

# **BID DOCUMENT**

**FOR THE WORK "SOUND SYSTEM"**

For

## **KALAHANDI UTSAV GHUMURA-2019**

Venue- Lal Bahadur Sashtri Stadium, Kalahandi

Organized by

**District Administration, Kalahandi**

In Association with

**ORMAS/DIC/DCC, Kalahandi**

**BID SUBMISSION CHECK LIST**

Annexure – I

| Sl. No.              | Description                                                                 | Submitted<br>(Yes/No) | Page No. |
|----------------------|-----------------------------------------------------------------------------|-----------------------|----------|
| <b>TECHNICAL BID</b> |                                                                             |                       |          |
| 1                    | Covering letter                                                             |                       |          |
| 2                    | GST / GSTIN Certificate                                                     |                       |          |
| 3                    | PAN Card                                                                    |                       |          |
| 4                    | Tender paper cost of Rs. 2,000/- in shape of DD in favour of DCO, Kalahandi |                       |          |
| 5                    | EMD of Rs 10,000/- in Shape of DD pledged to DCO, Kalahandi                 |                       |          |
| <b>FINANCIAL BID</b> |                                                                             |                       |          |
| 1                    | Price bid                                                                   |                       |          |

*D*

DISTRICT COUNCIL OF CULTURE, KALAHANDI

No 237 /Date 29.12.2018

**TENDER CALL NOTICE**

Sealed item rate tenders are invited in single cover system by "District Council of Culture, Kalahandi" from intended, reputed Firms/Agencies/Tent House owners holding GST Certificate for the following works separately. The Tender must be submitted with all requisite documents in conformity with Terms & Conditions provided in the DTCN duly self attested all the pages. Failing which Tender is liable for rejection.

| Sl. No | Name of the Work                                             | EMD in Rs. | Cost of Tender Paper | Time of Completion |
|--------|--------------------------------------------------------------|------------|----------------------|--------------------|
| 1      | 2                                                            | 3          | 4                    | 5                  |
| 1      | Tentage and allied works for Kalahandi Utsav- "GHUMURA 2019" |            |                      |                    |
|        | C. PA system (Sound System)                                  | 10,000/-   | 2,000/-              | 6 days             |

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be downloaded from the District Website i.e [www.kalahandi.nic.in](http://www.kalahandi.nic.in). The tender must be accompanied with demand draft made in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna towards cost of Tender Paper as mentioned at Column-4.

Bids must be accompanied with required EMD of as mentioned at column-3 in shape of demand draft pledged in favour of "Kalahandi Utsav Ghumura" payable at SBI, Bhawanipatna. The bid without EMD shall not be considered for acceptance and is liable for rejection.

The bid documents can be downloaded from District website i.e [www.kalahandi.nic.in](http://www.kalahandi.nic.in) from 29.12.2018 to 04.01.2019 and will be received up to 04.01.2019 till 4.00 PM both by speed post and in Tender box kept at District Culture Office, Kalahandi. The bids will be opened on 04.01.2019 at 5.00 P.M. in the DRDA Conference Hall by the District level Tender Committee in the presence of the bidders or their authorized representatives.

The bid documents received after scheduled date and time shall not be considered. The Tender inviting Authority will not be responsible for late receipt of tenders due to postal delay or any other reasons.

The bids incomplete in any shape shall not be considered for acceptance and liable for rejection.

In case any doubt, the DCO, Kalahandi may be contacted over Mob No- 07008861399 for clarification.

The Authority reserves the right to accept or reject any or all tenders/bids without assigning any reason thereof.

  
Collector & District Magistrate  
Kalahandi

Memo No 238 /Date 29.12.2018

Copy to the notice board of the Collectorate/DRDA/Sub-Collector, Bhawanipatna & Dharamgarh/DCO/DIPRO, Kalahandi for information and necessary action.

Copy to DIO, NIC, Bhawanipatna for uploading the tender paper in the District website from 29.12.2018 10.00 AM to 04.01.2019 till 12.00 Noon.

