

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI.  
(SOCIAL WELFARE SECTION)

No. 367 /SW (SHORT TENDER CALL NOTICE)

Dtd. 26/2/19

1. Collector & District Magistrate, Kalahandi invites sealed Tenders from the intending Registered Printing Press/ Supplying Agencies for printing and supply of "IEC Materials on Nua Arunima & Booklet" 2017-18
2. Tender papers required for the tender can be obtained from the office of the Collector & District Magistrate, Kalahandi (DSWO Section) on payment of Rs.1000/- (Rupees one thousand)only(non-refundable) in cash towards cost of Tender on any working day from the date of this notice till **7.3.2019 up to 3.00 PM** during office hour.
3. The Tender papers can also be downloaded from the website <http://www.kalahandi.inc.in>.In case of tender papers downloading from the website the tender shall accompany Bank Draft of Rs.2000/- (Rupees two thousand)only Demand draft in favour of " District Social Welfare Officer, Kalahandi"payable at SBI, Main Branch, Bhawanipatna.
4. The tender shall reach the DSWO,Kalahandi by Registered post/ Courier Service/ Speed post only on or before **7.3.2019 up to 3.00 PM** The tender received beyond the date and time mentioned above shall not be taken into consideration.
5. Tender paper must be accompanied with the money receipt/ DD towards cost of Tender papers and other relevant documents as mentioned in the tender paper. Failure to comply the instruction specified there in or non-submission of any of the documents specified, the bid shall summarily be rejected.
6. The sealed tenders will be opened on **7.3.2019 at 4.00 PM** by the undersigned in this Office in presence of the tenderers or their authorized agents and members of the District level purchase Committee constituted for the purpose.
7. The undersigned reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.
8. The details of this tender is available in the Notice Board/ District Website <http://www.kalahandi.nic.in>.

*26-2-19*  
Addl. District Magistrate,  
Kalahandi.

Memo No. 368

Dated 26/2/19

Copy the to the Notice Board of Collectorate,Kalahandi/ Notice Board of Sub-Collector, Bhawanipatna/ Dharmagarh /Notice Borad of DSWO, Kalahandi for wide publicity.

*26-2-19*  
District Social Welfare Officer,  
Kalahandi.

Memo No. 369

Dated 26/2/19

Copy to the District Information and Rublic Relation Officer, Kalahandi. He is requested to publish in **The Samaj & The SAMBA** per one day only with in the Govt. approved rate.

*26-2-19*  
District Social Welfare Officer,  
Kalahandi.

Memo No. 370

Dated 26/2/19

Copy to the District Informatices Officer, NIC ,Kalahandi for hoisting in the District website

*26-2-19*  
District Social Welfare Officer,  
Kalahandi.

**Tender Paper of the Tender Call Notice for printing of IEC materials on Nua Arunima & Booklet  
of Kalahandi District.2017-18**

**Terms and Conditions:**

1. Sealed tenders are invited from intending registered printing Press/ supplying Agencies for Printing and supply of **IEC materials on Nua Arunima & Booklet** of Kalahandi District.
2. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Bidders should give their Technical and Financial Bids separately in two envelopes and should be put into another Cover Superscribed as "**IEC materials on Nua Arunima & Booklet**"
3. The other terms and conditions associated with the assignments mentioned in **Annexure-A.**
4. The last date of submission of tender paper is 7.3..2019 till 3.00 PM
5. Bidders who qualify technically, their financial proposal shall only be opened.
6. The successful Bidder have to submit delivery within 20 days from the date of issue of indent order from the District Administration.
7. All the materials will be submitted to **Office of the District Social Welfare Officer, Kalahandi.**
8. The details of the Specification of the items required for printing are mentioned at **Annexure-B.**

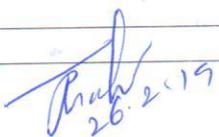
  
26.2.19

District Social Welfare Officer,  
Kalahandi.

**Annexure-A.**

<b>Sl.No.</b>	<b>Terms and Conditions</b>	<b>Documents to be submitted.</b>
1	The Printing press/Supplying Agency should be bonafide registered body having valid Registration No.	Attested Xerox copy Registration certificate.
2.	The Printing press/Supplying Agency should have PAN/ TIN & up to date GST Registration Certificate.	Attested Xerox copy of the PAN/ TIN & GST Registration Certificate.
3.	It has not been blacklisted by any Government Organization.	Declaration in Self format
4.	Rates should be quoted inclusive of colour coded paper and printing cost of IEC materials & Booklet also inclusive of charges of GST/transportation to the ICDS Project and other taxes as applicable.	Mentioned in Financial Bid (Tender Form part-2).
5.	The District Administration will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the printing press/ agency.	Undertaking
6.	The tenderer should deposit EMD of Rs.5,000/- (Rupees Thirty thousand)only in shape of STDR to be pledged to the DSWO,Kalahandi payable at SBI. Bhawanipatna main Branch. Tenders without EMD Money will be liable for rejection. The EMD money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply. The EMD of unsuccessful tenderers shall be refunded after finalization of the tender process.	Demand Draft of 5,000/-
7.	Money receipt in original in support of purchase of tender papers or Dmand Draft of Rs.1,000/- (Rupees two thousand)only in favour of DSWO,Kalahandi payable at SBI main Branch in Bhawanipatna.	Demand Draft/ Original receipt to be enclosed.
8.	Conditional tender are liable to be rejected. In the event of acceptance, District Collector's decision will be final . The tender, which is not as per our required specifications will not be considered.	See specifications. Model of Works Booklet.
9.	If the successful bidder fails to supply within the stipulated period i.e.20 days of receipt of supply order, liquidated damaged @ 2 % per day of delay shall be deducted from the final payment.	Self declaration of the bidders with Seal and signature.
10.	The District Administration will not pay any advance payment to the successful bidder. The Printing Press/Agency to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of the bill in that regard.	

