

OFFICE OF THE PROJECT DIRECTOR, WATERSHEDS, KALAHANDI

TERMS & CONDITIONS TO THE TENDER CALL NOTICE

PROCEDURE FOR SUBMISSION OF TENDER

1. The tender shall be submitted in two parts namely : -
 - a) **Tender Technical bid:** The technical bid shall be submitted as per Annexure-II & III. The contents details of organization, production/product etc. in cover-I overleaf specifying Technical Bid.
 - b) **Tender Financial bid:** The financial bid shall contain in the details as indicated in Annexure-IV. The tender shall quote the product-wise supply rate (inclusive of all taxes, freight, loading & unloading charges, supplier to District Head quarter and Project site, Quality will be verified at both the level) against specifications in Rupees in cover –II specifying financial bid.
 - c) Both the covers I & II should be put in a big envelope superscribed with Tender Call Notice **No. 1533 & Dt. 16.11.2019**, Bidders name, full postal address & contact Number.
2. Tender documents can be downloaded from Kalahandi website at www.kalahandi.nic.in.
3. Manufactories can access tender documents on the above website, fill them with all relevant information and submit the completed tender document along with the EMD and tender paper cost. A hard copy of the filled Tender document with the relevant attachments should be submitted within the deadline fixed from **20.11.2019 to 04.12.2019** during office hour.
4. (a) The tender process shall be signed only by the proprietor, if it is a proprietary concern in support of which affidavit of ownership and a copy of certificate of Registration has to be submitted to know the person authorized to sign the document.
(b) If it is a partnership firm, one of the Partners or a person authorized for the purpose by the partners shall sign the document.
(c) If it is a Public or Private limited company, the chief Executive of the company or a person authorized on his behalf shall sign the paper and in support of this necessary authorization letter with seal and signature shall be submitted.
5. The bidders are required to submit Earnest Money Deposit (EMD) worth Rs.20, 000/- (Rupees Twenty Thousand) only in shape of two years TDR/Fixed Deposit (in original) made in any nationalized bank in the name of firm/agency/manufacturer & duly pledged in favour of Project Director, Watersheds, Kalahandi. No other mode of submission of EMD will be allowed & the bids will be rejected. The EMD, tender paper cost must be put in a sealed envelope superscribed with name of materials & the same should be dropped in the tender box with identification **No. 1533 dt. 16.11.2019** in the office chamber of Project Director, Watersheds, Kalahandi from **20.11.2019 to 04.12.2019** during the office hour or the same documents may also be submitted by Speed / Registered Post with in the stipulated date and time line tender dropping in the tender box and postal submission beyond the scheduled fixed date & time will not be accepted & treated as rejected/ cancelled. Nonsubmission of EMD & tender paper cost the bidder shall be summarily rejected without opening of the financial bid. The EMD of unsuccessful bidders will be refunded to them after finalization of bid process.

6. In case of successful tenderer whose supplied are as per the accepted conditions, EMD will be refunded after the validity period of the tender contract. EMD in respect of the unsuccessful tenders will be refunded following due process.
7. Validity of Tender Contract: The rates accepted would be valid for **one year** or an extended period as sought by the department from the date of issue of the proceedings of the tender opening by the District level convergence committee meeting for finalisation of the procurement of materials under the scheme MGNREGS.
8. The undersigned will not entertain increase price revision during the validity period of the tender or extended period thereof during the tenure of the continuous period of contract including any revision of existing tax structure or introduction of any taxes, levis, duties etc.
9. If any information provided by the tenderer both in Technical bids and financial bids found to be false or misleading, such tenders will be summarily rejected at any time and will be liable for criminal and civil action.
10. If any company /firm declared black listed by any Government or agency, their tenders are liable for rejection at any time during the validity of the tender and supplies will be terminated. (Affidavit in this regard shall be furnished by the firm).
11. No document will be accepted after opening of the tender.

PROCEDURE FOR OPENING OF TENDER

1. Opening of Technical bids will be made in presence of the tenderers/their authorized representatives and the District level convergence committee members. Detailed scrutiny will be taken up and those found to have fulfilled all conditions only be accepted.
2. Eligible financial bids in respect of those tenderers whose technical bids are qualified will be opened in the presence of the bidders / their authorized representatives/ the District level convergence committee members.

