

**OFFICE OF THE HEADMISTRESS,  
KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA  
JAIPATNA BLOCK, KALAHANDI**

Letter No

**Tender Call Notice**

Date 22/06/2019

Office of the Headmistress, KGBV JAIPATNA of Kalahandi district have invited sealed tenders from the registered firms/manufacturer/authorized dealers/whole sellers/Govt. stores for supply of the item grocery, cosmetics, reading writing materials, Dress materials, Vegetables & Non-veg. items to KGBV, Jaipatna of Kalahandi Dist as per following details.

Particular	Kasturaba Gandhi Balika Vidyalaya (KGBV), Jaipatna
Address	At/Po- Jaipatna, Block- Jaipatna, Dist- Kalahandi
Cost of tender paper	Rs.200/-
Last date & time of receiving tender	23/07/2019 - 4.00 PM
Date & Time of opening of tender	30/07/2019 - 11.00 AM

For details visit District website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) & [www.opepa.in](http://www.opepa.in)

By order of BDO-cum-Chairman

*rpattanask*  
Headmaster Cum Conven-  
Headmistress

Govt. U.S.M.E. (KGBV) Jaipatna  
U.S.M.E. School, Jpt, Kld

Memo No. 17 / Date 22/06/19 /

Copy to DIO, NIC, Kalahandi/Assistant Director (MIS) OPEPA for information with a request to hoist the above matter along with the detail enclosure in the District/OPEPA website.

*rpattanask*  
Headmaster Cum Conven-  
Headmistress

Govt. U.S.M.E. (KGBV) Jaipatna  
U.S.M.E. School, Jpt, Kld

Memo No. 18 / Date 22/06/19 /

Copy to the DPC/SSA/Kalahandi for information necessary action

*rpattanask*  
Headmaster Cum Conven-  
Headmistress

Govt. U.S.M.E. (KGBV) Jaipatna  
U.S.M.E. School, Jpt, Kld

Memo No. 19 / Date 22/06/19 /

Copy to the Deputy Director, (Girls Education) OPEPA, Bhubaneswar for information and necessary action.

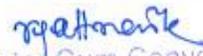
*rpattanask*  
Headmistress Cum Conven-

Govt. U.S.M.E. (KGBV) Jaipatna  
U.S.M.E. School, Jpt, Kld

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**TENDER CALL NOTICE**

Sealed Tender are invited from the registered firms/manufacturer/authorized dealers/whole sellers/Govt. stores for supply of the item grocery, cosmetics and toilet items, vegetables, reading writing materials, Dress materials, Non-veg. items to the KASTURABA GANDHI BALIKA VIDYALAYA, JAIPATNA, JAIPATNA BLOCK of Kalahandi district for the year 2019-20. The tender form with other particulars and the list of the items can be obtained from the office of the KGBV from 10:00 AM to 04:00 PM in all working day w.e.f. ...23... June to ...23... July on payment of Rs.200/- (Two hundred only) non refundable in shape of Bank draft payable in the State Bank of India, Utkal Gramya Bank . The tender paper completed in respect along with requisite documents and Earnest money in shape of Bank Draft drawn in favor of the Headmistress and Chairperson KGBV, Jaipatna payable at the State Bank of India, Utkal Gramya Bank would only be deposited in this KGBV up to 4:00 PM on dt...23... July. The KGBV Level Purchase Committee meeting will be held on date ...30... July at 11:00 AM as mentioned in the 1<sup>st</sup> page for opening of the tender. The chairman of the Purchase Committee (B.D.O) reserves the right to accept or reject the tender in whole or in part without assigning any reason thereto.

