

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**

**NARLA BLOCK, KALAHANDI**

**TENDER CALL NOTICE**

**Letter No. 72**

**Date: 16-07-2019**

Office of the Headmistress, KGBV, TULAPADA, NARLA of Kalahandi district invite sealed tenders from the registered Firms/Manufacturer/Authorized Dealers/Whole Sellers/Govt. Stores for supply of the item Grocery, Cosmetics, Reading Writing Materials, Dress Materials, Bedding items to KGBV, TULAPADA of Kalahandi District as per following details.

Particular	Kasturaba Gandhi Balika Vidyalaya (KGBV), TULAPADA
Address	At/Po- TULAPADA, Block- NARLA, Dist.- Kalahandi
Cost of tender paper	Rs.200/-
Last date & time of receiving tender	14-08-2019 AT 1:00PM
Date & Time of opening of tender	20-08-2019 AT 11:00PM

For details visit District website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) & [www.opepa.in](http://www.opepa.in)

By order of BDO-cum-Chairman

  
Headmistress  
H.M. Cum-Member Secretary  
KGBV, TULAPADA  
K.G.B.V. Tulapada, Kalahandi

Memo No. 73 / Date 16-07-2019

Copy to the Editor the **SAMAYA** for information and they are requested to publish the Tender Call notice for 1day issue only on Dt.17-07-2019 with a financial limit of Rs.4000.00 only each and submit the necessary bill towards the cost of Advertisement for payment within seven days.

  
Headmistress  
H.M. Cum-Member Secretary  
K.G.B.V. Tulapada, Kalahandi

Memo No. 74 / Date 16-07-2019

Copy to DIO, NIC, Kalahandi / Assistant Director (MIS) OPEPA for information with a request to host the above matter along with the detail enclosure in the District / OPEPA website.

  
Headmistress  
H.M. Cum-Member Secretary  
KGBV, TULAPADA  
K.G.B.V. Tulapada, Kalahandi

Memo No. 75 /Date 16-07-2019

Copy to the DPC/SSA / Kalahandi for information necessary action.

  
Headmistress  
H.M. Cum-Member Secretary  
KGBV, TULAPADA  
K.G.B.V. Tulapada, Kalahandi

Memo No. 76 /Date 16-07-2019

Copy to the Deputy Director, (Girls Education) OPEPA, Bhubaneswar for information and necessary action.

  
Headmistress  
H.M. Cum-Member Secretary  
K.G.B.V. Tulapada, Kalahandi

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

**TENDER CALL NOTICE**

**Letter No. 72**

**Date: 16-07-2019**

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Particular	Kasturaba Gandhi Balika Vidyalaya (KGBV), TULAPADA
Address	At/Po- TULAPADA, Block- NARLA, Dist.- Kalahandi
Cost of tender paper	Rs.200/-
Last date & time of receiving tender	14-08-2019 AT 1:00PM
Date & Time of opening of tender	20-08-2019 AT 11:00PM

For details visit District website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) & [www.opepa.in](http://www.opepa.in)

By order of BDO-cum-Chairman

  
Headmistress  
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Memo No. 73 / Date 16-07-2019

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KGBV, TULAPADA  
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Memo No. 75 /Date 16-07-2019

Copy to the DPC/SSA / Kalahandi for information necessary action.

  
Headmistress  
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Memo No. 76 /Date 16-07-2019

Copy to the Deputy Director, (Girls Education) OPEPA, Bhubaneswar for information and necessary action.

  
Headmistress  
H.M. Cum-Member Secretary  
KGBV, TULAPADA  
K.G.B.V. Tulapada, Kalahandi

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

**TENDER CALL NOTICE**

Sealed Tenders are invited from the registered Firms/ Manufacturer/ Authorized Dealers/ Whole Sellers/ Govt. Stores for supply of the items **Grocery, Cosmetics, Toilet items, Reading Writing Materials, Vegetables & Fruits, Non-Veg items**. Bedding items to the KASTURABA GANDHI BALIKA VIDYALAYA, TULAPADA, NARLA BLOCK of Kalahandi district for the year 2019-20. The tender form with other particulars and the list of the items can be obtained from the office of the KGBV from 10:00AM to 04:00PM in all working day w.e.f. **17-07-2019 to 14-08-2019** on payment of Rs.200/- (Two hundred only) nonrefundable in shape of Bank draft payable in the UTKAL GRAMIN BANK. The tender paper completed in respect along with requisite documents and Earnest money in shape of Bank Draft drawn In favor of the Headmistress and Chairperson KGBV, TULAPADA payable at the UTKAL GRAMIN BANK would only be deposited in this KGBV up to 10:00AM on Dt. 14-08-2019. The KGBV Level Purchase Committee meeting will be held on date 20-08-2019 at 01:00PM as mentioned in the 1<sup>st</sup> page for opening of the tender. The chairman of the Purchase Committee (B.D.O) reserves the right to accept or reject the tender in whole or in part without assigning any reason thereto.