  
Collector & District Magistrate  
Kalahandi



## DEFINITION

1. The Tentage and allied works proposed to be carried out in Lal Bahadur Shastri Stadium in view of Kalahandi Utsav 'GHUMURA-2019' is scheduled to be held from 14.01.2019 to 18.01.2019.
2. Scope of work:- This involves temporary wiring, fitting and fixing of electrical accessories, energy connection, earthing.
3. **TERMS AND CONDITIONS/ INSTRUCTION TO BIDDERS**
  - a) The bidders can purchase bid documents on payment of Rs.2,000/- in shape of Demand Draft in favour of "DCO, Kalahandi" payable at Bhawanipatna.
  - b) The bidders shall deposit E.M.D of Rs.10,000/- (Rupees ten thousand) in shape of Bank Demand Draft in favour of "DCO, Kalahandi". The E.M.D. of the successful bidder will be retained with DCO, Kalahandi till the completion of the work and refunded after payment of final bill. The EMD of the unsuccessful bidder will be refunded immediately after completion of the tender process. Bid without EMD will be rejected.
  - c) The bidders must be a Goods & Services Tax (GST) and PAN card holder. The bidder fails to submit GST & PAN card will summarily be rejected.
  - d) All bidders shall quote their rate including GST & Insurance for providing services 4 to 5 days.
  - e) TDS as applicable will be deducted from the R/A bill amount submitted and will be deposited under appropriate heads of account.
  - f) The duration of the exhibition will be for 5 days for PALLISHREE MELA AND 4 DAYS FOR GHUMURA-2019 & KBK Craft Bazaar. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the service provider by the District Administration / DCO, Kalahandi before 05 days of commencement of the exhibition. All the desired works shall be completed at least one day before the scheduled date (13.01.2019) and must be handed over to the officer-in-charge of exhibition as per work specifications.
  - g) The bidder shall quote their price for all works separately both in words & figures. If any discrepancy found in between the rate quoted in figures & words, the rate quoted in words will be treated as correct.
  - h) The bidders shall quote their rate in the prescribed format.
  - i) On completion of the exhibition, the service provider shall have to vacate the ground immediately. Making the ground debris and garbage free.
  - j) The service provider shall provide additional services if required at the lowest market price for the items not covered up in the contract.
  - k) The assessment of quantum of work done will be made by the bidder & the committee formed for the said purpose. The final payment will be made on the basis of the actual work done and on the recommendation of the committee formed by the Mela-in-charge.
  - l) In case of any additional work required, the service provider has to take the prior written permission from the Mela-in-charge.
  - m) The Bidder shall be responsible for providing proper/ satisfactory services and maintenance of the entire works done by him till the closing of the exhibition. The authority will not be held responsible for any breakage, damage due to fire, theft & natural calamity and by other means.
  - n) No part of the contract shall be sub-let without the prior written permission of the Mela-in-Charge.
  - o) It is the responsibility of the service provider to obtain requisite permission for electricity connection / fire services for the entire exhibition period from statutory bodies.
  - p) The bidders shall provide fire protection equipment like extinguisher as & when required promptly.
  - q) The bidders shall take necessary steps and shall use fire proofing materials in the tentage and allied works as certified by the concerned fire officer & shall obtain necessary certificate from the concerned fire officer before handing over the work.



- r) The service provider shall engage qualified licensed electrician / service provider for all types of electrical works in the Mela in the proper supervision of electrical Executive Engineer & certificate there of shall be submitted.
- s) The authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof. If needed and tender committee/ authority desires a table negotiation may also be done.
- t) The electrical installation work shall be done as per approved layout plan/drawings and PA(Sound) system as per direction of Officer-in-charge.
- u) **The bids shall be dropped by hand in the tender box placed at the office of the DCO, Kalahandi or will be received through registered post/ courier services on or before 04.01.2019 up to 4.00 PM. The bids received after the due date & time shall not be entertained. The closed envelope containing the bid must be super scribed "TENDER FOR KALAHANDI UTSAV GHUMURA"-2019.**
- v) **The bidder or the representative of the bidder shall attend the opening event of the tender with all original documents /papers for verification. The tender will be opened in the office of the Project Director, DRDA, Kalahandi on dated 04.01.2019 at 5.00 PM.**
- i. The bidders shall submit self attested photocopies of the required documents duly filled in.
- ii. Tender paper can be obtained from DCO, Kalahandi on payment of Rs.2,000/- in shape of Demand Draft (DD). It can also be downloaded from the district website i.e. [www.Kalahandi.nic.in](http://www.Kalahandi.nic.in) and can be submitted with paper cost of Rs.2,000/- in shape of DD, EMD of Rs.10,000 /- (Rupees ten thousand) only in shape of Bank Demand Draft (DD) in favour of DCO, Kalahandi. The cost of bid documents is non-refundable.
- iii. Copy of the GST registration certificate and copy PAN card.

**ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.**

Signature of bidder

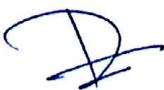
A P P 2019



**DETAILS SPECIFICATION FOR SOUND SYSTEM**

| Sl.No                                                                                                                                                | Name of the items       | Quantity Required | Sl.No | Name of the items         | Quantity Required |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------|-------|---------------------------|-------------------|
| 1                                                                                                                                                    | Power Amplifier/ Mosfet | 08                | 6     | Line Array                | 08                |
| 2                                                                                                                                                    | Corded Mike             | 10                | 7     | Funnel                    | 20                |
| 3                                                                                                                                                    | Cordless Mike           | 04                | 8     | Mixing Console 32 Channel | 01                |
| 4                                                                                                                                                    | Mid Box                 | 10                | 9     | Box with Woofer           | 08                |
| 5                                                                                                                                                    | Feed Back               | 06                | 10    | Field                     | 02                |
| <b>B-PARBA MANCH</b>                                                                                                                                 |                         |                   |       |                           |                   |
| 1                                                                                                                                                    | Power Amplifier/ Mosfet | 03                | 4     | Mixing Console 22 Channel | 01                |
| 2                                                                                                                                                    | Sound Box               | 08                | 5     | Funnel                    | 04                |
| 3                                                                                                                                                    | Cordless Mike           | 02                | 6     | Corded Mike               | 06                |
| <b>C-FOR DIFFERENT EVENTS (Normal PA system with all accessories)</b>                                                                                |                         |                   |       |                           |                   |
| 1                                                                                                                                                    | At MSA                  | 01 set            | 4     | At Rahagiri               | 1 set             |
| 2                                                                                                                                                    | At BKM                  | 01 set            | 5     | At Main stage             | 1 set             |
| 3                                                                                                                                                    | At police Control Room  | 01 set            | 6     | At Utsav control room     | 1 set             |
| <b><u>PALLISREE MELA</u></b>                                                                                                                         |                         |                   |       |                           | 1 set             |
| One good amplifier with microphone, battery & sound boxes and horns to communicate with participants and normal instructions to public in the field. |                         |                   |       |                           |                   |
| <b><u>KBK CRAFT</u></b>                                                                                                                              |                         |                   |       |                           | 1 set             |
| One good amplifier with microphone, battery & sound boxes and horns to communicate with participants and normal instructions to public in the field. |                         |                   |       |                           |                   |

Signature of Bidder



## FINANCIAL BID

**Name of the Work: Tentage and allied works for KALAHANDI UTSAV(GHUMURA-2019)**  
**Such as "SOUND SYSTEM"**

| SI No | Description of Work                                                                                                                                                                                                                                                                                                                                                                                                        | Unit     | Qty. In Nos. | Quoted Rate (both in words and figure) |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|----------------------------------------|
| 1     | Labour and hire charges for temporary PA sound system including all fitting and fixing of electrical accessories at main stage & different places including energy charges, providing electrical accessories Generators, earthing as per detailed specification following safety and fire proof measures conforming to electrical rules and regulations including GST etc. complete as per direction of Officer-in-charge. | 1        | 1            |                                        |
|       | <b>A. MAIN STAGE</b>                                                                                                                                                                                                                                                                                                                                                                                                       |          |              |                                        |
|       | Power Amplifier/ Mosfet                                                                                                                                                                                                                                                                                                                                                                                                    | Per each | 08           |                                        |
|       | Corded Mike                                                                                                                                                                                                                                                                                                                                                                                                                | Per each | 10           |                                        |
|       | Cordless Mike                                                                                                                                                                                                                                                                                                                                                                                                              | Per each | 04           |                                        |
|       | Mid Box                                                                                                                                                                                                                                                                                                                                                                                                                    | Per each | 10           |                                        |
|       | Feed Back                                                                                                                                                                                                                                                                                                                                                                                                                  | Per each | 06           |                                        |
|       | Line Array                                                                                                                                                                                                                                                                                                                                                                                                                 | Per each | 08           |                                        |
|       | Funnel                                                                                                                                                                                                                                                                                                                                                                                                                     | Per each | 20           |                                        |
|       | Mixing Console 32 Channel                                                                                                                                                                                                                                                                                                                                                                                                  | Per each | 01           |                                        |
|       | Box with Woofer                                                                                                                                                                                                                                                                                                                                                                                                            | Per each | 08           |                                        |
|       | Field                                                                                                                                                                                                                                                                                                                                                                                                                      | Per each | 02           |                                        |
|       | <b>B-PARBA MANCH</b>                                                                                                                                                                                                                                                                                                                                                                                                       |          |              |                                        |
|       | Power Amplifier/ Mosfet                                                                                                                                                                                                                                                                                                                                                                                                    | Per each | 03           |                                        |
|       | Sound Box                                                                                                                                                                                                                                                                                                                                                                                                                  | Per each | 08           |                                        |
|       | Cordless Mike                                                                                                                                                                                                                                                                                                                                                                                                              | Per each | 02           |                                        |
|       | Mixing Console 22 Channel                                                                                                                                                                                                                                                                                                                                                                                                  | Per each | 01           |                                        |
|       | Funnel                                                                                                                                                                                                                                                                                                                                                                                                                     | Per each | 04           |                                        |
|       | Corded Mike                                                                                                                                                                                                                                                                                                                                                                                                                | Per each | 06           |                                        |
|       | <b>C-FOR DIFFERENT EVENTS (Normal PA system with all accessories)</b>                                                                                                                                                                                                                                                                                                                                                      |          |              |                                        |
|       | At MSA                                                                                                                                                                                                                                                                                                                                                                                                                     | 01 set   | 01           |                                        |
|       | At BKM                                                                                                                                                                                                                                                                                                                                                                                                                     | 01 set   | 01           |                                        |
|       | At police Control Room                                                                                                                                                                                                                                                                                                                                                                                                     | 01 set   | 01           |                                        |
|       | At Rahagiri                                                                                                                                                                                                                                                                                                                                                                                                                | 01 set   | 01           |                                        |
|       | At Main stage                                                                                                                                                                                                                                                                                                                                                                                                              | 01 set   | 01           |                                        |
|       | At Utsav control room                                                                                                                                                                                                                                                                                                                                                                                                      | 01 set   | 01           |                                        |
|       | At Pallishree Mela                                                                                                                                                                                                                                                                                                                                                                                                         | 01 set   | 01           |                                        |
|       | At KBK Craft Bazaar                                                                                                                                                                                                                                                                                                                                                                                                        | 01 set   | 01           |                                        |

*one (1) item only.*

**Signature of Bidder**

*Approved*



**SAMPLE COPY OF COVERING LETTER (In Bidders Letter Head)**

To:  
The District Cultural Officer,  
Kalahandi  
Odisha-766001

Sub: Submission of Bids for Tent-age & Allied Works for State Level Pallishree Mela-2019  
(Erection & Installation of Stall, Gate & Stage/Electrical installation & PA  
system/Installation of LED Panel)

Sir

I, would like to submit my offer for the above said work in conformity with the detail tender call notice for favour of your consideration and acceptance.

Enclosure:-1. DTCN(Terms & Condition booklet duly signed)  
2. Financial Bid  
3. EMD  
4. GST Certificate/PAN Card  
5. DD for Rs\_\_\_\_\_ towards Tender Paper cost  
6. Work experience Certificate  
7. Any other documents

Yours sincerely

**(Bidder)**

