

# **BID DOCUMENT**

**FOR THE WORK "ELECTRICAL INSTALLATION"  
FOR**

## **KALAHANDI UTSAV GHUMURA-2020**

**VENUE- LAL BAHADUR SHASTRI STADIUM,  
BHAWANIPATNA, KALAHANDI**

**ORGANIZED BY**

**DISTRICT ADMINISTRATION, KALAHANDI**

**IN ASSOCIATION WITH**

**ORMAS/DIC/DCC, KALAHANDI**

# DISTRICT COUNCIL OF CULTURE, KALAHANDI

No...134.../DCC,

Date...26.12.2019

## TENDER CALL NOTICE

Sealed item rate tenders are invited in single cover system by "District Council of Culture, Kalahandi" from intended, reputed Firms / Agencies / Tent House owners holding GST Certificate for the following works separately. The Tender must be submitted with all requisite documents in conformity with Terms & Conditions provided in the DTCN duly self – attested all the pages. Failing which Tender is liable for rejection.

Sl. No.	Name of the Work	EMD in Rs.	Cost of Tender Paper	Time Completion
1	2	3	4	5
1	Tentage and allied works for Kalahandi Utsav 'Ghumura-2020'			
	<b>B. Electrical installation</b>	2,000/-	500/-	2days

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be downloaded from the District Website i.e [www.kalahandi.nic.in](http://www.kalahandi.nic.in). The tender must be accompanied with demand draft made in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna towards cost of Tender Paper as mentioned at Column-4.

Bids must be accompanied with required EMD of as mentioned at column-3 in shape of demand draft pledged in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna. The bid without EMD shall not be considered for acceptance and is liable for rejection.

The bid documents can be downloaded from District website i.e [www.kalahandi.nic.in](http://www.kalahandi.nic.in) from 27.12.2019 to 02.01.2020 and will be received up to 02.01.2020 till 04.00 PM both by speed post or register post or in Tender box kept at District Culture Office, Kalahandi. The bids will be opened on 02.01.2020 at 05.00 PM in the DRDA Conference Hall by the District Level Tender Committee in the presence of the bidders or their authorized representatives.

The bid documents received after scheduled date and time shall not be considered. The Tender inviting Authority will not be responsible for late receipt of tender due to postal delay or any other reasons.

The bids incomplete in any shape shall not be considered for acceptance and liable for refection. In case any doubt, the DCO, Kalahandi may be contacted over Mob No.- 07008861399 for clarification.

The Authority reserves the right to accept or reject any or all tenders/bids without assigning any reason thereof.

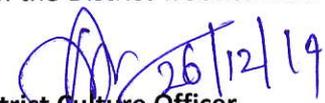
  
District Culture Officer,  
Kalahandi

Memo No...135.../DCC

Date...26.12.2019/

Copy to the notice board of the Collectorate / DRDA / Sub-Collector, Bhawanipatna and Dharamgarh / District Culture Office / DI & PRO, Kalahandi for information and necessary action.

Copy to DIO, NIC, Bhawanipatna for uploading the tender paper in the District website from 27.12.2019 at 10.00 AM to 02.01.2020 till 02.00 PM.

  
District Culture Officer,  
Kalahandi

## BID SUBMISSION CHECK LIST

Annexure – I

Sl. No.	Description	Submitted (Yes/No)	Page No.
<b>TECHNICAL BID</b>			
1	Covering letter		
2	GST / GSTIN Certificate		
3	PAN Card		
4	Tender paper cost of Rs. 500/- in shape of DD in favour of DCO, Kalahandi		
5	EMD of Rs 2,000/- in Shape of DD pledged to DCO, Kalahandi		
<b>FINANCIAL BID</b>			
1	Price bid		

## DEFINITION

1. The Tentage and allied works proposed to be carried out in Lal Bahadur Shastri Stadium in view of Kalahandi Utsav 'GHUMURA-2020' is scheduled to be held from 14.01.2020 to 18.01.2020

2. Scope of work:- This involves temporary wiring, fitting and fixing of electrical accessories, energy connection, earthing.