11.	The payment will be made after supply of all materials and Booklet in good condition as per the specification. The District administration will test check the quality of supply. The supplier is to show the sample copy of IEC amterial and Booklet for proof reading and after approval the supplier will go for bulk printing.The sample of papers in specified GSM is to be produced by the tender in time of Tender.	Sample of Paper qality in 300 GSM and 170 GSM is to be submitted.
12.	Rates quoted against this tender shall remain valid up to 12 months after publication of approved rate . No request for increase in rates, if any, will be allowed or entertained during this period.	
13.	Part quotation of specified quantity of an item will be rejected.	
14.	Tender require submitting of the sample paper of 80 & 300 GSM Matt & 10 inner gsm matt papers( 10 copies of each) as per specification	
15.	Under no circumstances shall the printing press/ Agency appoint any sub-contractor or sublease the contract. If it is found that the printing press/ supplying agency has violated the such conditions than the contract will be terminated forthwith without any notice and security deposited shall be forfeited.	
16.	The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.	
17.	The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
18.	Income tax returns for last two financial year(2016-17 & 2017-18)	Self attested copy
19.	Documents of any past experience if any submitted	Self attested supply orders.
20.	Self declaration of non-pendency of any legal cases	Self declaration.
21.	Self declaration in connection with abiding all terms and conditions in tender.	Self declaration.
22.	All documents to be submitted with self attestation.	

  
 26.2.19  
**District Social Welfare Officer,**  
**Kalahandi.**

**Signature of Tender.**

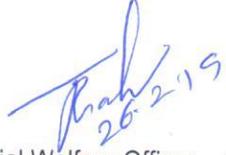
**ANNEXURE-B**

SI No	Item	Specification	Quantity Required	Rate Prescribed by the Government	Rate Quoted (in Rs.) per set
1	Calendar (Including Design @ Taxes	<b>No of Pages : 7</b> <b>Size : 19" X 28"</b> <b>Bothe sided</b> Paper Quality : Cover : 300 gsm matt. <b>Finishing :Wiro</b> Binding <b>Colour – 4 Colour</b>	2261	@ Rs.130/- per set.	
02	New Arunima Booklet (Including Design & Taxes.	<b>No. of Pages: 12</b> <b>Size: crown</b> <b>Paper Quantity:</b> a. Cover: 300 gsm matt. b. 170 Inner: gsm matt. <b>Finishing:</b> Perfect Binding <b>Colour – 4 Colour</b>	2527	@ Rs. 30/- per set.	

Place:

(Signature and seal of the authorized signature)

Date:

  
District Social Welfare Officer,  
Kalahandi.

# TENDER FORM

## Part-I

### (Technical Bid)

1	Name of the printing Press/Supplying Agency (In capital letters)	
2	GST Registration Certificate submitted or not	
3	PAN submitted	
4	Sample papers of 300 & 170GSM Matt papers (10 copies of each) as per the specification submitted.	
5	STDR to be pledged to the DSWO, Kalahandi towards EMD of Rs.5,000/- submitted .	
6	Demand Draft towards tender paper cost Rs.1,000/ submitted	
7	Documents of any past experience of any printing and supply materials (Attested copies to be submitted)	
8	Incometax returns of last two financial year 2016-17 & 2017-18.	
9	Self declaration of non-pendency of any legal cases	
10	Self declaration in connection with abiding all terms and conditions in tender.	
11	All documents submitted with self attestation.	

#### **DECLARATION.**

I/We hereby declared that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the printing Press/ Supplying Agency will be blacklisted and will not have any dealing with in future.

Signature & Seal of the Tenderer.

Place:

Date:-

**TENDER FORM PART-II**  
**FINANCIAL BIDS.**

SI No	Item	Specification	Quantity Required	Rate Prescribed by the Government	Rate Quoted (in Rs.) per set
1	Calendar (Including Design @ Taxes	<b>No of Pages : 7</b> <b>Size : 19" X 28"</b> <b>Bothe sided</b> Paper Quality : Cover : 300 gsm matt. <b>Finishing :Wiro</b> Binding <b>Colour – 4 Colour</b>	2261	@ Rs.130/- per set.	
02	New Arunima Booklet (Including Design & Taxes.	<b>No. of Pages: 12</b> <b>Size: crown</b> <b>Paper Quantity:</b> a. Cover: 300 gsm matt. b. 170 Inner: gsm matt. <b>Finishing:</b> Perfect Binding <b>Colour – 4</b> Colour	2527	@ Rs. 30/- per set.	

Place:

(Signature and seal of the authorized signature)

Date: