

**OFFICE OF THE
DIVISIONAL LABOUR COMMISSIONER, KALAHANDI, BHAWANIPATNA**

No. 166 /

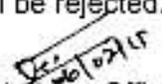
Date. 06.02.2019

TENDER CALL NOTICE

1. The Tender Call Notice No.93, Dtd.22.01.2019 of this Office is hereby cancelled due to unavoidable circumstances.
2. Fresh sealed tenders are invited from registered firms / Authorised dealers / Rate contract holders/ Agencies / Reputed manufactures for supply of Bicycles with specifications, terms and conditions mentioned in the tender paper (also available in the Website www.kalahandi.nic.in / Office Notice Board) which should reach to the Office of the undersigned from before 4.00 PM of 13.02.2019 through Registered Post/ Speed Post/ Courier Service only, which will be opened on 13.02.2019 at 05.00 P.M.

Sl. No.	Name of Article	Specification	Unit required
1	Bicycles (to be supplied to beneficiaries in Kalahandi District)	Specifications details as prescribed in Annexure-5.	Approximately 13,000

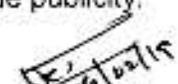
Bids submitted beyond the manner prescribed in the tender documents shall be rejected.


District Labour Officer,
Kalahandi

Memo No. 167/

Dated 06.02.2019

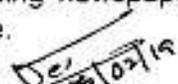
Copy to the Notice Board of Collectorate, Kalahandi/ Notice Board of Sub-Collector, Bhawanipatna/ Dharmagarh /Notice Borad of DLC, Kalahandi for wide publicity.


District Labour Officer,
Kalahandi.

Memo No. 168/

Dated. 06.02.2019

Copy to the District Information and Public Relation Officer, Kalahandi. He is requested to publish in two leading daily newspapers in Oriya and one leading newspaper in English language for one day only in accordance with the Govt. approved rate.


District Labour Officer,
Kalahandi.

Memo No. 169/

Dated. 06.02.2019

Copy to the District Informatics Officer, NIC ,Kalahandi for hoisting in the District website.


District Labour Officer,
Kalahandi.

TENDER DOCUMENT
FOR SUPPLY OF BICYCLES TO BENEFICIARIES OF
KALAHANDI DISTRICT

Address:

O/O The Divisional Labour Commissioner, Kalahandi,
Bhawanipatna

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SECTION I

General Instruction to Tenderers

1. The bidder is required to submit a Bank Draft/ DD worth Rs.5,000.00(Rupees Five Thousand) only in favour of the District Labour Officer, Kalahandi payable at SBI, Bazaar Branch, Bhawanipatna towards the cost of tender paper.
2. The bidder is required to submit a Bank Draft/ DD worth Rs.5,00,000.00(Rupees Five Lakhs) only in favour of the District Labour Officer, Kalahandi payable at SBI, Bazaar Branch, Bhawanipatna towards the earnest money deposit(EMD).
3. Sealed tenders in 2 different envelopes (marked as envelope A and envelope B) containing the details as prescribed hereunder are to be submitted by the bidder. The bidder should write the envelopes marked as A or B as the case may be on the front side.
 - 3.1 **Envelope marked 'A'**- This envelope relates to the Technical bid. This envelope should contain the followings.
 - a. Completely filled in application form as prescribed in Annexure-1.
 - b. Manufacturer Authorisation Certificate as prescribed in Annexure-2.
 - c. Performance statement of last three financial years as prescribed in Annexure-3.
 - d. Copy of bid document along with the annexures duly signed by the bidder at the bottom of each page.
 - e. Copy of GSTR3B/ GSTR4 up-to-date Return filed duly signed by the bidder.
 - f. Copy of Income Tax Return filed for the last three financial years (2015-16, 2016-17, 2017-18).
 - g. Acknowledgment slip issued by the District Labour Officer, Kalahandi certifying the receipt of samples.
 - h. Annual Audited Report showing minimum average turnover of Rs.1,00,00,000.00 (Rupees One Crore) only per annum for the last three financial years (2015-16, 2016-17, 2017-18).
 - i. Self declaration of not in arrear/ outstanding dues payable to the Govt. by the bidder.
 - j. Self declaration for supply of goods within the stipulated time as per the agreement, failing which the order will be cancelled.
 - k. Certificate issued by the manufacturer certifying that the goods are in conformity with the ISO standards.
 - l. A declaration by the bidder/firm certifying that he/she has not been blacklisted by any Govt. Organisation.
 - m. GST Registration Certificate showing the actual place of business of the bidder.
 - n. The bidder/firm is required to submit a sample of the goods intended to be supplied along with the specifications as prescribed in Annexure-5. The bidder must filled in the brand name and model of the bicycle in the specific column of the Annexure-5. After verification of the specified goods the District Labour Officer, Kalahandi should issue an acknowledgment slip which the bidder is required to submit in the envelope marked as A. the bidder should submit the sample before the District Labour Officer, Kalahandi much before the last date of the bid to avoid last hour rush.



