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**SAMAGRA SIKHYA, KALAHANDI  
BHAWANIPATNA**

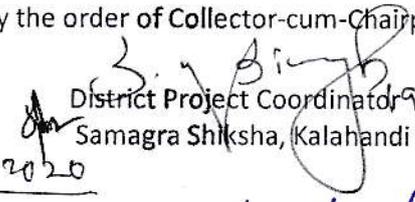
No. 157 /

Dated 20/11/2020

Quotation Call Notice for printing

Sealed tenders under two part bid systems are invited in the prescribed Tender Forms, from the Registered Offset Printers/Firms of Odisha having valid registration certificate number under NSIC/OSIC/GM DIC/Udyog Aadhaar etc. along with production certificate issued by DIC, valid PAN, IT return of last 03 years and GST registration certificate for printing, packing & supply of two types of items separately (1) Question-Cum-Answer sheets of Summative Assessment – II,2020 and (2) Report Cards from-class I to VIII, for the year 2019-20 of Kalahandi District. The tender papers (Bid Documents) containing detailed specifications with terms & conditions can be downloaded from District website <http://KALAHANDI.nic.in> and OSEPA website <http://osepa.odisha.gov.in> and the cost of the tender paper i.e Rs 1000/-(one thousand) has to be deposited in shape of Demand Draft to be pledged in favour of DPC,SSA kalahandi with the quotation papers. The tender paper shall only be received through **registered post / speed post before 5.00PM of 05/02/2020**. The tender received after 5.00 PM will not be entertained. The undersigned will not be responsible for any postal delay. The tender will be opened on **Dt. 06/02/2020 at 11.00AM** in the office chamber of the DPC, Kalahandi in presence of the bidders or their authorized representatives. For details please visit District website <http://Kalahandi.nic.in> and OSEPA website <http://osepa.odisha.gov.in>. Undersigned reserves the right to reject any or all of the quotations without assigning any reason there for.

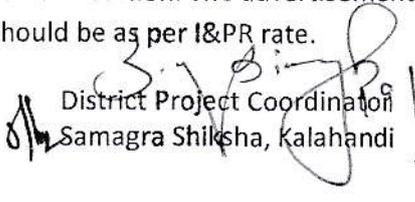
By the order of Collector-cum-Chairperson

  
District Project Coordinator  
Samagra Shiksha, Kalahandi

Memo. No. 158

Date. 20/11/2020

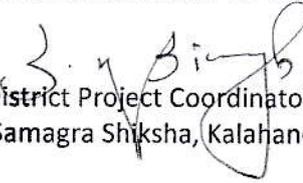
Copy forwarded to the Advertisement Manager, Sambalpur for publication of above notification for one day only in all Odisha edition. The advertisement should be in small letter and single space and the bill amount should be as per I&PR rate.

  
District Project Coordinator  
Samagra Shiksha, Kalahandi

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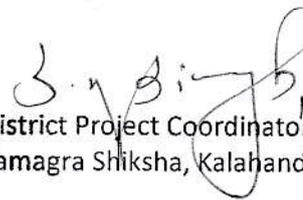
Memo. No. 159 Date. 20/1/2020

Copy to DIO, NIC Kalahandi / for information and necessary action. He is requested to upload the notification along with other documents in the official website as mentioned above for wide publication.

  
District Project Coordinator  
Samagra Shiksha, Kalahandi 19/1/2020

Memo. No. 160 Date. 20/1/2020

Copy submitted to the State Project Director, OSEPA, Bhubaneswar for kind information, with a request to issue suitable instruction to the concerned section to upload the quotation in OSEPA website.

  
District Project Coordinator  
Samagra Shiksha, Kalahandi 19/1/2020

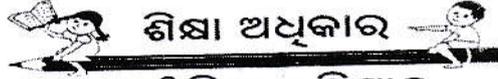
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**DETAILED  
BID DOCUMENTS**

**(2 part bidding system)**

**FOR**

**PRINTING, PACKING AND SUPPLY OF  
Item- 2):-STUDENTS REPORT CARD**



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ସଭିଏଁ ପଢ଼ନ୍ତୁ ସଭିଏଁ ବଢ଼ନ୍ତୁ

**DISTRICT PROJECT OFFICE  
SAMAGRA SHIKSHA, KALAHANDI  
E-mail: [dpckalasassa.opepa@nic.in](mailto:dpckalasassa.opepa@nic.in)**