  
H.M. Cum-Headmistress  
K.G.B.V. Tulapada, Kalahandi  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**

**NARLA BLOCK, KALAHANDI**

**TENDER PAPER**

(The HM will fill up the name and address of the firm who will purchase the tender paper from the concerned KGBV in case of downloading from the website there is no need to fill up the name and address of the firm)

To

M/s \_\_\_\_\_  
\_\_\_\_\_

Sub-Tender for supply of \_\_\_\_\_

1. Sealed tender for supply of the articles shown in the attachment statement are invited by the undersigned on behalf of KASTURABA GANDHI BALIKA VIDYALAYA, TULAPADA up to 01:00PM Date \_\_\_\_\_. The tender should be sent under strong sealed cover marked as "TENDER FOR THE SUPPLY OF \_\_\_\_\_" and not by the name. The tender will be opened in the office of the Headmistress on Dt. \_\_\_\_\_ at 11:00AM.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 15 unless specified in otherwise in the tender, it shall be constructed that the terms and conditions stipulated here under have been agreed to.
3. The rate should be F.O.R, Vidyalaya and should include GST and any other taxes or imposition whatever liable in respect of the supplier. The KGBV shall not pay freight etc.
4. There should not be any over writing, correction in the tender. If a figure is to be amended, if it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attachment statement he/she may decide. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
6. The tender should submit his/her tender form along with earnest money amount in as fixed and published in the tender notification in form of Bank draft payable to the Headmistress and Chairperson KGBV, TULAPADA which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 5% of the total amount of the articles. If the contractor is not agreeable to pay security deposit the reason therefore should be specified and the undersigned reserves the right to accept or reject the request.
7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of the firm and the difference of price. If any shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
8. The quantity of articles indicated in the attachment statement may be increased or decreased at the discretion of the undersigned without assigning any reason.

  
H.M. Cum-Member Secretary  
K.G.B.V. Tulapada, Kalahandi

9. Prior to acceptance of the tender, the undersigned reserve the rights to call for samples or demonstration and the contractor shall be liable to supply the sample given demonstration free of cost.
10. The rate quoted by the contractor shall hold good up to 31<sup>st</sup> March, 2019. No amount amendment in the rate accept increased/decreased in the rate of sales tax during the period of supplier will be accepted. For the branded item, if there would be some free gifts schemes marked on the packing, the same would be liable to be supplied with the articles on free of cost also and also shown in the bill.
11. In the event of acceptance of the tender and placing of the order for purchase, the articles order for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied are not according to approved samples or don't conform to the specification prescribed.
12. The amount of security deposit shall be retained by the KGBV for period of 6 month from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period. The Security Deposit amount will be refunded without interest.
13. In no case the payment will be made above maximum retail price (MRP).
14. Tender which doesn't comply with the above condition is liable to be rejected.
15. These sealed tenders should invariably contain:-
  - GST (Goods and services Tax) and other tax clearance certificate from the competent authority.
  - Copy of the GST of concern firm.
  - Copy of permanent registration certificate from the commercial department.
  - Earnest money.
  - Lowest rate as well as terms of supply if any.
  - Specification and printed catalogue and other concerned literature of the equipment to be supplied.
  - In case of authorized dealers, authorization letter from the manufacturer/supplier
  - Signature of the authorized person on all pages with date.
16. The tendering firm/agencies are required to enclosed attested photo copies of following documents, failing to which their bids will be summarily/outrightly rejected and will not be considered any further:
  - a) Registration certificate as per the existing norms.
  - b) Copy of GST registration certificates.
  - c) Copy of PAN card.