3.2 **Envelope marked 'B'**- This envelope relates to the Financial bid. This envelope should contain the followings.

- a. Completely filled in Financial bid as prescribed in Annexure-4. The bidder must sign with date and place at the bottom of the financial bid. The bid quoted must be in Indian Rupees with digits clearly legible.
- 3.3 The envelope must be sealed with name and address of the bidder clearly mentioned on the front side.
- 3.4 Any bid received without the required documents/envelopes shall be summarily rejected.
- 3.5 The successful bidder will have to sign an agreement with the undersigned, which will be effective for one year from the date of signing of the agreement. The supply order may be placed with them at different time intervals for the said period.
- 3.6 The delivery of goods will be at Gram Panchayat/ Camp or Suitable place to be informed by the Office.
- 3.7 On each order of supply the delivery of fitted cycles should be completed within the stipulated period.
- 3.8 Any delay in the supply of goods at the directed location will attract penalty which deemed proper.
- 3.9 Payment shall be made after delivery of the goods in satisfactory condition.
- 3.10 The tender document can be downloaded from the District web site i.e. www.kalahandi.nic.in.
- 3.11 The tender documents must be submitted within 10 AM to 4 PM in the Office of the Divisional Labour Commissioner, Kalahandi, Bhawanipatna. The last date for submission of tender documents is 13.02.2019 till 4.00 PM. No tender documents shall be entertained after the stipulated time. Tenders will be opened on 13.02.2019 at 5.00 PM in presence of bidders or their authorized representatives.
- 3.12 All legal disputes/ litigations are subject to the jurisdiction of Courts within the District of Kalahandi only.
- 3.13 The undersigned reserves the right to accept or reject any quotation or to cancel the bidding process at any time without assigning any reason thereof.

Sd/-
District Labour Officer,
Kalahandi

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SECTION II

Terms and Conditions relating to Technical bid

- 4.1 The Technical bid in envelope-A must contain all the documents mentioned in clause No.3.1.
- 4.2 Any bid without DD/ Bank Draft towards the cost of tender paper and EMD shall be summarily rejected.
- 4.3 All the documents must be duly signed by the bidder.
- 4.4 The bidder must be authorized by the manufacturer whose products are shown at the time of production of samples.
- 4.5 The bidder must have minimum Rs.1,00,00,000.00 (Rupees One Crore) only average turnover during the last three financial years (2015-16, 2016-17, 2017-18).
- 4.6 The bidder must have filed up-to-date GSTR3B/GSTR4 Return as the case may be.
- 4.7 There shall not be any Govt. dues out standing against the bidder.
- 4.8 The goods intended to be supplied must be of high quality in conformity with the ISO standards.
- 4.9 The bidder/ firm must not have been black listed by any Govt. Organisation.
- 4.10 The bidder must be registered under the GST Act.
- 4.11 The bidder must have supplied minimum 1,000 No. of Bicycles in last three financial years (2015-16, 2016-17, 2017-18). The details of supply/ sale should be reflected in the performance statement as prescribed in Annexure-3.
- 4.12 The Manufacturers Authorization Letter must be in the original letter-head of the manufacturer. Photocopy/ Telefax/ E-mail printout shall not be entertained.

Sd/-
District Labour Officer,
Kalahandi

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SECTION III

Terms and Conditions relating to Financial bid

- 5.1 The bidders who qualify the Technical bid shall be eligible to participate in the financial bid. The bids of the bidders who are disqualified in the Technical bid shall not be opened in the Financial bid.
- 5.2 The decision taken by the Tender Committee shall be binding on the successful bidder who shall comply and supply the goods as per the agreement signed within the stipulated time.
- 5.3 The cost of tender paper is not refundable.
- 5.4 The EMD amount of the unsuccessful bidder shall be refunded.
- 5.5 The amount of earnest money will be forfeited if the bidder withdraws his bid after opening of the bids.
- 5.6 Bidders will have to quote only single rate for the specified item strictly as per the technical specification enclosed in Annexure-5. No variation or variable quotation or terms will be accepted.
- 5.7 All duties, taxes and other levies payable shall be included in the item's rate.
- 5.8 The rates quoted should include the transportation and ancillary charges upto the delivery of goods.
- 5.9 Telex or Facsimile or photocopy or E-mail quotations are not acceptable.

