

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI.
(SOCIAL WELFARE SECTION)

(TENDER CALL NOTICE)

No 443 /SW

Date. 08-03-2019 /

1. Collector & District Magistrate, Kalahandi invites sealed Tenders from the intending Registered Printing Press/ Supplying Agencies for printing and supply of following MAMATA Registers
 - a. MAMATA Scheme AWC Survey Register - Annexure-A
 - b. MAMATA scheme under taking by the beneficiary Form - Annexure-B
 - c. MAMATA scheme beneficiary Tracker - Annexure-C
 - d. MAMATA scheme AWC monthly report - Annexure-D
 - e. MAMATA scheme beneficiary registration & receipt - Annexure-E
2. Tender papers required for the tender can be obtained from the office of the Collector & District Magistrate, Kalahandi (DSWO Section) on payment of Rs.1000/- (Rupees one thousand) only (non-refundable) in cash towards cost of Tender on any working day from the date of this notice till **15.03.2019 3.00 P.M.** during office hour.
3. The Tender papers can also be downloaded from the website **<http://www.kalahandi.inc.in>**. In case of tender papers downloading from the website the tender shall accompany Bank Draft of Rs.1000/- (Rupees one thousand) only Demand draft in favour of "**District Social Welfare Officer, Kalahandi**" payable at SBI, Main Branch, Bhawanipatna.
4. The tender shall reach the DSWO, Kalahandi by Registered post/ Courier Service/ Speed post only on or before **15.03.2019** at **3.00 P.M.** The tender received beyond the date and time mentioned above shall not be taken into consideration.
5. Tender paper must be accompanied with the money receipt/ DD towards cost of Tender papers and other relevant documents as mentioned in the tender paper. Failure to comply the instruction specified there in or non-submission of any of the documents specified, the bid shall summarily be rejected.
6. The sealed tenders will be opened on **15.03.2019** at ^{5.00}~~4.30~~ **PM** by the undersigned in this Office in presence of the tenderers or their authorized agents and members of the District level purchase Committee constituted for the purpose.
7. The undersigned reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.
8. The details of this tender is available in the Notice Board/ District Website **<http://www.kalahandi.nic.in>**.


8/3/2019
**Collector,
Kalahandi**

Memo No. 444 /

Dated 08-03-19 /

Copy to the Notice Board of Collectorate, Kalahandi/ Sub-Collector, Bhawanipatna/ Dharmagarh /Notice Borad of DSWO, Kalahandi.


8.3.19

District Social Welfare Officer,
Kalahandi

Memo No. 445 /

Dated 08-03-19 /

Copy to the District Information and Rublic Relation Officer, Kalahandi. He is requested to publish in The Samaj & the Sambad per one day only wit in the Govt. approve rate.


8.3.19

District Social Welfare Officer,
Kalahandi.

Memo No. 446 /

Dated 08-03-19 /

Copy to the District Informatics Officer, NIC, Kalahandi for hoisting in the District website.


8.3.19

District Social Welfare Officer,
Kalahandi

**Tender Paper of the Tender Call Notice for printing of MAMATA Registers of
Kalahandi District**

Terms and Conditions:

1. Sealed tenders are invited from intending registered printing Press/ supplying Agencies for Printing and supply of **MAMATA Registers** of Kalahandi District.
2. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Bidders should give their Technical and Financial Bids separately in two envelopes and should be put into another Cover Superscribed as **“Tender for Printing of Five types of MAMATA Registers”**
3. The other terms and conditions associated with the assignments mentioned in **Annexure-A**.
4. The last date of submission of tender paper is 15.3.2019, 3.00 PM
5. Bidders who qualify technically, their financial proposal shall only be opened.
6. The successful Bidder has to submit delivery within 20 days from the date of issue of indent order from the District Administration.
7. All the materials will be submitted to **Office of the District Social Welfare Officer, Kalahandi**.
8. The details of the Specification of the items required for printing are mentioned at **Annexure-B**.

Annexure-A

Sl. No.	Terms and Conditions	Documents to be submitted.
1	The Printing press/Supplying Agency should be bonafide registered body having valid Registration No.	Attested Xerox copy Registration certificate.
2.	The Printing press/Supplying Agency should have PAN/ TIN & up to date GST Registration Certificate.	Attested Xerox copy of the PAN/ TIN & GST Registration Certificate.
3.	It has not been blacklisted by any Government Organization.	Declaration in Self format
4.	Income tax returns for last two financial year (2016-17 & 2017-18)	Self attested copy
5.	Rates should be quoted inclusive of paper, printing cost, and binding of register & also inclusive of charges of GST/transportation to the ICDS Project and other taxes as applicable.	Mentioned in Financial Bid (Tender Form part-2).
6.	The District Administration will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the printing press/ agency.	
7.	The tenderer should deposit EMD of Rs.5,000/- (Rupees Five Thousand)only in shape of Demand Draft in favour of DSWO, Kalahandi payable at SBI. Bhawanipatna main Branch. Tenders without EMD Money will be liable for rejection. The EMD money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply. The EMD of unsuccessful tenderers shall be refunded after finalization of the tender process.	Demand Draft of 5,000/-
8.	Money receipt in original in support of purchase of tender papers or Dmand Draft of Rs.2,000/- (Rupees two thousand)only in favour of DSWO, Kalahandi payable at SBI main Branch in Bhawanipatna.	Demand Draft/ Original receipt to be enclosed.
9.	Conditional tender are liable to be rejected. In the event of acceptance, District Collector`s decision will be final. The tender, which is not as per our required specifications will not be considered.	
10.	If the successful bidder fails to supply within the stipulated period i.e.20 days of receipt of supply order, liquidated damaged @ 2 % per day of delay shall be deducted from the final payment.	
11.	The District Administration will not pay any advance payment to the successful bidder. The Printing Press/Agency to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of the bill in that regard.	

12.	The payment will be made after submission of receipt/acknowledgement from the CDPOs of different ICDS project in token of receipt of Works Book as per the supply order with necessary stock entry certificate thereof on the body of the Bills. The District administration will test check the quality of supply. The supplier is to show the sample copy of five registers for proof reading and after approval the supplier will go for bulk printing.	
13	Rates quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
14.	Part quotation of specified quantity of an item will be rejected.	
15.	Tender require submitting of the sample registers as per specification	
16.	Under no circumstances shall the printing press/ Agency appoint any sub-contractor or sublease the contract. If it is found that the printing press/ supplying agency has violated such conditions than the contract will be terminated forthwith without any notice and security deposited shall be forfeited.	
17.	The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.	
18	The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
19	Documents of any past experience if any submitted	Self attested supply orders.
20	Self declaration of non-pendency of any legal cases	Self declaration.
21	Self declaration in connection with abiding all terms and conditions in tender.	Self declaration.
22	All documents to be submitted with self attestation.	

Signature with Seal of Tenderer.

Annexure-B

Sl. No.	Name of the item	Specification of the item	No. of item to be supplied (Approximately)
1	MAMATA Scheme AWC Survey Register-Annexure-A	Inner:- Half Crown Size Paper Original + Duplicate (50x2)=100 pages each book Original Copy – Proportion & Duplicate Copy Plain Cover:- Cover Page Glossy Paper with Black & White Print. (Thin Board Binding)	2258 Set
2	MAMATA scheme under taking by the beneficiary Form-Annexure-B	Inner:- ¼ Size Paper Front + Back Printing 100 Pages in each book Top Pad Type Proportion + Stitching Cover:- 170 GSM Paper Cover Page Glossy with Black & White Print.	2258 Set
3	MAMATA scheme beneficiary Tracker – Annexure-C	Inner:- Legal Size Paper 1 st Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain 2 nd Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain 200 Pages Contains each Book Top Pad Type Proportion + Stitching Cover:- Cover Page Glossy with Black & White Print.	2258 Set
4	MAMATA scheme AWC monthly report-Annexure-D	Inner:- Legal Size Paper Front + Back Printing 100 Pages Contains each Books (Single Copy) Top Pad Type Proportion + Stitching Cover:- Cover Page Glossy with Black & White Print.	2258 Set
5	MAMATA scheme beneficiary registration & receipt display calendar-Annexure-E	Inner:- 22 x 28 Size Drawing Board Each Calendar Contains 5 Copies with Top Stitching	2258 numbers