**Last Date for Submission: 05/02/2020 up to 5.00PM**

*Received the Same  
21/1/20*

**TECHNICAL BID**  
FOR PRINTING OF PROGRESS REPORT CARD FOR KALAHNDI DISTRICT

SI No	Particulars	To be filled up by the Bidder
1	Name and Detail address with contact no and e-mail id of the printer	
2	Signed & sealed at the bottom of each page of Terms & Conditions	(Submitted/not submitted)
3	Cost of Tender paper in shape of DD/ MR details to be attached	(DD/MR no,, amount, date, Bank & Branch Name)
4	Self attested GST Registration and clearance Certificate( legible photo copy to be attached)	(Submitted/not submitted)
5	Self attested copy of IT return filed for last 3 financial years ( legible photo copy to be attached)	(Submitted/not submitted)
6	EMD shape of DD to be attached	(DD no, amount, date, Bank & Branch Name)
7	PAN Card No. (Self attested legible photo copy to be attached)	(Submitted/not submitted)
8	Valid registration certificate number under NSIC/OSIC/GM DIC/Udyog Aadhaar etc. along with production certificate issued by DIC. ( self attested legible photo copies to be attached)	(Submitted/not submitted)
9	Bidder must give detail about the Mill on sample paper with the signature and seal of the dealer.	(Submitted/not submitted)
10	Self declaration of the printer that his press has not been black listed by any organization till date.	(Submitted/not submitted)
11	Work experience on printing & supply of Question-cum-blank answer sheet (if any). If yes, submit certificate from the competent authority regarding satisfactory printing & supply of Question-cum-blank answer sheet.	(Submitted/not submitted)

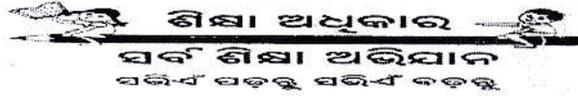
**Full Signature of the Bidder with seal**

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**FINANCIAL BID****FOR PRINTING OF STUDENT REPORT CARD FOR NUAPADA DISTRICT**

Sl.No	Description of Work	Total nos of children	Rate to be Quoted per Progress Report Card ( in Rupees
01	Printing of Progress Report Card as per T & Cs	195066	
02	Transportation Cost (per K.M to be mentioned)		

Full Signature of the Bidder with Seal



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## **DISTRICT PROJECT OFFICE, SS, KALAHANDI**

### **TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF STUDENT REPORT CARD FROM CLASS-I TO VIII FOR KALAHANDI DISTRICT.**

- 1.** Tender Papers should be submitted in sealed cover addressed to District Project Coordinator, Samagra Shiksha, Kalahandi either by **speed post or registered post only** for printing and supply of **STUDENT REPORT CARD FROM CLASS I TO VIII, 2019-20 FOR KALAHANDI DISTRICT.**
- 2.** The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/printers are advised to submit two separate sealed envelopes super scribing "**Technical bid for printing and supply of Student Report Card**" and "**Financial Bid for printing and supply of Student Report Card**". Both sealed envelopes should be kept in a third envelope super scribing "**Tender for printing and supply of Student Report Card from Class-I to VIII, 2019-20 for Kalahandi District**".
- 3. Technical bid** must be accompanied with the following documents failing which the bids shall be out rightly rejected. **(Annexure-D)**
  - Valid registration certificate number under NSIC/OSIC/GM DIC/Udyog Aadhaar etc. along with production certificate issued by DIC.
  - Valid PAN
  - Valid GST Registration Certificate.
  - IT return filed for last 3 financial years(2016-17,2017-18 & 2018-19).
  - Bank draft of **Rs.1000/- (non refundable)** The cost of Tender paper i,e Rs1000 has to be deposited in shape of demand draft in favour of DPC ,SSA kalahandi
  - Sample Quality of paper should be enclosed with seal and signature of the firm along with the tender paper.
  - **EMD of Rs.5000/- (refundable without interest)** only in shape of bank draft drawn in favour of the District Project Coordinator, SSA, Kalahandi to be drawn at S.B.I., Bhawanipatna should be submitted along with the tender paper. The EMD amount shall be refunded to the firm after getting clearance of supply in good condition from all Blocks.
- 4.** The bidder should quote the rate of Student Report Card including GST and packing cost per Student Report Card in the prescribed format for **Financial bid ( Annexure-C)**. The tender has to quote the price including all taxes as prescribed under govt. norms and rate will remain valid up to the agreement period.
- 5.** The financial bid of only those tenderers will be opened, whose **technical bids** are found in order.
- 6.** All entries in the tender form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
- 7.** Conditional tender shall not be considered.
- 8.** Only one sample paper with single quotation will be entertained. If anybody or individual or firms intends to quote different rates with more than one sample paper, then it is his /her responsibility to furnish separate tender papers for which separate EMD money is to be deposited. If anybody or firms deviates from this term and condition his/her tender paper will be rejected assigning no reason thereof.
- 9.** Exemption Certificate in respect of E.M.D and security deposit will not be accepted due to the security and time bound nature of the work.
- 10.Paper Quality: 220 GSM (Good quality Pulp board only)** & the paper must be chosen from mentioned mills/Industry- H.P.C.I, TNPL/J.K/ BILT/DELTA/ANDHRA PAPER/EMAMI/SATIA.
- 11.Size of Paper: Demy 1/4**
- 12.Quality of Ink:** Printing must be Offset process using eco-friendly ink (I.S.O.I.S.I) standard as directed by Hon'ble High Court.

