

# **DISTRICT RURAL DEVELOPMENT AGENCY, KALAHANDI**

## **TENDER NOTICE FOR PROCUREMENT OF PICTORIAL TILES PRINTED WITH BIJU PUCCA GHARA LOGO**

Sealed Tenders are invited by **District Rural Development Agency, Kalahandi** from reputed and registered Firms/Agencies as per tender specifications for "**Procurement of Pictorial Tiles printed with Biju Pucca Ghara Logo to be affixed at the entrance of houses under Rural Housing scheme**". The detailed tender document may be downloaded from the district website of Kalahandi district i.e., [www.kalahandi.nic.in](http://www.kalahandi.nic.in).

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "**Procurement of Pictorial Tiles printed with Biju Pucca Ghara Logo under Rural Housing scheme**" on the cover of the envelope to the District Rural Development Agency, Kalahandi by **12.02.2019** up to **4.00 P.M.** Bidders are required to submit Technical Bid and Financial Bid in separate envelopes (to be superscripted separately) enclosed in the common envelope.

The Technical Bid will be opened on **13.02.2018** at **4.00 P.M.** in presence of the bidders or their authorized representatives. The Financial Bids of the successful bidders qualified in the Technical Bid will be opened on the same day i.e., **13.02.2018** at **5.00 P.M.**

Tenders must be submitted through Speed Post/ Registered Post only. Any tenders received after due date and time will not be accepted. **District Rural Development Agency, Kalahandi** will not be responsible for any Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website.

**District Rural Development Agency, Kalahandi** reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at following address:

Address: District Rural Development Agency, Kalahandi

  
**Project Director**  
**DRDA, Kalahandi**

## Technical Evaluation Criteria:

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

### Technical Evaluation Criteria

Sl. No	Criteria	Supporting Document to be Submitted
1	The Bidder should be a Proprietorship/ Partnership firm established in Odisha.	<b>Bidder must submit the registration certificate details along with copy of</b> <ul style="list-style-type: none"><li>• Pan Card</li><li>• Income Tax Return of 3 years (FY 2015-16, FY 2016-17, FY 2017-18)</li><li>• GST Registration Certificate</li></ul>
2	The Bidder have got experience of similar type of assignments in last three years if any.	If Yes. Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of contract.
3	Financial Details of the Bidder	The Bidder should have an average annual turnover of INR 1.00 Crore during the immediately preceding last two Financial years (i.e., 2016-17 and 2017-18). Proof to be submitted by the Bidder in form of Audit Report from a Chartered Accountant.
4	The Bidder should submit a Bid Processing Fee of Rs 5,000/-	Demand Draft in favor of Project Director, DRDA, Kalahandi, payable at UGB, Bhawanipatna, Kalahandi.
5	The Bidder should submit an Earnest Money Deposit (EMD) of Rs 1,00,000/-	Demand Draft in favor of Project Director, DRDA, Kalahandi, payable at UGB, Bhawanipatna, Kalahandi.
6	Validity of Tender	The approved rate will be valid for one year from the date of award of contract.
7	Procurement of Pictorial Tiles printed with BPGY Logo (15" X 15" size)(Ceramic)	<b>Approximately 45000 no. of Pictorial tiles printed with BPGY Logo are required to be installed at front of each house of Rural Housing beneficiary. The quantity may increase or decrease marginally as per requirement of the office of the undersigned.</b>

*Note: All the documents must be self-attested by the Bidder. If the Technical Bid is found completed in all respect, then only Financial Bid will be opened, otherwise Financial Bid of the unsuccessful tenderers will not be opened.*

  
Project Director  
DRDA, Kalahandi

## **Financial Bids**

The Financial bids of only the successful Bidders in technical evaluation will be opened. Financial Bid must be submitted as per the format at Annexure B.

## **Earnest Money Deposit**

As part of its Technical bid submission, the bidder would be required to submit an Earnest Money Deposit amounting to INR One Lakh (Rs1,00,000/-) in form of a demand draft. The demand draft should be drawn in favour of **Project Director, DRDA, Kalahandi** payable at UGB Bhawanipatna, Kalahandi. The EMD of unsuccessful Bidders will be returned to the unsuccessful bidders immediately, after the selection of successful Bidder (without interest). For successful bidder, the EMD will be returned only after successful completion of delivery of pictorial tiles at block headquarters. Any bid submitted without EMD will be out rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid.
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- The Bidder materially alters his Bid during the Bid processing period.

## **Bid Processing Fee**

As part of its Technical Bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Five Thousand (Rs.5,000/-) in form of a demand draft payable at UGB, Bhawanipatna, Kalahandi. The demand draft should be drawn in favor of Project Director, DRDA, Kalahandi, payable UGB, Bhawanipatna. The Bid Processing Fee is **Non Refundable**.

## **Delivery Mechanism**

The delivery of the pictorial tiles shall be made by successful Bidder at the **Block headquarters**. The damage during transit will be borne by the bidder. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the order value. The Bidder will obtain completion certificate from concerned Block Development Officers after successful delivery of the pictorial tiles and submit them along with bill for payment.



## **Annexure A - Technical Submission Checklist**

The Checklist to be provided as first page of the Technical Bid:

<b>S. No.</b>	<b>Documents</b>	<b>Attached (Yes/No)</b>
1.	Firm/Agency Registration Details	
2.	Income Tax Return acknowledgement	
3.	PAN Card	
4.	GST Registration Certificate	
5.	Proof of Experience/ Contracts	
6.	Turnover of the Bidder	
7.	Earnest Money Deposit	
8.	Declaration Certificate not been previously black listed.	

*Place:*

*Date:*

*Seal & Signature of the Bidder:*

**\*\*\* All documents are to be attached as per serial and pages to be numbered.**



**Project Director  
DRDA, Kalahandi**

**Annexure-B - Financial Bid**

SI. No	Item Name	Specification	Rate to be quoted (in Rs.) including all taxes and transportation (Per Piece)
1	Pictorial Tile printed with BPGY Logo	15" X 15" size (Ceramic)	

**Total Cost of each item/equipment (in words in INR):**

**Place:**

**Date:**

**Seal & Signature of the Bidder:**



**Project Director  
DRDA, Kalahandi**