  
Headmaster Cum Conven.  
K.G.B.V. Hostel  
U.S.M.E. School, Jpt, Kld  
**Headmistress**  
**Govt. U.S.M.E. (KGBV) Jaipatna**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**TENDER PAPER**

(The HM will fill up the name and address of the firm who will purchase the tender paper from the concerned KGBV in case of downloading from the website there is no need to fill up the name and address of the firm)

To

M/s \_\_\_\_\_  
\_\_\_\_\_

Sub- Tender for supply of \_\_\_\_\_

1. Sealed tender for supply of the articles shown in the attachment statement are invited by the undersigned on behalf of KASTURABA GANDHI BALIKA VIDYALAYA, JAIPATNA up to ..... PM Date ..... July. The tender should be sent under strong sealed cover marked as “**TENDER FOR THE SUPPLY OF \_\_\_\_\_**” and not by the name. The tender will be opened in the office of the Office of the Headmistress(KGBV) Hostel, Jaipatna, Jaipatna Block on Dt..... July at ..... PM.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 15 unless specified in otherwise in the tender, it shall be constructed that the terms and conditions stipulated hereunder have been agreed to.
3. The rate should be F.O.R, Vidyalaya and should include GST and any other taxes or imposition whatever liable in respect of the supplier. The KGBV shall not pay freight etc.
4. There should not be any over writing, correction in the tender. If a figure is to be amended, if it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attachment statements he/she may decide. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
6. The tender should submit his/her tender form along with earnest money amount in as fixed and published in the tender notification in form of **Bank draft** payable to the **Headmistress and Chairperson KGBV, Jaipatna** which will be refunded in the

event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 5% of the total amount of the articles. If the contractor is not agreeable to pay security deposit the reason therefore should be specified and the undersigned reserves the right to accept or reject the request.

7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of the firm and the difference of price. If any shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
8. The quantity of articles indicated in the attachment statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
9. Prior to acceptance of the tender, the undersigned reserve the rights to call for samples or demonstration and the contractor shall be liable to supply the sample given demonstration free of cost.
10. The rate quoted by the contractor shall hold good up to 31<sup>st</sup> March, 2019. No amount amendment in the rate accept increased/decreased in the rate of sales tax during the period of supplier will be accepted. For the branded item, if there would be some free gifts schemes marked on the packing, the same would be liable to be supplied with the articles on free of cost also and also shown in the bill.
11. In the event of acceptance of the tender and placing of the order for purchase, the articles order for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied are not according to approved samples or don't conform to the specification prescribed.
12. In case of tender for vegetables  
The participants of the tender in response to advertisement published are eligible to participate the tender for the vegetable quarterly (April-June, July-Sept, Oct-Dec, & Jan-Mar) it will be continue till March 2020. The tender form will be available on ..... of June/Sept/Dec and it will be finalized on ..... July of that month, if it is a Government Holiday next day will be open. The committee has reserved the right to accept fully or partially or to cancel at any time.
13. The amount of security deposit shall be retained by the KGBV for period of 6 month from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period. The Security Deposit amount will be refunded without interest.
14. In no case the payment will be made above maximum retail price (MRP).
15. Tender which doesn't comply with the above condition is liable to be rejected.
16. The sealed tender should invariably contain:-
  - GST (Goods and services Tax) and other tax clearance certificate from the competent authority.
  - Copy of the GST of concern firm

- Copy of permanent registration certificate from the commercial department.
  - Earnest money.
  - Lowest rate as well as terms of supply if any.
  - Specification and printed catalogue and other concerned literature of the equipment to be supplied.
  - In case of authorized dealers, authorization letter from the manufacturer/supplier
  - Signature of the authorized person on all pages with date.
17. The tendering firm/agencies are required to enclosed self attested photo copies of following documents, failing to which their bids will be summarily/out rightly rejected and will not be considered any further:
- a) Registration certificated as per the existing norms.
  - b) Copy of GST registration certificates.
  - c) Copy of PAN card.

Sl No	Name of the items	Amount of Earnest Money
1	Grocery	Rs. 15000/-
2	Vegetables	Rs. 1000/-
3	Cosmetics & Toilet items	Rs. 1500/-
4	Reading writing materials	Rs. 2000/-
5	Non-Veg. items	Rs. 1500/-

  
 Headmaster Cum Conven.  
 K.G.B.V. Hostel  
 U.S.M.E. School, Jpt, Kld  
**Headmistress**  
**Govt. U.S.M.E. (KGBV) Jaipatna**

### INSTRUCTIONS TO THE TENDERER

1. Tender is to be submitted in the prescribed tender forms consisting of technical bid and financial bid only along with terms and conditions in the office of the concerned KGBV.
2. The tender shall submit technical bid and financial bid in two separate sealed envelopes which should be prescribed as Technical/Financial bid, items tendered, name of the bidders and should be duly sealed and put in a big envelopes which too should be duly sealed.
3. (i) The tender in sealed envelope shall be accepted up to 10 AM to ..... PM hrs on dt. .... July and technical bid shall be opened first by the duly constituted committee on in the office of the Headmistress (KGBV) Hostel, Jaipatna, Jaipatna Block on the scheduled date as mentioned in the notification in presence of the tenderer or their authorized agents.  
(ii) Decision of the purchase committee to declare any of the tender to have or have not qualified in technical bidding shall be final. Intimation of decision of the competent authority shall be conveyed to the tenderers in due course of time.
4. (i) Financial bids of only those tenderers who qualify in the technical bid, shall be opened.  
(ii) There should not be any cutting and/ over-writing in the tender form. No amendment or additions in the terms and conditions indicated on a separate paper or attachment will be accepted.
5. The tenderer must sign the terms and conditions and submit along with the technical bid, otherwise the tender is liable to be rejected.
6. The tenderer should submit the tender form along with the earnest money deposit in the form of Demand Draft drawn in favor of **Headmistress and Chairperson KGBV, Jaipatna.** "Payable at SBI Main Branch, Jaipatna". Tenderer should be pay Rs.200/-(Two hundred only) towards the cost of the tender form in case of downloading from website.

*ryafoneik*  
Headmaster Cum Conven.  
K.G.B.V. Hostel  
U.S.M.E. School, Jpt, Kld  
**Headmistress**  
**Govt. U.S.M.E. (KGBV) Jaipatna**

**UNDERTAKING BY THE SUPPLIER**

We M/s \_\_\_\_\_ agree fully that within the terms and conditions specified in the paragraph 3 to 17 and enclose the rates of the items as per list and specification given by the Headmaster/Headmistress of KGBV, Jaipatna in printing letters head or form of the firm.

Signature \_\_\_\_\_

Name of the proprietor \_\_\_\_\_

Seal of the firm \_\_\_\_\_

Witness (Signature, name and address)

1. \_\_\_\_\_

2. \_\_\_\_\_

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

**CHECLIST OF DOCUMENTS/ STATEMENTS FOR FINANLIZATION OF TENDER**

Sl No	Name of the documents required	Remarks
1.	Whether required EMD in form of DD attached or not	
2.	GST, Attached or not Details valid up to _____	
3.	Registration certificate attached or not and dealership certificate	
4.	Income return & PAN Card copy attached or not.	
5.	Any other document related to supply	
6.	Signature of the tender in the form or not Along with witness	
7.	Others if any (Sample etc)	

Name of the bidder \_\_\_\_\_

Signature of the verifying officer

Signature of the committee member

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

Quotation for supply of grocery for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs. \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**  
**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of the Office of the HM. KGBV, JAIPATNA, dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, Jaipatna the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2.	Income Tax return for F.Y.2017-18 & 2018-2019	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4.	Financial capacity of the tenderer	Audited balance sheet for the year 2017 -18 & 2018-2019 Annexed: Yes/No Financial year turn over 201 -1
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6.	Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**Quotation for supply of grocery for the financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of grocery items as per terms and condition of the tender notice of the Office of the HM. KGBV, Jaipatna which are acceptable to me/us. Rated quoted are inclusive of all 9 basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B(to be filled by the tenderer)**

**PARTICULARS OF THE ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate quoted
1	Toor dal(Non-polish)	Ajanta/Badak brand/Good quality	Per kg	
2	Toor dal(Polish)	Ajanta/Badak brand/Good quality	Per kg	
3	Gram(Desi buta)	Dehusk-Bada dana/Good quality	Per kg	
4	Chana Dal	Good quality	Per kg	
5	Whole green gram	Good quality	Per kg	
6	Dry peas	White-Good quality	Per kg	
7	Atta	Ashribad/Good quality	Per kg	
8	Besan	Shree Ganesh /Lalkilla/Good quality	Per kg	
9	Rajma	Good quality	Per kg	
10	Kabuli chana	Good quality	Per kg	
11	Suji(Bad dana)	Shree Ganesh/Bajrang Bhoj/Good quality	Per kg	
12	Idly Suji	Shree Ganesh/Bajrang Bhoj/Good quality	Per kg	
13	Cooking oil	Fortune/King soyabin/Good quality	Per ltr	
14	Vanaspati	Ruchi/Good quality	Per kg	
15	Sugar	Bad dana of good quality	Per kg	
16	Biscuit	Parle G(small pack) / Marie gold/Goodquality	Per kg	
17	Amulspray	Refill pack/good quality	Per kg	
18	Biri dal	Good quality	Per kg	
19	Salt	Tata Salt/Good quality	Per kg	

20	Papad	Haldiram/Priya/Good quality	Per kg	
21	Jagerry	Good quality	Per kg	
22	Cashew nut	Broken-Good quality	Per kg	
23	Vermicelli	Haldiram/MTR/Good quality	Per kg	
24	Cummin seeds(Jeera)	Good quality	Per kg	
25	Mustard seeds(Sorisha)	Good quality	Per kg	
26	Fenugreek(Methi)	Good quality	Per kg	
27	Curry powder	Everest/Ruchi/Good Quality	Per kg	
28	Fish curry powder	Everest/Ruchi/Good quality	Per kg	
29	Chicken masala powder	Everest/Ruchi/Good quality	Per kg	
30	Mutton masala powder	Everest/Ruchi/Good quality	Per kg	
31	Chilly powder	Everest/Ruchi/Good quality	Per kg	
32	Turmeric powder	Everest/Ruchi/Good quality	Per kg	
33	Dry red chilli	Good quality	Per kg	
34	Chat masala pd.	Everest/Ruchi/Good quality	Per kg	
35	Tempering masala	Everest/Ruchi/Good quality	Per kg	
36	Bay leaf(Tej patra)	Good quality	Per kg	
37	Payees rice	Ruchi/Good quality	Per kg	
38	Match box	Camel/Good quality	Per kg	
39	Pickle	Nillon/Ruchi/Good quality	Per kg	
40	Mixture	Narayani/Jay laxmi/Good quality	Per kg	
41	Vim bar	Good quality	Per pcs	
42	Soyabean	Fortune/Ruchi/Good quality	Per kg	
43	Mustard oil	Ruchi/Double hiran/Good quality	Per ltr	

Signature of the tenderer with seal

Name.....  
Capacity.....  
Postal Address.....  
.....  
.....  
Mobile No.....

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**Quotation for supply of Cosmetics and toilet items for the financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**

**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, JAIPATNA, dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, JAIPATNA the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1. Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2. Income tax return 2017-2018 & 2018-2019 (Financial Year)	Income tax PAN no _____ Enclosed: Yes/No _____
3. GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4. Financial capacity of the tenderer	Audited balance sheet for the year 2017 -18 & 2018-19. Annexed: Yes/No _____ Financial year turn over 201 -1 _____
5. Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No _____
6. Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No _____

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

Quotation for supply of cosmetics/toilet items for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of cosmetics/toilet items as per terms and condition of the tender notice of the Office of the HM. KGBV, JAIPATNA which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B (to be filled by the tenderer)**