Sd/-
District Labour Officer,
Kalahandi



APPLICATION FORM FOR SUPPLY OF BICYCLES

	Name of the Firm/ Bidder with full address	
2.	GST No. of the Firm/ Bidder	
3.	Name(s) of the Proprietor/ Partner/ Director	
4.	PAN No. of the Firm/ Agency/ Bidder	
5.	Whether Manufacturer Authorisation Certificate as prescribed in Annexure-2 submitted ? (Yes/No)	
6.	Whether performance statement of last three financial years (2015-16, 2016-17 and 2017-18) as prescribed in Annexure-3 submitted ? (Yes/No)	
7.	Whether copy of bid document duly signed by the bidder at the bottom of each page submitted ? (Yes/No)	
8.	Whether copy of GSTR3B/ GSTR4 up-to-date Return filed duly signed by the bidder submitted ? (Yes/No)	
9.	Whether copy of Income Tax Return filed for the last three financial years (2015-16, 2016-17 and 2017-18) submitted ? (Yes/No)	
10.	Whether acknowledgment slip issued by the District Labour Officer, Kalahandi certifying the receipt of samples submitted ? (Yes/No)	
11.	Whether annual Audited Report showing minimum average turnover of Rs.1,00,00,000.00(Rupees One Crore) only per annum for the last three financial years (2015-16, 2016-17 and 2017-18) submitted ? (Yes/No)	
12.	Whether self declaration of non-arrear of any Govt. dues out standing against the bidder submitted ? (Yes/No)	
13.	Whether self declaration for supply of goods within the stipulated time submitted ? (Yes/No)	
14.	Whether certificate issued by the manufacturer certifying that the goods are in conformity with the ISO standards submitted ? (Yes/No)	
15.	Whether all documents submitted are self attested ? (Yes/No)	
16.	Whether a self declaration by The bidder/ firm declaring that he/she has not been black listed by any Govt. Organisation submitted ? (Yes/No)	
17.	Whether GST Registration Certificate showing the actual place of business of the bidder submitted ? (Yes/No)	

Date:

Place:

Signature of the bidder with seal



Manufacturers Authorization Letter

No..... Dated.....

To

District Labour Officer,
Kalahandi

Dear Sir,

We M/s. _____ who are established and reputed manufacturer of Bicycles having factories located at _____ do hereby authorize M/s. (Name & address of bidder/firm) _____ to bid/negotiate/complete the contract with you against the tender floated by you. We agree to supply the required quantity of Bicycle to M/s. _____ as offered by them to supply against the tender floated by you and we undertake full guarantee and warranty for supplies done through them.

Yours faithfully,

For and on behalf of M/s. _____
(Name of Manufacturer with seal and signature)

(The Manufacturers Authorization Letter must be in the original letter-head of the manufacturer.)



Annexure-4

**FINANCIAL BID FOR SUPPLY OF BICYCLES TO THE BENEFICIARIES OF
KALAHANDI DISTRICT**

Sl. No.	Name of Item	Brand Name	Model name	Ladies/ Gents Bicycle	Size	Unit Cost in Rs. (Inclusive all Taxes, Transportation and Ancillary Charges)
1	Bicycle			Ladies	20 Inch	
2	Bicycle			Gents	22 Inch	

Place:

Date:

Signature of the bidder with seal



Annexure-5

SPECIFICATION OF THE BICYCLE (GENTS AND LADIES)

20 Inch and 22 Inch Bicycles

There should be carrier at the back,

A Box carrier in the front attached to the handle,

Lock and Key,

Full Chain cover,

Steel Bell,

Cushioned Seat,

Full stand & side stand,

And other standard accessories.

Warranty: Frame and Fork (2years), Tyre and Tube (6month), Other component (1 year)

The logo of "OB&OCWW Board" & name of the scheme should be written clearly on the frame. The manufacturer must possess ISO certification otherwise their quotation will be out rightly rejected.

The supplier must comply with the above specifications.

Brand name and model of the bicycle (to be filled by the bidder) :

Place:

Signature of the bidder with seal

Date:

