



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI
(District Welfare Section)

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No.....67...../ VII- 04/18(Cash)

Dated 07.01.2019

TENDER CALL NOTICE

Sealed Tenders in plain paper are invited from the intending reputed registered Firms/ Suppliers for supply of School Uniform to the ST & SC students reading in Class- IX to XII in High Schools/ Girls High Schools & Higher Secondary Schools running under ST & SC Development Department in Kalahandi District as per specification mentioned as follows:

TENDER DOCUMENTS

IMPORTANT INFORMATIONS TO THE BIDDERS

01	Availability of Tenders	www.kalahandi.nic.in
02	Date & Time for submission of the Tender documents by Speed Post/Regd. Post.	Last date- 22.01.2019 by 5.00 P.M.
03	Earnest Money Deposit	Rs. 57,000/- (Rupees Fifty Seven Thousand) only
04	Non refundable paper cost	Rs.2000/-
05	(i) Technical Bid (ii) Financial Bid of eligible Bidder (iii) Venue	(i) Duly filled up and to be opened at 3.00 P.M of 24.01.2019 (ii) Financial bids of the bidders who would qualify in technical bid shall be opened. In financial bid sample is mandatory alongwith quoted price. (iii) In the District Welfare Officer Kalahandi
06	Supply of all intended materials	The materials are to be supplied within 15 (fifteen) days from the date of placement of order failing which indent will automatically cancelled and EMD & FDR so deposited will be forfeited. The payment will be made by the concerned Headmaster of the school after quality verification.

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Terms and conditions and General instructions for Bidders

1- Procedure:

- a. The Bid has been invited under two bid systems, i.e, "Technical Bid" and "Financial Bid". The interested Bidders are advised to submit two separate sealed envelopes super scribing Technical Bid and Financial Bid.
- b. **Technical Bid and Financial Bid-** The Bidders have to fill up the Technical Bid Form (Format-A) (copy enclosed) and submit it with a separate envelope with all self attested documents. Similarly, the Financial Bid Form has to be filled up as per prescribed form (Format-B) (copy enclosed) and to be submitted in separate envelope.
- c. The Tender should be addressed to the District Welfare Office, Kalahandi At/Po-Bhawanipatna, PIN-766001 and subscribed as "**Tender for supplying School Uniform**"
- d. The Tenderers/ Suppliers have to submit the Demand Draft/Bankers' Cheque of Rs. 57,000/-(Rupees Fifty Seven thousand) only payable to District Welfare Officer, Kalahandi in Technical Bid.
- e. The interested Bidders have to enclose self attested photo copy of the following valid documents in the Technical Bid envelope.
 - Registration Certificate of the bidder's organization obtained from the Govt. authority.
 - Registration Certificate of GST.
 - Copy of PAN card.
 - Last one year's IT Returns (2017-18)
 - Last one year's Audit Report (2017-18) (if any, not mandatory)
 - Experience in Govt. Supply (if any, not mandatory)
 - Bank Account number (crossed cheque).
 - DIC Registration Certificate (if any)
 - Declaration as per Format-C (copy enclosed)
- f. The Bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the final Bid. The technically disqualified bidders shall not be entertained in the financial bid.
- g. Non-refundable paper cost of Rs. 2000/- (Rupees Two thousand) only in shape of Demand Drafts payable to District Welfare Officer, Kalahandi should be attached in the Technical Bid and therefore, those tenders/ suppliers who are interested to participate in the Tender Process, are instructed to attach demand draft of Rs.2000/- in favour of the District Welfare Officer, Kalahandi in the Technical Bid through downloading the Tender paper and details of terms and condition from the website-www.kalahandi.nic.in. ***Without demand Draft of Rs.2000/- the tender paper shall not be accepted and liable to be rejected.***
- h. The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- i. The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or without EMD received after the scheduled date and time shall not be accepted and liable to rejected.
- j. The Tenderers should quote rate for all items given in tender schedule in order.
- k. The Tenderers/ suppliers should submit one sample and one quoted rate.
- l. If any single suppliers, quoting favorable rate with qualitative sample of any particular category of items or all, will be given preference for selection of tender.
- m. The Suppliers required furnishing the Quotation price of the articles of items unit wise, the Committee has reserved the Right to consider or select the article basing upon the qualitative product.
- n. *The selected bidders has to collect, the measurement (size) of the Uniform of individual boarder students of Class- IX, X, XI & XII of the SSD High Schools/ Girls High Schools/ Higher Secondary Schools throughout the district and supply the uniform with proper good looking fitting of each individual students, at the school point in presence of the Headmaster, so as to ensure proper fitting.*
- o. *The quoted rate inclusive of all taxes and transportation to the School points within the District, Kalahandi. The entrusted quality verifying team will verify the quality of the uniform at the School point.*
- p. *The item should be delivered in full and good condition.*

- q. After finalization of the Tender the successful Bidders are required to deposit 5% of the order value for Security deposit in shape of FDR (Fixed Deposit Receipt) to be pledged in favour of the District Welfare Officer, Kalahandi before supply order.
- r. On failure to supply school uniform within stipulated period, the order will stand automatically cancelled and both EMD and SD amount, so deposited by him will be forfeited.
- s. Supply of School Uniforms and other accessories other than approved samples will warrant cancellation of supply order and forfeiture of EMD.
- t. There shall be not compromise of the quality of materials as approved by the Purchase Committee.
- u. **The tender committee reserves the right to select non-L1 bidder if the quality of L1 product is not satisfactory, subject to maximum limit permitted by guideline.**
- v. **Priority will be given to bidders with better quality product and not just because he/she is L1 bidder.**

2- Submission and opening of Tender:

The samples are mandatory, without samples tender will not be accepted.