S/No	Name of the items	Amount of Earnest Money
1	Grocery	Rs. 22000/-
2	Cosmetics & Toilet items	Rs. 2000/-
3	Reading writing materials	Rs. 2000/-
4	Vegitable & Fruits	Rs. 1000/-
5	Non-Veg	Rs. 1500/-

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
 Headmistress  
 KGBV, TULAPADA

## **INSTRUCTIONS TO THE TENDERER**

1. Tender is to be submitted in the prescribed tender forms consisting of technical bid and financial bid only along with terms and conditions in the office of the concerned KGBV.
2. The tender shall submit technical bid and financial bid in two separate sealed envelopes which should be prescribed as Technical/Financial bid items tendered name of the bidder's and should be duly sealed and put in a big envelope which too should be duly sealed.
3. (i) The tender in sealed envelope shall be accepted up to \_\_\_\_\_ hrs on dt. \_\_\_\_\_ and technical bid shall be opened first by the duly constituted committee on in the office of the Headmistress, KGBV, TULAPADA on the scheduled date as mentioned in the notification in presence of the tenderer or their authorized agents.  
  
(ii) Decision of the purchase committee to declare any of the tender to have or have not qualified in technical bidding shall be final. Intimation of decision of the competent authority shall be conveyed to the tenderers in due course of time.
4. (i) Financial bids of only those tenderers, who qualify in the technical bid, shall be opened.  
  
(ii) There should not be any cutting and/ over-writing in the tender form. No amendment or additions in the terms and conditions indicated on a separate paper or attachment will be accepted.
5. The tenderer must sign the terms and conditions and submit along with the technical bid, otherwise the tender is liable to be rejected.
6. The tenderer should submit the tender form along with the earnest money deposit in the form of Demand Draft drawn in favor of Headmistress and Chairperson KGBV, TULAPADA. "Payable at UGB, TULAPADA". Tenderer should be pay Rs.200/- (Two hundred only) towards the cost of the tender form in case of downloading from website.

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
Headmistress  
KGBV, TULAPADA

**UNDERTAKING BY THE SUPPLIER**

We M/S \_\_\_\_\_ agree fully that within the terms and conditions specified in the paragraph 3 to 17 and enclose the rates of the items as per list and specification given by the Headmistress of KGBV, \_\_\_\_\_ in printing letters head or form of the firm.

Signature \_\_\_\_\_

Name of the proprietor \_\_\_\_\_

Seal of the firm \_\_\_\_\_

Witness (Signature, name and address)

1. \_\_\_\_\_

2. \_\_\_\_\_

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

  
**H.M. Cum-Member Secretary**  
Headmistress  
**K.G.B.V. Tulapada, Kalahandi**  
KGBV, TULAPADA

**CHECK LIST OF DOCUMENTS / STATEMENTS FOR FINANLIZATION OF TENDER**

SI No	Name of the documents required	Remarks
1.	Whether required EMD in form of DD attached or not	
2.	GST, Attached or not Details valid up to _____	
3.	Registration certificate attached or not and dealership certificate	
4.	Income return & PAN Card copy attached or not.	
5.	Any other document related to supply	
6.	Signature of the tender in the form or not Along with witness	
7.	Others if any (Sample etc.)	

Name of the bidder \_\_\_\_\_

Signature of the verifying officer

Signature of the committee member

  
**H.M. Cum-Member Secretary**  
Headmistress  
**K.G.B.V. Tulapada, Kalahandi**  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**

**NARLA BLOCK, KALAHANDI**

**QUOTATION FOR SUPPLY OF GROCERY ITEMS FOR THE FINANCIAL YEAR 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs. \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

Technical bids 9 para-1

Part A (to be filled by the Tenderer)

I/we here by submit technical bid for supply of **GROCERY ITEMS** as per terms, conditions and specifications of the above mentioned notification of the Office of the HM. KGBV, TULAPADA, district of Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, TULAPADA the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	(a) Bank _____ (b) Draft no _____ date _____ (c) Amount Rs _____
2.	Income Tax return for F.Y.2016-17 & 2017-2018, 2018-19	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: (c) Period of validity
4.	Financial capacity of the Tenderer	Audited balance sheet for the year 2016-17& 2017-18 & 2018-19 Annexed: Yes/No Financial year turn over 201 - 1
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications.(Where applicable)	Yes/No
6.	Registration certificate of firm	No. and date of certificate (a) Certificate no_ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed :Yes/No