**PARTICULARS OF THE ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Tooth brush	Ajanta/Good quality	Per pcs	
2	Tooth paste(50 gm)	Close up /Colgate /Good quality	Per pcs	
3	Washing soap(150gm)	Surf excel /Good quality	Per pcs	
4	Bathing soap(100gm)	Lifebouy/Dettol/Good quality	Per pcs	
5	Coconut oil	Nihar/Parachute/Good quality	Per pcs	
6	Shampoo	Clinic+/Good quality	Per pcs	
7	Washing powder(200 gm)	Wheel active/surf excel /Good quality	Per pcs	
8	Blue	Ujala/Good quality	Per pcs	
9	Tongue cleaner	Good quality	Per pcs	
10	Soap case	Good quality	Per pcs	
11	Cold cream	Ponds/Good quality	Per pcs	
12	Vaseline	Good quality	Per pcs	
13	Lip Bam	Blue heaven/Good quality	Per pcs	

14	Nail cutter	Good quality	Per pcs	
15	Sanitary pad	Stayfree/whisper/Good quality	Per pcs	
16	White phenyl(1 ltr bottle)	Double elephant /Good quality	Per pcs	
17	Black phenyl(1/2 ltr bottle)	Good quality	Per pcs	
18	Bleaching powder	Good quality	Per kg	
19	Toilet Acid	Sanitol/Good quality	Per ltr	
20	Gamacin powder	Good quality	Per kg	
21	Toilet cleaner(650ml)	Harpic/Good quality	Per pcs	

**Part-B to be filled by the tenderer**

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

.....

.....

Mobile No.....

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**Quotation for supply of Reading writing materials/Office stationeries items for the**  
**financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**  
**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of the Office of the HM. KGBV, JAIPATNA, dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, Jaipatna the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1. Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2. Income tax registration details	Income tax PAN no _____ Enclosed: Yes/No
3. GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: (c) Period of validity
4. Financial capacity of the tenderer	Audited balance sheet for the year 201 -1 Annexed: Yes/No Financial year turn over 201 -1
5. Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No

6.	Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No
7.	Description of the registered trademark (where applicable)	

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**QUOTATION FOR SUPPLY OF READING WRITING MATERIALS/**  
**OFFICE STATIONARIES FOR THE FINANCIAL YEAR 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of Reading writing materials/ Office stationeries items as per terms and condition of the tender notice of the Office of the HM. KGBV, Jaipatna which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B (to be filled by the tenderer)**

**PARTICULARS OF THE OFFICE STATIONARY/READING WRITING MATERIALS ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Alpine	Good quality	Per pcs	
2	Stapler pin(NO.10)	Good quality	Per pcs	
3	Tag	Good quality	Per bundle(50 pcs)	
4	Cello Tap(1/2")	Good quality	Per pcs	
5	Cello Tap(2")	Good quality	Per pcs	
6	Dust bin (small size)	Good quality	Per pcs	
7	Gum	Camel/ Good quality	Per pcs	
8	File cover	Good quality	Per pcs	
9	Correcting Pen(Fluid pen)	Good quality	Per pcs	
10	Cobra file(Punching)	Good quality	Per pcs	
11	Envelope(Big size)	Good quality	Per 1000pcs	
12	Envelope(Medium size)	Good quality	Per 1000pcs	
13	Register(196 pages)	Good quality	Per pcs	

14	Register(96 pages)	Good quality		Per pcs	
15	Stamp pad(Big size)	Camel/ Good quality		Per pcs	
16	Stamp pad Ink	Camel/ Good quality		Per pcs	
17	A4 paper	JK Paper/ Good quality		Per pkt	
18	A5 paper(Legal paper)	JK Paper/ Good quality		Per pkt	
19	Marker pen	Luxer/ Good quality		Per pcs	
20	Cash book(Double column)	Eagle/Good quality		Per pcs	
21	Ledger book	Eagle/Good quality		Per pcs	
22	Letter received register	Eagle/Good quality		Per pcs	
23	Letter dispatch register	Eagle/Good quality		Per pcs	
24	Stock register	Eagle/Good quality		Per pcs	
25	Long exercise notebook-Rolling(172 Pages)	Classmate/Navneet/ Good quality	Good	Per pcs	
26	Long exercise notebook-Plain(172 Pages)	Classmate/Navneet/ Good quality	Good	Per pcs	
27	Science note book(160 pages)	Classmate/Navneet/ Good quality	Good	Per pcs	
28	Graph notebook(40pages)	Oxford/ Good quality		Per pcs	
29	Rolled note book small(120 pages)	Classmate/Navneet/ Good quality	Good	Per pcs	
30	Geometry box	Classmate/Good quality		Per pcs	
31	Color chalk	Good quality		Per pcs	
32	White chalk(Non-dust)	Good quality		Per pcs	
33	Ball pen(Blue, Red)	Good quality		Per pcs	
34	Use and throw pen(Blue, Red)	Elkos fun gel/ Good quality		Per box	
35	Hand writing note book	Good quality		Per pcs	
36	Duster	Good quality		Per pcs	
37	Pencil	Natraj/Doms/Classmate/Apsara/ Good quality		Per pkt	

