration as noted below and subject to renewal as per society norms basing on the performance and subject to continuance of the programme.

Sl. No	Name of the post	Vacancy	Monthly base Remuneration	Qualification	Date of walk in interview
1	NRC Counsellor (CHC Jaipatna)	01	Rs.16,775/- PM with other allowance as applicable	Candidate must be women with graduation in Home science. (Honours or Pass)	15-02-2020 (Registration time- 9.00AM to 11.00AM)

Details eligibility criteria, Age, Selection Process & Application form can be downloaded from district website www.kalahandi.nic.in. Interested candidates fulfilling the eligibility criteria can attend the walk in interview in the office of the Chief District Medical & PH Officer, Kalahandi At/Po-Bhawanipatna, Dist- Kalahandi on dated 15-02-2020 (registration time 9.00AM to 11.00AM). No personal query will be entertained. The authority reserves the right of accepting/rejecting any application on the basis of above criteria.

Sd/-
Chief District Medical & PH Officer, Kalahandi

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WALK IN INTERVIEW FOR CONTRACTUAL APPOINTMENT

Sl. No	Name of the post	Vacancy	Age as on 31-01-2020	Monthly base Remuneration	Qualification	Date of walk in interview
1	NRC Counsellor (CHC Jaipatna)	01	21 years to 32 years	Rs.16,775/- PM with other allowance as applicable	Candidate must be women with graduation in Home science. (Honours or Pass)	15-02-2020 (Registration time- 9.00AM to 11.00AM)

GENERAL INFORMATION AND INSTRUCTIONS

1. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
2. Details of vacancy, eligibility, age, scheme etc. can be downloaded from the district website (www.kalahandi.nic.in).
3. Candidates are required to attend the walk in interview with the application in prescribed format available in the website www.kalahandi.nic.in and to submit along with a set of self attested copies of all certificates in support of age, qualification, experience, residence etc. on dated 15-02-2020 (from 9.00AM to 11.00AM). Candidates are also required to submit two recent passport size colour photograph, an ID proof (Voter ID/PAN/Driving Licence/Passport/Aadhar card) and recent Caste & Residence certificate issued by the competent authority. No applicants/ application will be receipt beyond the schedule date and time. Incomplete application in any form will be rejected.
4. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer.
5. If any candidate is found to have suppressed any material information or furnished false information /documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehaviour/ criminal activity etc. are not eligible to apply.
6. No personal correspondence / queries will be entertained. All communication will be made through e-mail / district website.
7. Govt. Procedure as prescribed will be followed for selection of candidate for the said post. Selection will be done based on written test, computer test, Group Discussion & Personal Interview.
8. The panel list for above positions shall also remain valid for similar post in other programmes under ZSS ambit with same educational qualification and same remuneration, as will be decided by the Society.
9. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
10. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

Sd/-

Chief District Medical & PH Officer, Kalahandi



ZILLA SWASTHYA SAMITI, KALAHANDI APPLICATION FORM

Advertisement No		Photograph				
Post Applied for						Identity Proof No
1. Applicant Name:						
2. Father's Name :						
3. Date of Birth:		4. Sex:	5. District of Domicile:			
6. Age as on 31.12.2020						
7. Please mention if SC/ ST/ OBC/GEN:						
8. Present Contact Address with Telephone No:			9. Permanent Contact Address:			
10. Email Address:				11. Mobile No		
12. Languages spoken/written:						
13. Computer Literacy: Mention all software(s) known/ used						
14. Education: High school onwards, please list all your qualifications						
Exam Passed	Name of Board & University	Year of passing	Marks (excluding 4 th Optional)			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	

[Handwritten Signature]
28/12/20

15. Employment Record:

Total years of post qualification experience :					
Years of experience in the Development Sector / NGO :					
Years of experience in Government :					
15. Details of Employment: (Use separate sheets if required).					
Starting with your present employment, list in reverse order all the employments you have had.					
Name of the Employer	Post Held	From date	To Date	Total Experience	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in Zilla Swasthya Samiti, (ZSS) Kalahandi under OSH & FW, Odisha is liable to be rejected/terminated. I also declare that I have never been disengaged from service under ZSS/OSH & FW, Odisha on administrative ground such as disobedience/poor performance/misbehavior/criminal activity etc.

Date :
Place :

Full Signature of the Applicant

Note:

The following documents are to be enclosed along with the application:

Self attested photo copies of all documents in support of age, qualification, caste, experiences etc.

Two copies of passport size colour attested photograph. One copy of self attested photograph will however to affixed at the position in the application form.

Nativity/Resident Certificate (Issued within 6months),

Self attested photocopy of Identity proof (Voter ID Card/PAN card/Driving License/Adhar card/Passport)

Handwritten signature and date
28/11/20

JOB DESCRIPTION:

Nutrition Counsellor:

- Supervisor of the unit, trainer & Counsellor for the staffs posted in the NRC as well as mothers / caregivers.
- Chart out specific therapeutic diet plan for each child as per the Guidelines in consultation with the Medical Officer.
- Responsible for monitoring the preparation & distribution of feeds as per diet charts, maintaining NRC records in registers, preparing reports of the NRC & in diet & treatment sheets.
- Assess the feeding problem in each child & give individual counselling to mothers.
- Nutrition Counsellor will bring all mothers & caregivers of the admitted children together & give demonstration on making low cost nutritious energy dense culturally acceptable child foods
- Provide group counselling on various topics like nutrition & malnutrition, hygiene & sanitation, infant & young child feeding practices, immunisation, family planning etc.
- Provide counselling & demonstrate to mothers on structured play therapy for psychosocial stimulation to engage children in play therapy for at least 30 minutes play each day.
- Provide group counselling to mothers of all children admitted in the health facility (eg. Paediatric or general ward) and also to mothers of children presenting in outpatients department on designated days (eg. Immunisation day).
- Oversee the cleanliness & ensure hygiene practices at NRC.
- Ensure that the child is provided services as per the recommended Guidelines.
- Ensure that the NRC data is updated & entered in the NRC software.
- Responsible for reporting & analysis of NRC data & ensuring follow up of the children discharged from the NRC.
- Preparation of database for each block in the district i.e. database of the Anganwadi Centre, SC & PHC and name & contact number of the AWW/ANM & ASHA.
- Fill up the discharge cards with the support of the ANMs & counsel mothers/relatives regarding follow-up schedule at the NRC & home visits by AWW/ANM/ASHA.
- Nutrition Counsellor of the NRC trained on IYCF will be given additional responsibility to visit the Gynaecology ward, Paediatric ward & SNCU to interact with the mothers and provide them one- to -one counselling on IYCF, twice a week.

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08/12/20