

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI.  
(TENDER CALL NOTICE)

No. 263 /SW

Dtd. 27.02.2019

1. Additional District Magistrate, Kalahandi invites sealed Tenders from the intending Registered Agencies/Manufacturer/Suppliers/Authorized Dealers for supply of "Metal Seal" for use in **Simultaneous General Election - 2018-19.**
2. Tender papers required for the tender can be obtained from the Office of the District Election Office, Kalahandi on payment of Rs.500/- (Rupees five hundred) only (non-refundable) in cash towards cost of Tender Paper on any working day from the date of this notice till 4.00 PM of 08-03-2019 during office hours.
3. The Tender papers can also be downloaded from the website <http://www.kalahandi.inc.in>. In case of tender papers downloaded from the website the tender shall accompany Bank Draft of Rs.500/- (Rupees five hundred) only drawn in favour of " District Election Officer, Kalahandi" payable at SBI, Main Branch, Bhawanipatna.
4. The tender shall reach the District Election Office, Kalahandi by Registered post/ Speed post only on or before 08-03-2019 at 4PM. The tender received beyond the date and time mentioned above shall not be taken into consideration.
5. Tender paper must be accompanied with the money receipt/ DD towards cost of Tender papers and other relevant documents as mentioned in the tender paper. Failure to comply the instruction specified therein or non-submission of any of the documents specified, shall lead to rejection of the bid.
6. The sealed tenders will be opened on 08-03-2019 at 5.00 PM by the undersigned in this Office in presence of the tenderers or their authorized agents and members of the District level purchase Committee constituted for the purpose.
7. The undersigned reserves the right to cancel or reject any or all of the tenders without assigning any reason thereof.
8. The details of this tender is available in the Notice Board/ District Website <http://www.kalahandi.nic.in>.

  
**Additional District Magistrate,  
Kalahandi**

Memo No. 264 /

Dated 27.02.2019

Copy the to the Notice Board of Collectorate, Kalahandi/ Notice Board of Sub-Collector, Bhawanipatna for wide publicity.

  
**Additional District Magistrate,  
Kalahandi**

Memo No 265 /

Dated 27.02.2019

Copy to the District Information and Public Relation Officer, Kalahandi. He is requested to publish in The Samaj&TheSambadfor one day only with in the Govt. approved rate.

  
**Additional District Magistrate,  
Kalahandi**

Memo No 266 /

Dated 27.02.2019

Copy to the District Informatics Officer, NIC ,Kalahandi for hoisting in the District website.

  
**Additional District Magistrate,  
Kalahandi**

**Tender Paper of the Tender Call Notice for supply of METAL SEAL for Kalahandi District for 2018-19.**

**Terms and Conditions:**

1. Sealed tenders are invited from intending registered printing Press/ supplying Agencies for Printing and supply of Kalahandi District.
2. The supplier should have upto date GST Registration Certificate(3B).
3. He should have PAN card No.(Photo copy of PAN card should be submitted)
4. The supplier should have not been blacklisted.
5. Rates should be quoted inclusive of inclusive of charges of GST/transportation and other taxes as applicable.
6. The District Administration will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition.
7. The tenderer should deposit EMD of Rs. 2000/- (Rupees two thousand) only in shape of Demand Draft in favour of in favour of " District Election Officer, Kalahandi" payable at SBI, Main Branch, Bhawanipatna.. Tenders without EMD Money will be liable for rejection. The EMD money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply. The EMD of unsuccessful tenderers shall be refunded after finalization of the tender process.
8. Money receipt in original in support of purchase of tender papers or Demand Draft of Rs.500/- (Rupees five hundred) only If the supplier has downloaded the Tender Paper from the district website he/she shall submit the DD of RS. 500/- payable at SBI, Main Branch, Bhawanipatna.to District Election Officer, Kalahandi".
9. The successful bidder has to supply within the stipulated period i.e.7 days of receipt of supply order.
10. The payment will be made after proper delivery of materials at the assigned place.
11. Under no circumstances shall the supplier appoint any sub-contractor or sublease the contract or else the order shall stand cancelled.
12. The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.
13. The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
14. Tenderers should present with the sample of materials to be supplied at the time of opening of the sealed tenders.
15. The firm be approved who quotes with the good quality as per the requirement.

**Annexure-I**  
**Specification of METAL SEAL**

Sl.No.	Name of the items	Specification	No. of Lantern to be supplied
1	Metal Seal -I	Metal Seal for the Returning Officer	As per requirement
2	Metal Seal -II	Metal Seal for the Presiding Officer	As per requirement
3	Metal Seal -III	Metal Seal for the District Election Officer	As per requirement
4	Distinguishing Mark Rubber Stamp	Distinguish Rubber Stamp	
5	Transparent Duct Tape(Cello Tape)	4" width(having length of not less than 10-15 meters)	

**Annexure-II**  
**(Financial Bid)**

Sl.No.	Name of the items	Specification	Rate quoted per unit
1	Metal Seal -I	Metal Seal for the Returning Officer	
2	Metal Seal -II	Metal Seal for the Presiding Officer	
3	Metal Seal -III	Metal Seal for the District Election Officer	
4	Distinguishing Mark Rubber Stamp	Distinguish Rubber Stamp	
5	Transparent Duct Tape(Cello Tape)	4" width(having length of not less than 10-15 meters)	

Rates(in Indian Currency) should be quoted inclusive of delivery of *metal seal* at District Election Office, Kalahandi & also inclusive of charges of taxes as applicable.