13. **Sample of Paper:** Bidder must give detail about the Mill on sample paper with the signature and seal of the dealer.

14. **Quality of Printing (both side):** Regarding Bi-colour printing of progress report card, the letter size as per the sample and design can be obtained from the office of the District Project Coordinator, SS, Kalahandi

The specification of printing of Progress report cards the specifications are as follows:

Sl No.	Name of the format	Specifications	No of pages in each format	No of pages Both side printing	Quantity to be Printed (approximate)
1	Progress Report Card	Size-Demy 1/4, Paper-(220) GSM, Pulp board Good quality, Printing-Bi-Colour	4	2	195066 nos student

- 15. **Packing:** Progress report cards should be packed School wise, Cluster wise & Block wise as per the indent provided by the district.
- 16. **Place, Date and Time of Receipt of Tenders:** Tenders shall be submitted through regd. Post/speed post only to the office of District Project Coordinator, Samagra Shiksha, Kalahandi, At/Po-Bhawanipatna, PIN-766001 on or before 5.00 PM of dt 05/02.2020. Receipt of tender application beyond due time & date will not be entertained at all.
- 17. **Opening of Tenders:** Tender will be opened in the office chamber of the DPC, Kalahandi at 11.00 AM. on dt. 6.02.2020.
- 18. **Deposit of EMD: Rs.5,000/- (Rupees Five Thousand)** only, in shape of Bank Draft drawn in favour of DPC, SSA, Kalahandi, payable at Kalahandi (refundable without interest) to be submitted along with the Technical Bid. No exemption on cost of Tender Paper/ EMD/Security will be allowed to the firm even if they are registered under NSIC/OSIC/GM DIC etc. due to the security and time bound nature of the work.
- 19. **Security Deposit:** The successful bidder shall be required to submit security deposit @5% of total value of the contract only in shape of Demand Draft drawn in favour of DPC, SS, Kalahandi, Payable at Kalahandi at the time of execution of agreement, which is non interest bearing. The security deposit shall be forfeited in case any Terms and Conditions of contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.
- 20. **Date of completion of printing & supply of Progress Report Card:** It should be printed and supplied within 15 days from the date of placement of order.
- 21. **Rate of Printing, packing, and supply:** Rate of printing including GST and packing must be quoted in the Financial Bid.
- 22. **Place and Date of Delivery of Progress Report Card:** Progress Report Card must be delivered at the office of the Block Education Officer of 13 Blocks of Kalahandi within 15 days of placement of order.
- 23. **Agreement:** The successful Firm/Offset printer will have to execute an agreement with the District Project Coordinator, SS, Kalahandi soon after finalization of Tenders in non-judicial stamp paper worth Rs.10/- to print and supply the Progress Report Card as per the terms and conditions.
- 24. **Transportation Cost:** Transportation cost from the press/printer up to the point of delivery will be as per local rate of Kalahandi District for the type of vehicle used/engaged for transportation by the successful bidder. He is also fully responsible for its safety and security up to the point of delivery.
- 25. **Penalty:** Penalty will be imposed on the bidder under the following conditions:

- a) If package is not made as per term & conditions then 10% will be deducted from the total claim of the supplier.
  - b) If the required progress card will not be delivered within stipulated time then for each days delay 2% of the total claim of the bidder will be deducted.
26. **Payment:** Payment will be made to the successful bidder after verification of quality of supplied the progress report by the competent authority which must be in conformity with the required quality as per T & Cs, receipt of consolidated acknowledgement receipt of Progress report card from all school for which Indent was placed and after TDS.
27. **Negotiation:** Under the following circumstance the authority reserves the right to go for negotiation. If the quoted rate of L-1 bidder is higher than the earmarked cut-off rate. Bid rate are less than cut-off rate but more than one L-1 bidder.
28. **Resolve of Disputes:** Any dispute arises during finalization of Tender then it will be resolved through mutual discussion with the committee members and their decision will be final and bidder has to accept unconditionally.
29. Authority reserves the right to accept or reject all or any of the tenders without assigning any reason thereof.

By the order of Collector-cum-Chairperson

  
District Project Coordinator  
Samagra Shiksha, Kalahandi  
  
19/1/2020

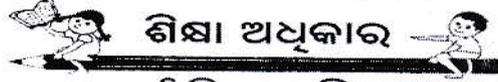
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**DETAILED  
BID DOCUMENTS**

(2 part bidding system)

**FOR**

**PRINTING, PACKING AND SUPPLY OF  
Item-1):-QUESTION-CUM-ANSWERSHEETS OF SUMMATIVE  
ASSESSMENT - II,2020**



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ସଭିଏ ପଢ଼ନ୍ତୁ ସଭିଏ ବଢ଼ନ୍ତୁ

**DISTRICT PROJECT OFFICE  
SAMAGRA SHIKSHA, KALAHANDI  
E-mail: [dpckalassa.opepa@nic.in](mailto:dpckalassa.opepa@nic.in)**

**Last Date for Submission: 05/02/2020 up to 5.00PM**

*Received the  
Same - [Signature] 21/11/20*

**SAMAGRA SIKHYA , KALAHANDI  
BHAWANIPATNA**

*Annexure - A*

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No. \_\_\_\_\_ / Dated \_\_\_\_\_ /

**FINANCIAL BID FOR PRINTING OF QUESTION CUM ANSWER SHEET CLASS-I TO  
CLASS VIII GENERAL QUESTION AND Class I and II(44 MLE school) FOR THE  
YEAR 2019-20**

Sl. No	Items	Specification	Class			Rate to be quoted per 10000 (Ten thousand) nos.
				Total students approximately	Sides	
1	a) Printing of Question paper from Class-I to VIII  b) MLE Question papers	a) 60 GSM paper (cream wove paper) Size :- DEMY ¼ paper cost with printing charges per sheet (for both side printing) including packaging question paper, to be packed individually examination programme date wise and school wise. b) Paper cost with printing charges per sheet (for one side printing) including packaging question paper, to be packed individually examination programme date wise and school wise.	Class- I to Class- VIII  Class -I & II ( MLE)	195066 nos students  <i>931 nos students KVVI -491 KVI -440</i>	Both side  Single side	
2	Transportation cost for A) Question paper at Block point.	Rate must be mentioned per K.M as per local rate				

Signature of the bidder with seal

**TECHNICAL BID**  
**FOR PRINTING & SUPPLY OF QUESTION-CUM-ANSWERSHEETS (CLASS - I TO CLASS VIII) FOR**  
**GENERAL QUESTION AND MLE QUESTION OF CLASS-I AND CLASS-II(44 SCHOOL) KALAHANDI DISTRICT**