N:B- 1.The Details sample printing copies of MAMATA Register can be down loaded from the website: <http://www.kalahandi.nic.in> or Can also be perused in the Office of the DSWO, Kalahandi.

Signature with seal of the Tenderer.

TENDER FORM
Part-I
(Technical Bid)

1	Name of the printing Press/Supplying Agency (In capital letters)	
2	GST Registration Certificate submitted or not	
3	PAN submitted	
4	Income tax returns of last two financial year 2016-17 & 2017-18.	
5	Sample Registers as per the specification mentioned (Five MAMATA Registers). a. MAMATA Scheme AWC Survey Register- Annexure-A	
	b. MAMATA scheme under taking by the beneficiary Form-Annexure-B	
	c. MAMATA scheme beneficiary Tracker – Annexure-C	
	d. MAMATA scheme AWC monthly report-Annexure-D	
	e. Mamata scheme beneficiary Registration & receipt display calendar- Annexure-E	
6	Demand Draft towards EMD of Rs.5,000/- submitted .	
7	Demand Draft towards tender paper cost Rs.1,000/ submitted	
8	Documents of any past experience of any printing and supply materials (Attested copies to be submitted)	
9	Self declaration of non-pendency of any legal cases	
10	Self declaration in connection with abiding all terms and conditions in tender.	
11	All documents submitted with self attestation.	

DECLARATION.

I/We hereby declared that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the printing Press/ Supplying Agency will be blacklisted and will not have any dealing with in future.

Place:
Date:-

Signature & Seal of the Tenderer

TENDER FORM**Part-II
(Financial Bid)**

Sl. No.	Name of the item	Specification of the item	No. of item to be supplied (Approximately)	Rate Quoted per Register
1	MAMATA Scheme AWC Survey Register- Annexure-A	Inner:- Half Crown Size Paper Original + Duplicate (50x2)=100 pages each book Original Copy – Proportion & Duplicate Copy Plain Cover:- Cover Page Glossy Paper with Black & White Print. (Thin Board Binding)	2258 Set	
2	MAMATA scheme under taking by the beneficiary Form- Annexure-B	Inner:- ¼ Size Paper Front + Back Printing 100 Pages in each book Top Pad Type Proportion + Stitching Cover:- 170 GSM Paper Cover Page Glossy with Black & White Print.	2258 Set	
3	MAMATA scheme beneficiary Tracker – Annexure-C	Inner:- Legal Size Paper 1 st Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain 2 nd Copy Original + Duplicate (50x2)=100 Pages Original Proportion Duplicate Plain 200 Pages Contains each Book Top Pad Type Proportion + Stitching Cover:- Cover Page Glossy with Black & White Print.	2258 Set	
4	MAMATA scheme AWC monthly report-Annexure-D	Inner:- Legal Size Paper Front + Back Printing 100 Pages Contains each Books (Single Copy) Top Pad Type Proportion + Stitching Cover:- Cover Page Glossy with Black & White Print.	2258 Set	
5	MAMATA scheme beneficiary registration & receipt display calendar- Annexure-E	Inner:- 22 x 28 Size Drawing Board Each Calendar Contains 5 Copies with Top Stitching	2258 numbers	

Rates should be quoted inclusive of paper, printing cost, binding of register & also charges of GST/transportation to the ICDS Project and other taxes as applicable.

Place:
Date:-

Signature & Seal of the Tenderer