38	Eraser	Non-dust/ Classmate /Doms /Apsara/ Good quality	Per pcs	
39	Sketch pen (Big size)	Camel/ Good quality	Per pkt	
40	Poster color(6 colors)	Camel/ Good quality	Per pkt	
41	Water color tube	Camel/ Good quality	Per pkt	
42	Fevicol(500 ml)	Fevicol/ Good quality	Per pcs	
43	Drawing sheet(white)(140GSM)	Good quality	Per pcs	
44	Drawing sheet(color)(140GSM)	Good quality	Per pcs	
45	Wax crayons color(Big size)	Camel/ Good quality	Per pkt	
46	Double rolled note book	Good quality	Per pcs	
47	4 rolled note book	Good quality	Per pcs	
48	Rough note book(172 pages)	Good quality	Per pcs	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

.....

.....

Mobile No.....

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

Quotation for supply of Dress materials/BEDDING items for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**

**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, Jaipatna dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV of the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1. Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2. Income tax return F.Y. 2017-18 &2019-20 (Financial Year)	Income tax PAN no _____ Enclosed: Yes/No
3. GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4. Financial capacity of the tenderer	Audited balance sheet for the year 2017 -18 & 2019-20. Annexed: Yes/No Financial year turn over 201 -1
5. Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6. Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

Quotation for supply of VEGETABLES, & FRUITS items for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**VEGETABLES & FRUITS**  
**Tender for vegetables**

The participants of the tenderer in response to advertisement published are eligible to participate the tender for vegetable quarterly(April-June,July-Sept,Oct-Dec,Jan-March). It will continue till March 2020. The tender form will be available on ..... June, September, December and it will be finalize on ..... of the month, if it is Govt. Holiday next day will be open. The committee has reserved the right to accept fully or partially or to cancel at any time. Those tenderer who applied in response to the news paper advertisement are eligible to participate every quarterly and the new tenderer also participate the successful bidder will supply that month only earnest money deposit Rs. \_\_\_\_\_ only, the successful bidder will have to deposit Rs. \_\_\_\_\_ as security money, the tenderer will quote the rates of the vegetables for 3 months terms and condition will applied.

**Technical bids 9 para-1**  
**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, Jaipatna dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, Jaipatna of the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2.	Income tax registration details	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4.	Financial capacity of the tenderer	Audited balance sheet for the year 201 -1 Annexed: Yes/No Financial year turn over 201 -1
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6.	Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No
7.	Description of the registered trademark (where applicable)	

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**Quotation for supply of Vegetables& Fruits for the financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of Vegetables& Fruits items as per terms and condition of the tender notice of the Office of the HM. KGBV, Jaipatna which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

Part-B (to be filled by the tenderer)

**PARTICULARS OF THE ITEMS Vegetables& Fruits**

SI No	Name of the articles	Specification	Unit	Rate per unit
1	Potato	Good quality	Per Kg	
2	Onion	Good quality	Per Kg	
3	Ginger	Good quality	Per Kg	
4	Garlic	Good quality	Per Kg	
5	Cabbage(Dressed)	Fresh Good quality	Per Kg	
6	Brinjal	Fresh Good quality	Per Kg	
7	Parball	Fresh Good quality	Per Kg	
8	Pumpkin	Fresh Good quality	Per Kg	
9	Bins	Fresh Good quality	Per Kg	
10	Carrot	Fresh Good quality	Per Kg	
11	Bit root	Fresh Good quality	Per Kg	
12	Green chilly	Fresh Good quality	Per Kg	
13	Cucumber	Fresh Good quality	Per Kg	
14	Capsicum	Fresh Good quality	Per Kg	
15	Leeks	Fresh Good quality	Per Kg	
16	Saga	Fresh Good quality	Per Kg	
17	Coriander leaf	Fresh Good quality	Per Kg	
18	Curry leaf	Fresh Good quality	Per Kg	
19	Mint leaf	Fresh Good quality	Per Kg	
20	Plantain	Fresh Good quality	Per Kg	
21	Lauki	Fresh Good quality	Per Kg	
22	Papaya	Fresh Good quality	Per Kg	

23	Cauli flower	Fresh Good quality	Per Kg	
24	Kundru	Fresh Good quality	Per Kg	
25	Nulkul	Fresh Good quality	Per Kg	
26	Simba	Fresh Good quality	Per Kg	
27	Runner beans	Fresh Good quality	Per Kg	
28	Radish	Fresh Good quality	Per Kg	
29	Ridge guard	Fresh Good quality	Per Kg	
30	Tomato	Fresh Good quality	Per Kg	
31	Yam	Fresh Good quality	Per Kg	
32	Ladies finger	Fresh Good quality	Per Kg	
33	Bitter guard	Fresh Good quality	Per Kg	
34	Lemon	Fresh Good quality	Per Kg	
35	Jack fruit(Curry)	Fresh Good quality	Per Kg	
36	Green Mango	Fresh Good quality	Per Kg	
37	Mushroom(Botton)	Fresh Good quality	Per Kg	
38	Drumstick	Fresh Good quality	Per Kg	
39	Coconut	Good quality	Per Kg	
40	Kankada	Good quality	Per Kg	
41	Banana(Yellow)(Standard size)	Good quality	Per Kg	
42	Banana(Green)(Standard size)	Good quality	Per Kg	
43	Paneer	Good quality	Per Kg	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

.....

.....

Mobile No.....

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

**Quotation for supply of Non-Veg items for the financial year 2019-20**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**

**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, Jaipatna dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by Office of the HM. KGBV, Jaipatna of the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1.	Earnest Money	a. Bank _____ b. Draft no _____ date _____ c. Amount Rs _____
2.	Income tax registration details	Income tax PAN no _____ Enclosed: Yes/No
3.	GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4.	Financial capacity of the tenderer	Audited balance sheet for the year 201 -1 Annexed: Yes/No Financial year turn over 201 -1
5.	Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6.	Registration certificate of firm	No. and date of certificate (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No
7.	Description of the registered trademark (where applicable)	

**Signature of the tenderer with seal**

**OFFICE OF THE HEADMISTRESS,**  
**KASTURABA GANDHI BALIKA VIDYALAYA (KGBV), JAIPATNA**  
**JAIPATNA BLOCK, KALAHANDI**

Quotation for supply of Non-veg. for the financial year 2019-20

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of Non-veg. items as per terms and condition of the tender notice of Office of the HM. KGBV, Jaipatna which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B (to be filled by the tenderer)**

**PARTICULARS OF THE ITEMS Non-veg items**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Dressed chicken(without gizzard)	Good fresh	Per kg	
2	Egg	Good size and quality	Per pcs	
3	Mutton(Male goat)	Good quality	Per kg	
4	Fish	Rohi,Bhakura(1 kg size)	Per Kg	

**Note** Meat, chicken and fish should be dressed in the Vidyalaya mess. The quoted rate should not exceed weekly market rate.

OR WEEKLY CONDITIONAL SUPPLY		
Non-Vegetarian	Maximum discount on market price of that day	

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....

Capacity.....

Postal Address.....

.....

.....

Mobile No.....