SI No	Particulars	To be filled up by the Bidder
1	Name and Detail address with contact no and e-mail id of the printer	
2	Signed & sealed at the bottom of each page of Terms & Conditions	(Submitted/not submitted)
3	Cost of Tender paper in shape of DD/ MR details to be attached	(DD/MR no,, amount, date, Bank & Branch Name)
4	Self attested GST Registration and clearance Certificate( legible photo copy to be attached)	(Submitted/not submitted)
5	Self attested copy of IT return filed for last 3 financial years ( legible photo copy to be attached)	(Submitted/not submitted)
6	EMD shape of DD to be attached	(DD no, amount, date, Bank & Branch Name)
7	PAN Card No. (Self attested legible photo copy to be attached)	(Submitted/not submitted)
8	Valid registration certificate number under NSIC/OSIC/GM DIC/Udyog Aadhaar etc. along with production certificate issued by DIC. ( self attested legible photo copies to be attached)	(Submitted/not submitted)
9	Bidder must give detail about the Mill on sample paper with the signature and seal of the dealer.	(Submitted/not submitted)
10	Self declaration of the printer that his press has not been black listed by any organization till date.	(Submitted/not submitted)
11	Work experience on printing & supply of Question-cum-blank answer sheet (if any). If yes, submit certificate from the competent authority regarding satisfactory printing & supply of Question-cum-blank answer sheet.	(Submitted/not submitted)

**Full Signature of the Bidder with seal**

## DISTRICT PROJECT OFFICE, Samagra Sikhya, KALAHANDI

### TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF QUESTION-CUM-ANSWERSHEETS (CLASS - I TO CLASS VIII) FOR KALAHANDI DISTRICT

1. Tender Papers should be submitted in sealed cover addressed to District Project Coordinator, Samagra Shiksha, Kalahandi either by **speed post or registered post only** for printing and supply of Question-cum- Answer sheets (Oriya/English/Hindi/Sanskrit) and MLE for **Summative Assessment - II, 2020 (Class I to VIII)**.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/printers are advised to submit two separate sealed envelopes super scribing "**Technical bid for printing and supply of Question Cum Answer sheet**" and "**Financial Bid for printing and supply of Question Cum Answer sheet**". Both sealed envelopes should be kept in a third envelope super scribing "**Tender for printing and supply of Question Cum Answer sheet for Summative Assessment –II**", 2020.
3. **Technical bid** must be accompanied with the following documents failing which the bids shall be out rightly rejected.( **Annexure-B**)
  - Valid registration certificate number under NSIC/OSIC/GM DIC/Udyog Aadhaar etc. along with production certificate issued by DIC.
  - Valid PAN
  - Valid GST Registration Certificate.
  - IT return filed for last 3 financial years(2016-17,2017-18 & 2018-19).
  - Bank draft of **Rs.1000/- (non refundable)** The cost of Tender paper i.e Rs1000 has to be deposited in shape of demand draft in favour of DPC ,SSA kalahandi
  - Sample A-4 size paper mentioning the GSM, Brand and name of the company duly seal and signed by the firm along with the tender paper.
  - **EMD of Rs.5000/- (refundable without interest)** only in shape of bank draft drawn in favour of the District Project Coordinator, SSA, Kalahandi to be drawn at S.B.I., Bhawanipatna should be submitted along with the tender paper. The EMD amount shall be refunded to the firm after getting clearance of supply in good condition from all Blocks.
4. The bidder should quote the rate of Question-Cum-Answer sheet including all taxes as prescribed under govt. norms and rate will remain valid up to the agreement period.
5. The financial bid of only those tenderers will be opened, whose technical bids are found in order.
6. All entries in the tender form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
7. Conditional tender shall not be considered.
8. Only one sample paper with single quotation will be entertained. If anybody or individual or firms intends to quote different rates with more than one sample paper, then it is his /her responsibility to furnish separate tender papers for which separate EMD money is to be deposited. If anybody or firms deviates from this term and condition his/her tender paper will be rejected assigning no reason thereof.
9. Exemption Certificate in respect of E.M.D and security deposit will not be accepted due to the security and time bound nature of the work.
10. **PAPER SPECIFICATION & QUALITY OF PRINTING:-**
  - I. Quality of paper: 60 GSM (Cream Wove).
  - II. Size of paper: - A-4 size
  - III. Cost of Paper per ream in A-2 – Rs.660/- (Approximately)
  - IV. Paper to be chosen from mentioned Mills / Industry - H.P.C.L, / TNPL / J.K. / DELTA / ANDRA PAPER / EMAMI / SATIA )