PRODUCT SPECIFICATION

1. Galvanised Iron Welded Wire mesh size (5"X5"—12 gauge of height 4' and Polymulch Film size (1.2m X200 m) all micron supplied shall be inconformity with the standards/specification in **Annexure-I** of the tender documents.

TENDER RATES & QUOTED QUANTITY

1. The rates quoted by the tenderer in respect of required packing sizes of each input shall be offered in the prescribed **Annexure-IV** (financial bid) format only. No other formats are acceptable.
2. The rates quoted by the tenderer shall be most competitive since it involves sizeable quantity. The rates quoted should be inclusive of all taxes, duties, cess, and insurance freight including loading and unloading charges at the destinations etc. for supply of input in the required packing sizes prescribed at **Annexure-IV**.
3. The successful tenderers whose tenders are accepted shall not sell the quoted products to the farmers in Odisha through any agency at the rates lesser than those quoted under this tender. (Affidavit in this regard shall be furnished).

4. The tender accepting authority shall have the right to alter the quantity. Further the Chairman, DPC-cum-Collector, Kalahandi will finalise the bidder and forward the details to the executing agencies. The executing agencies will place the supply order based on their requirement and will make payment accordingly as per approved price.
5. The quantity to be supplied is based on the requirements of the Executing agencies under MGNREGS.

ELIGIBILITY CRITERIA FOR THE TENDERNESS

1. The intending manufacturers should submit the Certificate of manufacture manufacturing license and the whole sale marketing license (Form-A2).
2. Only manufacturing company/supplier can participate in the tender. No dealer will be allowed.
3. Valid registration certificate as per the companies act and GST Registration certificate issued by concerned authority.

QUALITY RESPONSIBILITIES & CERTIFICATIONS

Category -I

1. The supplier shall have the sole responsibility of ensuring quality Galvanised Iron Welded Wire mesh size (5"X5"-12 gauge of height 4' and Polymulch Film size (1.2m X200 m) all micron per the specifications mentioned in **Annexure-I**.
2. Sample from each product (Batch No./Lot no. wise should be collected by the Project Director, Watersheds, Kalahandi/other offices and sent to concerned laboratory for quality test (Minimum-3 samples).
3. The supplier must have manufacturing license.
4. Marketing licenses.
5. One year old rate contact certificate.
6. Production of at least two tests report from the authorized testing laboratories.
7. Must have ISO certificate.
8. Consent order from pollution control board, Odisha.
9. Production certificate from DIC, Odisha.
10. GST Registration Documents.
11. License/permission from Director of Factories & Boilers, Odisha to run the factory.
12. The Industry/Production unit must have been registered with central inspection co-ordination group (CICG) from work.
13. Test report from CIPET for polymulch.

ISSUE OF SUPPLY ORDERS & EXECUTION OF SUPPLIES & PAYMENTS

1. Tender Accepting Authority may accept more than one supplier at L1 rate or more than one tenderer whoever agrees to supply at L1 rate in order to ensure multiple supply sources.

2. The supplies should be made within the time limit specified by the concerned officer.
3. The successful tenderer should supply the required quantities up to one year from the date of execution of agreement.
4. The supply bill /invoice should be in the name of tenderer and tenderer address only.
5. The supplier shall compulsorily mention the respective Batch No./Lot number/ /PAN No./GST number in the bill and should submit the quality analysis report of the same.
6. Tenderer should provide account details as name, bank name, branch name, account number and bank IFSC code for payment.
7. The payment will be made on eFMS mode by different executing agencies based on their requirement.
8. The Department will not bear any liability for any damage caused to the products at any time during effect of the tender contract.

PENALTIES FOR NON-COMPLIANCES, VIOLATIONS & NON-PERFORMANCE.

1. On placement of the supply order if the supplier does not perform his obligations as per the order and within the time limit specified by the concerned officer, such supplier will be blacklisted and department shall reserve all rights to make alternative arrangements to procure the products and the difference of higher cost and other related expenses paid if any will be recovered from the defaulting supplier through appropriate legal action in addition to forfeiting of EMD.
2. Any delay in relation to delivery schedule, the Department shall have the right to reject the late supplies.
3. Violation of any of the terms and conditions of the Tender by the supplier is liable for stringent actions like forfeiting of EMD amount/Bank Guarantee etc.
4. All the bids will be received by the undersigned through Speed/Registered Posts only, in the office of the Project Director, Watersheds, Kalahandi during office hours.
5. The Technical bid will be opened on **Dt. 07.12.2019 at 3.00 PM** in the Project Director, Watersheds, Kalahandi conference hall in presence of the bidders / their authorized representatives and by the members of the District level convergence committee.
6. The date of verification of sample on **dt.07.12.2019 at 11.30 AM** in the conference hall of Project Director, Watersheds, Kalahandi will be made in presence of the bidders or their authorized representatives and the District level convergence committee members, MGNREGS of Kalahandi district.
7. The date of opening of Financial bids of technically qualified bidders on in the conference hall of the Project Director, Watersheds, Kalahandi will be made in presence of the qualified bidders and by the members of the District level convergence committee.
8. The bidders have to supply the required quantity within 15 days from the date of receipt of the supply order.
9. The authority reserves to right to verify the items supplied in comparison with sample tested earlier.

10. The authority reserves to right to reject the materials at any stage if the quality found to be below the required standard.
11. The authority doesn't hold any responsibility towards damage, loss, theft of material during transportation of handling.
12. The supplier should quote price including taxes, charges, transportation cost including loading & unloading to the respective work sites. No extra cost will be paid apart from price quoted.

RIGHTS RESERVED.

1. The authority reserves to right to accept/reject any bid partially/fully without assigning any reason thereof.
2. Further the authority reserves the right to cancel/modify the tender call notice at any stage without assigning any reason thereof.
3. Any dispute in this regard is subject to jurisdiction of Kalahandi district headquarters only.

DISTRICT LEVEL CONVERGENCE COMMITTEE OFFICERS

Certified members of District level convergence committee formed vide Order No. 5564 dated 08.11.2019 of the Project Director, DRDA, Kalahandi duly approved by the DPC-cum-Collector, Kalahandi in pursuance to PR department 5895 dated 09.04.2015.

1	Collector-cum-DPC, MGNREGS, Kalahandi	Chairman
2	Project Director, DRDA, Kalahandi	Member Convenor
3	Divisional Forest Officer, North, Kalahandi	Member
4	Divisional Forest Officer, South, Kalahandi	Member
5	Project Director, Watersheds, Kalahandi	Member
6	Deputy Director, Horticulture, Kalahandi	Member
7	Chief District Agriculture Officer, Kalahandi	Member
8	Assistant Director, Sericulture, Kalahandi	Member
9	Project-Administrator, ITDA, Th.Rampur at Bhawanipatna	Member
10	Special Officer, KKDA, Lanjigarh	Member
11	District Social Welfare Officer, Kalahandi	Member
12	Chief District Veterinary Officer, Kalahandi	Member
13	Deputy Director, P& S (DPMU), Kalahandi	Member
14	District Project Manager, OLM, Kalahandi	Member
15	Chief Executive, District Supply & Marketing Society, Kalahandi	Member

ANNEXURE-I

Specification of materials to be supplied

1. Specification of Galvanised Iron Welded Wire mesh

Sl. No.	Parameter	Composition	Quantity in Kg	Approximate Valuation Cost and Financial Limitation in lakh
1	2	3	4	5
1	Galvanised Iron Welded Wire mesh	Size (5''X5''-12 gauge of height 4')	1,10,000	86.933

2. Specification of Polymulch Film

Sl. No.	Parameter	Composition	Quantity in Kg	Approximate Valuation Cost and Financial Limitation in lakh
1	2	3	4	5
1	Polymulch Film	Size (1.2mX200m)all microns	8270	13.066

Total Tender Cost 99.996

ANNEXURE-II
TECHNICAL BID

To

Project Director,
Watersheds, Kalahandi

From

Sub: - Supply of reg.

Ref: - Tender Notification No. : - _____ dated _____

I) TENDERERS PROFILE

1	Name of the product for which technical bid submitted	
2	Details of EMD paid	a) TDR /FD No. : b) Date: c) Name of the Bank d) Amount Rs.:
3	Name & address of the tenderer along with phone number, Fax number and Email ID	
4	Status of the firm i) Registered firm ii) Sole proprietorship firm iii) Partnership firm iv) Private limited company/Public limited company	Please tick () the appreciate furnished documentary proof as shown against each (Registration Certificate)(Registration Certificate, Name & address of the proprietor-Address proof copy) (Partnership agreement deed and authorized from other partner to bid for this tender) (Certificate of incorporation issued by Ministry of Corporate Affairs, Govt. of India.
5	Name of the authorized contact person who deal with this tender matters.	
	a) Name	
	b) Designation	
	c) Telephone Number	
	d) Mobile Number	
	e) Fax Number	
	f) Email ID	
	g) PAN Number	
6	Sale Tax Registration / GST No.	State sales tax No. /VAT certificate /GST Regd. No. (Central Sale Tax No. (Please enclose photo copies of Registration certificate or latest renewal certificate)