### 3. TERMS AND CONDITIONS/ INSTRUCTION TO BIDDERS

- a) The bidders can purchase bid documents on payment of Rs.500/- in shape of Demand Draft in favour of "DCO, Kalahandi" payable at Bhawanipatna.
- b) The bidders shall deposit E.M.D of Rs.2,000/- (Rupees two thousand) in shape of Bank Demand Draft in favour of "DCO, Kalahandi". The E.M.D. of the successful bidder will be retained with DCO, Kalahandi till the completion of the work and refunded after payment of final bill. The EMD of the unsuccessful bidder will be refunded immediately after completion of the tender process. Bid without EMD will be rejected.
- c) The bidders must be a Goods & Services Tax (GST) and PAN card holder. The bidder fails to submit GST & PAN card will summarily be rejected.
- d) All bidders shall quote their rate including GST & Insurance for providing services 4 to 5 days.
- e) TDS as applicable will be deducted from the R/A bill amount submitted and will be deposited under appropriate heads of account.
- f) The duration of the exhibition will be for 5 days for PALLISHREE MELA AND 4 DAYS FOR GHUMURA-2020 & KBK Craft Bazaar. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the service provider by the District Administration / DCO, Kalahandi before 05 days of commencement of the exhibition. All the desired works shall be completed at least one day before the scheduled date (12.01.2020) and must be handed over to the officer-in-charges of exhibition as per work specifications.
- g) The bidder shall quote their price for all works separately both in words & figures. If any discrepancy found in between the rate quoted in figures & words, the rate quoted in words will be treated as correct.
- h) The bidders shall quote their rate in the prescribed format.
- i) On completion of the exhibition, the service provider shall have to vacate the ground immediately. Making the ground debris and garbage free.
- j) The service provider shall provide additional services if required at the lowest market price for the items not covered up in the contract.
- k) The assessment of quantum of work done will be made by the bidder & the committee formed for the said purpose. The final payment will be made on the basis of the actual work done and on the recommendation of the committee formed by the Mela-in-charge.
- l) In case of any additional work required, the service provider has to take the prior written permission from the Mela-in-charge.
- m) The Bidder shall be responsible for providing proper/ satisfactory services and maintenance of the entire works done by him till the closing of the exhibition. The authority will not be held responsible for any breakage, damage due to fire, theft & natural calamity and by other means.
- n) No part of the contract shall be sub-let without the prior written permission of the Mela-in-Charge.
- o) It is the responsibility of the service provider to obtain requisite permission for electricity connection / fire services for the entire exhibition period from statutory bodies.
- p) The bidders shall provide fire protection equipment like extinguisher as & when required promptly.
- q) The bidders shall take necessary steps and shall use fire proofing materials in the tentage and allied works as certified by the concerned fire officer & shall obtain necessary certificate from the concerned fire officer before handing over the work.

- r) The service provider shall engage qualified licensed electrician / service provider for all types of electrical works in the Mela in the proper super vision of electrical Executive Engineer & certificate there of shall be submitted.
- s) The authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof. If needed and tender committee/ authority desires a table negotiation may also be done.
- t) The electrical installation work shall be done as per approved layout plan/drawings and PA(Sound) system as per direction of Officer-in-charge.
- u) **The bids shall be dropped by hand in the tender box placed at the office of the DCO, Kalahandi or will be received through registered post/ speed post on or before 02.01.2020 up to 4.00 PM. The bids received after the due date & time shall not be entertained. The closed envelope containing the bid must be super scribed "TENDER FOR KALAHANDI UTSAV GHUMURA"-2020**
- v) **The bidder or the representative of the bidder are requested to attend the openina event of the tender with all original documents /papers for verification. The tender will be opened in the office of the Project Director, DRDA, Kalahandi on dated 02.01.2020 at 5.00 PM.**
  - i. The bidders shall submit self attested photocopies of the required documents duly filled in.
  - ii. Tender paper can be obtained from DCO, Kalahandi on payment of Rs.500/- in shape of Demand Draft (DD). It can also be downloaded from the district website i.e. [www.Kalahandi.nic.in](http://www.Kalahandi.nic.in) and can be submitted with paper cost of Rs.500/- in shape of DD, EMD of Rs.2,000 /- (Rupees two thousand) only in shape of Bank Demand Draft (DD) in favour of DCO, Kalahandi. The cost of bid documents is non-refundable.
  - iii. Copy of the GST registration certificate and copy PAN card.

**ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.**

Signature of bidder

# SPECIFICATION FOR WORKS FOR "GHUMURA-2020"

## LIGHT:-

S.N	Item	Quantity	S.N	Item	Quantity
<b>A-STALL, GATE &amp; GROUND</b>					
1	Tube Light	550	4	LED Halogen (100watt)	125
2	LED Bulbs	100	5	Halogen (1000wtt)	60
3	Plug points	50	6	Stabilizer 40 KV	01
<b>B-MAIN STAGE</b>					
<b>TRUSS</b>			<b>BOX</b>		
1	Sharpy Light	04	1	Sharpy Light	04
2	Par con Light (RGB)	20	2	Par con Light (RGB)	20
3	Blander	04	3	Fog Machine	02
4	Laser Light	02	4	Snow spry Machine	01
5	Silbeam /PAR	06	5	LED Halogens (200/150 watt)	20
6	White Halogen	06	6	Silver Par light	14
7	Generator (40+20/KVA)	1+1	7	Stabilizer 12 KV	04
<b>C-PARBA MANCH</b>					
1	LED Halogen (150 watt)	04	4	Stabilizer 10 KV	01
2	Par con Light (RGB)with two stand	08	5	Generator (10KVA)	01
3	Halogen	06	6	LED Halogen (70 watt) for field	02
<b>D-PALLISREE MELA &amp; KBK CRAFT</b>					
S.No	Particulars	Specification			
1	Electric Fittings for stalls (No. of stalls-140)	Tube Light/ LED Light – 4 no. ( 2 no. of light should be connected with generator) & a on/off switch for use in night time after closing,. & 1 no. of 5 Amp Plug Point, in each stall			
2	Electric Fittings for Coordination Cell -Cum-VIP Lounge	Tube Light – 20 no. , Ceiling Fan – 4 no., 1 no of sound less pedestal fan, 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, scanner & LCD projector. Other decorative light like hanging chandelier ( <i>jhumar</i> ) etc.			
3	Ground Electrification & Generators	To light the whole area of the Pallishree Mela Ground with adequate capacity Generator for field, control room and stall lighting.			
S.No	Particulars	Specification			
1	Electric Fittings for stalls (No. of stalls-50)	Tube Light/ LED Light – 4 no. (2 no. of light should be connected with generator) & a on/off switch for use in night time after closing,. & 1 no. of 5 Amp Plug Point, in each stall			
2	Field Electrification & Generators	To light the whole area of the KBK CRAFT Mela Ground with adequate capacity Generator for field , Gate & Stalls.			
3	Ground Display	To light the whole area of the KBK CRAFT Mela Ground .			

**3. GENERATOR:** - For all purposes in the field, stage, stalls (1 GC) & for sound adequate capacity generator with fuel & operator to be provided by the vendor.

**Signature Bidder**



**FINANCIAL BID**

**Name of the Work: Tentage and allied works for KALAHANDI UTSAV(GHUMURA-2020)**  
**Such as Electrical works and Sound System**

Sl No	Description of Work	Unit	Qty. In Nos.	Quoted Rate (both in words and figure per pice)	Total per pice x Qnty.
1	Labour and hire charges for temporary wiring and lightening of Stalls,Stages,Gates of Pallisri Mela, KBK Craft Bazar & all other places including energy charges, providing electrical accessories, Generators, earthing as per detailed specification, following safety and fire proof measures conforming to electrical rules and regulations including GST etc. complete as per direction of Officer-in-charge.	1	1		
	<b>A. STALL GATE &amp; GROUND</b>				
	Tube Light	Per each	550		
	LED Bulbs	Per each	100		
	Plug points	Per each	50		
	LED Halogen (100watt)	Per each	125		
	Halogen (1000wtt)	Per each	60		
	Stabilizer 40 KV	Per each	01		
	<b>B.MAIN STAGE (a-TRUSS)</b>				
	Sharpy Light	Per each	04		
	Par con Light (RGB)	Per each	20		
	Blander	Per each	04		
	Laser Light	Per each	02		
	Silbeam /PAR	Per each	06		
	White Halogen	Per each	06		
	Generator (40+20/KVA)	Per each	1+1		
	<b>b-BOX</b>				
	Sharpy Light	Per each	04		
	Par con Light (RGB)	Per each	20		
	Fog Machine	Per each	02		
	Snow spry Machine	Per each	01		
	LED Halogens (200/150 watt)	Per each	20		
	Silver Par light	Per each	14		
	Stabilizer 12 KV	Per each	04		
	<b>C-PARBA MANCH</b>				
	LED Halogen (150 watt)	Per each	04		
	Par con Light (RGB)with two stand	Per each	08		
	Halogen	Per each	06		
	Stabilizer 10 KV	Per each	01		
	Generator (10KVA)	Per each	01		
	LED Halogen (70 watt) for field	Per each	02		
	<b>D. PALLISHREE MELA</b>				
	Tube Light	Per each	400		
	LED Bulbs	Per each	400		
	ON/ OF switch	Per each	200		
	5 Amp Plug Point	Per each	200		
	Ceiling Fan	Per each	04		
	Sound less Pedestal fan	Per each	01		
	15 Amp Plug Point	Per each	01		
	Generator(of appropriate KVA)	Per each	02		
	white Mercury light (100 watt)	Per each	01		



Signature of Bidder

02

**SAMPLE COPY OF COVERING LETTER (In Bidders Letter Head)**

To:

**The District Cultural Officer,  
Kalahandi  
Odisha-766001**

**Sub: Submission of Bids for Tent-age & Allied Works for State Level Pallishree Mela-2020  
(Erection & Installation of Stall, Gate & Stage/Electrical installation & PA  
system/Installation of LED Panel)**

Sir

I, would like to submit my offer for the above said work in conformity with the detail tender call notice for favour of your consideration and acceptance.

Enclosure:-1. DTCN(Terms & Condition booklet duly signed)  
2. Financial Bid  
3. EMD  
4. GST Certificate/PAN Card  
5. DD for Rs\_\_\_\_\_ towards Tender Paper cost  
6. Work experience Certificate  
7. Any other documents



Yours sincerely

**(Bidder)**