- v. Bidder must give detail about the Mill name on Sample paper with the signature and seal of the dealer.
- vi. Sample Quality of paper should be enclosed with seal and signature of the dealer along with the tender paper.
- vii. For verification of paper quality of the supplied question, the paper sample submitted by the approved firm shall be sent to the director, Text Book Production and Marketing with seal & signature of the DPC.
- viii. L-1 to be taken from prescribed mills.
- ix. Only prescribed paper is allowed in tender / quotations.
- x. Other paper will not be allowed for the purpose.
- xi. After use, if any doubt on quality or GSM, printed sample may be sent to concerned mill for confirmation of its quality if required by the certifying authority.
- xii. Printing must be in Offset process using eco-friendly ink ( I.S.O. I.S.I ) standard as directed by Hon'ble High Court, Odisha.
- xiii. Letter size will be as per the sample and both side printing with picture as and where required. Sample copy of all the materials to be printed will be supplied by the District Project Office. Proofs shall be verified by the D.P.O before going for final printing.

**11. Printing Cost:-**

1-Rate of printing should include paper cost, plate making, printing, stitching, packeting and trimming (Rate per 10000 sheets to be quoted for both side printing and single side printing separately in figure and word).

**12. Packaging:-**The Question-cum-Answer Sheet shall be enveloped subject wise, class wise, School wise with proper labeling, and then Cluster wise and finally the question packet of each cluster should be placed in a Gunny Bag for Block pocket and supplied to BEO point. Selected bidder will be responsible for proper counting & printing of exact number of Question paper as per the indent.

**13. Date of Completion of Printing & supply of Question-cum-Answer sheets :-** Question-cum-answer sheets are to be printed and supplied to Block point within 15 days from the date of issue of work order, failing which @5% of the bill value for each day of default from the stipulated date will be levied subject to maximum of 10% of the bill value.

**14. Transportation cost:-**Transportation cost from printing press to destination should be mentioned separately in tender paper & negotiable as per the local rate with the selected agency / printer / firm.

**15. Deposit of security money :-** 5 % of total contracted value in shape of B.D. in favour of DPC, SSA, Kalahandi to be deposited by successful bidder as security money at the time of signing the agreement.

**16.** Order for supply will be placed in bulk as per requirement, which is approximately for 1,95,066 students. The Nos may increase or decrease.

**17.** Payment will be made only after obtaining required delivery challans from the BEOs to whom the question papers will be duly delivered by the firms and on the basis of testing the quality of papers used as directed by OSEPA, Bhubaneswar. The bills should be submitted in duplicate.

**18.** The successful tenders will arrange the question papers subject wise, school wise at their level. Secrecy in printing of question paper has to be maintained. Any leakage of question paper before the date of examination at the level of press will affect penal provision as well as forfeiting EMD money as well as the security deposit & initiation of legal action.

**19.** If the successful tenderer fails to execute the order of supply in the schedule date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action. The provision of Orissa Conduct of Examination-1988 — V shall be invoked for any leakage of question papers at printing level

**20.** The printer shall deliver printed question papers with cluster wise packing to 13 BEO point of Kalahandi District

21. In case of re-examination in any subject resulting due to fault of printers, the cost of reexamination including the cost of printing, packing and delivery shall be recovered from the printer following due procedure under law.
22. The printing work and day-to-day progress will be verified by DPC/Pedagogy Coordinator or any other officer authorized by Collector/DPC.
23. Violation of terms and conditions will be liable to forfeit of security deposit / EMD.
24. The DPO, SS, Kalahandi shall arrange to pay the bills of printing charges as agreed above immediately after successful completion of Assessment Exercise-2020 on submission of bills and clearance from OSEPA, Bhubaneswar i.e verification of paper quality of the sample questions paper submitted by the firm, which will be sent to the Director Text Book Production Marketing, Bhubaneswar and on receipt of the quality report of the paper the final payment will be made in favour of the firm.
25. Collector-Cum-Chairperson, SS, Kalahandi reserves the right to accept or reject any or all tender without assigning any reason thereof.
26. In case of any dispute in the process or contract would be subject to the court jurisdiction of District Headquarter of kalahandi only.

By the order of Collector-cum-Chairperson  
3.7.2020  
District Project Coordinator  
Samagra Shiksha, kalahandi