II.PRODUCTION PROFILE: Furnish the following details

- i) Name & Address of the firm
- ii) Name of the product manufactured / distributed:
- iii) Production details for _____ product

a) Production Capacity

Address of the Manufacturing premises from where tendered item will be manufactured and supplied	Name of the product	Production Capacity (MT/Ltrs)			Supply capacity MT/Lt per annum
		Per day	Per month	Per annum	

III. Capacity to supply the quantity of tendered product from all sources

Sl. No.	Name of the product	Per day			Per Month			Per annum		
		Own sources	Other sources	Total	Own sources	Other sources	Total	Own sources	Other sources	Total

Note: In case of authorized distributor mention the quantity marked

IV .CLEARANCES / CERTIFICATE

Copy of the sales tax returns filed / GST Regn.

Certificate for last year : Uploaded / Not uploaded

V.DECLARATION BY THE TENDERER

i) I have read and understood the tender terms and condition relevant to tender notification No. : date And I have submitted the technical bid in accordance with the terms and condition of the above notification and tender documents.

ii) The Information furnished in the Technical bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any time point of time.

iii) I would abide by the terms and conditions governing this tender. In case if I fail to supply as per the departmental requirement, I would be fully responsible for all the consequences that may arise and department can exercise appropriate action like black listing in addition to forfeiting of EMD. I shall pay the difference of higher cost involved and other related expenses paid if any for supply of the product.

iv) The financial bid is separately submitted against this tender.

**Seal & Signature
of the tenderer**

**Place
Date**

ANNEXURE-III

TECHNICAL BID

LIST OF ENCLOSURES TO BE SUBMITTED ALONG WITH TECHNICAL BID APPLICATION

Common Documents for all categories.(Category-I,II & III)

Sl. No.	Particulars	Yes/No.
1	Dully filled and signed Technical application.	
2	Copy of the certificate of registration of the firm (issued by the Register of the firms)	
3	A copy of the partnership deed (if it is partnership firm)	
4	A copy of the memorandum & Articles of Association (if it is Limited /Private Limited Company)	
5	An affidavit of ownership (if it is proprietary firm/Sole distributor)	
6	A copy of Authorization for Signing (if is a limited /Private Limited Company or a Partnership firm with signature attestation of the authorized person)	
7	If representative is participating, letter of authorization from the person who has signed the technical and financial bids to participate in the tender opening & negotiation of rates for items tendered.	
8	Copy of Registration Certificate issued by the Industries Department, (if Regd. Under DIC) Udyog Aadhar.	
9	GST Registration Documents	
10	Undertaking-1 for not supplying farmer at a lower price than quoted price	
11	Undertaking-2 for not black listed.	
12	Undertaking-3 for non-association with any person of Project Director, Watersheds, Kalahandi.	

Category –I

1	The supplier must have manufacturing license from the competent authority of Odisha at least 3year back	
2	Marketing licenses from the competent authority of Odisha at least 2years back	
3	One year old EPM / DGS & D rate contact certificate.	
4	At least two testing report from competent authority of Odisha testing laboratory.	
5	Must have ISO certificate.	
6	Consent Order from pollution control board, Odisha	
7	Production certificate from DIC, Odisha	
8	License / permission from Director of Factories & Boilers, Odisha to run the factory	
9	The industry / Production unit must have been registered with central inspection co-ordination group (CICG) frame work.	
10	GST registration with validity period.	
1	Test report from CIPET for polymulch.	
12	All manufacturers should submit manufacturing license obtained from the respective state Department of Agriculture/ Competent authority in the given format only.	
13	If the tenderer is a supplier of firm /firms then a letter of appointment from such firms/firms is to be enclosed.	
14	If tenderer is sourcing the material from other sources for procurement & supply then letter obtained from each firm/firms declaring to supply the product and quantity agreed upon to supply as per specification, as per packing size & as per schedule in case the tenderer is selected for supply, whether enclosed.	

(If any of the agencies /companies is having production unit inside Odisha, it will have to produce the above documents (specified vide letter No.17-NREGS-11-1108, 6219/PR dtd. 12.04.2017), even if is having

Signature of the tenderer

ANNEXURE-IV

FINANCIAL BID

- 1) **Submitted to** : Project Director, Watersheds, Kalahandi
- 2) **Submitted by** :
- 3) **References** : Tender notification No. : Dt.:
- 4) **Financial bid submitted for** (i) Galvanised Iron Welded Wire mesh size (5"X5"-12 gauge of height 4') (ii) Polymulch Film size (1.2m X200 m) all micron
- 5) **Rate quoted / tendered as per terms & conditions governing:**

Sl. No.	Name of the Product	Packing Size	Supply rate as per packing size (in Rs.)	Price in Words (In Rupees)	Remarks if any
1	Galvanised Iron Welded Wire mesh size (5"X5"-12 gauge of height 4'				
2	Polymulch Film size (1.2m X200 m) all micron				

Note:

- 1) The rate quoted should be inclusive all taxes, duties, cess insurance, freight, including loading and unloading charges to the destination.
- 2) The rate quoted should be for the packing size, prescribed as above.

6) Declaration by the Tenderer

- i. I have submitted this financial bid against notification No. _____ dated _____ and tender terms and conditions _____ dated _____.
- ii. The information furnished in the Technical bid and financial bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.
- iii. I would abide by the terms and conditions governing this tender. In case if I fail to supply as per the department requirement. I would be fully responsible for all the consequences that may arise the department can exercise appropriate action in addition to forfeiting of EMD. I shall pay the difference of higher cost involved and other related expenses paid if any for supply of the product.
- iv. The financial bid is separately submitted against this tender.

**Seal & Signature
of the tenderer**

**Place
Date**

AGREEMENT

(To be executed on Rs.200 non-judicial Odisha Government Stamp paper).

The agreement entered into this day _____ 2019 between M/s _____ (herein after called "The supplier" which term shall, unless inconsistent with the text, context, meaning or otherwise include their successors, legal representatives or assigns) of one part and the Project Director, Watersheds, Kalahandi the other part, WITNESS.

It is hereby agreed to between the parties as follows:

A) The supplier agreed to supply the

- i) Galvanised Iron Welded Wire mesh size (5"X5"-12 gauge of height 4')**
- (ii) Polymulch Film size (1.2m X200 m) all micron**

1. According to the requirement detailed in the quotation referred to above at the rate and as per the general conditions of supply and purchase already stipulated in tender account.
2. The product to be supplied by the supplier shall confirm strictly to the specifications and standards already specified.
3. Supplier shall allow the concerned fertilizer inspector to draw the (i) Galvanised Iron Welded Wire mesh size (5"X5"-12 gauge of height 4') (ii) Polymulch Film size (1.2m X200 m) all micron sample as per the relevant sections of FCO 1985 and to sign all the necessary documents for drawl of samples and adhere to the instructions of the fertilizer inspectors for the quality of the product supplied for the programme.
4. The manufacturers shall have the sole responsibility of quality and quantity of the product supplied under this tender and consequent supply order. Within 15 days from the date of placing the order. And any delay in relation to delivery schedule. Department shall have the right the late supplies.
5. The department will not entertain any price revision during the validity of tender or extended period thereof, during the tenure of the continuous period of contract including any revision of existing tax structure or introduction of any new taxes, levis, duties etc.
6. Validity of Tender: The rates accepted should be valid till **one year** from the date of agreement.
7. For breach of the terms of contact, the district administration will be at liberty to impose the following penalties as mentioned in the Tender Document:
 - (a) On placement of supply order, if the supplier does not perform his obligations as per the order and within the time limits specified by the concerned officer, such supplier will be blacklisted and department shall reserve all rights to make alternative arrangements to procure the products and the difference of higher cost and other related expenses paid if any will be recovered from the defaulting supplier through appropriate legal action in addition to forfeiting of EMD.
 - (b) Any delay in relation to delivery schedule, the department shall have the right to reject the late supplies.
 - (c) Violation of any of the terms and conditions of the Tender by the supplier is liable for stringent actions like forfeiting of EMD amount, or any other punishment as deemed fit in the opinion and judgement of the tender accepting authority depending on the nature of violation.
In respect of any disputes, the decision of the collector & District Magistrate, Kalahandi shall be final. There is no need to arbitrariness in the decision.

**AUTHORISED SIGNATORY OF
THE SUPPLIER WITHSEAL**

WITNESS (WITH ADDRESS)