Signature of the Tenderer with seal

  
Headmistress  
H.M. Cum-Member Secretary  
K.G.B.V. Tulapada, Kalahandi

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**

**NARLA BLOCK, KALAHANDI**

**QUOTATION FOR SUPPLY OF GROCERY FOR THE FINANCIAL YEAR 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of Grocery items as per terms and condition of the tender notice of the Office of the HM. KGBV, TULAPADA which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, Cess, CST/ LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part-B (to be filled by the Tenderer)

**PARTICULARS OF THE ITEMS**

Sl.No.	Name of the articles	Specification	Unit	Rate quoted
1	Toor dal (Non-polish)	Ajanta/Badak brand/Good quality	Per kg	
2	Gram (Desibuta)	Dehusk-Bada dana/Good quality	Per kg	
3	Whole green gram	Good quality	Per kg	
4	Dry peas	White-Good quality	Per kg	
5	Atta	Ashribad	Per kg	
6	Besan	Shree Ganesh/Lalkilla	Per kg	
7	Kabuli chana	Good quality	Per kg	
8	Suji(Bad dana)	Shree Ganesh/BajrangBhoj	Per kg	
9	Idly Suji	Shree Ganesh/BajrangBhoj	Per kg	
10	Cooking oil	Fortune/King soyabin	Per ltr	
11	Vanaspati	Ruchi	Per kg	
12	Sugar	Bad dana of good quality	Per kg	
13	Biscuit	Parle G (smallpack) / Marie gold	Per kg	
14	Amul spray	Refill pack/good quality	Per kg	
15	Biri dal	Good quality	Per kg	
16	Salt	Tata Salt	Per kg	
17	Papad	Haldiram/Priya	Per kg	
18	Cashew nut	Broken-Good quality	Per kg	
19	Vermicelli	Haldiram/MTR	Per kg	
20	Cummin seeds(Jeera)	Good quality	Per kg	
21	Mustard seeds(Sorisha)	Good quality	Per kg	
22	Fenugreek(Methi)	Good quality	Per kg	
23	Curry powder	Everest/Ruchi	Per kg	

  
H.M. Cum-Member Secretary  
K.G.B.V. Tulapada, Kalahandi

24	Fish curry powder	Everest/Ruchi	Per kg	
25	Chicken masala powder	Everest/Ruchi	Per kg	
26	Mutton masala powder	Everest/Ruchi	Per kg	
27	Chilly powder	Everest/Ruchi	Per kg	
28	Turmeric powder	Everest/Ruchi	Per kg	
29	Dry red chilli	Good quality	Per kg	
30	Chat masala pd.	Everest/Ruchi	Per kg	
31	Bay leaf(Tejpatra)	Good quality	Per kg	
32	Payees rice	Ruchi	Per kg	
33	Pickle	Nillon/Ruchi	Per kg	
34	Mixture	Narayani/Jaylaxmi	Per kg	
35	Vim bar	Good quality	Per pcs	
36	Soya bean	Fortune/Ruchi	Per kg	
37	Mustard oil	Ruchi/Double hiran	Per ltr	

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

Mobile No.....

  
 Headmistress  
 H.M. Cum-Member Secretary  
 K.G.B.V. Tulapada, Kalahandi

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

**Quotation for supply of COSMETICS AND TOILET ITEMS for the financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

Technical bids 9 para-1

Part A (to be filled by the Tenderer)

I/we here by submit technical bid for supply of **COSMETICS AND TOILET ITEMS** as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, TULAPADA district of Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any / part as decided by the Office of the HM.KGBV, TULAPADA the terms / items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	(d) Bank _____ (e) Draft no _____ date _____ (f) Amount Rs _____
2.	Income tax return 2016-2017 & 2017-2018, 2018-2019	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(d) GST No _____ (e) Issuing authority: (f) Period of validity
4.	Financial capacity of the Tenderer	Audited balancesheet for the year 2016-17 & 2017-18, 2018-19 Annexed: Yes/No Financial year turn over 201 -1
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6.	Registration certificate of firm	No. and date of certificate (d) Certificate no _____ date _____ (e) Designation of certificate issuing officer  (f) Attested photocopy of the certificate annexed: Yes/No

Signature of the Tenderer with seal

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
Headmistress  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**

**NARLA BLOCK, KALAHANDI**

Quotation for supply of COSMETICS AND TOILET ITEMS for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of **COSMETICS AND TOILET** items as per terms and condition of the tender notice of the Office of the HM. KGBV, TULAPADA which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, Cess, CST/ LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part-B (to be filled by the Tenderer)

**PARTICULARS OF THE ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Tooth brush	Ajanta	Per pcs	
2	Tooth paste(50 gm)	Close up/colgate	Per pcs	
3	Washing soap(150gm)	Surf excel	Per pcs	
4	Bathing soap(100gm)	Lifebouy/Dettol	Per pcs	
5	Coconut oil	Nihar/Parachute	Per pcs	
6	Shampoo	Clinic+	Per pcs	
7	Washing powder(200 gm)	Wheelactive/surf excel	Per pcs	
8	Blue	Ujala	Per pcs	
9	Tongue cleaner	Good quality	Per pcs	
10	Soap case	Good quality	Per pcs	
11	Cold cream	Ponds	Per pcs	
12	Vaseline	Good quality	Per pcs	
13	Lip Bam	Blue heaven	Per pcs	
14	Nail cutter	Good quality	Per pcs	
15	Sanitary pad	Stayfree/whisper	Per pcs	
16	White phenyl(1 ltr bottle)	Double elephant	Per pcs	
17	Black phenyl(1/2 ltr bottle)	Good quality	Per pcs	
18	Bleaching powder	Good quality	Per kg	
19	Toilet Acid	Sanitol	Per ltr	
20	Gamacin powder	Good quality	Per kg	
21	Toilet cleaner(650ml)	Harpic	Per pcs	

Part-B to be filled by the tenderer

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....Capacity.....

Postal Address.....

Mobile No.....

  
**H.M. Cum-Member Secretary**  
Headmistress  
**K.G.B.V. Tulapada, Kalahandi**  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

Quotation for supply of **READING WRITING MATERIALS/OFFICE STATIONERIES** items for the financial year 2019-20

1. Name & address of the Party/firm: \_\_\_\_\_
2. Registration No. of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

Technical bids 9 para-1

Part A (to be filled by the Tenderer)

I/we here by submit technical bid for supply of **READING WRITING MATERIALS/OFFICE STATIONERIES** as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, TULAPADA district of Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any / part as decided by the Office of the HM.KGBV, TULAPADA the terms / items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	(g) Bank _____ (h) Draft no _____ date _____ (i) Amount Rs _____
2.	Income tax registration details	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(g) GST No _____ (h) Issuing authority: (i) Period of validity
4.	Excise registration certificate	No. and date of certificate (a) Certificate No _____ Date _____ (b) Designation of certificate issuing officer _____ (c) Attested copy of the certificate annexed: Yes/No
5.	Financial capacity of the Tenderer	Audited balancesheet for the year 201-1 Annexed: Yes/No Financial year turn over 201 -1
6.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
7.	Registration certificate of firm	No. and date of certificate (g) Certificate no_ date _____ (h) Designation of certificate issuing officer _____ (i) Attested photocopy of the certificate annexed: Yes/No
8.	Description of the registered trademark (where applicable)	

Signature of the Tenderer with seal

  
**H.M. Cum-Member Secretary**  
**Headmistress**  
**K.G.B.V. Tulapada, Kalahandi**  
**KGBV, TULAPADA**

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

Quotation for supply of **READING WRITING MATERIALS/OFFICE STATIONERIES** for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No. of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of Reading writing materials / Office stationeries items as per terms and condition of the tender notice of the Office of the HM. KGBV, TULAPADA which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, CESS, CST/ LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part-B (to be filled by the tenderer)

**PARTICULARS OF THE OFFICE STATIONARY / READING WRITING MATERIALS ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Alpine	Good quality	Per pcs	
2	Stapler pin(NO.10)	Good quality	Per pcs	
3	Tag	Good quality	Per bundle(50 pcs)	
4	Cello Tap(1/2")	Good quality	Per pcs	
5	Cello Tap(2")	Good quality	Per pcs	
6	Dust bin (small size)	Good quality	Per pcs	
7	Gum	Camel	Per pcs	
8	File cover	Good quality	Per pcs	
9	Correcting Pen(Fluid pen)	Good quality	Per pcs	
10	Cobra file(Punching)	Good quality	Per pcs	
11	Envelope(Big size)	Good quality	Per 1000pcs	
12	Envelope(Medium size)	Good quality	Per 1000pcs	
13	Register(196 pages)	Good quality	Per pcs	
14	Register(96 pages)	Good quality	Per pcs	
15	Stamp pad(Big size)	Camel	Per pcs	
16	Stamp pad Ink	Camel	Per pcs	
17	A4 paper	JK Paper	Per pkt	
18	A5 paper(Legal paper)	JK Paper	Per pkt	
19	Marker pen	Luxer	Per pcs	
20	Cashbook(Doublecolumn)	Eagle/Good quality	Per pcs	
21	Ledger book	Eagle/Good quality	Per pcs	
22	Letter received register	Eagle/Good quality	Per pcs	
23	Letter dispatch register	Eagle/Good quality	Per pcs	
24	Stock register	Eagle/Good quality	Per pcs	
25	Long exercise notebook- Rolling(172 Pages)	Classmate/Navneet	Per pcs	
26	Long exercise notebook- Plain(172 Pages)	Classmate/Navneet	Per pcs	
27	Science note book(160 pages)	Classmate/Navneet	Per pcs	
28	Graph notebook(40pages)	Oxford	Per pcs	
29	Rolled notebook small(120pages)	Classmate/Navneet	Per pcs	
30	Geometry box	Classmate/Good quality	Per pcs	

31	Color chalk	Good quality	Per pcs	
32	White chalk(Non-dust)	Good quality	Per pcs	
33	Ball pen(Blue, Red)	Good quality	Per pcs	
34	Use and throw pen(Blue, Red)	Elkos fun gl	Per box	
35	Hand writing note book	Good quality	Per pcs	
36	Duster	Good quality	Per pcs	
37	Pencil	Natraj/Doms/Classmate/Apsara	Per pkt	
38	Eraser	Non-dust/Classmate/Doms/Apsara	Per pcs	
39	Sketch pen (Big size)	Camel	Per pkt	
40	Poster color(6 colors)	Camel	Per pkt	
41	Water color tube	Camel	Per pkt	
42	Fevicol(500 ml)	Fevicol	Per pcs	
43	Drawing sheet(white)(140GSM)	Good quality	Per pcs	
44	Drawing sheet(color)(140GSM)	Good quality	Per pcs	
45	Wax crayons color(Big size)	Camel	Per pkt	
46	Double rolled note book	Good quality	Per pcs	
47	4 rolled note book	Good quality	Per pcs	
48	Rough note book(172 pages)	Good quality	Per pcs	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

.....

Mobile No.....

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
 Headmistress  
 KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

**Quotation for supply of VEGETABLES & FRUITS ITEMS for the financial year 2019-20**

1. Name&addressoftheparty/firm:\_\_\_\_\_
2. Registration No of the firm:\_\_\_\_\_ validity up to\_\_\_\_\_
3. Earnest money deposited Rs\_\_\_\_\_vide bank draft no\_\_\_\_\_ dt\_\_\_\_\_
4. Moneyreceiptno.anddateofthetenderpurchase:\_\_\_\_\_

The Particulars of the Tenderer in response to advertisement published are eligible to participate the tender for Vegetable Quarterly ( April-Jun, July-Sept, Oct-Dec, Jan-March). It will be continue till March 2020. Holiday next day will be open. The committee has reserved the right to accept fully or partially or to cancel at any time. Those Tenderer who applied in response to the news paper advertisement are eligible to participate every quarterly and the new tenderer also participate the successful bidder will supply that month only earnest money deposit Rs.\_\_\_\_\_Only the successful bidder will have to deposit Rs.\_\_\_\_\_as security money. The Tenderer will quote the rates of the vegetables for 3months terms and conditions will applied.

Technical bids 9 para-1

Part A (to be filled by the tenderer)

I/we hereby submit technical bid for supply of **VEGETABLES & FRUITS items** as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, TULAPADA district of Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV of the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	(j) Bank _____ (k) Draftno _____ date _____ (l) AmountRs _____
5.	Submitting of product prospectus/ brochures/samplesof _____ as per list & specifications. (Where applicable)	Yes/No

Signature of the tenderer with seal

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
Headmistress  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

Quotation for supply of VEGETABLES & FRUITS for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of **VEGETABLES & FRUITS** items as per terms and condition of the tender notice of the Office of the HM. KGBV, TULAPADA which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, CESS, CST/ LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part B(to be filled by the tenderer)