The interested bidders may submit the tender document completely in all respect alongwith EMD. Non refundable paper cost and other requisite documents on or before dt. 22.1.2019 upto 5.00 PM addressing to the District Welfare Officer, Kalahandi, At/Po- Bhawanipatna, PIN- 766001 by Registered Post/ Speed Post . The Technical bids shall be opened on the same date i.e. on 24.01.19 at 3.00 PM in the District Welfare Officer, Kalahandi in presence of bidders or authorized representatives of the bidders.

The District Administration shall not be held responsible for any postal delay.

The Bid received by the authority after prescribed time and dateline will not be opened or considered. Thus, the same is deemed to be rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Enclosures: Format- A, B & C


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Memo No. 68 / Dated 07.01.2019

Copy to the District Informatics Officer, National Informatics Centre, Kalahandi for information & necessary action. He is requested to upload the details including terms and conditions in the district website for wide circulation.

Copy to the Office Notice Board / Notice Board of Collectorate, Kalahandi for wide publicity among the supplier.

Copy to the Sub-Collector, Bhawanipatna & Dharmagarh/ PA-ITDA, Th.Rampur at Bhawanipatna/ DIPRO, Kalahandi/ all Block Development Officer/ all Tahasildars for information. They are requested to publish the advertisement in their Notice Board for wide circulation.


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Copy to the Under Secretary to Govt. Information & Public Relation Department, Odisha, Bhubaneswar for information and necessary action. He is requested to publish the tender call notice in two nos of local Daily Newspapers (SAMAJ & SAMBAD) for wide publication [E-Mail: ipr.advt@gamil.com/ iprenews@gmail.com].

(Limited to Rs. 5000/-)


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APPLICATION-TECHNICAL BID

01	Name of the Bidder	
02	Details of Earnest Money Deposit	D.D.No. _____ Date: _____ of Rs. _____ drawn On _____ Bank
03	Name of the Proprietor	
04	Full address of the Registered Office	
05	Full address of Operating/ Branch Office	
06	Name & Telephone No. of authorized Officer	
07	Registration Certificate or any such equivalent certificate in support of formation/ Recognition of the Bidder/ Organization obtained from the Govt. authority	Yes/No
08	Registration Certificate of GST	Yes/No
09	Copy of PAN card attached	Yes/No
10	I.T. Returns of last one year (2017-18)	Yes/No
11	Last one year Audit Report (2017-18) (if any, not mandatory)	Yes/No
12	Experience in Govt. supply (if any, not mandatory)	Yes/No
13	Bank Account No & Copy of crossed cheque	Yes/No
14	D.I.C. Registration Certificate (if any, not mandatory)	Yes/No
15	Declaration as per Format-C	Yes/No
16	Non-Refundable paper cost of Rs. 2,000/- (Two Thousand) only in shape of Demand Draft.	Yes/No

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm.

APPLICATION-FINANCIAL BID

Sl. No.	Name of the Articles	For the students of Class	Rate to be quoted
UNIFORM FOR GIRLS (Category-I)			
1	White Salwar (Semi Patiwala) & Navy Blue Kameez- (High neck with three quarter hand) two Nos of each (within Rs.573/- @ Rs.286/- per piece) inclusive all taxes & transportation to School point	IX to XII	
2	White Dupatta- 2.25 meter, two piece (within Rs.80/-) inclusive all taxes & transportation charges to the school point	IX to XII	
3	Black shoes- One pair (within Rs. 210/-) inclusive all taxes & transportation charges to the school point. (Any reputed brand)	IX to XII	
4	White Socks- One pair (within Rs.30/-) inclusive all taxes & transportation charges to the school point.	IX to XII	
5	Belt & Badge (1+1)- (within Rs.40/-) inclusive all taxes & transportation charges to the school point.	IX to XII	
UNIFORM FOR BOYS (Category-II)			
6	Navy Blue Full Pant (with elastic) two nos (within Rs.393/- @ Rs.196/- per piece) inclusive all taxes & transportation charges to the school point.	IX to XII	
7	Half sleeve white shirt- 2 Nos (Within Rs.260/- @ Rs.130/- per piece) inclusive all taxes & transportation charges to the school point.	IX to XII	
8	Black shoes- One pair (within Rs. 210/-) inclusive all taxes & transportation charges to the school point. (Any reputed brand)	IX to XII	
9	White Socks- One pair (within Rs.30/-) inclusive all taxes & transportation charges to the school point.	IX to XII	
10	Belt & Badge (1+1)- (within Rs.40/-) inclusive all taxes & transportation charges to the school point.	IX to XII	

Note: Bid documents and samples of all the items quoted by the bidders / firms should be submitted before opening of the tender.

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm.

DECLARATION

1. I _____ Son/ Daughter/ Wife of _____ Proprietor /Authorized Signatory of the Bidders mentioned above are competent to sign this declaration and execute this Tender Document.
2. I have carefully read and understood all the items and conditions of the Tender and undertake to abide by them.
3. The information/Documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my Tender at any stage besides liabilities towards procession under appropriate law.
4. I also Certify that our firm has not been black listed by the Central/ State Govt./Board/Corporation/Autonomous body under administrative control of Central/State Govt. etc.
5. This is also certified that neither I nor organization will indulge in any corrupt practices so far as this bidding is concerned.

Place
Date

**Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm**