



**OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER: KALAHANDI  
(DISTRICT PROGRAMME MANAGEMENT UNIT)  
PHONE/FAX: 06670-230998, EMAIL: dpmukalahandi@gmail.com**



**Zilla Swasthya Samiti, Kalahandi**

Adv. No: 2365 /DPMU/NHM/19

Date: 12/09/2019

**Quotation Call Notice for Hiring of Vehicle**

Sealed Quotations are invited from the interested firm/ agency/parties/ tour operators for hiring of vehicle (Bolero/ Scorpio etc.) for DPMU-NHM, Kalahandi on monthly basic ( 2 nos) . Details Eligibility criteria, TOR, format for submission of bid etc. are available in district office/ DPMU- NHM Kalahandi during office hour.

Interested firm/ agency/parties/ tour operators may apply to the undersigned in the prescribed format with required documents for engagement of Vehicle on monthly basis to DPMU-NHM, Kalahandi. The last date of submission of application is 20-09-2019 upto 5.00 PM only. Incomplete/ delay receipt proposals will be rejected. The district authority having the right to cancel/ reject all or any proposals without assigning any reason thereof.

Sd/-  
**Chief District Medical Officer, Kalahandi**

Memo No. 2366 //

Date: 12/09/2019

Copy to Notice board of this office/ DPMU-NHM/ ADMO (Med)/ Notice board of Collectorate/ DRDA office/ DIPRO office for information and fixing for wide information and circulation

*[Signature]*  
12/09/19

**Chief District Medical Officer, Kalahandi**

Date: 12/09/2019

Memo No. 2367 //

Copy to DIO NIC Kalahandi for favour of kind information with a request to web-hoist the same in the district web site for information of the public.

*[Signature]*  
12/09/19

**Chief District Medical Officer, Kalahandi**

## **INSTRUCTIONS TO BIDDERS**

### 1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid directly to this office.

### 2. Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.

### 3. Packing, Sealing and Marking of Bid

(a) The sealed envelope containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be super scribed with the following:

Tender for "Hiring of Vehicle for DMPU-NHM" on monthly basic (The bidder should clearly mention which the proposal is submitted).The bidder's Name & address shall be mentioned in the left hand corner of the envelope.

### TERMS OF REFERENCE

- The hired vehicle will be stationed at District headquarter in the office.
- The vehicle shall not be more than 3 years old at the time of hiring / award of Contract from the initial registration.
- The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
- All necessary updated records must be having with the vehicle as per the latest MV act.
- The Department/ Office hiring the vehicle shall not be responsible for any Damage/ loss cause to hired vehicles or loss of life/ injury made to any person or Damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner.
- The Driver should have a clean track record without any history of conviction in the court of law.
- Rs 10000/- ( Ten thousand ) Refundable as EMD Cost to be submitted as a part of technical BID to be deposited in Zilla Swashya samite, Kalahandi

*[Handwritten signature]*  
12/09/19.

### **Major Features of Contract**

- Vehicle will be hired locally on monthly basis. The contracts shall be initially for a period of one year which may be extended subject to satisfactory performance assessed by appropriate authority every year as per requirement.
- Any private individuals/ Tour operators / Transport Agency / Society /Firm can participate in the tender process.
- The monthly rate of hire charge be quoted separately in the price bid (excluding fuel and lubricants).
- The agency interested will quote the financial bid keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which State Government will not pay.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for 24X7 days in a month.
- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for Monitoring & supervision of activities for health services.
- The driver will maintain a log book to track vehicle movement. The log book will be Verified by the appropriate officer concerned.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of EMD.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be terminated in case of following reasons;
  - If the behavior of the Driver is not proper;
  - Any attempt to tamper the log book/GPRS device;
  - In case of the vehicle do not report regularly;
  - In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

*Sheri*  
12/09/19

**Application form**  
**Technical Bid for Hiring of Vehicle for DPMU-NHM Kalahandi**

1.	Name of the Bidder			
2	Address & Telephone/Mobile No.			
3	E-mail of the contract person, if any			
4	ID Proof of the Individual / Registration certificate of the Organization (Photocopy)			
5	EMD Cost ( DD No , Date and Amount)			
6	Details of Vehicle (s) enclosed (Only vehicle with Commercial registration shall be accepted) • Date of Purchase- • Make & Model- • Registration No.- • Insurance certificate • Fitness Certificate, • Up to date tax payment Documentary evidence (Photocopy) for all above details to be attached.	Vehicle-1	Vehicle-2	Vehicle-3
7	Declaration - I/We are not blacklisted by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)			

Yours faithfully,

**(Signature of the Applicant)**

Name:

Designation:

Seal:

*[Handwritten Signature]*  
12/09/19

## Financial Bid

<b>Make &amp; Model Vehicle</b>	<b>*Monthly Hiring Charges (Rs.) including all charges and cost of the Driver (Exclusive of Fuel Cost &amp; Service Tax)</b>

(\*Pl. refers to the type of vehicle & the Max. Monthly hire charges requirement mentioned at As above in the documents)

Signature

Name (Firm/Company/Tour operator/Individual) \_\_\_\_\_

Date:

Place:

Seal \_\_\_\_\_

*Pran*  
12/09/19