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Potato	Good quality	Per Kg	
2	Onion	Good quality	Per Kg	
3	Ginger	Good quality	Per Kg	
4	Garlic	Good quality	Per Kg	
5	Cabbage(Dressed)	Fresh Good quality	Per Kg	
6	Brinjal	Fresh Good quality	Per Kg	
7	Parball	Fresh Good quality	Per Kg	
8	Pumpkin	Fresh Good quality	Per Kg	
9	Bins	Fresh Good quality	Per Kg	
10	Carrot	Fresh Good quality	Per Kg	
11	Bit root	Fresh Good quality	Per Kg	
12	Green chilly	Fresh Good quality	Per Kg	
13	Cucumber	Fresh Good quality	Per Kg	
14	Capsicum	Fresh Good quality	Per Kg	
15	Leeks	Fresh Good quality	Per Kg	
16	Saga	Fresh Good quality	Per Kg	
17	Coriander leaf	Fresh Good quality	Per Kg	
18	Curry leaf	Fresh Good quality	Per Kg	
19	Mint leaf	Fresh Good quality	Per Kg	
20	Plantain	Fresh Good quality	Per Kg	
21	Lauki	Fresh Good quality	Per Kg	
22	Papaya	Fresh Good quality	Per Kg	
23	Cauli flower	Fresh Good quality	Per Kg	
24	Kundru	Fresh Good quality	Per Kg	
25	Nulkul	Fresh Good quality	Per Kg	
26	Simba	Fresh Good quality	Per Kg	
27	Runner beans	Fresh Good quality	Per Kg	
28	Radish	Fresh Good quality	Per Kg	
29	Ridge guard	Fresh Good quality	Per Kg	
30	Tomato	Fresh Good quality	Per Kg	
31	Yam	Fresh Good quality	Per Kg	
32	Ladies finger	Fresh Good quality	Per Kg	
33	Bitter guard	Fresh Good quality	Per Kg	
34	Lemon	Fresh Good quality	Per Kg	
35	Jack fruit(Curry)	Fresh Good quality	Per Kg	
36	Green Mango	Fresh Good quality	Per Kg	
37	Mushroom(Botton)	Fresh Good quality	Per Kg	

38	Drumstick	Fresh Good quality	Per Kg	
39	Coconut	Good quality	Per Kg	
40	Kankada	Good quality	Per Kg	
41	Banana(Yellow)(Standard size)	Good quality	Per Kg	
42	Banana(Green)(Standard size)	Good quality	Per Kg	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....Capacity.....

Postal Address.....

Mobile No.....

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
 Headmistress  
 KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

Quotation for supply of **NON-VEG ITEMS** for the financial year 2019-20

5. Name & address of the party/firm: \_\_\_\_\_
6. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
7. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
8. Money receipt no. and date of the tender purchase: \_\_\_\_\_

Technical bids 9 para-1  
Part A (to be filled by the tenderer)

I/we hereby submit technical bid for supply of **NON-VEG ITEMS** as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, TULAPADA district of Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV of the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	(m) Bank _____ (n) Draft no _____ date _____ (o) Amount Rs _____
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No

Signature of the tenderer with seal

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
Headmistress  
KGBV, TULAPADA

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), TULAPADA**  
**NARLA BLOCK, KALAHANDI**

Quotation for supply of **NON-VEG ITEMS** for the financial year 2019-20

5. Name & address of the party/firm: \_\_\_\_\_
6. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
7. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
8. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of **NON-VEG** items as per terms and condition of the tender notice of the Office of the HM. KGBV, TULAPADA which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, CESS, CST/ LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part B(to be filled by the tenderer)

Particulars of the Non-Veg. Items

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Dressed Chicken (Without Gizzard)			
2	Mutton (Male Goat)			
3	Egg			
4	Fish			

Note:

Meat, Chicken and Fish should be dressed in the Vidyalaya Mess. The Quoted rate should not exceed weekly market rate.

OR WEEKLY CONDITIONAL SUPPLY		
Non-Vegetarian	Maximum Discount on Market Price of that Day	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....Capacity.....

Postal Address.....

Mobile No.....

  
**H.M. Cum-Member Secretary**  
**K.G.B.V. Tulapada, Kalahandi**  
 Headmistress  
 KGBV, TULAPADA